



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 November 2023 at 9am in Council Chambers and online via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Prof James McWha (Pro-Chancellor), Ms A Wells, Mrs M Ash, Mr J Parsons, Prof Derrick Moot, (each a Council Member),

Via MS Teams: Dr Marjan van den Belt, Mrs Liz Hill-Taiaroa (each a Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr R Michelle (incoming Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 9

Meeting started at 9.01am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Chief Operating Officer.

Council RESOLVED:

1. To receive an apology from Mrs G Thompson & Mrs J Fredric for absence.

Resolution

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 31 October 2023.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

5. Notice of items of General Business

There were no items of general business.

The Pro-Chancellor wishes to discuss sport at Lincoln University.

The Chancellor acknowledged Ms Amy Wells, LUSA President, noting this was her last Council meeting and welcomed Mr Demetrio Cooper, incoming LUSA President.

6. Chancellors Report

The report was taken as read.

Council RESOLVED:

That Council

1. **RECEIVE** the information in the Chancellor's Report.

MOTION CARRIED

Resolution

7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Lincoln University headcount has grown during the Covid period and currently sits at 4357. Lincoln is becoming a strong post-graduate university, in 2019 27% of student population were postgraduate students. In 2023, 47% of the student population are postgraduate students. Over 50% of the student population are projected to be postgraduate students in 2024. PhD students currently sit at 6% of student population.
- This is a distinctive position in the New Zealand market. Auckland University has the next largest percentage of postgraduate students at 30% of its population. domestic A large percentage of postgraduate students is a characteristic of leading life science universities.
- This level of postgraduate student population is a characteristic of research-intensive universities and provides an important interaction with the future workforce and industry.

Council noted this increase reflects the successful activation the current Lincoln University strategy.

Land-based University requirements are becoming increasingly complicated and requires practical knowledge and understanding of technology. New postgraduate qualifications introduced by Lincoln are directed to address these needs.

Council noted that continued success in attracting undergraduate students will help balance undergraduate and postgraduate portions of the student population.

Noted that the existing 10-year financial model has post-graduate levels rest at 42-43% of the student population, albeit with a larger student population.

University will be looking at how to convert taught master's students to research master's students.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

9. Health & Safety Compliance Report

The report was taken as read.

New Dangerous Goods Store will be decanted into before Christmas. This will enable a complete move out from Burns before Christmas.

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President provided a verbal report thanking Council members for their support of LUSA during her term and wishing Council members well over the Christmas and summer break.

The LUSA President welcomed the incoming LUSA President, Demetrio Cooper.

Council discussed training for student leaders noting upskilling students in governance is a life skill that has value. The Strategy & Governance Officer provides some training for LUSA elected representatives. This can be built upon and supplemented by external training.

James Parsons left the meeting at 9.55am during discussion of Item 10 and returned at 9.58am during discussion of Item 10.

10. Adopt Lincoln University Student Charter

The report was taken as read. The Vice Chancellor and LUSA President spoke to the report. Council noted:

- There is some confusion around a bicultural campus and acknowledging multiple cultures.
- LUSA is omitted from support structures and should be included.
- Disabled and older students are not referred to in the document.

Council Resolved

That Council:

1. **RECEIVE** the information in this report.
2. **APPROVE** the Lincoln University Student Charter attached to this report with minor amendments.
3. **NOTE** future iterations of the Lincoln University Student Charter will consider including more specific statements about achieving carbon neutrality by 2050.

Resolution

MOTION CARRIED

11. Appoint Incoming LUSA President to Council

The Report was taken as read.

Council RESOLVES to:

1. **RECEIVE** the information in this report.
2. **NOTE** that Mr Demetrio Cooper was the highest polling candidate for the position of LUSA President in the 2024 LUSA Executive Elections.
3. **APPOINT** Mr Demetrio Cooper to Council for a twelve-month term, commencing on 1 December 2023, in accordance with clause 5.1 of the Council Appointments Statute.

Resolution

MOTION CARRIED

David Jensen left at 10.01am during Item 11 and returned at 10.03am during Item 11

11. General Business

The Pro-Chancellor noted that sport has a strong and central place in the history of Lincoln University and is a positive recruitment tool.

An information paper was requested for Council to consider how the integration of sport programs, teams, and facilities fit into the wider strategy of Lincoln University, and whether there are additional initiatives the University can take to build upon this success.

**Action Point:
VC**

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
Lincoln University Strategy Report – theme discussion	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)

Lincoln University Scholarships Strategic Overview	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 21 November 2023 3. Student Accommodation Masterplan Approval 4. Student Accommodation Finance & Funding Model 5. Forbes Stage 3 Detailed Design & Contract Award 6. IT Network Upgrade PSR 7. Campus Development Program Dashboard	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 21 November 2023 3. FY24 Budget 4. Strategic Risk Register 5. Introduction of Electronic Signature Policy & Regulations 6. Insurance Strategic Options & Renewals Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 13 November 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Farms Committee 1. Report 2. Minutes from the meeting on 8 September 2023 3. Farms Plan	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Financials	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Lincoln Agritech Limited Statement of Corporate Intent	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr R Heaney (Volte), Mr B Greer-Atkins (Tumuaki-Takirua Te Awhioraki), Mr R Michelle (Incoming Tumuaki-Takirua Te Awhioraki), Mr D Cooper (Incoming LUSA President), Mr A Pearson (Property Director), Mrs H Fisher & Mr B Gapinski (Warren & Mahoney), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

Secretarial note: During the closed session Council agreed to hold the Ahumairaki Committee Report, Farms Committee Report, and Lincoln University Scholarships Strategic Overview Reports over until the next Council meeting in December.

The public were readmitted to the meeting at 12.55pm

13. Closure and next Meeting

The meeting closed at 12.56pm.

The next meeting is scheduled for Tuesday, 12 December 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 12th DAY OF December 2023

A handwritten signature in black ink. It begins with a vertical line that is crossed by a horizontal line, followed by a series of loops and a horizontal line extending to the right, ending in a circular flourish containing two smaller loops.

BRUCE GEMMELL
CHANCELLOR