

Complete Withdrawal Form



Students who are withdrawing completely from study at Lincoln University are required to:

- Complete this form
- Pay any outstanding debts
- Notify Studylink of withdrawal if fees have been paid by Student Loan
- Return all library books on loan
- Return Student ID card to the library.

Students living in University Accommodation are required to:

- Advise Accommodation Services of withdrawal
- Hand in keys and meal cards (so refunds can be processed).

Please note:

- Entitlement to scholarships, Student Allowance and/or Student Loan cease when you completely withdraw from study
- Withdrawals after a certain date (as listed in the Calendar and in the Key Dates page on the Lincoln website) will result in fees not being refunded and courses classified as WDN (withdrawn), and will be recorded on your official academic record.

Family name:

Given names:

Student ID:

Programme:

Are you an international student? Yes No

Are you in the Halls of Residence/Campus Flats? Yes No

Do you have a scholarship? Yes No

If yes, name of scholarship:

Contact Details:

Address:

Postcode:

Email address:

You may wish to discuss your withdrawal with one of the staff from your Faculty, Lincoln University Students' Association (LUSA), Student Administration or the International Student Advisor, (postgraduate students, a copy of this form will be sent to your faculty, including your supervisor) prior to proceeding.

Declaration:

I am formally withdrawing from my programme of study at Lincoln University. I understand the possible financial implications of my withdrawal and the effect on my academic record.

Student signature:

Please complete and return to withdraw@lincoln.ac.nz

Office use only

Receipt Date Stamp

Student Finance

Library

University Accommodation

Student Exit Survey



Please tell us why you're withdrawing from Lincoln University? (Tick as many that apply)

- | | | | |
|---------------------------|------------------------|---------------------------------------|-----------------|
| Financial issues | Academic problems | Cannot work and study | Unsure of goals |
| Health reasons | Personal problems | Achieved academic goals | Need a break |
| Defer until next Semester | Taking up employment | Few people to identify with | |
| Homesickness/Anxiety | Classes not available | Location of University | |
| Class timetable | Other responsibilities | Transferring to another university | |
| Family problems | Not what I expected | Dissatisfied with quality of teaching | |
| Dislike of your course | | | |
| Other: | | | |

Of the above reasons, which was the main reason that contributed to your decision to withdraw from Lincoln University?

What are your plans when you leave Lincoln University? (Please tick as many as apply)

- Travelling/going overseas
- Full-time employment
- Part-time employment
- Transferring to another tertiary institution (which one?):
- Taking a break from study
- Not sure what I'm going to do
- Other:

Do you intend to return to Lincoln University in the future?

- Yes No Not sure

How satisfied were you with the following at Lincoln University?

Very satisfied Satisfied Dissatisfied Very dissatisfied Does not apply

Lincoln University in general

Location of campus

Accommodation on campus

Student support with Student Administration

General student support available on campus

Availability of information
(financial, course, accommodation, etc.)

Class size

Quality of lectures

Availability of academic staff

Timetabling of classes

Course advice

Library facilities

Extra-curricular activities on campus
(clubs, organisations, sport, etc.)

Facilities on campus
(dining/food, health, recreation, etc)

Social life

General helpfulness of staff/Treatment by staff

Other (please explain):

Any other comments: