



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 30 November 2021 at 9am in Council Chambers and by Zoom

CONFIDENTIAL

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr J Kilgour, Dr C Smith, Mrs G Thompson, Ms J Shone, Mr D Jensen, Mrs Parata-Goodall and Dr M van den Belt (*by Zoom*)

In attendance: Professor G Edwards (Deputy Vice Chancellor)
Ms K Flower (Acting Executive Director Student Engagement and Experience)
Mrs K McEwan (Executive Director, People, Culture and Wellbeing)
Mrs S Roulston (Chief Operating Officer)
Ms T Nelson (Health, Safety and Bio-Compliance Manager) – *Items 7.1 – 7.1.1*
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching) – *Item 8*
Ms B Baillie (Council Secretary)

1. Welcome/Karakia/Apologies

No apologies for absence were received.

2. Disclosures of interests

The interests register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That the minutes of the Council meeting held on 26 October 2021 be taken as read and APPROVED.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Item 360 – the wellbeing report was requested to be noted and will be brought back in the new year in the open session.

5. Notice of items of General Business

No items of General Business were notified for discussion.

6. Chancellor's Report

The report was NOTED.

Council RESOLVED:

To APPOINT Mr Jeremy Kilgour as a Council appointed member of the Lincoln University Council following election by students at Lincoln University, for a term from 1 December 2021 to 30 November 2022

Resolution

MOTION CARRIED

7. Vice-Chancellor's Report

The report was taken as read and NOTED.

The Vice-Chancellor gave an update on the Covid vaccination survey, noting 90.4% of the staff indicated they were planning on getting vaccinated and only 9.5% said that they had no plans on getting fully vaccinated.

Kate Flower and Peter Harris have resigned, and an interim has been appointed in Peter Harris's place. The recruitment process for a permanent replacement is underway with Branigans, with the hope to have the replacement start February 2022.

A new 'rainbow' pedestrian crossing has been installed.

The 2021 Blues and Golds Awards were celebrated this year. The event featured contributions from prominent alumnus Sam Bosworth and Dr Hafsa Ahmed. Blues and Golds winners included new Tall Fern Lauryn Hippolite (Sportsperson of the Year), Amy Wells (Gold Award for Service Excellence) and LU premier netball team (Team of the Year).

Lauren Waller and Naomi Wells were awarded Te Pūtea Rangahau a Marsden | Marsden Fund grants to pursue their research projects.

Te Whaihanga was announced as the winner of an Outstanding Planning Achievement award at the 2021 Commonwealth Association of Planners (CAP) Awards.

Professor Don Kulasiri and former PhD student Rahul Korsarwal, jointly authored monograph Chemical Master Equation for Large Biological Networks.

More than 30 student researchers attended the Lincoln's Postgraduate Conference, a little smaller than previous years.

A team of four Lincoln students claimed third place in this year's International Food Marketing Challenge. The commercialisation of these sort of achievements was discussed and the IP was noted as sitting with the student.

Professor Grant Edwards and Zero Invasive Predators Chair Devon McLean signed a collaborative partnership between Lincoln University and ZIP for a further four-year term.

Emeritus Professor Keith Cameron, Professor Hong Di and Professor Richard McDowell, have been named in this year's Royal Society Te Apārangi Research Honours Awards list.

Professor Keith Cameron and Professor Hong Di have been awarded the Pickering Medal for their invention of ClearTech.

Professor McDowell won the Hutton Medal: The Royal Society Te Apārangi's oldest medal.

Sixteen Manaaki New Zealand Scholarship students representing ten countries received Completion Certificates from the Acting Vice-Chancellor on 28 October.

Lincoln University and one of its key agents, Pacific Education Alliance Ltd (PEAL), are joining forces with six Canterbury secondary schools to form an international recruitment alliance.

7.1 Monthly Health and Safety Report

The report was NOTED.

Tracey Nelson provided an update on Ivy Hall, explaining that facilities management have been engaged with experts to look at the front entrance and confirm there aren't any other loose pieces. A regular report was requested, and the COO will report back to CAC on the protocol going forward.

Action: COO

7.1.1 Bio-Compliance Supplementary report

The University's process picked up three of the four non compliances. Noting these were picked up at the final hurdle.

The researcher did not check the unwanted organism register as part of the process.

Tracey Nelson has flagged the resourcing issue and that it was a system slip but the processes in place, managed to highlight them. The Deputy Vice-Chancellor added that the key take out from this is education for staff members and students. Tracey Nelson and the Deputy Vice-Chancellor will work on this to educate staff on the process. Committee requested this be part of the internal audit and be provided to ARC. Tracey Nelson confirmed there is a breach register for Bio-Compliance and Health and Safety.

8. Academic Board Report

The report was NOTED.

The Academic Board met for the final time this year on Wednesday 17 November.

A total of nine new courses were approved, a combination of core and electives, for the Master of Applied Computing, the Graduate Diploma and BSc major in Brewing and Fermentation, and the Bachelor of Commerce (Horticulture).

The Academic Dates Working Group presented a recommendation for the 2023 academic calendar which removes the overlap between the end of Semester 2 and the start of November Summer School, and this was approved by the Board.

New Board members were acknowledged, and 4 Board members were elected for another term.

Acknowledgement and gratitude for service were extended to the following members:

Dr Roy Montgomery, outgoing Faculty of Environment, Society and Design representative

Professor Greg Ryan and Dr Pali Macdonald, University Proctors

Mr Gregory Fleming, LUSA President

Mr Maui Duley, Tumuaki Te Awhioraki

Dr Shannon Page, Faculty of Environment, Society and Design representative

(secondment).

The Chancellor requested that letters of thanks be sent to the outgoing Board members.

The Chancellor thanked Professor B McKenzie, Lorraine Petelo and the rest of her team for the work they have done on the Academic Board.

There was no LUSA report. Jeremy Kilgour gave a brief introduction of himself, and the Chancellor welcomed him as the new LUSA President.

11. General Business

Mrs G Thompson requested that strategic issues be covered in a larger scale in the agenda in future Council meetings. The Chancellor explained there will be a Governance Review in January 2022 whereby a survey on self-review will be sent to SMG and Council members for their feedback.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
1. Council Member Appointments to Committees for 2022 2. Monthly Financials 3. Monthly Recruitment Report 4. Covid Vaccination Update – Verbal 5. Carbon Mitigation Strategy - How to address residual emissions 6. Update on Student Misconduct Trends 7. Presentation on Legacy Programme, Endowment and Scholarships 8. Student and Staff Well-being Report 9. Updating of Bank Signatory Authority with Westpac	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee 1. CDP Dashboard 2. Project Status Reports 3. JML Investment Case 4. Heating Upgrade Business Case for Forbes, 5. Glasshouses, Hudson and TKI 6. FM Workshops Investment Case 7. Food South Contract 8. Science North Fee Changes 9. Science South Close Out Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. October Pastoral Care Code Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

I move also that: Professor Grant Edwards (Deputy Vice-Chancellor), Dr L Petelo (Assistant Vice-Chancellor Teaching and Learning, Chair Academic Board), Susie Roulston (Chief Operating Officer), Ms K Flower (Acting Executive Director, Student Engagement and Experience), Jeremy Kilgour (Incoming LUSA President), and Bianca Baillie (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 October and information about the Campus Development Programme which will be released as and when the Acting Vice-Chancellor determines.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Audit and Risk Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

13. Closure and next Meeting

The meeting closed at 12.53pm. The next meeting is scheduled for 9am Tuesday 14 December 2021, Council Chambers, Lincoln University and by Zoom.

Signed: _____ (Chair)

Date: _____