



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 31 August 2021 at 8.30am by Zoom

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr G Fleming, Dr C Smith, Dr M van den Belt, Mrs G Thompson, Ms J Shone, Mrs Parata-Goodall, Mr A Macfarlane

In attendance: Professor G Edwards (Deputy Vice Chancellor)
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching)
Ms K Flower (Acting Executive Director Student Engagement and Experience)
Mrs S Roulston (Chief Operating Officer)
Ms T Nelson (Health, Safety and Bio-Compliance Manager) – Item 7
Ms A Cradock (Director Governance and Legal)

1. Welcome/Karakia/Apologies

No apologies for absence were received. Mr Hewett joined the meeting at 9.12am. Mr Fleming left the meeting at 9.34am.

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

Resolution

That the minutes of the Council meeting held on 27 July 2021 be taken as read and APPROVED.

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

5. Notice of items of General Business

Emeritus Professor McWha to provide an update of the recent triennial meeting of the International Association of University Presidents (**IAUP**).

6. Chancellor's Report

The report was NOTED.

7. Vice-Chancellor's Report

The report was taken as read and NOTED.

Dr Petelo was incorrectly listed as chairing a CUAP meeting at UNZ in Wellington. Dr Petelo attended the meeting that the Acting Vice-Chancellor chaired.

The University has communications prepared for release when a move to Alert Level 3 is announced.

Due to the impact of the current lockdown, the University has approved a blanket, mild to moderate impairment for all students, including research students.

A new Wellbeing and International Support Manager has joined the Wellbeing and International Support team.

PhD student, Minooh Mohajer, won the grand prize in the Three-Minute Thesis annual competition. Kati Hewitt came second and Priscilla Creppy won the Masters prize. Council advised Management to consider whether the competition provided an opportunity to promote the students, the University and agriculture in general. Council suggested Management contact Kaila Colbin at Boma about this.

The new code of practice for pastoral care will take effect on 1 January 2022. A gap analysis is currently underway and a report will come to Council once this has been completed.

*Action –
Acting Vice-
Chancellor*

The passing of Michael Smetham and Brian Smith noted. Several of the Council members had been taught by Michael Smetham and remembered him fondly.

The University's Sustainability Plan has been published and the Sustainability Taskforce has been established. A Sustainability Coordinator will be appointed. A Sustainability Fund will be established and this will be reported through He Toki Tārai.

The University signed the Openness Agreement on Animal Research and Teaching in New Zealand. This is a commitment to engage in open behaviour and communication about the animal research conducted by the University. Management will ensure all researchers, including at Lincoln Agritech Limited, are aware of the commitments in the agreement.

Council requested Management consider offering an online Te Reo course as a single paper.

*Action –
Deputy Vice-
Chancellor*

7.1 Monthly Health and Safety Report

The report was NOTED.

Council requested the critical risk table be moved to the end of the report with any changes highlighted.

The Council member tours require more structure and planning.

Council requested regular reporting on wellbeing be established.

*Action –
Acting Vice-
Chancellor*

8. Conferment of Degrees, Diploma and Certificates

Council RESOLVED to:

APPROVE the awards listed at Schedule 1.

Resolution

MOTION CARRIED

9. Lincoln University Students Association Report

The report was taken as read and NOTED.

Lincoln University was the only University to move to online learning in such a short timeframe in response to lockdown. The LUSA President appreciated staff's commitment to this move and the deferral of assessments to allow students to get home in response to the change in alert levels.

10. General Business

IAUP

Emeritus Professor McWha provided an update on the recent triennial meeting of the IAUP. The IAUP discussed micro-credentials, the response by most Universities to Covid by moving to online learning and the potential reluctance of students to resume face-to-face learning which may impact international student numbers.

One initiative that has been discussed in response to Covid is establishing a 'bank of credit' University model where students could do courses at any University in the world, accumulate credits and then be awarded a degree once they had enough credits. Council was very interested in the concept and advised Management to consider how best to place itself to be part of any such initiative.

11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
Chancellor's In-Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Vice-Chancellor's Report 1. Monthly Financials 2. Monthly Recruitment Report 3. Year-end SSP	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Farms Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee Report 1. Campus Development Programme Dashboard 2. Project Status Reports 3. 6+6 Capex	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee Report 1. 6+6 Opex 2. Strategic Risk Register	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Centennial Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Foundation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

The Chancellor moved that: Professor G Edwards (Deputy Vice-Chancellor), Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching), Ms K Flower (Acting Executive Director, Student Engagement and Experience), Mrs S Roulston (Chief Operating Officer), Ms K Pierce (Data Analyst), Ms E Henshall (Finance Director), Mr R Riddell (Foundation Chair) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 July and information about the Campus Development Programme which will be released as and when the Acting Vice-Chancellor determines.
Farms Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Audit and Risk Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Centennial Update	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Foundation Update	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

13. Closure and next Meeting

The meeting closed at 12.16pm. The next meeting is scheduled for 8.30am Tuesday 28 September 2021, Council Chambers, Lincoln University and by Zoom.

Signed: _____ (Chair)

Date: _____