



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 29 August 2023 at 9am in Council Chambers and online via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Ms A Wells, Mr D Jensen, Mrs M Ash, Mr James Parsons, Mrs G Thompson, Mrs J Fredric, and Mrs Marjan van den Belt (each a Council Member)

Via MS Teams: Prof Derrick Moot (Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life) *via MS Teams*
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr B Greer-Atkins (Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 10

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Council Secretary.

Council RESOLVED:

1. To receive apologies from Professor Emeritus James McWha and Mrs Liz Hill-Taiaroa for absence, Professor Derrick Moot for partial absence, and Mr David Jensen for lateness.

Resolution

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED. Mr James Parsons informed Council of an interest to Halter Inc that will be added to the Interests Register.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 4 July 2023 with minor amendments.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 item is included in reports for consideration during the closed session of Council

541 item is due in November 2023

5. Notice of items of General Business

There were no items of general business.

6. Chancellors Report

The report was taken as read.

Council RESOLVED:

1. To receive the information in the Chancellor's Report.

MOTION CARRIED

7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- The Government recently announced an additional 4% SAC funding to the 5% baseline in 2024 and 2025 for the University. This will be approximately an additional \$1m based on current EFTS.
- Government has initiated a review of Higher Education Funding. The Ministry of Education is scoping this review and visited every University. Lincoln has contributed to this review. The funding review will be presented to the incoming Minister of Education following the upcoming General Election.
- Student recruitment remains strong with an expected headcount of 4,000 students by year end. This will be the highest student enrolment numbers since 2006.
- Pleasing course completions of Māori and Pasifika students.
- Two long-standing staff members recently passed. Emeritus Professor Andrew Sykes and Doctor Pat Devlin
- Lincoln hosted the Chinese Minister of Education recently. This continued to strengthen relationships and provided an opportunity to present on core programs offered by Lincoln.

The Chancellor extended his appreciation towards the Vice Chancellor and congratulated staff on the trajectory of student enrolments.

Higher Education Funding Review

Council will have an opportunity to input into any submission on the upcoming Higher Education Funding.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President spoke to the report.

The LUSA President acknowledged the mahi the Director Māori & Pasifika and Tumauki Takirua have done in the lead up to Te Huinga Tauira.

LUSA has had three resignations recently. The President outlined the circumstances of these resignations.

Noted that the cost of living is a very high priority for students. This has been publicised in media recently. It is affecting students' choice around location and the cadence of their study.

Council discussed current aged accommodation and whether offering this at an appropriate economic return for the benefit of students was worth exploring. Council encouraged management to further interrogate the economic price points in planning for enhanced student accommodation.

Other universities have seen a move to a lighter study workload so students can work part-time and study part-time to manage cost of living. Observed at Lincoln that in the taught post-graduate program a lot of students work alongside their study.

Council RESOLVED:

1. To receive the information in the LUSA President's Report.

Resolution

MOTION CARRIED

10. Health & Safety Compliance Report

The report was taken as read.

Council asked for a review of the vehicular entrances to campus.

The draft report on the recent water strike incident is under review and will be presented to the next Capital Asset Committee in October.

*Action: H, S, &
Bio-compliance
Manager*

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

9. Academic Board Report

The report was taken as read. The Vice Chancellor informed Council:

- The Academic Board has recommended some minor changes to its Terms of Reference
- The Academic Audit Cycle 6 is progressing well and will come to Council in October.
- Two new programs, an Animal Science major and Food Innovation major, will be uploaded to CUAP for round 2 consideration.

Council discussed the protocols for receiving recommendations for new courses. A business case is prepared and considered by the Academic Board when a new course is proposed, however, it is not a requirement for Academic Board to provide a business case to Council to support the implementation of a new program. Academic Board will provide assurances to Council that it has *considered* the business case.

Council Resolved

That Council:

1. **NOTE** the Academic Board report.
2. **APPROVE** following Amendments to the Academic Board Terms of Reference:

5. Membership

- 5.1.3 replace *Deputy Vice-Chancellor Māori and Pasifika* with *Director, Te Manutaki*
- 5.1.8 replace *Director, University Studies and English Language Division* with *Director, Te Tuawhiti | Pathways and Quality*
- 5.1.16 replace *the Division* with *Academic Preparation and Pathways*

Resolution

8. Committees of the Academic Board

Delete (*with Courses Committee reporting thereto*)

10. Secretariat

Replace *Vice-Chancellor's Office or nominee* with *Te Huka Kouka | Academic Quality*

MOTION CARRIED

11. Conferment of Degrees, Diplomas, and Certificates

The Report was taken as read.

Council RESOLVES:

To approve the following awards:

Doctor of Philosophy

Mohammad Ahmad Salem **Al-Shamaileh**, in Applied Computing
Paul Theophile **Epee Misse**, in Plant Science

Sibusiso Alfred **Hadebe**, in Animal Genetics
Tanyitiku Mary Nkongho, in Food Microbiology
Van Cong Binh, in Economics and Finance

Master of Agricultural Science

Eve Maria **Thomas**, *First Class Honours*, in Plant Science

Master of Applied Computing

Chameera Ashanth Thilakarathne **Athapattu Mudiyansele**, *Merit*
Huntir Francks **Guerras**, *Merit*

Master of Applied Science

Wendy Maria Henrica **Kentjens**, *First Class Honours*, in Plant Protection

Master of Business in Finance

Jun **Lu**, *Distinction*

Master of Business in Global Management and Marketing

Anna Rachael **Broms**, *Distinction*

Haolong **Ding**, *Distinction*

Guy Jean **Fremaux**, *Distinction*

Xu Yourui, *Distinction*

Yiping **Zhao**, *Distinction*

Yiqi **Zheng**, *Distinction*

Sarah Louise **Barr**, *Merit*

Samuel Iain **Brown**, *Merit*

Jiahao **Huang**, *Merit*

Xinyan **Li**, *Merit*

Yue **Li**, *Merit*

Yuexin **Li**, *Merit*

Pan Hongren, *Merit*

Lu **Shao**, *Merit*

Binyan **Sun**, *Merit*

Yiming **Xia**, *Merit*

Xuehan **Yang**, *Merit*

Master of Environmental Policy and Management

Eva Margaret **Glen**, *Distinction*

Katherine **Manning**, *Distinction*

Rodney Taylor **Barker**, *Merit*

Chloe **Hosking**, *Merit*

Master of International Nature Conservation

(Jointly awarded with Georg-August-Universität, Göttingen, Germany)

Lorna Anne **Scott**

Jan-Niklas Fynn **Trei**

Master of Landscape Architecture

Erina Joanne **Metcalf**, *First Class Honours*
Alistair James **Adam**, *Second Class Honours, Division I*
Mikayla Izabella **Hubert**, *Second Class Honours, Division I*
Rory Thomas **Kirkwood**, *Second Class Honours, Division I*

Master of Science

Robin Grace **Long**, *First Class Honours*, in Ecology and Conservation

Master of Science in Food Innovation

Congyi **Liu**, *Distinction*
Xuanyi **Cai**, *Merit*
Chen Ruitian, *Merit*
Yuqing **Huang**, *Merit*
Wenxi **Li**, *Merit*
Jiaqi **Liang**, *Merit*
Lin Qixin, *Merit*
Ruan Junlong, *Merit*
Pengcheng **Tang**, *Merit*
Zijing **Wang**, *Merit*
Ye Jing, *Merit*
Xianhe **Yuan**, *Merit*
Dequan **Zhai**, *Merit*
Cheng **Xing**,

Master of Water Resource Management

(This degree is offered jointly with University of Canterbury)

Derrick Shingirai **Mangoro**, *Second Class Honours, Division II*

Master of Wine and Viticulture

Maria Aroha **Scott**, *Merit*

Postgraduate Diploma in Applied Science

Megan Jane **Cambus**, *Distinction*
Jessica Lea **Lunsford**, *Distinction*
Dhivya **Durai**
Shen Jiacheng
Gaosheng **Wu**

Postgraduate Diploma in Commerce

Feifan **Yu**, *Distinction*

Postgraduate Certificate in Applied Science

Timothy Peter **Brooker**, *Distinction*
Cairan **Finnerty**, *Distinction*
Xingyi **Dai**
Yaxin **Hu**
Wei **Lu**
Holly May **Stirling**

Julie Kathryn **Studholme**
Mingming **Wang**

Postgraduate Certificate in Commerce

Samuel Iain **Brown**, *Distinction*
Samuel Peter **Mander**, *Distinction*
Marie Jane **Reynolds**, *Distinction*
Rebecca Agnes **Begg**
Jeffrey Siyu **Chen**
Craig Thomas **Fellowes**
Troy Joseph **Hobson**
Jingyan **Qi**
Dustin **Rothstein**
Matthew Ross **Strahan**
Fangying **Tu**
Siwen **Wang**
Yan Gefei
Zixi **Zhao**
Shuang **Zhou**

Postgraduate Certificate in Environmental Management

Jasmine Jade **Bastin-Lindsay**, *Distinction*
Rachel **Christmas-Oliver**, *Distinction*
Paul Michael **Churchill**, *Distinction*
Cristiane **de Morais Ramos**, *Distinction*
Jesse George **Drake**, *Distinction*

Graduate Diploma in Applied Science

Chenxi **Li**

Graduate Diploma in Property Management

Glenn Stuart **McSporran**, *Distinction*

Graduate Diploma in Valuation

Ryan Roy **Cavell**

Bachelor of Agriculture

Ben Anthony **Urquhart**

Bachelor of Commerce

Deng Yaxin, Food and Resource Economics Major
Zhe **Deng**, Food and Resource Economics Major
Yelou **Gao**, Marketing Major
Dongyang **Li**, Food and Resource Economics Major
Qingyu **Li**, Food and Resource Economics Major
Li Weijian, Food and Resource Economics Major
Ruihao **Ma**, Marketing Major
Zihao **Meng**, Food and Resource Economics Major
Ziyun **Pan**, Food and Resource Economics Major

Yufan **Peng**, Food and Resource Economics Major
Jiawei **Wang**, Global Business Major
Wang Yan, Food and Resource Economics Major
Taiyu **Xuan**, Supply Chain Management Major
Siyun **Zhang**, Marketing Major
Zheng **Zhang**, Food and Resource Economics Major
Zhou Yihao, Food and Resource Economics Major

Bachelor of Commerce (Agriculture)

Jack William **Thomson**

Bachelor of Science

Jared Henry **Bezzant**, Conservation and Ecology Major

Bachelor of Viticulture and Oenology

Tristan **Van Schalkwyk**
Xiaoqi **Xie**

Diploma in Agriculture

Lachlan James **Cartwright**
Kate Elizabeth **Densem**
Milly Margot Annie **Dever**
Benjamin Samuel **Pettigrew**

Diploma in Horticulture

Sophie Louise **Burgess**
Laura Jayne Marie **Duncan**
Hadrian Chandra **McKee-Wilson**
Emily Clare **Roach**
Magnolia Joan Grace Om **Sonneland**
Matthew James **Trafford**
Mele Latu **Vaea**
Linlin **Zhang**

Diploma in Applied Science

Porawee **Kasemsup**
Beata Weronika **Mahalean**

Diploma in Commerce

Callum Mansel **Jeffries**

Diploma in University Studies

Houxiong **Fang**
Yelou **Gao**
Chester Pui Ching **Lau**
Hongshi **Li**
Dominic George **Richardson**
Eve Florence **Scott**

Connor Thomas Craig **Westley**
Jiaqing **Zhuo**

11. General Business

There were no items of general business.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
3. LU 2019-2028 Strategy Update	To avoid prejudice or disadvantage to the commercial activities of the University To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(h) 7(2)(f)(i)
4. Academic Qualification Summary 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
5. Meaningful Partnerships Summary	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
6. HR Quarterly Staff Wellbeing & HR Dashboard Reports	To protect the privacy of natural persons	7(2)(a)
7. Student Complaints Policy & Procedure	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
He Toki Tarai Committee 1. Report 2. Minutes from the meeting on 17 July 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Appointment and Remuneration Committee 1. Report 2. Minutes from the meeting on 26 July 2023	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 22 August 2023 3. Forbes Stage 3 Procurement Strategy 4. Whare Hākinakina Sport & Recreation Project Benefits Realisation Update 5. 6+6 Capex Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 22 August 2023 3. 6+6 Reforecast 4. 10 Year Financial Forecast 5. Strategic Risk Register 6. Business Unit Risk Register 7. Internal Audit Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Proposed Council and Committee meeting schedule 2024	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.14pm

20. Closure and next Meeting

The meeting closed at 12.15pm.

The next meeting is scheduled for Tuesday, 31 October 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 31st DAY OF October 2023

A handwritten signature in black ink, consisting of a stylized 'B' followed by a horizontal line and a circular flourish.

BRUCE GEMMELL
CHANCELLOR