



**LINCOLN**  
UNIVERSITY  
TE WHARE WĀNAKA O AORAKI

# LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Wednesday 26 April 2023 at 9am in Council Chambers and online via MS Teams

## Meeting Minutes

Present: Mr B Gemmell (Chancellor), Mr D Jensen (Council Member), Professor D Moot (Council Member), Ms A Wells (President, LUSA), Mr B Greer-Atkins, Mrs M Ash (Council Member), Mrs Sheree Jahnke-Waitoa (Director, Māori & Pasifika)

Via MS Teams: Professor G Edwards (Vice-Chancellor), Mr C Hewitt (Provost), Emeritus Professor J McWha (Pro-Chancellor), and Mrs G Thompson, Mrs J Fredric, Mr James Parsons, Mrs Liz Hill-Taiaroa, Dr Marjan van den Belt (each a Council Member)  
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 10

In attendance: Mrs S Roulston (Chief Operating Officer)  
Mr D Lodge (Deputy Vice-Chancellor, Student Life)  
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)  
Mrs K McEwan (Executive Director People, Culture, & Wellbeing)  
Dr C Hewitt (Provost)

*Meeting started at 9.00am.*

### 1. Welcome/Karakia/Apologies

The meeting began with a karakia.

There were no apologies.

### 2. Disclosures of interests

The interest register was NOTED.

### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 28 March 2023.

**MOTION CARRIED**

*Resolution*

### 4. Matters arising from the Minutes

The action register was NOTED.

#### Items

517 item is due in August 2023

**5. Notice of items of General Business**

There were no items of general business.

**6. Chancellors Report**

The report was taken as read.

Council RESOLVED:

1. To receive the information in the Chancellor's Report.

*Resolution*

**MOTION CARRIED**

**7. Vice Chancellors Report**

The report was taken as read. The Vice Chancellor highlighted the following:

- Currently tracking ahead of EFTS targets and 8% ahead of 2022 domestic enrolments.
- A fee waiver for post-graduates in 2024 is now being marketed.
- All universities have entered into a multi-employer agreement process to negotiate claims with the TEU and PSA.
- Currently 80% of one-on-one sessions with the Vice Chancellor subscribed by staff each month.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

*Resolution*

**MOTION CARRIED**

*Liz Hill-Taiaroa joined the meeting during discussion of Item 8.*

**8. Lincoln University Students Association Report**

The report was taken as read and touched on scholarship funds becoming inadequate to support students. The specificity of scholarship application processes can also be disproportionate to the value of a scholarship.

In response to concern about scholarships the Vice Chancellor commented that:

- The University operates in an environment where funding has not kept pace with inflation in recent years.
- Some stipends are insufficient to support elevated cost of living expenses incurred by students.
- If stipends increase, it may be necessary to offer less scholarships in total.
- Approximately half of scholarships are funded by external parties.

Council RESOLVED:

1. To receive the information in the Lincoln University Students Association Report

*Resolution*

**MOTION CARRIED**

**Secretarial Note:** the Chancellor welcomed two new Council members, Mrs Liz Hill-Taiaroa (Ngāi Tahu representative) and Mrs Michelle Ash (general staff representative) to Lincoln University Council.

## 9. Academic Board Report

The Vice Chancellor spoke to the report

Future reports from the Academic Board will include commentary connecting the introduction of a new program(s) to advancement of strategy and resource implications.

Council RESOLVED:

1. **Note** the Academic Board Report.
2. **APPROVE** the proposal to introduce a Bachelor of Sustainable Tourism, and a Master of Parks Management
3. **APPROVE** the proposal to delete the Bachelor of Environment and Society, and the Introduction to Primary Industries Certificate (Level 2).

*Resolution*

**MOTION CARRIED**

## 10. Health & Safety Compliance Report

The report was taken as read. The Health, Safety, & Biocompliance Manager informed Council:

- A notifiable injury to a staff member (injury to ankle resulting in overnight hospitalisation). A report has been provided to WorkSafe, they are comfortable with the incident and the file is now closed.
- Staff have been encouraged to report safety observations and this has resulted in a lift of requests to property services and reduction in near misses being recorded.

### Council Resolved

That Council note the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

*Resolution*

**MOTION CARRIED**

## 11. General Business

There were no items of general business.

## 12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section</b>
Huazhong University Joint Institute Proposal	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
3. Quarterly Wellbeing & HR Dashboard Reports	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Audit and Risk Committee</b> 1. Report 2. Minutes from the meeting on 18 April 2023 3. 2022 Annual Report 4. Delegations of Authority Policy and Schedule	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>He Toki Tarai</b> 1. Report 2. Minutes from the meeting on 17 April 2023 3. NWOO PSR and GOG Scorecard	To prevent the disclosure or use of official information for improper gain or improper advantage To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(j) 7(2)(f)(i)
<b>Appointment and Remuneration Committee</b> 1. Report 2. Minutes from meeting on 18 April 2023 3. 2023 Vice Chancellor KPI's	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>2022 Human Ethics Committee Annual Report</b>	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Brand Equity and Brand Architecture</b>	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Confirmation of Council Appointments to Committees</b>	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

*I move also that:* Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Sheree Jahnke-Waitoa (Director, Office of Māori and Pasifika Development), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle and Mr B Greer-Atkins (Tumuaki-Takirua Te Awhioraki), Dr Grant Tavinor (Senior Lecturer, Department of Tourism & Sport), Ms A Wells (LUSA President), Mr Grahame Burgess (Director of Student Engagement), Mr Timothy Lester (Legal Counsel), Mr Julian Tan (Audit New Zealand), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

*The public were readmitted to the meeting at 1.03pm*

## 20. Closure and next Meeting

The meeting closed at 1.04pm.

The next meeting is scheduled for Tuesday, 4 July 2023 at 9am and will be held

at Lincoln Campus.

CONFIRMED THIS 4<sup>th</sup> DAY OF July 2023

A handwritten signature in black ink, consisting of a stylized initial 'B' followed by a horizontal line and a circular flourish.

**BRUCE GEMMELL**  
**CHANCELLOR**