



**LINCOLN**  
**UNIVERSITY**  
TE WHARE WĀNAKA O AORAKI

## LINCOLN UNIVERSITY COUNCIL

### AGENDA & PAPERS

At 9am on Tuesday, 12 December 2023 a meeting of Lincoln University will be held in Council Chambers and online via MS Teams at Lincoln University

Click on this link to join the meeting: [Click here to join the meeting](#)



### Vision

To be a globally-ranked, top-five land-based University, unlocking the power of the land to enhance lives and grow the future.



### Purpose

To facilitate excellent research and education to grow the knowledge of our students, and help shape a world that benefits from a greater understanding of the relationships between land, food and ecosystems.



### Strategy 2019-2028

#### Renewal Strategy

- 1 A distinctive Aotearoa New Zealand end-to-end student experience
- 2 Improved assets and sustainable operating models
- 3 A culture which stimulates and inspires staff and students

#### Shaping Strategy

- 4 A world-class research and teaching precinct
- 5 An organisation focused on meaningful partnerships
- 6 Facilitating growth

→ Supported by four plans

- 1 Research
- 2 Education
- 3 Māori
- 4 Partnership

### Values

Manaakitaka — Looking After People.



## Strategy Goals and priority areas in 2020-2024



### Renewal Strategy

#### Priority Areas

<b>Goal 1</b>	A distinctive Aotearoa New Zealand end-to-end student experience	→	Campus Living Laboratory Work integrated learning programme
<b>Goal 2</b>	Improved assets and sustainable operating models	→	Campus development Objectives and KPIs for academic and service support New and improved timetable Living standards framework
<b>Goal 3</b>	A culture which stimulates and inspires staff and students	→	Bicultural campus Increased professional development activities Workload allocation model

### Shaping Strategy

#### Priority Areas

<b>Goal 4</b>	A world-class research and teaching precinct	→	Land-based postgraduate research school Centres of Excellence Online and blended delivery
<b>Goal 5</b>	An organisation focussed on meaningful partnerships	→	Stakeholder engagement Research partnerships
<b>Goal 5</b>	Facilitating growth	→	Education partnerships Scholarships investment

# Council Meeting - 12 December 2023

CONFIDENTIAL



12 December 2023 09:00 AM - 05:00 PM

<b>Agenda Topic</b>	<b>Page</b>
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1. Welcome and Apologies	
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Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any Lincoln University activities and to ensure that such conflicts of interest are noted and managed appropriately.	
3. <a href="#">Confirmation of the Minutes of the Previous Meeting</a>	10
4. Matters Arising from the Minutes There were no outstanding items from the minutes	
5. Notice of Items of General Business	
6. <a href="#">Vice-Chancellor's Report</a>	16
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8. <a href="#">Conferment of Degrees, Diplomas, and Certificates Report</a>	26
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10. Election Chancellor and Pro-Chancellor 2024	
11. General Business	
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13. Moving out of In-Committee	
14. Next Meeting	
9am on Tuesday 27th February 2024, in Council Chambers and by MS Teams.	

## **Karakia Timataka**

Kimihia rapuhia

Whaia ki te Uru Tapu nui o Tane

Tane te waiora

Tane te wanaka

Tane te tokoraki

Putā ki te whaiao ki te ao marama

Tu te kana

Tu te maraka

Te tu hi te rarama

E noho te mataara nei

E roko whakairia ake ki ruka

Kia tina! tina! Haumi e! Hui e! Taiki e!

## **Opening Prayer**

Let us pursue and follow Tāne into the highest realms.

The sacred repository of knowledge.

Tāne, the waters of life and wellbeing.

Tāne, the repository of all knowledge and wisdom.

Tāne who propped up the heavens.

Bringing forth the light, the broad daylight so that all life realises its potential.

It is Tū who preserves and protects the sacredness of all.

It is Tū who awakens the path of light within, imbuing his qualities of vigilance.

That our eyes may ever focus on the path ahead, in order that we may pass over the state of tapu to allow the renewal of peace to be suspended from on high. Make it firm, it is firm.

Join it, gather it. It is done!



Council Meeting - 12 December 2023 - Disclosures of Interest

<b>STRICTLY CONFIDENTIAL</b>						
<b>2023 Lincoln University Council Members' Interests Register</b>						
<b>Councillor</b>	<b>Name of Company / Institution</b>	<b>Dates Applicable</b>	<b>Position</b>	<b>Comments</b>	<b>Updated</b>	
<b>Janice Fredric</b>	Mainpower Ltd	Current	Director		Feb-22	
	Aurora Energy Limited	Current	Director		Jul-22	
	Aviation Security Services	Current	Chairman			
	Civil Aviation Authority	Current	Chairman			
	Unity Credit Union	Current	Chair of Audit and Risk Committee	Formerly Credit Union Baywide and Credit Union South	Chair role ends on 28 October 2022	Oct-22
	Green Power New Zealand Ltd	Current	Director		Resigned with effect from 12 May 2023	May-23
	Mt Cass Wind Farm Ltd	Current	Director		Resigned with effect from 12 May 2023	May-23
	Timaru District Council	Current	Independent member of Audit and Risk Committee			
	NZ Shipwreck Welfare Trust	Current	Trustee			
	Tregynon charitable Trust	Current	Trustee			
<b>Bruce Gemmell</b>	NIWA	Current	Director			
	NIWA Vessel Management Limited	Current	Director			
	NZ Growth Capital Partners Limited	Current	Director		11-Sep-23	
	Aspire NZ Seed Fund Limited	Current	Director		11-Sep-23	
	Elevate NZ Venture Fund GP Ltd	Current	Director		11-Sep-23	
	The Gemmell Group Limited	Current	Director, Shareholder		Feb-22	
	The Highlanders GP Limited	Current	Director			
	Miramar Consolidated Limited	Current	Director			
	The Second Little Pig Was Right Limited	Current	Director, Shareholder			
	ATT Trustee Limited & associated subsidiaries	Current	Director		Non-trading	
<b>James Parsons</b>	Lincoln Agritech Limited	Current	Chair			
	Lincoln University Centennial Trust	Current	Ex-officio Trustee			
	Lincoln University Foundation Trust	Current	Ex-officio Trustee	Formally constituted 12 November 2019		
	Gemmell Finance Limited	Current	Director, Shareholder			
	Nitrolabs Limited & Associated companies	Current	Director			
	Central Plains Water Limited	Current	Director			
	Buller Electricity Limited & associated subsidiaries	Current	Director	Director from 1 September 2021		
	Planz Consultants Ltd	Current	Director			
	Nexia Limited	Current	Director			
	Ashgrove Genetics Limited	Current	Director			
<b>David Philip Jensen</b>	Agfirst Northland Limited	Current	Director			
	Trehear Limited	Current	Director, Shareholder			
	Wools of New Zealand Holdings Limited	Current	Director			
	Wools of New Zealand General Partner Limited	Current	Director			
	Ashgrove Limited	Current	Director			
	Ospri New Zealand Limited	Current	Director			
	National Animal Identification and Tracing (NAIT) Limited	Current	Director			
	TBFree New Zealand Limited	Current	Director			
	Halter USA Inc	Current	Advisor		July-23	
	Colebrook Kiwifruit Orchard GP Limited	2020-current	Chair		Feb-22	
Pongakawa Kiwifruit GP Limited	2020-current	Chair				
Riverview Kiwifruit GP Limited	2020-current	Chair				
Otamarakau Kiwifruit GP Limited	2020-current	Chair				
Awakeri Orchard GP Limited	2019-current	Chair				
El Dorado Orchard GP Limited	2018-current	Chair				
Expressway Orchard GP Limited	2017-current	Chair				
Gold Income GP Limited	2021-current	Chair				
Eastpack Limited	2018-current	Director				
Merrijig Development sLimited	Current	Shareholder				

Council Meeting - 12 December 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Figured Limited	Current	Shareholder		
	New Zealand Dairy Dessert Company	Current	Shareholder		
	Fonterra	Current	Shareholder		
	Zespri	Current	Shareholder		
	Eastpack Limited	Current	Shareholder		
	LIC	Current	Shareholder		
	Ballance Agri Limited	Current	Shareholder		
	Farmlands Co-operative Society Limited	Current	Shareholder		
	Napoli Orchard GP	2018-current	Chair		
	Eastern Orchards Orchard GP	2019-current	Chair		
	Chair Gliding NZ Trust	Current	Trustee		
	PinPoint Labs	Current	Chair and Director	Elected Chairperson January 2023	Jan-23
	Pasture Accelerator	Current	Chair	IV between MPI, PGW, DairyNZ and Barenburg NZ	Apr-23
<b>Professor Grant Edwards</b>	Lincoln University	Current	Vice-Chancellor		Feb-22
	Lincoln University Council	Current	Ex-officio Member		
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member		
	New Zealand Food Innovation (South Island) Limited	Current	Director		
	Lincoln Agritech Limited	Current	Director		
	Lincoln University Foundation	Current	Trustee		
	Lincoln University Centennial Trust	Current	Trustee		
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member		
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair		
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair		
	Don Hulston Foundation	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust		
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust		
	J W and Carrie McLean Trust	Current	Ex-officio University Trust		
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust		
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust		
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust		
	Vernon Willey Trust	Current	Ex-officio University Trust		
	Academic Quality Agency Board (as UNZ representative)	Current	Member		August-23
<b>Professor James Alexander McWha</b>	International Association of University Presidents	2017-current	Senior Adviser and Executive Committee		Feb-20
	The Children's University	2012-current	Chancellor		
	Adagio Trust	2017-current	Trustee		
<b>Elizabeth Hill-Taiaoroa</b>	Te Taumutu Rūnanga	Current	Secretary & Oranga leader		Apr-23
<b>Professor Derrick Moot</b>	Lincoln University	Current	Professor		Jun-22
<b>Dr Maria Janna van den Belt</b>	Cogo Connecting Good Limited	Current	Shareholder		Jun-21
	College of Assessors of MBIE	Current	Member		
	EHF Fellowship	Current	Fellow		
	MPI-Fisheries New Zealand	Current	Chief Economist	Updated name of organisation	Sep-22
	Global Research Consortium (USA, China, Europe) Safe Seaweed by Design (research p	Current to Feb 2023	Member of Advisory Board	Research project involving representatives from USA, China, Europe	Sep-22
<b>Gabrielle Thompson</b>	Olsen Thompson Limited	Current	Director & Shareholder		
	Hollyfort Farm Limited	Current	Shareholder		
	Selwyn Thompson Limited	Current	Shareholder		
	Silver Fern Farms Co-Operative Limited	Current	Director		
	Thompson Family Trust	Current	Trustee		
	Pretty in Pink Charity Trust	Current	Trustee		
	Ballance	Current	Shareholder		

Council Meeting - 12 December 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Farmlands Co-Operative Ltd	Current	Shareholder		
	Thompson Property Trust	Current	Trustee		
	Ravensdown	Current	Shareholder		
	Thompson Forestry Limited	Current	Director and Owner	Effective from 15 December 2022	
<b>Amy Wells</b>	Lincoln University Students' Association	Current	President		Nov-22

**Register of interests – Senior Leadership Team – 2023**

SMG member	Organisation	Date	Position	Notes
<b>Grant Edwards</b>	Lincoln University	Current	Vice-Chancellor	
	Lincoln University Council	Current	Ex-officio Member	
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member	
	New Zealand Food Innovation (South Island) Limited	Current	Director	
	Lincoln Agritech Limited	Current	Director	
	Lincoln University Foundation	Current	Trustee	
	Lincoln University Centennial Trust	Current	Trustee	
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member	
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair	
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair	
	Don Hulston Foundation	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust	
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust	
	J W and Carrie McLean Trust	Current	Ex-officio University Trust	
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust	
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust	
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust	
	Vernon Willey Trust	Current	Ex-officio University Trust	
	Academic Quality Agency (as UNZ representative)	Current	Member	
<b>Karen McEwan</b>	Lincoln University	2019-	Executive Director, People, Culture, and Wellbeing	
	Senior Management Group, Lincoln University	2019-	Member	
	Ceiling Clean WGTN Limited	1982-	Shareholder	

Updated December 2023



Council Meeting - 12 December 2023 - Disclosures of Interest

<b>Susie Roulston</b>	Lincoln University	2021-	Chief Operating Officer	
	Senior Management Group	2021-	Member	
	Hayden Roulston Limited	2017		Susie's Partner (sports Coaching)
	Lincoln University Property Joint Venture Limited	2022-	Director	From 1 December 2022
<b>Alistair Pearson</b>	Property Council New Zealand	2019-current	Executive	
<b>Chad Hewitt</b>	Royal Society of New Zealand	Current	Member	
	Universities New Zealand, DVC Research Committee	Current	Ex-officio member	
	Universities New Zealand, DVC Academic Committee	Current	Ex-officio member	
	Universities New Zealand, CUAP	Current	Ex-officio member	
	NZ Synchrotron Group Ltd	Current	LU Representative	



## LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 November 2023 at 9am in Council Chambers and online via MS Teams

### Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Prof James McWha (Pro-Chancellor), Ms A Wells, Mrs M Ash, Mr J Parsons, Prof Derrick Moot, Mr David Jensen (each a Council Member),

Via MS Teams: Dr Marjan van den Belt, Mrs Liz Hill-Taiaroa (each a Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)  
Mr D Lodge (Deputy Vice-Chancellor, Student Life)  
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)  
Dr C Hewitt (Provost)  
Mrs K McEwan (Director People, Culture, & Wellbeing)  
Mr D Cooper (incoming LUSA President)  
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 9

Meeting started at 9.01am.

#### 1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Chief Operating Officer.

Council RESOLVED:

1. To receive an apology from Mrs G Thompson & Mrs J Fredric for absence.

*Resolution*

**MOTION CARRIED**

#### 2. Disclosures of interests

The interest register was NOTED.

#### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

- To confirm the minutes from the Council meeting held 31 October 2023.

*Resolution*

**MOTION CARRIED**

#### 4. Matters arising from the Minutes

The action register was NOTED.

**5. Notice of items of General Business**

There were no items of general business.

The Pro-Chancellor wishes to discuss sport at Lincoln University.

The Chancellor acknowledged Ms Amy Wells, LUSA President, noting this was her last Council meeting and welcomed Mr Demetrio Cooper, incoming LUSA President.

**6. Chancellors Report**

The report was taken as read.

Council RESOLVED:

That Council

1. **RECEIVE** the information in the Chancellor's Report.

**MOTION CARRIED**

*Resolution*

**7. Vice Chancellors Report**

The report was taken as read. The Vice Chancellor highlighted the following:

- Lincoln University headcount has grown during the Covid period and currently sits at 4357. Lincoln is becoming a strong post-graduate university, in 2019 27% of student population were postgraduate students. In 2023, 47% of the student population are postgraduate students. Over 50% of the student population are projected to be postgraduate students in 2024. PhD students currently sit at 6% of student population.
- This is a distinctive position in the New Zealand market. Auckland University has the next largest percentage of postgraduate students at 30% of its population. domestic A large percentage of postgraduate students is a characteristic of leading life science universities.
- This level of postgraduate student population is a characteristic of research-intensive universities and provides an important interaction with the future workforce and industry.

Council noted this increase reflects the successful activation the current Lincoln University strategy.

Land-based University requirements are becoming increasingly complicated and requires practical knowledge and understanding of technology. New postgraduate qualifications introduced by Lincoln are directed to address these needs.

Council noted that continued success in attracting undergraduate students will help balance undergraduate and postgraduate portions of the student population.

Noted that the existing 10-year financial model has post-graduate levels rest at 42-43% of the student population, albeit with a larger student population.

University will be looking at how to convert taught master's students to research master's students.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

*Resolution*

**MOTION CARRIED**

**9. Health & Safety Compliance Report**

The report was taken as read.

New Dangerous Goods Store will be decanted into before Christmas. This will enable a complete move out from Burns before Christmas.

**Council Resolved**

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

*Resolution*

**MOTION CARRIED**

**8. LUSA Report**

The LUSA President provided a verbal report thanking Council members for their support of LUSA during her term and wishing Council members well over the Christmas and summer break.

The LUSA President welcomed the incoming LUSA President, Demetrio Cooper.

Council discussed training for student leaders noting upskilling students in governance is a life skill that has value. The Strategy & Governance Officer provides some training for LUSA elected representatives. This can be built upon and supplemented by external training.

**10. Health & Safety Compliance Report**

The report was taken as read.

The Dangerous Goods Store will be ready before Christmas 2023 and enable a complete decant from the Burns building.

**Council Resolved**

That Council NOTE the:

3. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
4. Actions being taken to improve the culture of health and safety across the university.

*Resolution*

**MOTION CARRIED**

*James Parsons left the meeting at 9.55am during discussion of Item 10 and returned at 9.58am during discussion of Item 10.*

**10. Adopt Lincoln University Student Charter**

The report was taken as read. The Vice Chancellor and LUSA President spoke to the report. Council noted:

- There is some confusion around a bicultural campus and acknowledging multiple cultures.
- LUSA is omitted from support structures and should be included.
- Disabled and older students are not referred to in the document.

**Council Resolved**

That Council:

1. **RECEIVE** the information in this report.
2. **APPROVE** the Lincoln University Student Charter attached to this report with minor amendments.
3. **NOTE** future iterations of the Lincoln University Student Charter will consider including more specific statements about achieving carbon neutrality by 2050.

*Resolution*

**MOTION CARRIED**

**11. Appoint Incoming LUSA President to Council**

The Report was taken as read.

Council RESOLVES to:

1. **RECEIVE** the information in this report.
2. **NOTE** that Mr Demetrio Cooper was the highest polling candidate for the position of LUSA President in the 2024 LUSA Executive Elections.
3. **APPOINT** Mr Demetrio Cooper to Council for a twelve-month term, commencing on 1 December 2023, in accordance with clause 5.1 of the Council Appointments Statute.

*Resolution*

**MOTION CARRIED**

*David Jensen left at 10.01am during Item 11 and returned at 10.03am during Item 11*

## 11. General Business

The Pro-Chancellor noted that sport has a strong and central place in the history of Lincoln University and is a positive recruitment tool.

An information paper was requested for Council to consider how the integration of sport programs, teams, and facilities fit into the wider strategy of Lincoln University, and whether there are additional initiatives the University can take to build upon this success.

**Action Point:**  
VC

## 12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section</b>
Lincoln University Strategy Report – theme discussion	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln University Scholarships Strategic Overview	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Capital Asset Committee</b> 1. Report 2. Minutes from meeting on 21 November 2023 3. Student Accommodation Masterplan Approval 4. Student Accommodation Finance & Funding Model 5. Forbes Stage 3 Detailed Design & Contract Award 6. IT Network Upgrade PSR 7. Campus Development Program Dashboard	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Audit and Risk Committee</b> 1. Report 2. Minutes from meeting on 21 November 2023 3. FY24 Budget 4. Strategic Risk Register 5. Introduction of Electronic Signature Policy & Regulations 6. Insurance Strategic Options & Renewals Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Ahumairaki Committee</b> 1. Report 2. Minutes from the meeting on 13 November 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Farms Committee</b> 1. Report 2. Minutes from the meeting on 8 September 2023 3. Farms Plan	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Financials	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Lincoln Agritech Limited Statement of Corporate Intent	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

*I move also that:* Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr R Heaney (Volte), Mr B Greer-Atkins (Tumuaki-Takirua Te Awhioraki), Mr R Michelle (Incoming Tumuaki-Takirua Te Awhioraki), Mr D Cooper (Incoming LUSA President), Mr A Pearson (Property Director), Mrs H Fisher & Mr B Gapinski (Warren & Mahoney), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

**Secretarial note:** During the closed session Council agreed to hold the Ahumairaki Committee Report, Farms Committee Report, and Lincoln University Scholarships Strategic Overview Reports over until the next Council meeting in December.

*The public were readmitted to the meeting at 12.55pm*

**13. Closure and next Meeting**

The meeting closed at 12.56pm.

The next meeting is scheduled for Tuesday, 12 December 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 12<sup>th</sup> DAY OF December 2023

**BRUCE GEMMELL**  
**CHANCELLOR**

UNCONFIRMED



## Lincoln University Vice-Chancellor's Monthly Report to Council

**Month:** December 2023

Members of the Universities New Zealand – Te Pōkai Tara Vice-Chancellors' Committee convened in Wellington on Thursday, 30 November, to meet with the new Minister for Tertiary Education and Skills, Hon Penny Simmonds. The Committee welcomed the opportunity to brief her on the key contributions, challenges and opportunities facing the university sector. The meeting followed a detailed Briefing to Incoming Minister (BIMs) sent to the incoming minister by Universities New Zealand on behalf of the committee and included amongst others, thoughts on the Higher Education Funding Review, the challenging financial headwinds the sector is facing and the opportunities and benefits of reviving international education.

### Enhanced engagement

At the start of 2023, the University established a new initiative, the Excellence Series. The platform provided an excellent opportunity to showcase our impactful applied research, enhance our engagement with a diverse audience, and build on fostering meaningful relationships. A key aspect of the series was the emphasis placed on communicating complex information in simpler terms, making it accessible and engaging, and contributing significantly to the success of the series. It also celebrated the academic reputation of our professoriate, promoting a public forum to a broader national and international community while highlighting Lincoln's specialist land-based contribution to driving New Zealand's prosperity and intergenerational wellbeing.

The Excellence series has been a great success with on average 55 participants in each of the ten in-person sessions. The participants were from various land-based sectors including industry, government, NGOs, CRIs, education institutions, farmers, staff, students and alumni. Some of the high-level research topics covered included climate change, property, protein modifications, regenerative design, wellbeing, food microbiology, landscapes, hypoxic/altitude training and plant pathobiome. Plans are in place to continue these sessions in 2024, broadening out the presentations to include some of our key joint partnerships, such as the Waterways Centre for Freshwater Management and young emerging Lincoln University researchers.

Te Mātāpuna Mātātahi Children's University celebrated the graduation of another high-achieving cohort of scholars in November. More than 1,100 attended the graduation ceremonies and it was pleasing to see so many tamariki on a path to lifelong learning as we presented their graduation certificates on behalf of Lincoln University and University of Canterbury. The partnership between both universities has gone from strength to strength over the past five years with 46 local schools and two rūnanga taking part this year, making it the biggest graduating cohort to date.



The University has partnered up again this year with the Meat the Need charity organisation and will be hosting "The Big Feed" on campus. The live rural telethon initiative aims to raise over one million meals for families in need in our rural communities. While co-founder and Lincoln University alumni Wayne Langford has stepped down this year as Meat the Need's general manager to focus on his role as Federated Farmers president, he will be participating on the day as co-host, and I am looking forward to joining in on the activities.

In closing for the year at the final All Staff Briefing in December, I will be announcing this year's Excellence Awards, Critic and Conscience of Society Award, Health and Safety Awards and Excellence in Education Awards to members of our staff whose contributions have outstandingly demonstrated Lincoln University values. Over 40 peer nominations were received this year for Staff Excellence, well above previous years.



## Vice-Chancellor's Office

Version:

## Academic Board

Author/s: Paula Morrison

SLT Authoriser: Professor Grant Edwards, Chair

Date: 5/12/2023

### 1. Purpose

To provide a summary of the public meeting of the Academic Board held on 15 November 2023. An in-committee meeting was also held, and this is reported to Council separately.

### 2. Content

1. Executive Summary
2. **Appendix One:** Full Academic Board Report for November 2023
3. **Appendix Two:** Summary of Approvals

### 3. Recommendations

1. That the Academic Board report be **NOTED**.

### 4. Executive Summary

Academic Board met for the final time in 2023 on Wednesday 15 November (Appendix One).

Standing reports were received from the Board's sub-committees: Research, Learning and Teaching Committee, and Academic Administration. Dr M Clayton provided a report on the most recent meeting of CUAP, where the University's GYR reports had been approved.

The Board approved the introduction of two new courses, one short course, modifications to the Course Outline Template; Regulation D Formal Examinations and Final Assessment; Regulation E Continuous Assessment; and the alignment of the practical work requirements in the LU Maramataka | Calendar with the practical work handbooks.

The Academic Committee meeting dates for 2024 were approved.

The Board noted this was the final meeting of Professor Jim Morton, outgoing Dean of the Faculty of Agriculture and Life Sciences and acknowledged his contributions to the Board over the last three years.

A summary of the approvals through Academic Board for 2023 is provided in Appendix Two.

## Vice-Chancellor's Office Academic Board Report November 2023

Academic Board met on Wednesday, 15 November 2023 in the Council Chambers. This was the Board's final meeting for the year. In addition to the standing reports from Board's sub-committees, the agenda included proposals to introduce two new courses, modifications to a series of regulations and the Academic Committee meeting schedule for 2024.

### GOAL 2 – IMPROVED ASSETS AND SUSTAINABLE OPERATING MODELS

#### Academic Governance Framework

The Board discussed a first-stage framework for academic governance at Lincoln University. Further work is underway, and the framework will be considered at the February meeting.

Lincoln University has no formal academic governance framework. Academic quality functions are subsumed within line management relationships or delegated at the discretion of the Dean, as the quality owner for each faculty. This leads to some functions being duplicated, carried out informally in an ad hoc fashion, or not carried out at all. It also leads to issues of accountability, delays in decision-making and, where remedial measures are needed to resolve issues, puts additional work upon the Associate Deans, Heads of Department and Deans.

In particular, the lack of clear and consistent definitions of responsibilities across the suite of programme level roles variously called academic coordinators, programme coordinators, programme directors, programme managers, and in some instances including course advisors, presents challenges for training, workload, academic administration, and outcomes for students. It also makes the tracking of decisions and monitoring of trends difficult. Furthermore, there is at present a disconnection between the student progress reporting being developed as part of Manaaki Tauira and the cycle of academic coordination and advice, which is disadvantageous for all.

The proposed Academic Governance Framework will:

- Separate academic quality responsibilities from line management structures
- Establish consistent roles and responsibilities for academic quality across the university
- Clarify role expectations at all levels to simplify and support the management of workload
- Enable integration of academic quality functions with administrative and compliance requirements and the goals of Manaaki Tauira
- Address concerns highlighted in the AQA Cycle 6 self-audit.

### GOAL 4 - A WORLD-CLASS RESEARCH AND TEACHING PRECINCT

#### Course Outline Template

As part of Te Whare Wānaka o Aoraki | Lincoln University's continuous improvement, changes were made to the 2024 Course Outline template which takes effect from January Summer School 2024. These changes contribute to our Māori Plan and commitment to being a bicultural campus through the introduction of bi-lingual headings, reflect updates to policy and the learning and teaching environment, and respond to staff feedback.

#### Modification to Regulation D Formal Examinations

These regulations were revised to align with the Assessment Policy and the Aegrotat Policy and Procedure and to remove references to third-party invigilation.

#### Modification to Regulation E Continuous Assessment

These regulations were revised to bring it into alignment with current policy and procedure. Further discussion will take place on section E.8 at the first Learning and Teaching Committee meeting of 2024, in order to clarify and standardise the procedure by which students may view marks for final assessments via Akoraka | Learn.

#### Practical Work Regulations

The Practical Work Regulations in the LU Maramataka | Calendar were revised to align with the content of the respective Practical Work Handbooks.

### GOAL 5 – AN ORGANISATION FOCUSED ON MEANINGFUL PARTNERSHIPS

#### Kellogg Rural Leadership Programme (Kellogg Programme)

MGMT 630 Rural Leadership

MGMT 631 Rural Leadership Project

The Board formalised two 30-credit 600-level courses (previously offered as Special Topics) which enable Kellogg Programme participants the opportunity to gain a Lincoln University Postgraduate Certificate in Commerce.

The Kellogg Programme has a strong and a significantly impactful history within the food and fibre sector of New Zealand. After securing a US\$25,000 grant from the Kellogg Foundation, John Pryde, who held a Research Fellow position at Lincoln University in agricultural policy, established the first Kellogg Rural Leadership Programme in 1979. Today, the Kellogg Programme is a joint initiative of Lincoln University and the NZ Rural Leadership Trust. The programme is designed for people who have proven their commitment to rural New Zealand and have shown a willingness to take on leadership roles. The specific objective of the course is to improve the participants' skills and abilities in the many dimensions of leadership. Each year, 2-3 programmes are held, with up to 24 participants selected for each programme. Sponsorship, initially from the Kellogg Foundation and then from agribusiness levy-funded industry organisations, has enabled Lincoln University to keep the cost to participants to a minimum.

### GOAL 6 - FACILITATING GROWTH

#### New articulation with the Bombay Stock Exchange Institute

The Academic Administration Committee approved an articulation for students of the Bombay Stock Exchange Institute (BSEI) to the Master of Business in Finance or the Master of Fintech and Investment Management.

#### Introduction of a Short Course: Online English for Academic Purposes (Online EAP) for Shanghai Tianshi students

Shanghai Tianshi is a global educational consultancy that recently (July 2023) sent a group of 24 students to Lincoln University to take part in a 10-day English Language short course and study tour.

Shanghai Tianshi is seeking to pathway prospective students to Lincoln University graduate diplomas as an academic pathway to Masters study at Lincoln University. To do this, students

first need to complete English Language preparation. Shanghai Tianshi has requested Lincoln University to develop an online English for Academic Purposes (EAP) programme for its students to enable them to fulfil English Language admission requirements for entry to Lincoln University programmes from semester two, 2024. In conjunction with the two-week on-campus experience, the online EAP programme provides a strong pathway for students to further study at Lincoln University.

## APPROVALS THROUGH ACADEMIC BOARD

### 2023

A summary of approvals and endorsements from 2023 are shown below. Details can be found in the relevant Academic Board Minutes.

**General Regulations, Statutes, Policy, and Procedures**

Meeting Date	Item	Description
25 January 2023	3.	Introduction of new Aegrotat Policy and Procedures
22 February 2023	6.	Revisions to Code of Conduct for Field Trips, Tours and other External Activities
	9.	Revisions to the Open Access Policy
	9.	Revisions to the Academic Appeals Policy and Procedures
5 April 2023	5.	LincolnConnected Online Asynchronous Course List approved
	5.	Approved the proposal for a review of the recounts and reconsideration processes in Section E. Continuous Assessment of the General Course and Examination Regulations by the Academic Administration Committee
14 June 2023	4.	Revisions to the Lincoln University Excellence in Education Awards Procedures.
	5.	Revisions to the Academic Integrity Policy and Procedures
12 July 2023	4.	Revisions to policies with references to Courses Committee: Asynchronous Online Course Policy, Learning and Teaching Policy, Learning and Teaching Terms of Reference, Micro-credential Policy
	5.	Revisions to the Assessment and Examination Suite of Policies and Procedures: <ul style="list-style-type: none"> <li>• Assessment Policy</li> <li>• Assessment Procedures and Guidelines</li> <li>• Course Examiner Policy and Procedures</li> <li>• Delivery of Examinations Procedures</li> <li>• Test and Examination Script Guidelines</li> <li>• Examination Moderator Procedures</li> </ul>
	7.	Revisions to the Open Access Policy
16 August 2023	8.	Revisions to the Academic Board Terms of Reference
15 November 2023	8.1	Approved revision to Regulation E Continuous Assessment
	9.1	Approved revisions to Regulation D Formal Examinations and Final Assessment
	9.2	Approved the alignment of the Practical Work requirements in the Calendar with the Practical Work Handbooks

### Programme Related Items

Meeting Date	Item	Description
5 April 2023	5.	Endorsed the proposal to introduce a Bachelor of Sustainable Tourism for Round 1 CUAP
	5.	Endorsed the proposal to introduce a Master of Parks Management for Round 1 CUAP
12 July 2023	5	Endorsed the proposal to introduce a major in Animal Science in the BSc for Round 2 CUAP
	5.	Endorsed the proposal to introduce a major in Food Innovation in the BSc for Round 2 CUAP (noted that this was endorsed on circulation following revisions to the original proposal).
18 October 2023	6.1	Endorsed the proposal to introduce a Plant and Horticultural Sciences major in the BSc. For CUAP Round 1 2024 (1 March)
	6.3	Modification to the schedule for the Graduate Diploma in Brewing and Fermentation
15 November 2023	12	Approved the introduction and delivery of the short course Online English for Academic Purposes.

### Course Related Items

Meeting Date	Course	Description
5 April 2023	RECN 393 Practicum: Practical Experience in Sport and Recreation Management	Changes to course title and description, being: <b>RECN 393 Practicum: Practical Experience in Sport, Recreation and Tourism Management.</b> Practical involvement in sport, recreation or tourism industry.
	TOUR 202 Tourism Systems	Changes to course title and description, being: <b>RECN 202 Sustainable Tourism Systems</b> Analysis of historical, cultural and political factors that contribute to tourism growth and decline. Analysis of the processes and impacts (social, environmental, economic) of sustainable tourism planning and development and application of these studies within New Zealand.
	TOUR 303 Destination Planning and Management	Changes to course title and description, being: <b>TOUR 303 Sustainable Tourism Planning and Management</b> A critical examination of the sustainable planning and development of destinations for tourism and recreation. The role of national and local government in tourism planning, and requirements and methods of public participation and sustainable tourism management.
14 June 2023	MKTG 308 Marketing of NZ Products and Services	Changes to course title and description, being: <b>MKTG 308 Marketing New Zealand Products and Services</b> An analysis and application of marketing strategies for New Zealand products and services.
	(New) ACCT 626 CPA Digital Finance	<b>Prescription:</b> The knowledge and skills necessary to deal with accounting and finance in a digital world, equipping students with the tools to apply to emerging technologies in a real-world context. <b>Prerequisite:</b> Students must have CPA Australia Associate Membership <b>Semester:</b> July
20 September 2023	(New) ERST 103 Environmental Economics	<b>Prescription:</b> Introduction to economic systems and analysis of environmental and climate change related issues. <b>Rec Prep:</b> LINC 101, MAST 104 <b>Semester:</b> Two

Council Meeting - 12 December 2023 - Academic Board Report

18 October 2023	(New) COMP 022 Technology and Communication	Includes consequential deletion of COMP 021 <b>Prescription:</b> Farm technologies and digital communication in agricultural and horticultural contexts. <b>Restriction:</b> COMP 021
	(New) ENSC 302 Environmental Pollution	Includes consequential deletion of PHSC 211 <b>Prescription:</b> Environmental pollutants in soils, aquatic systems and the atmosphere, and the potential risks they pose to humans and ecosystems. Assessment of contaminated land sites and their management. <b>Prerequisites:</b> PHSC 101, one of SOSC 106, BIOS 110 or PHSC 103, plus four 200-level courses <b>RecPrep:</b> ENSC 201, WATR 202 <b>Restriction:</b> PHSC 211 <b>Semester:</b> Two – in even-numbered years only
15 November 2023	(New) MGMT 630 Rural Leadership (Formalisation of a special topic for the Kellogg Rural Leadership Programme)	<b>Prescription:</b> An analysis and evaluation of complex, interplaying issues faced by the food and fibre sector, and how to lead within that context. <b>Prerequisite:</b> Admission to the Kellogg Rural Leadership Programme.
	MGMT 631 Rural Leadership Project (Formalisation of a special topic for the Kellogg Rural Leadership Programme)	<b>Prescription:</b> Research of a key challenge or issue faced by the food and fibre sector, and the provision of conclusions and recommendations based on critical analysis of the evidence. <b>Prerequisite:</b> Admission to the Kellogg Rural Leadership Programme.

Other

Meeting Date	Item	Description
5 April 2023	9.	Approved the 2024 Academic Dates
14 June 2023	3.	Modifications to the Course Outline Template
	4.	Revisions to the Lincoln University Excellence in Education Awards Procedures.
16 August 2023	6.1	Graduating Year Reviews approved for <ul style="list-style-type: none"> <li>• Environmental Science major (Bachelor of Science)</li> <li>• Event Management additional major</li> <li>• Parks and Outdoor Recreation additional major</li> <li>• Tourism Management additional major</li> <li>• Master in Pest Management</li> <li>• Master in Tourism Management</li> <li>• Master in Wine and Viticulture</li> </ul>
	6.1	Graduating Year Reviews approved for: <ul style="list-style-type: none"> <li>• Pathway Certificate for MPA Entry</li> <li>• Water Management additional major</li> </ul>
20 September 2023	6.3	Approved revisions to the Teaching Committees Terms of Reference
	7	<b>Aegrotat Policy and Procedures</b>



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		Approved the revised policy and procedure to be operational from January Summer School 2024 and endorse the proposed interim changes to Procedure for the semester two examinations and results period.
18 October 2023	7.	Endorsed the HZAU programme proposal to progress to Council and then to the CUAP International Committee
15 November 2023	8.2	Approved updates to the Course Outline Templates for 2024.
	14.	Approved the 2024 Academic Committee meeting schedule



## Vice-Chancellor's Office

Version:

# Conferment of Degrees, Diplomas and Certificates 12 December 2023

Author/s: Sonja Wilkinson / Hamish Cochrane

SLT Authoriser:

Date: 5/12/2023

## 1. Purpose

Submission of graduand names for conferment of degrees, diplomas, and certificates by Council on 12 December 2023.

## 2. Recommendation

That Council resolves to approve the following awards:

### Doctor of Philosophy

Maisam **Ali**, in Accounting and Finance  
Zainul **Azmi**, in Agricultural Economics  
Jinbo **Li**, in Soil Science  
Karla María **López Reyes**, in Applied Entomology  
Collins **Oduro**, in Agricultural Economics  
Aleksandra **Stojanovska**, in Sociology  
Xiaozhen **Ye**, in Tourism Management

### Master of Business in Finance

Weiming **Li**, Merit  
Minghui **Zhao**, Merit

### Master of International Nature Conservation

*(Jointly awarded with Georg-August-Universität, Göttingen, Germany)*

Jessica **Bardey**

### Master of Landscape Architecture

Leucia Jayne **Caves**, *Second Class Honours, Division I*

### Master of Science in Food Innovation

**Gao Congyi**, Merit

Postgraduate Diploma in Applied Science

Conor David **Taylor**

Postgraduate Diploma in Parks, Recreation and Tourism

Lucy Elizabeth **Brown**

Postgraduate Certificate in Commerce

Sarah Louise **McKenzie**, Distinction

Cameron **Burton**

Hamish Nigel **Murray**

Kristen Gene **Robb**

Postgraduate Certificate in Environmental Management

Sarah Veronica Rae Fisher, Distinction

Graduate Diploma in Commerce

**Cai** Zihao

Graduate Diploma in Property Management

Wen **Guan**

Bachelor of Commerce

Ziwen **Qiao**, Individual Major

Diploma in Farm Management

Joshua Gray **Dearden**

Diploma in Horticulture

Raewyn Anne **Cunningham**

Diploma in University Studies

Benjamin Kar Hoe **Tan**

Ega **Wibisono**

Motion Carried / Motion Not Carried

Dr Hamish Cochrane  
Director, Student Administration and Student Health  
20 November 2023



## Vice-Chancellor's Office

Version: 2.0

# Appointment of Executive Committee 2023/2024

Author/s: Nathaniel Heslop

SLT Authoriser: Grant Edwards

Date: 5/12/2023

## Purpose

The purpose of this report is for Council to appoint the Executive Committee to consider any issues that require a Council decision during the recess period following the last Council meeting of 2023 on 12 December 2023 up until the next scheduled Council meeting on 27 February 2024.

## Content

1. Executive Summary

## Recommendations

That Council:

1. **APPOINT** an Executive Committee comprising of the Chancellor, Pro-Chancellor, Vice-Chancellor and the Chair of Audit and Risk Committee (quorum to be three of these members) to be authorized to make any urgent decisions of the Council required during the period of 13 December 2023 and 26 February 2024 (both days inclusive).
2. **NOTES** that any meeting of the Executive Committee will be publicly notified, and the details forwarded to all Councillors, all of whom can participate.
3. **NOTES** that any decisions made will be reported to the Council for record purposes and subject to retrospective approval of Council.

## 4. Executive Summary

There is a period of ten weeks between the last scheduled ordinary Council meeting of 2023 on 12 December 2023 and the first ordinary scheduled meeting of 2024 scheduled for 20 February 2024.

It is recommended, as is standard practice, that Council establish the Executive Committee to deal with any urgent business during this time.

The Council has in recent years established an Executive Committee, comprising

of the Chancellor, Pro-Chancellor, Vice-Chancellor, and the Chair of Audit and Risk Committee. Three members are required for the meeting to be quorate.

In accordance with legislation the meeting will be publicly notified, and all Councillors advised and all able to participate in the meeting.

If the Executive Committee is not formed, an alternative available to Council would be to call an emergency meeting or extraordinary meeting to consider any urgent business required. This is not recommended due to the possibility of a quorum being unable to be formed.

## 5. Resource Implications

There are no resource implications in this decision.

## 6. Strategic and Policy Framework Implications

<i>Strategic alignment with priority objective areas in Lincoln University Strategy 2019-2028</i>	<b>Goal 1</b>	A distinctive Aotearoa New Zealand end-to-end student experience	<input type="checkbox"/>
	<b>Goal 2</b>	Improved assets and sustainable operating models	<input checked="" type="checkbox"/>
	<b>Goal 3</b>	A culture which stimulates and inspires staff and students	<input type="checkbox"/>
	<b>Goal 4</b>	A world-class research and teaching precinct	<input type="checkbox"/>
	<b>Goal 5</b>	An organisation focussed on meaningful partnerships	<input type="checkbox"/>
	<b>Goal 6</b>	Facilitating Growth	<input type="checkbox"/>

### Strategic Alignment

This report supports the Lincoln University Strategy 2019-2028 by ensuring proactive policy maintenance within the University to enable strategic goals to be delivered.

### Policy Consistency

This report is consistent with Council's Plans and Policies.

## 7. Next Steps

If the Chancellor believes it is necessary to convene the Executive Committee, the Chancellor will instruct the Council Secretary to arrange a meeting.

Motion by the Chancellor for Resolution to Exclude the Public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section</b>
Lincoln University Strategy Report – theme discussion	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Capital Asset Committee</b> 1. Report 2. Minutes from meeting on 4 December 2023 3. Student Accommodation Masterplan Approval	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Ahumairaki Committee</b> 1. Report 2. Minutes from the meeting on 13 November 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Farms Committee</b> 1. Report 2. Minutes from the meeting on 8 September 2023 3. Farms Plan	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
<b>Academic Board</b> 1. Report	To protect the privacy of natural persons, including that of deceased natural persons	7(2)(a)
Lincoln University Scholarships Strategic Overview	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
HZAU Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Financials	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Whare Manaaki Presentation	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Lincoln University Property Joint Venture Limited Statement of Corporate Intent	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

*I move also that:* Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr Hamish Cochrane (Director Student Administration & Student Health), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T Ari (Warren & Mahoney), Mr David Bain (Project Manager), Mr R Michelle (Tumuaki-Takirua Te Awhioraki), Mr D Cooper (LUSA President), Mr A Pearson (Property Director), Mr Ted Rogers (Independent Chairperson, Lincoln University Property Joint Venture Limited), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.