



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 February 2023 at 9am in Council Chambers and via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Ms J Shone, Professor D Moot, Ms A Wells (President, LUSA), Emeritus Professor J McWha (Pro-Chancellor), Mrs G Thompson, Mrs J Fredric, Dr Marjan van den Belt,

Via MS Teams: Mr B Greer-Atkins, Mr C Hewitt (Provost)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 9
Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika)
Mr Hamish Cochrane (Director Student Administration & Health) – Item 11

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The Chancellor invited Dr D Payne to open the meeting with a karakia.

Council resolved to:

1. Accept apologies for absence from Rob Hewett, David Jensen, and Puamiria Parata-Goodall.
2. Accept an apology for early departure from Prof Derrick Moot.

Resolution

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That, the minutes of the Council meeting held on 13 December 2022 be taken as read and **APPROVED**.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 item is ongoing

5. Notice of items of General Business

Jaime Shone wishes to provide a verbal update about Lincoln University's marketing activities at Te Matatini Kapa Haka Aotearoa.

6. Chancellor's Report

Council Resolved

That Council:

Resolution

1. Receive the information in the Chancellor's Report.

MOTION CARRIED

7. Vice-Chancellor's Report

The Vice-Chancellor highlighted the following matters from the report:

- It is pleasing to have students and staff back on campus.
- Following the signing of a Memorandum of Understanding with Huazhong Agricultural University, three programmes have been selected to proceed, and were discussed in detail with the Ministry of Education of the People's Republic of China.
- Lincoln has been assisting Euroleague for Life Sciences partners with a European University Initiative that will benefit Lincoln University educating students to build a more sustainable future through the Life Sciences.

Council Resolved

That Council:

1. Receive the information in the Vice-Chancellor's Report.

Resolution

MOTION CARRIED

8. Lincoln University Student Association Report

The report was taken as read. LUSA is pleased with the enrolment of students in Clubs and Societies on campus.

Council Resolved

That Council:

1. Receive the information in the LUSA Report.

Resolution

MOTION CARRIED

Mrs T Nelson joined the meeting at 9.22am during discussion of Item 8

9. Health & Safety Compliance Report

The report was taken as read. The Health, Safety, & Biocompliance Manager informed Council:

- Lincoln University has received a report from the contractor about an electricity incident last year. Lincoln will now add signage to any electricity distribution board in addition to locked out tags.

Council Resolved

That Council resolves to note the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

Mrs T Nelson left the meeting at 9.29am

10. Academic Board Report

The Vice Chancellor spoke to the report and informed Council:

- The first meeting of 2023 took place at Te Pā o Moki Marae
- A workshop was held around the University Graduate Profile Project that creates a single graduate profile and aligns this with a learning and teaching model.
- Summer School now comprises 6.5% of student EFTS. The Academic Board discussed the purpose of Summer School and smoothing the administration of the enrolment process.
- Council discussed whether Summer School presents an opportunity to bring students into Lincoln University earlier in the academic year. This is a multi-layered challenge.
- The cycle 6 academic audit is underway and will be submitted to the Academic Quality Agency in October 2023.

Council Resolved

That Council:

1. Receive the Academic Board Report.

Resolution

2. Disestablish the Courses Committee with effect from 1 March 2023.

MOTION CARRIED

Mr H Cochrane joined the meeting at 9:37am during discussion of Item 10.

11. Confer Degrees, Diplomas, and Certificates

The report was taken as read.

Council Resolved

That Council:

1. **APPROVE** the following awards:

Doctor of Philosophy

Huihui **Hao**, in Economics

Nadeesha Dilrukshi **Hewa Nadungodage**, in Food Science

Pezhman **Mohamadi Roodposhti**, in Animal Science

Amaka Precious **Nnaji**, in Development Economics

Sandra Elisabet **Savinen**, in Ecology

Ruibin **Wang**, in Food Science

Ran **Wei**, in Marketing

Master of Applied Computing

Yujie **Fu**, *Distinction*

Andrew Earle John **Norriss**, *Distinction*

Xiaoming **Yang**, *Distinction*

Yi **Zhou**, *Distinction*

Bo **Liu**, *Merit*

Yurun **You**, *Merit*

Master of Business in Finance

Resolution

Sheng Tse **Chen**, *Distinction*

Chrystal Virginia **McIntyre**, *Distinction*

Feifan **Yu**, *Distinction*

Zhang Shurui, *Distinction*

Stuart Hugh **Davison**, *Merit*

Ju Yining, *Merit*

Li Tian, *Merit*
Charny Liao, *Merit*
Lihang Liu, *Merit*
Liang Luo, *Merit*
Xiao Dan, *Merit*

Master of Business in Global Management and Marketing

Yannick Beukema, *Distinction*
Dominique Laurana Caldwell, *Distinction*
Xingyuan Cheng, *Distinction*
Sundeep Chowdary Daggubati, *Distinction*
Kelsi Andres Finnerty, *Distinction*
Davic Paul Johnstone, *Distinction*
Yan Lin, *Distinction*
Rachel Jee-Hyun Suh, *Distinction*
Robyn Kathleen Elizabeth Vickery, *Distinction*
Huijie Yin, *Distinction*
Zhang Bowen, *Distinction*
Weijing Chen, *Merit*
Yan Chen, *Merit*
Yanyu Chen, *Merit*
Quan Liu, *Merit*
Dion Vjekoslav Loader-Jurac, *Merit*
Henglong Ly, *Merit*
Qin Rui, *Merit*
Asmaa Ahmed Sayed Ahmed Mohamed Sayed Ahmed, *Merit*
Yueting Shi, *Merit*
Nicholas Pierre Souchon, *Merit*
Tang Lei, *Merit*
Hao Wang, *Merit*
Xu Tianqi, *Merit*
Xinren Yang, *Merit*
Zhang Songnan, *Merit*
Binghui Li
Meng Xiantao
Zhang Senyang

Master of Environmental Policy and Management

Kendra Leah **Newick**, *Merit*

Master of Professional Accounting (CPA)

Sho **Tsuji**, *Merit*

Jun **Jiang**

Master of Water Resource Management

(This degree is offered jointly with University of Canterbury)

Christy **Songola**, *First Class Honours*

Bachelor of Science with Honours

Lucella Eugenia **Jordan**, *First Class Honours*

Postgraduate Diploma in Applied Science

Sophie Genevieve **McInnes**, *Distinction*

Chameera Ashanth Thilakara **Athapattu Mudiyansele**

Postgraduate Diploma in Commerce

Sophia Jayne **Donnelly**, *Distinction*

Baramey **Kadeth**

Postgraduate Diploma in Environmental Management

Whitney **Hanby**, *Distinction*

Libby Jane **Manley**, *Distinction*

Jessica Mel **Beynon**

Rebekah Ashleigh **Brosnahan**

Chloe **Hosking**

Mari Susanna **Vuorinen**

Postgraduate Diploma in Land and Society

Sienna Andrea Kim **Kelly**

Postgraduate Certificate in Applied Science

Sara **Alves Coutinho**, *Distinction*

Cristiane **de Moraes Ramos**

Postgraduate Certificate in Commerce

Peter William **Brice**, *Distinction*

Ashlee Grace **Vallance**, *Distinction*

Binghui **Li**

Charny **Liao**

Peter William **Rintoul**

Junquan **Xiao**

Yang Ke

Postgraduate Certificate in Environmental Management

Mark **Naudé**, *Distinction*

Grace Renee **Taylor**, *Distinction*

Victor Wilhelm **Meyer**

Mihikeita Makuawe **Ngata**

Marijke Marianne **Ransom**

Molly Elizabeth **Tilby**

Graduate Diploma in Applied Science

Wing Fat **So**

Graduate Diploma in Commerce

Dong Xiaonan

Claudia Nicole **Jonasson-Bell**

Carol Yoke Wah **Siow**

Jindong **Wan**

Graduate Diploma in Property Management

George McElhago **White**

Graduate Diploma in Valuation

Corinne Michelle **O'Sullivan**

Bachelor of Commerce

Johnathon Mathew **Hardegger**, Supply Chain Management and Global
Business Major

Liu Xingyu, Food and Resource Economics Major
Luo Jinfeng, Food and Resource Economics Major
Qinglai **Song**, Food and Resource Economics Major
Zhao Xiaoyang, Food and Resource Economics Major
Zhou Junjie, Food and Resource Economics Major

Bachelor of Commerce (Agriculture)

Mitchell Paul **Cockburn**
Zhengshu **Qi**

Bachelor of Landscape Architecture

Yan **Li**, *Second Class Honours, Division II*

Bachelor of Science

Connor John **Gordon**, Individual Major
Yujing **Li**, Food Science Major
Dunyachut **Vatananan**, Food Science Major

Bachelor of Tourism Management

Jintai **Tong**

Diploma in Agriculture

Shiphrah **Jongkind**, *Distinction*
Ruben Stefan **Schoeman**, *Distinction*
Lucy Esther **Black**
Evangeline Marie **Dunne**
Kasper William **Hogg**
Alasdair Soren **O'Reilly**
Ruby Rosa **Rogers**

Diploma in Horticulture

Kate Teresa **Herman**, *Distinction*
Gibson Joseph **Adams**

Diploma in Applied Science

Aimee Susan **Hampton**
Sophie Maureen **Horn**

Diploma in Commerce

Chandler Cyrus **Cunningham-South**

Alexis de Leon **Francisco**

Diploma in Horticultural Business

Joanne Aileen **Alder**, *Distinction*

Ngoc Quang **Mai**

Jessica Brett **Wild**

Diploma in University Studies

Kaichao **Feng**

Jiamin **Huang**

Li Jiongsheng

Liu Ruiqi

Jintai **Tong**

Ruofan **Wang**

MOTION CARRIED

12. Pastoral Care Attestation Report

The Director of Student Accommodation & Health informed Council:

- Lincoln University commissioned a gap analysis of its pastoral care in 2021. The gap analysis identified 39 gaps to close.
- As of this report 33 of the 39 gaps have been closed.
- There are six activities Lincoln will undertake in relation to the Pastoral Care Code in 2023.
- A University New Zealand auditor will be visiting Lincoln to conduct an Accommodation Audit in April 2023.
- Students at Lincoln are safer now than ever before. The University has appropriate systems in place to engage with students and track student use of accommodation.
- Staff workload is increasing as we provide additional services to care for students and adhere to pastoral care code requirements. This forms part of workforce planning going forward.
- Noted that input of student attributes is changing in light of students that graduated from High School during Covid interrupted years.

Council Resolved

That Council resolves to:

1. **Note** the Pastoral Care Attestation Report.

Resolution

2. **Approve** the report for subsequent issuance to CUSPaC.

MOTION CARRIED

13. General Business

Jaime Shone spoke to Council about marketing activities at Te Matatini. At Te Matatini staff were able to provide a bi-lingual whanau guide. The Whanau guide identified courses with highest proportion of Māori students and resulted in a post-graduate student enrolling at Lincoln. This has made a positive impact.

A number of staff members and students performed in kapa haka meetings.

19. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report 3. Quarterly HR Wellbeing Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
He Toki Tārai Committee 1. Report 2. Minutes from meeting on 20 February 2023 3. Strategic Priorities Reset 4. GOG Q4 Scorecard 5. NWOO Project Status Reports	To prevent the disclosure or use of official information for improper gain or improper advantage To maintain efficient conduct of public affairs through free and frank expression of opinions	7(2)(j) 7(2)(f)(i)
Capital Asset Committee 1. Report 2. Minutes from meeting on 21 February 2023 3. Campus Development Report 4. Campus Project Status Reports	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 21 February 2023 3. Internal Audit Report 4. Draft 2022 Appropriation Statement 5. Draft Financial Performance Year End 31 December 2022	To avoid prejudice or disadvantage to the commercial activities of the University To maintain efficient conduct of public affairs through free and frank expression of opinions	7(2)(h) 7(2)(f)(i)
Appointment & Remunerations Committee 1. Report 2. Minutes from meeting on 1 February 2023 3. Appointment of Member to Council 4. Review of Council Policies	To maintain efficient conduct of public affairs through free and frank expression of opinions	7(2)(f)(i)
Lincoln Agritech Statement of Corporate Intent 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

I move also that: Professor Grant Edwards (Vice-Chancellor), Ms K McEwan (Executive Director People Culture and Wellbeing), Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle and Mr B Greer-Atkins (Tumuaki Takirua of Te Awhioraki), Mr A Pearson (Property Director), Mr Peter Barrowclough (CEO, Lincoln Agritech Limited) and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.13pm

20. Closure and next Meeting

The meeting closed at 12.14pm.

The next meeting is scheduled for Tuesday, 28 March 2023 at 9am in the Council Chamber.

CONFIRMED THIS 28th DAY OF March 2023

A handwritten signature in black ink, consisting of a stylized 'B' followed by a horizontal line and a circular flourish.

BRUCE GEMMELL

CHANCELLOR