



## LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 29 June 2021 at 8.30am in the Council Chambers and by Zoom

### Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor – *by Zoom*), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr G Fleming, Dr C Smith, Dr M van den Belt (*by Zoom*), Mrs G Thompson, Ms J Shone, Mr A Macfarlane

In attendance: Professor G Edwards (Deputy Vice Chancellor)  
Mr P O'Callaghan (Chief Operating Officer)  
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching)  
Mrs K McEwen (Executive Director People Culture and Wellbeing)  
Mr S Reilly (Executive Director, Campus Life)  
Ms K Flower (Acting Executive Director Student Engagement and Experience)  
Ms T Nelson (Health, Safety and Compliance Manager)  
Ms E Henshall (Finance Director)  
Ms A Cradock (Director Governance and Legal)

#### 1. Welcome/Karakia/Apologies

An apology for absence was received from Mrs P Parata-Goodall.

The Chancellor welcomed Ms Emma Henshall, the new Finance Director, to her first Council meeting.

#### 2. Disclosures of interests

The interest register was NOTED.

#### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

*Resolution*

That the minutes of the Council meeting held on 27 April 2021 be taken as read and APPROVED.

*MOTION CARRIED*

#### 4. Matters arising from the Minutes

The action register was NOTED.

#### 5. Notice of items of General Business

No items of General Business were put forward for discussion.

#### 6. Chancellor's Report

The report was NOTED.

## 7. Vice-Chancellor's Report

The report was taken as read and NOTED.

Graduation and its associated events went really well. Rā Whakamana was cancelled.

Lincoln University has moved up the 2021 Times Higher Education Impact Rankings. Council noted the University only participated in five of the 17 Sustainable Development Goals. Management explained that these goals were chosen as they are those which the University has experience and capability in.

Professor Leo Condron has published his 250<sup>th</sup> peer reviewed journal paper.

There was a discussion about security on campus. Council requested Management consider building security such as swipe card access to lectures to monitor entry and exit and to provide an overview of security of buildings to the Capital Asset Committee.

*Action – DVC*

*Action –  
Campus  
Development  
Programme  
Lead*

The Chancellor has received a lot of positive external feedback about the annual report.

Council requested Management consider and report back on whether student policies should be translated.

*Action –  
Acting VC*

### 7.1 Monthly Health and Safety Report

The report was NOTED.

Council requested the Farms Committee consider what regular instrument checks are required, particularly for those assets not receiving regular maintenance e.g. vehicles, and to reflect on health and safety, including a consideration of public access, on the University' distance assets such as Mt Grand.

## 8. Academic Board Report

The report was taken as read and NOTED.

Council requested Management, in consultation with Te Awhioraki and LUSA, consider how best to engage with Ahumairaki.

*Action – AVC  
Māori and  
Pasifika*

## 9. Lincoln University Students Association Report

The report was taken as read and NOTED.

## 10. General Business

No items of General Business were tabled for discussion.

## 11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
Chancellor's In-Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

Vice-Chancellor's Report 1. Monthly Financials 2. Monthly Recruitment Report 3. Stakeholder Engagement Plan 4. Learning and Development Programme 5. Pastoral Care Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Executive Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
REM Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee Report 1. Campus Development Programme Dashboard 2. Science North Update 3. Science North Detailed Design 4. Sport and Recreation Centre Additional Funding 5. Hudson Investment Case 6. AgResearch Lease 7. Ivey West Memorial Hall Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee Report 1. Fee Setting Paper	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
He Toki Tārai Report 1. Sustainability Plan 2. Phase Two Online Delivery Investment Case	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Subsidiary Update: 1. LU PJVL Annual Report 2. LAL Annual Report 3. 3. Resolutions in lieu of AGM 4. Appointment of Director	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

*The Chancellor moved that:* Professor G Edwards (Deputy Vice-Chancellor), Mr S Reilly (Executive Director, Campus Life), Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching), Mr P O'Callaghan (Chief Operating Officer), Mrs K McEwen (Executive Director People Experience and Culture), Ms K Flower (Acting Executive Director, Student Engagement and Experience), Ms E Henshall (Finance Director), Mr P Harris (Campus Development Programme Lead, Ms K Hurnen (Business Analyst), Mr D Dannenberg (Director Teaching Learning and Library), Dr H Cochrane (Director Student Administration and Student Health), Richard Polson and Jason Jones (Ngāi Tahu), Ted Rogers and Peter Barrowdough (Lincoln Agritech Limited) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

## 12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 31 May and information about the Campus Development Programme which will be released as and when the Acting Vice-Chancellor determines.
He Toki Tārai Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Audit and Risk Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain

	confidential at this time for the reasons noted above.
Executive Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
REM Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Subsidiary Update	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

**13. Closure and next Meeting**

The meeting closed at 1.07pm. The next meeting is scheduled for 8.30am Tuesday 27 July 2021, Council Chambers, Lincoln University and by Zoom.

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_