



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 September 2021 at 8.30am in Council Chambers and by Zoom

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Mrs J Fredric, Mr R Hewett, Mr G Fleming, Dr C Smith, Dr M van den Belt, Ms J Shone, Mrs Parata-Goodall

In attendance: Professor G Edwards (Deputy Vice Chancellor)
Ms K Flower (Acting Executive Director Student Engagement and Experience)
Mrs K McEwan (Executive Director,
Mrs S Roulston (Chief Operating Officer)
Ms T Nelson (Health, Safety and Bio-Compliance Manager) – Item 7
Ms A Cradock (Director Governance and Legal)

1. Welcome/Karakia/Apologies

Apologies for absence were received from members Professor B McKenzie, Emeritus Professor J McWha, Mrs G Thompson and Mr D Jensen and attendees Dr Petelo and Dr Payne.

2. Disclosures of interests

The interest register was NOTED.

Council requested a policy on disclosures of interests be drafted.

Council agreed that non-investing family trusts may be removed from the register.

*Action –
Director
Governance
and Legal*

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That the minutes of the Council meeting held on 31 August 2021 be taken as read and APPROVED.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

5. Notice of items of General Business

No items of General Business were notified for discussion.

6. Chancellor's Report

The report was NOTED.

The Chancellor congratulated Mrs Fredric on her re-appointment to the Council.
The appointment of Mr Jensen was NOTED.

7. Vice-Chancellor's Report

The report was taken as read and NOTED.

Professor Edwards presented the report and began by welcoming the three members of the domestic liaison team in attendance.

The University is working with Selwyn District Council on a community based vaccination centre and considering mandatory vaccinations for students and employees.

The University co-hosted the Sustainable Development Goals Summit Series.

The draft results of the carbon audit are currently being verified.

Lincoln University moved up two places in the Times Higher Education (**THE**) rankings. These rankings have a lag factor as they are based on 2019 performance.

7.1 Monthly Health and Safety Report

The report was NOTED.

Critical research activities and construction were recommenced in Level 3.

The University has requested all contractors wear masks when moving around the campus.

New Zealand Universities and CRIs are working together around the WorkSafe guidance relating to hazardous substances. If changes are required, they could come at a significant capital and/or operational cost.

Council requested the report provide more information on near misses in future and directed the Health and Safety and Campus Development teams to work closer together to ensure consistent reporting and messaging.

*Action – DVC
and
Executive
Director
People,
Culture and
Wellbeing*

8. Academic Board Report

The report was NOTED.

9. Conferment of Degrees, Diploma and Certificates

Council RESOLVED to:

APPROVE the awards listed at Schedule 1.

Resolution

MOTION CARRIED

10. Lincoln University Students Association Report

The report was taken as read and NOTED.

The LUSA General Manager has tendered her resignation.

Garden Party will not proceed at Level 2.

11. General Business

No items of General Business were tabled for discussion.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
Chancellor's In-Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Vice-Chancellor's Report 1. Monthly Financials 2. Student Recruitment and Semester 2 Deep Dive 3. Recruitment Initiatives 2022/23 4. Translation of policies 5. Pastoral Care Code 6. EV Car Charging	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
REM Committee 1. Remuneration for LAL Board	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee Report 1. Campus Development Programme Dashboard 2. Project Status Report – Science North 3. Forbes Stage 3 Update 4. Food South Investment Case	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

The Chancellor moved that: Professor G Edwards (Deputy Vice-Chancellor), Ms K Flower (Acting Executive Director, Student Engagement and Experience), Mrs S Roulston (Chief Operating Officer), Mrs K McEwan (Executive Director, People culture and Wellbeing), Ms E Henshall (Finance Director), Mr P Harris (Campus Development Programme Lead) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters. CARRIED

12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 July and information about the Campus Development Programme which will be released as and when the Acting Vice-Chancellor determines.
REM Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

13. Closure and next Meeting

The meeting closed at 12.16pm. The next meeting is scheduled for 8.30am Tuesday 28 September 2021, Council Chambers, Lincoln University and by Zoom.

Signed: _____ (Chair)

Date: _____