



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 July 2020 at ~8.30am in Te Kete Ika

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr S Blackmore, Dr C Smith, Mr A Macfarlane, Dr M van den Belt, Mrs G Thompson, Ms P Morrison, Mrs P Parata-Goodall.

In attendance: Professor G Edwards (Deputy Vice-Chancellor)
Mr P O'Callaghan (Chief Operating Officer)
Mr S Reilly (Executive Director, Campus Life)
Mrs K McEwan (Executive Director, People, Culture and Wellbeing)
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching)
Ms A Cradock (Director Governance and Legal)

1. Welcome/Karakia/Apologies

An apology for absence was received from Dr Payne.

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

Resolution

That the minutes of the Council meeting held on 30 June 2020 be taken as read and APPROVED.

Moved: Emeritus Professor McWha, Seconded: Mrs Fredric, CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

5. Notice of items of General Business

No items of General Business were put forward for discussion.

6. Chancellor's Report

The report was noted.

The Chancellor reported that he had received a letter from the Minister asking Mr Macfarlane to remain as a Council member until a replacement is appointed.

7. Vice-Chancellor's Report

The report was taken as read and NOTED.

The passing of Dr Murray Hill, the first Professor of Seed Science at Lincoln University, Peter Fleming, John Wood and Bruce Ryde were noted.

The Vice-Chancellor reported that staff domestic travel still needs Vice-Chancellor approval unless the travel is externally funded.

All internally funded staff appointments still require Vice-Chancellor sign-off.

All staff with excess annual leave accruals have received a letter from the Vice-Chancellor requiring them to take leave.

The solar array on the RFH building is now in operation and the first concrete pour for Science South was on 27 July.

All general staff on the collective agreement will go through an annual salary review but any payments will not be made until 2021.

The retirement of David Simmons was noted.

Council extended its congratulations to Associate Professor Hamish Rennie, the recipient of the 2020 New Zealand Geographical Society President's Award for Graduate Research Supervision in Geography.

The Vice-Chancellor noted the public interest in the work of Professor Gregorini through the Centre of Excellence.

A Principal's Dinner was held on 27 July with about 25 principals in attendance. The Vice-Chancellor has received positive feedback on the event.

7.1 Monthly Health and Safety Report

The report was taken as read and NOTED.

7.2 Council Members Conflict/Disclosure of Interest Policy

Council RESOLVED:

Resolution

To APPROVE the Council Members Conflict/Disclosure of Interest Policy.

Moved: Mr Blackmore, Seconded: Professor McKenzie, CARRIED

8. Academic Board Report

The report was taken as read and NOTED.

The Cycle 6 Academic Audit has been delayed for one year. The University has been asked to undertake an internal good practice assessment review of on-line teaching to be submitted to AQA in January.

The mid-cycle follow up report was accepted by AQA.

The modification of the existing Master of Landscape Architecture is to seek to enable students to complete their qualification by examination only. Industry consultation has driven this change as industry has expressed its preference for graduates to have a wider range of capabilities.

There was a general discussion about the move away from research masters towards taught masters.

Council RESOLVED:

Resolution

To APPROVE that the proposals for modifications to both the Certificate in University Studies and the Master of Landscape Architecture proceed to CUAP Round Two.

Moved: Professor McKenzie, Seconded: Emeritus Professor McWha, CARRIED

9. Conferral of Degrees, Certificates and Diplomas

At the end of 2019 a regulation was introduced that allowed students to keep one qualification at a lower level and not revoke it if they wanted to do another qualification at a slightly higher level. Therefore the request for revocation is no longer necessary as the student will be able to keep their Postgraduate Certificate in Commerce and can use the credits toward Postgraduate Diploma in Commerce and will end up with two qualifications.

Council RESOLVED:

Resolution

To APPROVE the awards listed.

Moved: Mr Blackmore, Seconded: Mrs Parata-Goodall, CARRIED

10. Lincoln University Students Association Report

The report was taken as read and NOTED.

LUSA staff have moved to their new offices.

Financial assistance fund (renamed from Hardship Fund) applications are starting to ease.

LUSA made a submission to the Education Workforce Committee on its inquiry on student accommodation. The submission is heavily based on the structure the New Zealand Students Association put forward.

The LUSA AGM is on 29 July and LUSA elections will be held in August.

LUSA is hosting an election debate on campus on 9 September.

11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
Chancellor's In-Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Vice-Chancellor's Report 1. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Appointment and Remuneration Committee Report 1. Committee Terms of Reference 2. Council Fee and Rebate Policy 3. Appointment of Directors to LU Subsidiary Boards 4. Responsibilities of Council Directors on Boards of Subsidiary Companies Terms of Reference	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee Report 1. 2020 June Financials	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

2. Investment Plan 3. Quarantine Report 4. BCP Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Capital Asset Committee Report 1. Programme Dashboard 2. Additional funds for Sport and Recreation Project 3. Facilities Management Investment Case 4. Decarbonisation Business Case	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Futures Committee Report 1. New Ways of Operating Project Plans 2. Programme Dashboard 3. Benefits Realisation Plan 4. Project Status Reports	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
GOG Scorecard	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

The Chancellor moved that: Professor G Edwards (Deputy Vice-Chancellor), Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching), Mr P O'Callaghan (Chief Operating Officer), Mrs K McEwan (Executive Director, People Culture and Wellbeing), Mr S Reilly (Executive Director, Campus Life), Ms K Flower (Director, Student and Stakeholder Engagement) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The reports were received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Appointment and Remuneration Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Audit and Risk Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 June which will be released as and when the Acting Vice-Chancellor determines.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than information about the Campus Development Programme, which will be released as and when the Acting Vice-Chancellor determines.
Futures Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
GOG Scorecard	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

13. Closure and next Meeting

The meeting closed at 10.55am. The next meeting is scheduled for 8.30am Tuesday 25 August 2020, Council Chambers, Lincoln University.

Signed: _____ (Chair)

Date: _____