

**MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 23 February 2010 at 9.00am
Council Meeting Room, Lincoln University**

Present: Mr T C Lambie (Chancellor), Mr R Boot, Ms K Brown, Mr J M Chetwin, Mr M A Clements, Mrs E Cruickshank, Professor R J Field, Mr A J Hall, Ms I Harper, Associate Professor C G Lamb, Mr A W Macfarlane, Professor S Matear, Ms C McMoore, Mr E P Rogers, and Mrs L K Tame

In Attendance: Dr C Kirk (Deputy Vice-Chancellor) and Mr A Carpinter (Council Secretary)

1. *In Memoriam*

Council members stood and observed a period of silence in honour of Emeritus Professor Sir James Stewart, former Principal of Lincoln College.

The recent death of Ben Allan, the son of former Council member Chrissie Williams, was also acknowledged.

2. *Apologies*

Apologies for absence were received from Messrs Couch, Gargiulo and Wardell. An apology for lateness was received from Mr Macfarlane. An apology for early departure was received from Associate Professor Charles Lamb.

3. *Disclosures of Interest*

There were no disclosures of interest.

4. *Confirmation of the Minutes of the Previous Meeting held on 8 December 2009*

Council RESOLVED:

That the minutes of the meeting held on 8 December 2009 be taken as read and be approved.

*Moved: Ms Brown
Seconded: Mr Clements
MOTION CARRIED*

5. *Matters Arising from the Minutes*

There were no matters arising from the minutes to be noted.

6. *Notice of Items of General Business*

There were no items of General Business notified at this time.

7. *Chancellor's Report*

The Chancellor welcomed Council members back to the Council for 2010 and extended a special welcome to two new members: Associate Professor Charles Lamb, elected by the academic staff, and Chrystal McMoore, a student representative.

The Chancellor noted the following matters:

- An induction session had been held for 4 new members who have joined Council since December.
- An updated Council Handbook had been distributed to all members.
- The visit by the Governor-General Sir Anand Satyanand, on 8 February 2010 had been very pleasant. Four Lincoln University professors whom he had invested with New Zealand Order of Merit awards showcased their work.
- The 2010 Kellogg Rural Leadership Programme had completed its first phase in January.
- The University had been involved in the hosting of both the Under 19 Cricket World Cup and the St John International Youth Festival. Lincoln Hospitality Limited was congratulated for their contribution to the success of these events.
- The Asia Pacific Football Academy had been set up at the University and would provide excellent opportunities.
- The inaugural Staff Garden Party had been an outstanding success and a highly appropriate setting for the presentation of the 2009 Lincoln University Medals.

8. *Vice-Chancellor's Report*

The Vice-Chancellor acknowledged the contribution that Sir James Stewart had made to the University and to New Zealand agriculture, from his time as a student through to his tenure as Principal and the ongoing association during his retirement. Sir James joined the staff in 1951, was appointed to Lincoln College's foundation chair in Farm Management in 1965 and served as Principal for 10 years from 1974. Mr Hall also commented on Sir James' broad sphere of influence and keen sense of social justice.

Mr Macfarlane joined the meeting at 9.12am.

The Vice-Chancellor spoke to the report and highlighted the following general matters:

- The secondment of Dr Stefanie Rixecker into the role of Assistant Vice-Chancellor (Research and Development) for the next 6 months would enable the Deputy Vice-Chancellor to commit significant time to the development of the partnership with AgResearch Limited and the Partnership for Excellence with Massey University. Dr Greg Ryan will become the Acting Dean of the Faculty of Environment, Society and Design during Dr Rixecker's secondment.
- Very positive feedback had been received about the inaugural Staff Garden Party held on 12 February 2010.
- The recent achievements of staff and students were acknowledged.
- Mr Hall's appointment as a Commissioner of the Tertiary Education Commission.
- A recent visit to India with the Secretary of Education to look at educational opportunities had been useful. Given the Indian Government's plans to invest heavily in education, India would become more self-sufficient for education in the long term. Stronger institution to institution relationships would be needed to foster research collaborations and international student recruitment.

Recent significant sector issues included:

- The release of the Tertiary Education Strategy 2010-15 setting out the Government's expectations and priorities for New Zealand's tertiary education system. The Strategy document was TABLED. The document would inform the University's strategic planning and negotiation of the next Investment Plan.
- The Prime Minister's Statement on the first sitting of Parliament set out the Government's priorities for 2010.
- *Profile & Trends 2008: New Zealand's Tertiary Education Sector* (Ministry of Education) provided useful information.
- The Public Records Act 2005 involved major compliance requirements and a report would be available in March on progress made by the University.

In addition to the Governor-General, recent significant visitors to the University included a 17 member delegation of Vice-Chancellors, Deputy Vice-Chancellors and Deans from Yunnan province in China on 21 January 2010.

In discussion, it was noted that the Government intends to focus its investment on those tertiary students who appear likely to complete their qualifications by placing emphasis on completion rates. As completion rates are higher at universities than in the rest of the sector, the Vice-Chancellor expected the policy to have more impact outside of the universities. Similarly, a move to rationalise courses did not appear to be targeted at the universities. Comment was also made that the vast majority of students take their studies very seriously, and the University already has student engagement and retention strategies in place to support completions.

9. ***LUSA President's Report***

The Lincoln University Students' Association (LUSA) President spoke to this report and noted the following matters:

LUSA Activities

- Many activities were being run for Orientation 2010 and positive feedback had been received about the initial events.
- The new LUSA website (www.lusa.org.nz) and LUSA re-branding had also been well received.
- The planned makeover of the student space outside the LUSA office and the reception area has been delayed until the mid-term break and should be completed just in time for the celebrations held around Graduation.
- Most of the LUSA Executive members had attended the January Conference of the New Zealand Union of Students' Associations held in Wellington from 23-26 January 2010. The Conference had been valuable both for identifying possible solutions to student issues and for networking.

Sector Issues

- The Education (Freedom of Association) Amendment Bill has been a major focus for students' associations throughout New Zealand and will be for some time this year after submissions close on 31 March 2010. In light of the Australian experience, LUSA considers that voluntary students' association membership would have a devastating impact on all students.
- LUSA was also concerned about the passage of the Education (Polytechnics) Amendment Bill, which changed the membership provisions for Polytechnic Councils, and the possible introduction of a Member's Bill advocating similar changes for universities.
- The Prime Minister's Statement had hinted at the possible tightening of eligibility for student loans and allowances for students, which would have major implications for students. LUSA refuted the suggestion made that students do not take their studies seriously or spend too long in the education system.

10. ***Reports from the Audit and Risk Management Committee***

The report from the 22 February 2010 meeting of the Audit and Risk Management Committee was TABLED.

The Selwyn District Council had responded to the Vice-Chancellor's correspondence in relation to the proposed Christchurch Rolleston and Environs Transportation Study (CRETS) Road. The bypass would potentially cross the back of the campus and affect the Lincoln Land Development. While the response acknowledged the University's opposition to the proposal, the Vice-Chancellor had indicated that further legal advice would be sought to ensure that the University's position was completely clear.

The Committee's Terms of Reference were scheduled for review by August 2009. Comments from both the external and internal auditors were being considered. The Committee's recommendations for changes to the Terms of Reference will be submitted to the next Council meeting.

[Further items from the Audit and Risk Management Committee were reported In-Committee.]

11. Conferment of Degrees and Presentation of Diplomas

The Assistant Vice-Chancellor (Academic) spoke to this report.

Council RESOLVED:

1. That Council approve the list of students in the report to Council that wish to revoke their qualifications so that they may use their credits towards another qualification.
2. That Council approve the awards listed in the report to Council.
(Attached as Schedule One.)

Moved: Professor Matear

Seconded: Mrs Cruickshank

MOTION CARRIED

12. Matter of Procedure

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

13. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
Chancellor's Report	To protect the privacy of natural persons To maintain the effective conduct of public affairs through the protection of members	7(2)(a) 7(2)(f)(ii)
Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Report from the Audit and Risk Management Committee (Council In-Committee section)	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Financial Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

Proposal to Establish a Jointly-owned Lincoln University/Massey University Company	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Council Committees Membership 2010	To protect the privacy of natural persons	7(2)(a)
Draft Council Schedule of Business 2010	To maintain the effective conduct of public affairs through the protection of members	7(2)(f)(ii)
Deed of Indemnity for Council Members	To maintain the effective conduct of public affairs through the protection of members	7(2)(f)(ii)

MOTION CARRIED

The Chancellor also moved that:

Dr Chris Kirk, Deputy Vice-Chancellor, Mr John Clark, Finance Director, and Mr Adrian Carpinter, Council Secretary be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

14. Report from Public Excluded Session

General Subject Matter	Reason for passing this resolution in relation to each matter
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except that a proposed announcement relating to the Lincoln Plus Model is to be made public on, or as soon as practicable after, 10 March 2010.
Report from the Audit and Risk Management Committee (Council In-Committee section)	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Financial Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Proposal to Establish a Jointly-owned Lincoln University/Massey University Company	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Council Committees Membership 2010	The reports were RECEIVED. The discussion shall remain confidential at this time for the reasons noted above. The decision was: <ol style="list-style-type: none"> 1. That the membership section of the Terms of Reference of the External Relations and Marketing Committee be amended to read "Five other members of Council, one of whom shall be convenor". 2. That the membership of Lincoln University's Council Committees for 2010 be approved. (<i>Attached as Schedule Two.</i>)

Draft Council Schedule of Business 2010	The reports were RECEIVED. The discussion shall remain confidential at this time for the reasons noted above. The decision was: That Council approve its schedule of business for 2010. <i>(Attached as Schedule Three.)</i>
Deed of Indemnity for Council Members	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

15. Vice-Chancellor's Report (continued)

A draft submission on the Education (Freedom of Association) Amendment Bill was TABLED. The purpose of the Member's Bill is to enable all students to choose whether or not to join a students' association. The Vice-Chancellor reported that the New Zealand Vice-Chancellors' Committee would not be making a submission as there are differing arrangements and views across the universities.

There was discussion about whether the University should make a submission opposing the Bill. The value of the students' association in supporting students and creating a beneficial relationship with the University was highlighted. While the principle of freedom of association was acknowledged as important, it was suggested that students' associations are similar to co-operatives rather than compulsory unions. There was therefore general agreement that the University make a submission opposing the Bill. Council members are to submit any proposed changes to the draft submission to the Council Secretary.

Council members:
5 March 2010

16. Closure and Next Meetings

The meeting closed at 12.30pm.

The next meetings are scheduled for:

- **Graduation: Friday 16 April 2010 at 2.00pm, Christchurch Town Hall**
- **Tuesday 20 April 2010 at 9.00am, Lincoln University**

Signed: _____ (Convenor)

Date: _____

SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Revoked Qualifications:

Bai Yu (1041914) *Postgraduate Certificate in Commerce* (awarded 4th April 2008) revoked so he may use the credits towards the Postgraduate Diploma in Commerce.

Chao Qin (1039045) *Diploma in Commerce* (awarded 4th April 2008) revoked so he may use the credits towards the Bachelor of Commerce.

Jessica Barbara Ross (1064849) *Postgraduate Certificate in Resource Studies* (awarded 20th April 2007) revoked so she may use the credits towards the Master of Environmental Policy.

Clare Fiona Jay (1035359) *Postgraduate Diploma in Commerce* (awarded 9th October 2007) revoked so she may use the credits towards the Master of Professional Studies.

Conferred Degrees and Presented Diplomas:

Doctor of Philosophy

Serkan Ates, *in Pasture Agronomy*

Rashidi Othman, *in Plant Biotechnology*

Laure Delphine Steiner, *in Soil and Environmental Science*

Master of Commerce and Management

Tingting Su, *with First Class Honours, in Applied Macroeconometrics*

Master of Landscape Architecture

Theresa Lynn Caracausa, *with Second Class Honours, Division I*

Master of Natural Resources Management and Ecological Engineering

Jointly awarded with the University of Natural Resources and Applied Life Science (BOKU), Vienna, Austria

Andrea Fuhrmann

Adelheid Humer-Gruber

Postgraduate Diploma in Applied Science

Yan Li

Postgraduate Diploma in Commerce

Han Jiang, *with Distinction*

Linyi Zhang, *with Distinction*

Yuanfeng Lu

Wei Xing

Lei Zhang

Postgraduate Diploma in Resource Studies

Nigel Kenneth Harris

Postgraduate Certificate in Applied Science

Craig Aaron Pauling, *with Distinction*

Postgraduate Certificate in Commerce

Myung Ho Ha

Jing Yang

Bachelor of Commerce and Management

Ye Jing

Bachelor of Commerce (Transport and Logistics)

Jing Li

Bachelor of Environmental Management
Clowance Amelia **Nolan**

Bachelor of Landscape Architecture
Emma Jane Vera **Mulholland**, with *Second Class Honours, Division I*

Bachelor of Recreation Management (Sport)
Sam Edward **Mandeno**

Bachelor of Tourism Management
Elizabeth Jane **Campion**

Graduate Diploma in Applied Science
Shinde Hrishikesh Dattatraya

Graduate Diploma in Commerce
King **Ling**

Graduate Diploma in Property Management
Chun **Zong**

Graduate Diploma in Tourism Management
Qing **Liu**

Graduate Diploma in Viticulture and Oenology
Sarah Jane **Dodson**
Minoru **Numata**

Graduate Certificate in Applied Science
Rohit **Arora**
Shailaja **Shrestha**

Diploma in Horticulture
Gavin James **Harris**

Diploma in Applied Science
Yongchuan **Li**

Certificate in Commerce
Alice Kathryn **MacGregor**

Certificate of Foundation Studies
Muflih **Aldosari**
Hoi Ting **Kong**
Diego **Labbe Lopez**
Nicolas **Labbe Lopez**
Dayana Binti **Roselan**
Chui Man **Tai**
Ger Ling **Tan**
Yinan **Yang**
Yuan **Yao**
Chunnan **Zhao**

Certificate in University Preparation
Hamish Richard **Beaven**
Barry James **Lindsay**
Eileen-Rose Makawe **Wright**

SCHEDULE TWO: MEMBERSHIP OF COUNCIL COMMITTEES

Ahumairaki:	
Chancellor	Tom Lambie
Te Rūnanga o Ngāi Tahu Council Rep.	Donald Couch (Convenor)
Te Taumutu Rūnanga appointee	Denise Sheat
Vice-Chancellor	Roger Field
Assistant Vice-Chancellor (Māori)	Hirini Matunga
Te Awhioraki appointee	Chrystal McMoore
LUSA appointee	Ivy Harper
Audit and Risk Management Committee:	
<i>Not more than six external non-executive Councillors and Chancellor ex officio</i>	John Chetwin (Convenor)
	Donald Couch
	Andrew Macfarlane
	Ted Rogers
	Linda Tame
	Peter Wardell (Deputy Convenor)
	Chancellor Tom Lambie
In attendance	Vice-Chancellor (In attendance) Roger Field
	Finance Director (In attendance) John Clark
Bledisloe Medal & Lincoln Alumni International Medal Committee:	
Chancellor	Tom Lambie (Convenor)
Vice-Chancellor	Roger Field
President, LU Alumni Association (LUAA)	Andrew Lingard
Immediate Past President of LUAA	Michael Medlicott
Executive Officer LUAA	Sarah Currie
One Council member elected by Court of Convocation	Peter Wardell

CEO Remuneration Committee:	
Chancellor	Tom Lambie (Convenor)
Pro-Chancellor	Donald Couch
Two members of Council	Tony Hall
(3-year appointment)	Peter Wardell
<i>No Employees or Student Representatives</i>	
External Relations and Marketing Committee:	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
Assistant Vice-Chancellor (Academic)	Sheelagh Matear
Five other Council Representatives	Tony Hall (Convenor)
(one of whom is to be Convenor)	Donald Couch
	Elizabeth Cruickshank
	Charles Lamb
	Linda Tame
Council Student Representative	Ivy Harper
Fees Committee:	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
One Council Student Representative	Ivy Harper
Four other members of Council	Brian Gargiulo
(one of whom is to be Convenor)	Royston Boot
	Linda Tame
	Peter Wardell (Convenor)

Honorary Degrees Committee:	
Chancellor	Tom Lambie (Convenor)
Pro-Chancellor	Donald Couch
Vice-Chancellor	Roger Field
Deputy Vice-Chancellor	Chris Kirk
One Council member elected by Court of Convocation	Peter Wardell
Academic Board Appointee	Sheelagh Matear
One other member of the Academic Board	Librarian (TBC)
Te Rūnanga o Ngāi Tahu Council Representative	Donald Couch
Lincoln University Medal Committee:	
Chancellor	Tom Lambie (Convenor)
Vice-Chancellor	Roger Field
President of the LUAA	Andrew Lingard
Executive Officer of the LUAA	Sarah Currie
LUSA President	Ivy Harper
Staff Council Representative	Royston Boot
Member of the Community (selected by Chancellor)	Bob Englebrecht
Planning Committee:	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
Council Student Representative	Ivy Harper
Staff Council Representative	Charles Lamb
Five other Council Representatives	Karena Brown
	Martin Clements
	Elizabeth Cruickshank
	Tony Hall (Convenor)
	Andrew Macfarlane
In attendance	AVC (Academic) Sheelagh Matear
	AVC (Research and Development) Stefanie Rixecker

SCHEDULE THREE: COUNCIL SCHEDULE OF BUSINESS FOR 2010

Council – 23 February

- Confirm Committee membership for 2010
- Afternoon: visits to Centre for Viticulture and Oenology and to Lysimeter Laboratory

Council – 16 April

- Graduation

Council – 20 April

- Afternoon: visit to or presentations on subsidiary companies

Council – 22 June

- Approval of international fees for 2011
- Afternoon: strategy workshop

Council – 24 August

- Afternoon: presentations on Kellogg Leadership programme, scholarship programme, and nature of genetic modification research carried out by the University

Council – 19 October

- Approval of domestic fees for 2011
- Approval of Council meeting schedule for 2011
- Afternoon: presentation on teaching innovation and/or tour of Hudson Hall facilities (English Language Studies, Foundation Studies, Health Centre)

Council – 7 December

- Chancellor and Pro-Chancellor elections
- Approval of Budget for 2011
- Presentations and Christmas lunch

Note: Proposed visit to the Department of Environmental Management (water modelling research) to be scheduled.

ACTION SCHEDULE resulting from the Council meetings
AS AT 23 February 2010

Action	Responsibility	Meeting/ Item	Due
Ahumairaki Terms of Reference to be reviewed to consider inclusion of engagement with Māori at a more aspirational level and address wider inspiration and motivation of Māori students.	Assistant Vice-Chancellor (Māori)	8 Dec 2009 Item 9.1	20 April 2010
Request the Academic Board to review the principles of the revocation process in relation to the 2 examples and to consider whether there should be a time limit on the ability to revoke a qualification after conferral or presentation	Assistant Vice-Chancellor (Academic)	8 Dec 2009 Item 10	20 April 2010
Any proposed changes to the draft submission on the Education (Freedom of Association) Amendment Bill to be submitted to the Council Secretary.	Council members	23 Feb 2010 Item 15	5 March 2010