

**LINCOLN UNIVERSITY COUNCIL**

**Tuesday 20 April 2010 at 9.00am  
Council Meeting Room, George Forbes Building,  
Lincoln University**

**SITE VISITS TO LINCOLN VENTURES LIMITED AND TO THE NRE LAB (WATER MODELLING)  
WILL BE HELD FOLLOWING THE MEETING FROM 1.30PM TO APPROXIMATELY 3.30PM.**

**A G E N D A**

1. ***Apologies***
2. ***Disclosures of Interest***
3. ***Confirmation of the minutes of the previous meeting held on  
23 February 2010***  
Attached for decision. 1 - 14
4. ***Matters Arising from the Minutes***
5. ***Notice of Items of General Business***
6. ***Chancellor's Report***  
Attached for information. 15
7. ***Vice-Chancellor's Report***  
Attached for information. 17 - 27
8. ***LUSA President's Report***  
Verbal report.
9. ***Reports from the Audit and Risk Management Committee***
  - 9.1 ***Meeting Report (Open section) – 22 March 2010***  
Attached for decision re Terms of Reference. 29 - 35
  - 9.2 ***Meeting Report (Open section) – 19 April 2010***  
To be tabled.
10. ***Report from Ahumairaki (Open section)***  
Attached for decision re Terms of Reference. 37 - 46

11. **Academic Board Approvals 2009**  
Attached for information. 47 - 50
12. **Proposal for New Regulations: Revoking Qualifications**  
Attached for decision. 51
13. **Conferment of Degrees and Presentation of Diplomas**  
Attached for decision. 53
14. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**  
I move that the public be excluded from the following parts of the proceedings of this meeting, namely :

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48(1) for the passing of this resolution</b>
Chancellor's Report	To protect the privacy of natural persons To maintain the effective conduct of public affairs through the protection of members	7(2)(a) 7(2)(f)(ii)
Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Reports from the Audit and Risk Management Committee (Council In-Committee sections)	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Business Plan for the Redevelopment of Ashley Dene Farm	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Draft Lincoln University and Telford Rural Polytechnic Business Case for Merger	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Financial Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Annual Report from Human Ethics Committee	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Council Committees	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

I move also that:

Dr Chris Kirk, Deputy Vice-Chancellor

Mr John Clark, Finance Director

Mr Adrian Carpinter, Council Secretary

be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

15. ***Report from Public Excluded Session***

16. ***Next Meeting***

Tuesday 22 June 2010 at 9.00am, Lincoln University

A P Carpinter  
Council Secretary

**MINUTES OF A MEETING OF THE  
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 23 February 2010 at 9.00am  
Council Meeting Room, Lincoln University**

**Present:** Mr T C Lambie (Chancellor), Mr R Boot, Ms K Brown, Mr J M Chetwin, Mr M A Clements, Mrs E Cruickshank, Professor R J Field, Mr A J Hall, Ms I Harper, Associate Professor C G Lamb, Mr A W Macfarlane, Professor S Matear, Ms C McMoore, Mr E P Rogers, and Mrs L K Tame

**In Attendance:** Dr C Kirk (Deputy Vice-Chancellor) and Mr A Carpinter (Council Secretary)

**1. *In Memoriam***

Council members stood and observed a period of silence in honour of Emeritus Professor Sir James Stewart, former Principal of Lincoln College.

The recent death of Ben Allan, the son of former Council member Chrissie Williams, was also acknowledged.

**2. *Apologies***

Apologies for absence were received from Messrs Couch, Gargiulo and Wardell. An apology for lateness was received from Mr Macfarlane. An apology for early departure was received from Associate Professor Charles Lamb.

**3. *Disclosures of Interest***

There were no disclosures of interest.

**4. *Confirmation of the Minutes of the Previous Meeting held on 8 December 2009***

**Council RESOLVED:**

That the minutes of the meeting held on 8 December 2009 be taken as read and be approved.

*Moved: Ms Brown  
Seconded: Mr Clements  
MOTION CARRIED*

**5. *Matters Arising from the Minutes***

There were no matters arising from the minutes to be noted.

**6. *Notice of Items of General Business***

There were no items of General Business notified at this time.

**7. *Chancellor's Report***

The Chancellor welcomed Council members back to the Council for 2010 and extended a special welcome to two new members: Associate Professor Charles Lamb, elected by the academic staff, and Chrystal McMoore, a student representative.

The Chancellor noted the following matters:

- An induction session had been held for 4 new members who have joined Council since December.
- An updated Council Handbook had been distributed to all members.
- The visit by the Governor-General Sir Anand Satyanand, on 8 February 2010 had been very pleasant. Four Lincoln University professors whom he had invested with New Zealand Order of Merit awards showcased their work.
- The 2010 Kellogg Rural Leadership Programme had completed its first phase in January.
- The University had been involved in the hosting of both the Under 19 Cricket World Cup and the St John International Youth Festival. Lincoln Hospitality Limited was congratulated for their contribution to the success of these events.
- The Asia Pacific Football Academy had been set up at the University and would provide excellent opportunities.
- The inaugural Staff Garden Party had been an outstanding success and a highly appropriate setting for the presentation of the 2009 Lincoln University Medals.

**8. *Vice-Chancellor's Report***

The Vice-Chancellor acknowledged the contribution that Sir James Stewart had made to the University and to New Zealand agriculture, from his time as a student through to his tenure as Principal and the ongoing association during his retirement. Sir James joined the staff in 1951, was appointed to Lincoln College's foundation chair in Farm Management in 1965 and served as Principal for 10 years from 1974. Mr Hall also commented on Sir James' broad sphere of influence and keen sense of social justice.

*Mr Macfarlane joined the meeting at 9.12am.*

The Vice-Chancellor spoke to the report and highlighted the following general matters:

- The secondment of Dr Stefanie Rixecker into the role of Assistant Vice-Chancellor (Research and Development) for the next 6 months would enable the Deputy Vice-Chancellor to commit significant time to the development of the partnership with AgResearch Limited and the Partnership for Excellence with Massey University. Dr Greg Ryan will become the Acting Dean of the Faculty of Environment, Society and Design during Dr Rixecker's secondment.
- Very positive feedback had been received about the inaugural Staff Garden Party held on 12 February 2010.
- The recent achievements of staff and students were acknowledged.
- Mr Hall's appointment as a Commissioner of the Tertiary Education Commission.
- A recent visit to India with the Secretary of Education to look at educational opportunities had been useful. Given the Indian Government's plans to invest heavily in education, India would become more self-sufficient for education in the long term. Stronger institution to institution relationships would be needed to foster research collaborations and international student recruitment.

Recent significant sector issues included:

- The release of the Tertiary Education Strategy 2010-15 setting out the Government's expectations and priorities for New Zealand's tertiary education system. The Strategy document was TABLED. The document would inform the University's strategic planning and negotiation of the next Investment Plan.
- The Prime Minister's Statement on the first sitting of Parliament set out the Government's priorities for 2010.
- *Profile & Trends 2008: New Zealand's Tertiary Education Sector* (Ministry of Education) provided useful information.
- The Public Records Act 2005 involved major compliance requirements and a report would be available in March on progress made by the University.

In addition to the Governor-General, recent significant visitors to the University included a 17 member delegation of Vice-Chancellors, Deputy Vice-Chancellors and Deans from Yunnan province in China on 21 January 2010.

In discussion, it was noted that the Government intends to focus its investment on those tertiary students who appear likely to complete their qualifications by placing emphasis on completion rates. As completion rates are higher at universities than in the rest of the sector, the Vice-Chancellor expected the policy to have more impact outside of the universities. Similarly, a move to rationalise courses did not appear to be targeted at the universities. Comment was also made that the vast majority of students take their studies very seriously, and the University already has student engagement and retention strategies in place to support completions.

## **9. *LUSA President's Report***

The Lincoln University Students' Association (LUSA) President spoke to this report and noted the following matters:

### *LUSA Activities*

- Many activities were being run for Orientation 2010 and positive feedback had been received about the initial events.
- The new LUSA website ([www.lusa.org.nz](http://www.lusa.org.nz)) and LUSA re-branding had also been well received.
- The planned makeover of the student space outside the LUSA office and the reception area has been delayed until the mid-term break and should be completed just in time for the celebrations held around Graduation.
- Most of the LUSA Executive members had attended the January Conference of the New Zealand Union of Students' Associations held in Wellington from 23-26 January 2010. The Conference had been valuable both for identifying possible solutions to student issues and for networking.

### *Sector Issues*

- The Education (Freedom of Association) Amendment Bill has been a major focus for students' associations throughout New Zealand and will be for some time this year after submissions close on 31 March 2010. In light of the Australian experience, LUSA considers that voluntary students' association membership would have a devastating impact on all students.
- LUSA was also concerned about the passage of the Education (Polytechnics) Amendment Bill, which changed the membership provisions for Polytechnic Councils, and the possible introduction of a Member's Bill advocating similar changes for universities.
- The Prime Minister's Statement had hinted at the possible tightening of eligibility for student loans and allowances for students, which would have major implications for students. LUSA refuted the suggestion made that students do not take their studies seriously or spend too long in the education system.

## **10. *Reports from the Audit and Risk Management Committee***

The report from the 22 February 2010 meeting of the Audit and Risk Management Committee was TABLED.

The Selwyn District Council had responded to the Vice-Chancellor's correspondence in relation to the proposed Christchurch Rolleston and Environs Transportation Study (CRETS) Road. The bypass would potentially cross the back of the campus and affect the Lincoln Land Development. While the response acknowledged the University's opposition to the proposal, the Vice-Chancellor had indicated that further legal advice would be sought to ensure that the University's position was completely clear.

The Committee's Terms of Reference were scheduled for review by August 2009. Comments from both the external and internal auditors were being considered. The Committee's recommendations for changes to the Terms of Reference will be submitted to the next Council meeting.

*[Further items from the Audit and Risk Management Committee were reported In-Committee.]*

**11. Conferment of Degrees and Presentation of Diplomas**

The Assistant Vice-Chancellor (Academic) spoke to this report.

**Council RESOLVED:**

1. That Council approve the list of students in the report to Council that wish to revoke their qualifications so that they may use their credits towards another qualification.
2. That Council approve the awards listed in the report to Council.  
*(Attached as Schedule One.)*

*Moved: Professor Matear  
Seconded: Mrs Cruickshank  
MOTION CARRIED*

**12. Matter of Procedure**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

**13. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

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Report from the Audit and Risk Management Committee (Council In-Committee section)	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Financial Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

Proposal to Establish a Jointly-owned Lincoln University/Massey University Company	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Council Committees Membership 2010	To protect the privacy of natural persons	7(2)(a)
Draft Council Schedule of Business 2010	To maintain the effective conduct of public affairs through the protection of members	7(2)(f)(ii)
Deed of Indemnity for Council Members	To maintain the effective conduct of public affairs through the protection of members	7(2)(f)(ii)

*MOTION CARRIED*

The Chancellor also moved that:

Dr Chris Kirk, Deputy Vice-Chancellor, Mr John Clark, Finance Director, and Mr Adrian Carpinter, Council Secretary be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

*MOTION CARRIED*

#### **14. Report from Public Excluded Session**

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except that a proposed announcement relating to the Lincoln Plus Model is to be made public on, or as soon as practicable after, 10 March 2010.
Report from the Audit and Risk Management Committee (Council In-Committee section)	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Financial Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Proposal to Establish a Jointly-owned Lincoln University/Massey University Company	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Council Committees Membership 2010	The reports were RECEIVED. The discussion shall remain confidential at this time for the reasons noted above. The decision was: <ol style="list-style-type: none"> <li>1. That the membership section of the Terms of Reference of the External Relations and Marketing Committee be amended to read "Five other members of Council, one of whom shall be convenor".</li> <li>2. That the membership of Lincoln University's Council Committees for 2010 be approved. <i>(Attached as Schedule Two.)</i></li> </ol>

Draft Council Schedule of Business 2010	The reports were RECEIVED. The discussion shall remain confidential at this time for the reasons noted above. The decision was:  That Council approve its schedule of business for 2010. <i>(Attached as Schedule Three.)</i>
Deed of Indemnity for Council Members	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

**15. Vice-Chancellor's Report (continued)**

A draft submission on the Education (Freedom of Association) Amendment Bill was TABLED. The purpose of the Member's Bill is to enable all students to choose whether or not to join a students' association. The Vice-Chancellor reported that the New Zealand Vice-Chancellors' Committee would not be making a submission as there are differing arrangements and views across the universities.

There was discussion about whether the University should make a submission opposing the Bill. The value of the students' association in supporting students and creating a beneficial relationship with the University was highlighted. While the principle of freedom of association was acknowledged as important, it was suggested that students' associations are similar to co-operatives rather than compulsory unions. There was therefore general agreement that the University make a submission opposing the Bill. Council members are to submit any proposed changes to the draft submission to the Council Secretary.

Council members:  
5 March 2010

**16. Closure and Next Meetings**

The meeting closed at 12.30pm.

The next meetings are scheduled for:

- **Graduation: Friday 16 April 2010 at 2.00pm, Christchurch Town Hall**
- **Tuesday 20 April 2010 at 9.00am, Lincoln University**

Signed: \_\_\_\_\_ (Convenor)

Date: \_\_\_\_\_

## **SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS**

### **Revoked Qualifications:**

Bai Yu (1041914) *Postgraduate Certificate in Commerce* (awarded 4<sup>th</sup> April 2008) revoked so he may use the credits towards the Postgraduate Diploma in Commerce.

Chao Qin (1039045) *Diploma in Commerce* (awarded 4<sup>th</sup> April 2008) revoked so he may use the credits towards the Bachelor of Commerce.

Jessica Barbara Ross (1064849) *Postgraduate Certificate in Resource Studies* (awarded 20<sup>th</sup> April 2007) revoked so she may use the credits towards the Master of Environmental Policy.

Clare Fiona Jay (1035359) *Postgraduate Diploma in Commerce* (awarded 9<sup>th</sup> October 2007) revoked so she may use the credits towards the Master of Professional Studies.

### **Conferred Degrees and Presented Diplomas:**

#### **Doctor of Philosophy**

Serkan Ates, *in Pasture Agronomy*

Rashidi Othman, *in Plant Biotechnology*

Laure Delphine Steiner, *in Soil and Environmental Science*

#### **Master of Commerce and Management**

Tingting Su, *with First Class Honours, in Applied Macroeconometrics*

#### **Master of Landscape Architecture**

Theresa Lynn Caracausa, *with Second Class Honours, Division I*

#### **Master of Natural Resources Management and Ecological Engineering**

Jointly awarded with the University of Natural Resources and Applied Life Science (BOKU), Vienna, Austria

Andrea Fuhrmann

Adelheid Humer-Gruber

#### **Postgraduate Diploma in Applied Science**

Yan Li

#### **Postgraduate Diploma in Commerce**

Han Jiang, *with Distinction*

Linyi Zhang, *with Distinction*

Yuanfeng Lu

Wei Xing

Lei Zhang

#### **Postgraduate Diploma in Resource Studies**

Nigel Kenneth Harris

#### **Postgraduate Certificate in Applied Science**

Craig Aaron Pauling, *with Distinction*

#### **Postgraduate Certificate in Commerce**

Myung Ho Ha

Jing Yang

#### **Bachelor of Commerce and Management**

Ye Jing

#### **Bachelor of Commerce (Transport and Logistics)**

Jing Li

**Bachelor of Environmental Management**  
Clowance Amelia Nolan

**Bachelor of Landscape Architecture**  
Emma Jane Vera **Mulholland**, with *Second Class Honours, Division I*

**Bachelor of Recreation Management (Sport)**  
Sam Edward **Mandeno**

**Bachelor of Tourism Management**  
Elizabeth Jane **Campion**

**Graduate Diploma in Applied Science**  
**Shinde** Hrishikesh Dattatraya

**Graduate Diploma in Commerce**  
King **Ling**

**Graduate Diploma in Property Management**  
Chun **Zong**

**Graduate Diploma in Tourism Management**  
Qing **Liu**

**Graduate Diploma in Viticulture and Oenology**  
Sarah Jane **Dodson**  
Minoru **Numata**

**Graduate Certificate in Applied Science**  
Rohit **Arora**  
Shailaja **Shrestha**

**Diploma in Horticulture**  
Gavin James **Harris**

**Diploma in Applied Science**  
Yongchuan **Li**

**Certificate in Commerce**  
Alice Kathryn **MacGregor**

**Certificate of Foundation Studies**  
Muflih **Aldosari**  
Hoi Ting **Kong**  
Diego **Labbe Lopez**  
Nicolas **Labbe Lopez**  
Dayana Binti **Roselan**  
Chui Man **Tai**  
Ger Ling **Tan**  
Yinan **Yang**  
Yuan **Yao**  
Chunnan **Zhao**

**Certificate in University Preparation**  
Hamish Richard **Beaven**  
Barry James **Lindsay**  
Eileen-Rose Makawe **Wright**

## SCHEDULE TWO: MEMBERSHIP OF COUNCIL COMMITTEES

<b>Ahumairaki:</b>	
Chancellor	Tom Lambie
Te Rūnanga o Ngāi Tahu Council Rep.	<b>Donald Couch (Convenor)</b>
Te Taumutu Rūnanga appointee	Denise Sheat
Vice-Chancellor	Roger Field
Assistant Vice-Chancellor (Māori)	Hirini Matunga
Te Awhioraki appointee	Chrystal McMoore
LUSA appointee	Ivy Harper
<b>Audit and Risk Management Committee:</b>	
<i>Not more than six external non-executive Councillors and Chancellor ex officio</i>	<b>John Chetwin (Convenor)</b>
	Donald Couch
	Andrew Macfarlane
	Ted Rogers
	Linda Tame
	Peter Wardell (Deputy Convenor)
	Chancellor Tom Lambie
In attendance	Vice-Chancellor (In attendance) Roger Field
	Finance Director (In attendance) John Clark
<b>Bledisloe Medal &amp; Lincoln Alumni International Medal Committee:</b>	
Chancellor	<b>Tom Lambie (Convenor)</b>
Vice-Chancellor	Roger Field
President, LU Alumni Association (LUAA)	Andrew Lingard
Immediate Past President of LUAA	Michael Medicott
Executive Officer LUAA	Sarah Currie
One Council member elected by Court of Convocation	Peter Wardell

<b>CEO Remuneration Committee:</b>	
Chancellor	<b>Tom Lambie (Convenor)</b>
Pro-Chancellor	Donald Couch
Two members of Council	Tony Hall
(3-year appointment)	Peter Wardell
<i>No Employees or Student Representatives</i>	
<b>External Relations and Marketing Committee:</b>	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
Assistant Vice-Chancellor (Academic)	Sheelagh Matear
Five other Council Representatives	<b>Tony Hall (Convenor)</b>
(one of whom is to be Convenor)	Donald Couch
	Elizabeth Cruickshank
	Charles Lamb
	Linda Tame
Council Student Representative	Ivy Harper
<b>Fees Committee:</b>	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
One Council Student Representative	Ivy Harper
Four other members of Council	Brian Gargiulo
(one of whom is to be Convenor)	Royston Boot
	Linda Tame
	Peter Wardell (Convenor)

<b>Honorary Degrees Committee:</b>	
Chancellor	<b>Tom Lambie (Convenor)</b>
Pro-Chancellor	Donald Couch
Vice-Chancellor	Roger Field
Deputy Vice-Chancellor	Chris Kirk
One Council member elected by Court of Convocation	Peter Wardell
Academic Board Appointee	Sheelagh Matear
One other member of the Academic Board	Librarian (TBC)
Te Rūnanga o Ngāi Tahu Council Representative	Donald Couch
<b>Lincoln University Medal Committee:</b>	
Chancellor	<b>Tom Lambie (Convenor)</b>
Vice-Chancellor	Roger Field
President of the LUAA	Andrew Lingard
Executive Officer of the LUAA	Sarah Currie
LUSA President	Ivy Harper
Staff Council Representative	Royston Boot
Member of the Community (selected by Chancellor)	Bob Englebrecht
<b>Planning Committee:</b>	
Chancellor	Tom Lambie
Vice-Chancellor	Roger Field
Council Student Representative	Ivy Harper
Staff Council Representative	Charles Lamb
Five other Council Representatives	Karena Brown
	Martin Clements
	Elizabeth Cruickshank
	<b>Tony Hall (Convenor)</b>
	Andrew Macfarlane
In attendance	AVC (Academic) Sheelagh Matear
	AVC (Research and Development) Stefanie Rixecker

### SCHEDULE THREE: COUNCIL SCHEDULE OF BUSINESS FOR 2010

#### Council – 23 February

- Confirm Committee membership for 2010
- Afternoon: visits to Centre for Viticulture and Oenology and to Lysimeter Laboratory

#### Council – 16 April

- Graduation

#### Council – 20 April

- Afternoon: visit to or presentations on subsidiary companies

#### Council – 22 June

- Approval of international fees for 2011
- Afternoon: strategy workshop

#### Council – 24 August

- Afternoon: presentations on Kellogg Leadership programme, scholarship programme, and nature of genetic modification research carried out by the University

#### Council – 19 October

- Approval of domestic fees for 2011
- Approval of Council meeting schedule for 2011
- Afternoon: presentation on teaching innovation and/or tour of Hudson Hall facilities (English Language Studies, Foundation Studies, Health Centre)

#### Council – 7 December

- Chancellor and Pro-Chancellor elections
- Approval of Budget for 2011
- Presentations and Christmas lunch

Note: Proposed visit to the Department of Environmental Management (water modelling research) to be scheduled.

**ACTION SCHEDULE resulting from the Council meetings  
AS AT 23 February 2010**

<b>Action</b>	<b>Responsibility</b>	<b>Meeting/ Item</b>	<b>Due</b>
Ahumairaki Terms of Reference to be reviewed to consider inclusion of engagement with Māori at a more aspirational level and address wider inspiration and motivation of Māori students.	Assistant Vice-Chancellor (Māori)	8 Dec 2009 Item 9.1	20 April 2010
Request the Academic Board to review the principles of the revocation process in relation to the 2 examples and to consider whether there should be a time limit on the ability to revoke a qualification after conferral or presentation	Assistant Vice-Chancellor (Academic)	8 Dec 2009 Item 10	20 April 2010
Any proposed changes to the draft submission on the Education (Freedom of Association) Amendment Bill to be submitted to the Council Secretary.	Council members	23 Feb 2010 Item 15	5 March 2010

## **Agenda Item 6**

### **Chancellor's Open Report April 2010**

#### **Highlights of Recent Events**

Of the many events that I have attended over since the previous Council meeting, the following were particular highlights:

- The Late 40's Diploma of Agriculture alumni reunion in South Canterbury on 11 March 2010 was an enjoyable event. The range of achievements of the attendees was remarkable, and they placed a high value on their alumni networks.
- The VIP visits by a delegation from Teagasc, the Irish Agriculture and Food Development Authority on 22 March 2010, and by Ambassador David Huebner, the US Ambassador to New Zealand and Samoa, on 30 March 2010. In both cases, it was apparent from the discussions that the University is very well placed to take advantage of real opportunities to contribute to work on international issues such as climate change. For example, the Irish delegation indicated that agricultural research on addressing climate change was not yet on the radar in Ireland and they were impressed by the progress being made on such research here.
- The meeting of the Organic Dairy and Pastoral Group at the University on 19 March 2010 provided an opportunity for the exchange of information and the developing of networks.
- The New Zealand Vice-Chancellors' Committee meeting of Chancellors and Vice-Chancellors on 8 April 2010 enabled us to discuss a number of current issues in the sector and to meet with the new Minister for Tertiary Education.

By the time of the Council meeting, Graduation will also have been held on 16 April 2010. On behalf of Council, I thank all the staff involved in organising and celebrating that wonderful occasion.

#### **Ellerslie Flower Show**

It was very pleasing to see staff, graduates and students from the School of Landscape Architecture receiving so much recognition at the Ellerslie Flower Show for their innovation and creativity. The long list of awardees is included in the Vice-Chancellor's Report.

#### **Tertiary Education Institution Governance Assessment and Self-Assessment Tool**

The Tertiary Education Commission advised in March that it has commissioned the development of a governance assessment and self-assessment tool. The tool is intended to improve the ability of the Commission's Chief Executive to monitor and report on the performance of tertiary education institutions.

The tool will provide transparent methodology for monitoring the governance capability of councils. Results will be used to inform advice to the Government and ongoing engagement between the Commission and the institutions. The Commission is testing the tool with a cross section of representatives from each sector and will then provide further information.

**Tom C. Lambie**  
**Chancellor**  
**April 2010**

**Lincoln University Council  
Agenda Item 7**

**Vice-Chancellor's Report  
April 2010**

**LINCOLN UNIVERSITY ACTIVITIES**

**Research/Innovation**

- The New Zealand Agricultural Greenhouse Gas Research Centre in Palmerston North was opened by the Prime Minister on 3 March 2010. The University is one of nine partners who have come together to tackle the greenhouse gas issue. The other partners are AgResearch Limited, DairyNZ, Landcare Research Limited, Massey University, National Institute of Water and Atmospheric Research Limited, Plant and Food Research Limited, the Pastoral Greenhouse Gas Research Consortium and Scion (New Zealand Forest Research Institute Limited). The Centre will be a point of contact with the Global Research Alliance, a body which emerged from the recent climate change talks in Copenhagen. The Government is investing \$50 million in the Centre, funded from the Primary Growth Partnership. The Vice-Chancellor, Deputy Vice-Chancellor, Dr Peter John and Professors Keith Cameron and Hong Di were present. Professors Di and Cameron were singled out by the Minister for Agriculture for their work on Eco-N. One of the two major physical research sites will be located at Lincoln University.
- The new Water Resource Management Centre (The Waterways Centre) established jointly by the University of Canterbury and Lincoln University with a special Tertiary Education Commission Enterprise and Stimulating Innovation (ESI) grant will be officially launched in May (probable date: 20 May). Professor Jenny Webster-Brown is the universities' joint appointment leading the Centre.
- Food, like water, is a key feature of the future economic development of Canterbury. Minister Brownlee recently announced the establishment of 4 "food hubs" throughout New Zealand at a total cost of \$21 million. The key feature of the pilot plants is open access food pilot plant equipment to assist companies developing innovative foods. One hub will be in Canterbury and, while plans are still being finalised, it is likely to be based at Lincoln. Lincoln University and the Canterbury Development Corporation have been the key drivers of this project. The University is working in close partnership with AgResearch Limited to establish a suitable Lincoln site.
- In parallel to this initiative, Lincoln University and AgResearch Limited are planning to establish a joint food development position based at Lincoln.
- As part of a Priorities for Focus grant, Lincoln University and the University of Canterbury have just appointed Ian Shaw to be a joint Professor (part-time) in Food Safety.

- The Partnerships for Excellence initiative based around the Primary Growth Partnership/DairyNZ application has gained further momentum with the news that the application has been approved to go to the full Business Planning stage. The Partnerships for Excellence team is in discussions with DairyNZ on relevant aspects of the Business Plan.
- A separate Priorities for Focus grant has been awarded to New Zealand universities to improve links to businesses. Some of the events to be funded under this scheme will involve a range of universities, while others can be specifically targeted. The University is planning a calendar of events.
- Associate Professor Geoff Kerr from the Department of Environmental Management was commissioned by Environment Canada to complete the updating of New Zealand studies on the international "Environmental Valuation Reference Inventory".
- Professor Ken Hughey from the Department of Environmental Management won two more Envirolink funded projects as part of the river values suite of work: Environment Bay of Plenty assessment of hydro potential (\$20,000) and Tasman District Council for implementation of the entire RivSAM (Rivers Significance Assessment Methodology) methodology as a trial for further council roll out (\$17,500).
- Professor Philip Hulme from the Bio-Protection Research Centre has a new subcontract titled 'Environmental risks posed by germplasm of new genotypes and species - Over-regulation or conservation reality?' This is a subcontract into a Landcare Research Limited Foundation for Research, Science and Technology contract (\$147,400) approved on 2 March 2010.
- A Foundation for Research, Science and Technology Preseed Accelerator Fund project via WaikatoLink (\$75,000) titled 'New Dried Fruit Technology' has been approved and runs from 1 December 2009 to 30 September 2010. It is project managed by Dr Peter John in the Research and Commercialisation Office.
- A contract for services entitled 'Purchase of the 2010 National Survey of Environmental Perceptions' runs from 18 January 2010 to 30 June 2011 (\$60,000). This is as an extension of an ongoing project 'Biennial State of the Environment Studies' funded by the Ministry for the Environment.
- Professor Harvey Perkins from the Department of Social Science, Parks, Recreation, Tourism and Sport has a new subcontract (\$70,616) into the University of Auckland Marsden funded project titled 'Centring social science in building diverse and resilient biological economies'.
- The Agribusiness and Economics Research Unit is being funded by the Bio-Protection Research Centre (\$43,830) for a project 'Bio-Protection Research Centre - A Valuation'.
- Dr Kevin Moore from the Department of Social Science, Parks, Recreation, Tourism and Sport is collaborating with Dr Mark McNeill and Dr Denise Bewsell, AgResearch Limited, Lincoln, in scoping research and funding opportunities to explore the interface between tourism and biosecurity. Initial work is underway on a publication providing a framework to understand this interface systematically.

## **Faculty/Department Achievements**

### **Faculty of Agriculture and Life Sciences**

- A Federated Farmers 'Farm Day' was held on the Lincoln University Dairy Farm on 28 March 2010. In attendance were Professors Hong Di and Keith Cameron, Roger

M<sup>c</sup>Lenaghan, Guy Trafford, Marvin Pangborn, and the University recruitment team. This was a major promotional event with all South Island Dairying Development Centre partners present as well as Federated Farmers and Fonterra Co-operative Group Limited. There were 600 people in attendance to receive an overview of all the aspects of dairy farming. There was excellent media coverage and the comments from the public were highly positive.

- Professor Nicholas Dickinson has arrived to take up the position of Head of the Department of Ecology.
- Professor Philip Maini of the University of Oxford has been appointed as an Adjunct Professor at Lincoln University. Professor Maini is the Director of the Oxford Centre for Mathematical Biology, one of only six statutory chairs of the Oxford Mathematical Institute, a professorial fellow of St John's College and a governing member of Oxford Integrative Systems Biology Centre. He has more than 300 papers in prestigious journals, and is the most recent recipient of the Naylor Prize and Lectureship (2009) in Applied Mathematics (previous recipients include Professor Stephen Hawking and Sir Roger Penrose). Professor Maini invited Professor Don Kulasiri to spend a sabbatical at the University of Oxford in 2008 and, as a result, there are two ongoing collaborative projects.
- Two editions of Farming and Science have been filmed with AgResearch Limited. The editions will be shown on Country TV.

#### **Faculty of Environment, Science and Design**

- Currently the school computing technology curriculum for NCEA levels 1-3 is under review. The new curriculum divides the area of digital technology into different strands and the Department of Applied Computing has been invited to review the proposed "Digital Information" strand. This is being coordinated by Shirley Gibbs.
- Professor Michael Tarrant from the Warnell School of Forestry and Natural Resources, University of Georgia, has accepted a position as Adjunct Professor in the Department of Social Science, Parks, Recreation, Tourism and Sport for a 3 year term. Professor Tarrant is an expert in wilderness and natural resources recreation and environmental education and will make a significant contribution to collaborative research and curriculum development in parks, recreation and tourism.
- Professor John Hay has accepted a position as Adjunct Professor with the Centre for Land, Environment and People (LEaP) for a 3 year term. Professor Hay is currently Director of John Hay Associates, and has nearly 40 years work experience in academia, the private sector and governmental organisations, with a focus on bringing an interdisciplinary approach to the environmental sciences, to technical and policy-relevant assessments and to professional training in environmental science, engineering, technology, law, policy and management. He has extensive international experience as a climate scientist and currently works as a consultant and advisor to many national governments and regional and international organisations.

#### **Bio-Protection Research Centre**

- A significant focus of attention over the last two months has been developing the Centre's response to the International Peer Review Panel Report. The report identifies a number of the Centre's key strengths and weaknesses and makes a number of recommendations of changes/improvements that the panel believes need to be made and that will result in an increase in the Centre's overall research performance.

Gaining such valuable feedback from high calibre international researchers will provide the Centre with a strong framework for future development.

### Library

- Retrospective Thesis Project: There are now just over 350 full text theses in the Lincoln University Research Archive available to all Lincoln students and staff, and where the author has given permission, to the wider world. Library staff members are updating descriptions to ensure best access on local catalogues as well as national and international search engines; for example, nzresearch.org.nz and Google.
- Wilfred April, who recently completed his PhD at the University, spoke at a Library Culture session on 29 March 2010. His PhD was entitled 'An exploration of entrepreneurship potential among rural youth in Namibia: the Arandis village'. His address contrasted his Namibian background with his New Zealand experience. Wilfred suggested that we replace our "not too bad" outlook with a focus on achievement, excellence and excitement about what we do. The session was attended by 40 staff, students and visitors to the University.

### Staff Achievements

- The United Nations Food and Agriculture Organisation have just published (1 April 2010) the "New Zealand Pasture Profile" written by Professor Derrick Moot and colleagues Dr Annamaria Mills, Mr Dick Lucas and Dr Warwick Scott. This is a comprehensive 78 page web-based document that provides an overview of the pastoral sector including topography, soils, climate, pasture resources and trends in industry sectors. It is a major repository of New Zealand agricultural information and the request to write it recognises the authors' expertise in the sector.  
(<http://www.fao.org/ag/AGP/AGPC/doc/Counprof/newzealand/newzealand1.htm>)
- Dr Keith Unsworth and Professor Alan McKinnon from the Department of Applied Computing and colleagues have been selected as recipients of the 2010 Harry C Bigglestone Award for Excellence in Communication of Fire Protection Concepts. This award is for the paper "Estimating Thermal Radiation Fields from 3D Flame Reconstruction" that appeared in the First Quarter 2009 issue of Fire Technology. The award, from the United States Fire Protection Research Foundation, will be presented at a Conference in Las Vegas, United States, on 7 June 2010.
- Staff from the Faculty of Environment, Society and Design presented papers at the Sixth Southern Connection Congress: Gondwana Reunited: A Southern Perspective for a Changing World. Symposium "Towards a southern synthesis of urban environments: catching up with the north and points of difference. 15 February 2010, Bariloche, Argentina:
  - Stewart, G., Ignatieva, M., Meurk, C. A synthesis of southern hemisphere urban biotopes: effects of colonial settlement and recent globalisation.
  - Ignatieva, M. Developing design concepts of enhancing biodiversity in private gardens for southern and northern hemisphere cities.Associate Professor Glenn Stewart also officially opened and closed the congress, in his capacity as President of Southern Connection.
- Associate Professor Geoff Kerr from the Department of Environmental Management presented two papers at the 54<sup>th</sup> Australian Agricultural and Resource Economics Society conference, Adelaide, South Australia. 9-12 February 2010. He was also an invited expert panellist for the Murray-Darling Basin Authority in a meeting held in

Adelaide, offering advice on non-market values of water associated with the proposed river management plan.

- Associate Professor Geoff Kerr, Professor Allan Rae (Massey University) and Professor Ross Cullen (Head of the Accounting, Economics & Finance Department) were appointed editors of the Australian Journal of Agricultural and Resource Economics.
- Associate-Professor Sandhya Samarasinghe from the Department of Environmental Management and Chintanu Sarmah (PhD student) gave a presentation at the International Conference on Bioinformatics and Bioengineering organised by World Academy of Science, Engineering and Technology (WASET) in Cape Town, South Africa in January 2010. Based on this presentation, Chintanu Sarmah has been invited to be a consultant of WASET for Asia and Europe.
- Dr Sue Jarvis from the Department of Environmental Management has been part of the Selwyn Earth Hour committee organising earth hour week of events.
- Professor Ken Hughey from the Department of Environmental Management was appointed to the governance group of agriculture and water pollution management in Canterbury. He also recently gave a talk to the Workers Educational Association on an environmental perspective to Hurunui river water management.
- Associate Professor Susanne Becken from the Department of Social Science, Parks, Recreation, Tourism and Sport has been invited to be an Associate Fellow of the Leeds Metropolitan University's International Centre for Responsible Tourism research centre. She has also been invited to become a member of the Editorial Advisory Board of the Journal of Policy Research in Tourism, Leisure and Events.
- Staff from the Department of Social Science, Parks, Recreation, Tourism and Sport presented two papers at the Council for Australian University Tourism and Hospitality Education (CAUTHE) 2010: Tourism and Hospitality: Challenge the Limits, Hobart, Australia, 8-11 February 2010:
  - Dawson, D.; Fountain, J. & Cohen, D. (2010). Place-based Marketing: Influence of Dominant Ownership Type on Place Image: An exploratory analysis of two rural wine tourism regions.
  - Moore, K.; Wilson, J.; Smallman, C. & Simmons, D. (2010). Observations of tourists' in-destination decision-making processes: A perspective from New Zealand.
- At the Ellerslie Flower Show, Jody Beck from the School of Landscape Architecture worked with sculptor Timothy Mark to design and build the site for the Kinetics of Stone display. It received a Merit Award.
- Associate Professor Jacky Bowring has a chapter 'Eternal Sunshine: The search for spotless landscapes,' in the recently published book, *Beyond the Scene: Landscape and Identity in Aotearoa New Zealand*. The book is one of the published outputs of the Centre for Research on National Identity at the University of Otago, of which Associate Professor Bowring is a member of the project team: Landscape and National Identity in Aotearoa New Zealand.
- From the Faculty of Environment, Society and Design, Primdahl J & Swaffield SR [eds] 2010 Globalisation and Agricultural Landscapes: Change patterns and policy trends in developed countries. Cambridge University Press, 275 pp. This book is the culmination of a three year collaborative project between researchers in 11 Organisation for Economic Co-operation and Development countries and includes a

series of case studies of countries with differing levels of producer subsidy, from Europe, United States, and the Asia Pacific (including New Zealand).

- Professor Ross Cullen from the Faculty of Commerce has been appointed as a co-editor of the Australian Journal of Agricultural and Resource Economics for three years. This is significant recognition for Professor Cullen and, in terms of his research interests in ecological economics, brings a new dimension to this prestigious journal.
- Professors Caroline Saunders and Paul Dalziel from the Agribusiness and Economics Research Unit were presenters at the Agricultural Economics Society 84th Annual Conference in Edinburgh, Scotland, 29 - 31 March 2010.
- All association of Centres of Research Excellence (aCoRE) secretariat responsibilities have now been transferred from the National Centre for Growth and Development to the Bio-Protection Research Centre. In her new role as chair of aCoRE, the Director, Professor Alison Stewart, continues development of a number of new initiatives aimed at increasing the collective profile of the CoREs. Initiatives completed to date include an aCoRE rebranding exercise, and a Wellington Forum with Government Policy and Funding personnel.
- The Library's nomination of Carol Brandenburg as a national committee member for 2010/12 of Te Rōpū Whakahau (Māori in Libraries and Information Management) has been accepted.

### **Student and Alumni Achievements**

- Students and graduates from Lincoln University's Landscape Architecture degree programme scooped up seven awards at this year's Ellerslie Flower Show. Daring to be different and thinking outside the square were the qualities that impressed the judges the most. The awards were:
  - A Gold Award for graduate Daniel Kamo and third-year student Andy Ellis for their exhibit called 'The Last Laugh'. Andy Ellis has interrupted his degree to become an All Black.
  - A Silver Award for graduates Cameron McLean, Gareth Ford and Desmond Stock for their rooftop garden exhibit 'Finding Solace in the Skyline'. The exhibit also won the Supreme Landscape Construction Award and the Silver Distinction for Lighting.
  - A Silver Award for fourth-year students Myles Rabbidge, Emily Kelly, Megan Inder and Josh Hunt for their 'Four Play' exhibit, the first Ellerslie exhibit themed on children's games and also the first garden to use social media to update friends and family on the project from day one.
  - A Bronze Award for graduate Olive Screen who designed the 'Letz Go Native' garden.
  - A Merit Award for fourth-year student Louise Hamilton for her Emerging Design garden 'House at La Etrange' in the student section.
- Four articles written by six students of the Department of Environmental Management were published in the March 2010 issue of Planning Quarterly (the Journal of the New Zealand Planning Institute).
- The Bio-Protection Research Centre's summer scholarship students commenced in late November, and progressed well. A half-day workshop took place on 17 February 2010, where each student gave a 3-slide presentation on their work within the Centre.

- Cameron Soulsby completed a very successful Summer Scholarship project in the Department of Applied Computing. The Scholarship was jointly funded by the Tertiary Education Commission and by Solmetric Corporation in the United States.
- Ashleigh Davies, a BCom(Hons) student who had a very successful research internship over the summer months with Carlton Taylor Industries (CTI) Ltd, has been invited as a guest speaker for the NZ Quality Council annual conference on 2 June 2010, in Christchurch. The General Manager of CTI, David Hawes, who will be present at the conference, indicated that it is quite an achievement to be asked to be a guest speaker at this conference, and even more so given Ashleigh is a university student.

### **In Memoriam**

The Lincoln University community has been saddened by the death of Dr Lyn Boddington, Lecturer in the Department of Business Management, Law and Marketing in the Faculty of Commerce. Lyn was killed in a motor vehicle accident on 5 March 2010.

Lyn began her career at Lincoln University as a PhD student in February 1998. She commenced her employment at the University in 2001 and made a series of excellent contributions to the Lincoln University community. Lyn was known for her skills in the development and utilisation of teaching technologies. She was well respected by her students and was always prepared to make that extra contribution in support of their future success. Lyn was co-President of the Lincoln University Branch of the Tertiary Education Union since 2009 and in that capacity was strident in her support of the rights of staff, while acting with integrity, decisiveness and frequently humour. Lyn is greatly missed as a valued colleague, teacher, friend and advocate.

The death of former staff member Teresa (Terri) Gourley on 6 April 2010 after a long illness is also acknowledged with sadness. Terri provided counselling services at Lincoln University as part of the Student Services Group from 1984-98. At the time of her leaving, she was Senior Counsellor. Terri also served six years as a General Staff representative on the Lincoln University Council and was a member of the first Council of the autonomous Lincoln University.

### **General**

#### **Canterbury V5**

The proposed International Student Village is one of four projects chosen in the Canterbury V5 competition to find schemes which could make significant contributions to the Canterbury economy. The project is sponsored by the Christchurch Polytechnic Institute of Technology, the University of Canterbury, Lincoln University and Christchurch City Council, with support from others.

The project originally aimed to attract to Christchurch each year an additional 1000 international and New Zealand students from beyond Canterbury across the tertiary organisations and selected private tertiary education providers. The achievement of this objective will be enabled through the construction and operation of a Village facility in central Christchurch using two parcels of land to initially house about 800, principally international, students as the major residential component of two mixed-use site

development projects. It has subsequently been envisaged that this core student population would benefit from being augmented by young professionals seeking inner-city living in a mixed-use residential complex. In addition, the facility will provide central city teaching space for use in delivering specialist and professional education programmes.

#### **Review of Professional Development Group**

The University is currently undertaking a review of the Professional Development Group. The terms of reference for the review include a review of the activities of the Group, their strategic contribution to the University, their relationships with other parts of the University, Budget and Financial considerations, organisational structure and future opportunities. Submissions on the review close on 30 April 2010.

#### **Canterbury-Westland Science and Technology Fair**

Lincoln University has been the major sponsor of the Fair for many years. Agreement has been reached in principle to change to a tripartite sponsorship arrangement with Lincoln University, the University of Canterbury, and the Christchurch Polytechnic Institute of Technology.

The Fair's Senior Judge, Associate Professor Jon Hickford, will retire from the position after this year's Science Fair. He is to be congratulated for doing an extraordinary job in this role.

### **SECTOR ISSUES**

#### **Report of the Crown Research Institute Taskforce**

The report of the Crown Research Institute Taskforce was released by the Hon Wayne Mapp, Minister of Research, Science and Technology on 4 March 2010. The title of the report is 'How to enhance the value of New Zealand's investment in Crown Research Institutes'.

The Taskforce Chair, Neville Jordan, reported that the main factors impeding Crown Research Institute performance relate to their funding, ownership and governance arrangements. The Taskforce focused on ways to give them greater clarity of purpose, more targeted investment and greater responsibility to account for their performance. The recommendations are intended to stabilise costs, establish a much improved investment outlook for the Institutes and reinvigorate New Zealand's scientific environment. The Taskforce did not propose any new investment at this point, as they considered that the Government should first focus on getting the fundamentals right.

On 29 March 2010, the Government endorsed the overall intent of the recommendations and Minister Mapp announced changes to:

- provide greater clarity on the role and purpose of each Crown Research Institute.
- provide greater certainty of funding for the Institutes.
- strengthen Institute board accountability.
- put in place balanced performance indicators that help measure the success and national benefit of the Institutes. Shareholding Ministers will meet with each Institute to determine an appropriate rate of return on equity, taking into account the cost of capital to the Crown.

The Minister indicated that a significant behavioural shift in the Institutes would be required, in particular a reduction in the use of competition to drive performance, and a shift of responsibility to the boards to lead and be held accountable for their results. The Government expects closer relationships with research users, an improved focus on science quality through the use of science review panels, and greater collaboration and partnerships with other research institutions. The work to implement the changes is expected to be completed by 1 July 2011.

### **First Speech of New Minister for Tertiary Education**

In his first speech as Minister for Tertiary Education on 9 March 2010 to the Wellington Chamber of Commerce, Minister Joyce indicated that his initial priorities for action in the short term are:

- Tackling course completion rates, citing the large number of tertiary programmes, particularly below degree-level, that have course pass rates as low as 30 percent, and some of which fail to properly equip students for the jobs they seek.
- Ensuring qualifications are meaningful and recognisable.
- Ensuring value for money from student support.

Minister Joyce referred to several initiatives:

- A review of New Zealand's 6,000 qualifications by the New Zealand Qualifications Authority intended to produce a more streamlined system with fewer qualifications that are more easily recognisable to both students and employers.
- The introduction from 2012 of a component of funding for tertiary institutions based on how well they perform academically by preparing their students for life after study. Educational performance will be measured using indicators like successful course completion, qualification completion and student progression.
- Changes to the student support package, such as linking the continued provision of student loans to academic progress.
- The roll out of a Youth Guarantee scheme aimed to deliver a range of alternative educational pathways for 16 and 17 year olds in tertiary education.

### **Amalgamation of Government Agencies**

On 25 March 2010, the Government announced plans for the following amalgamations as part of a package of changes intended to improve the efficiency and effectiveness of government agencies:

- the Ministry of Research, Science and Technology and the Foundation for Research, Science and Technology.
- the New Zealand Food Safety Authority into the Ministry of Agriculture and Forestry.
- Archives New Zealand and the National Library on New Zealand into the Department of Internal Affairs. The University Library will monitor the impact of this change on subscription services and resources.

### **Environment Scan**

The following recent reports or items may be of interest to Council. The website links to the documents have been emailed to Council members.

### **Briefings to the Incoming Minister**

On 12 March 2010, the new Minister for Tertiary Education released the Briefings to the Incoming Minister from the Ministry of Education, the Tertiary Education Commission and the New Zealand Qualifications Authority.

### **School Leavers' Progression to Bachelors-level Study**

This study looks at the likelihood of people leaving school for bachelors-level study. It considered school leavers who had gained the University Entrance standard. The study investigated how the decision to go on to bachelors-level study was affected by the students' standard of performance in NCEA, their ethnic group and gender, the socio-economic ranking (decile) of the school they attended, and whether or not they progressed directly to tertiary study after leaving school. The study used a method of reporting ethnicity that allowed for comparisons both within and between ethnic groups.

The report finds that those students with higher levels of success in NCEA were significantly more likely to go on to bachelors-level study. The decile of the school attended made no difference to this likelihood for Asian and European students, but Māori and some Pasifika students, with higher levels of academic ability, and who came from lower-decile schools, were significantly less likely to go on to bachelors study than similar students from higher-decile schools.

### **What do International Rankings tell us about the Performance of New Zealand Universities?**

This report analysed the data behind the Annual Rankings of World Universities Top 500 and Times Higher Education Supplement Top 200 university rankings to see what they can tell us about the performance of New Zealand universities.

### **Comparing University Tuition Fees with PBRF Performance**

This report examines the association between the price of bachelors-level tuition at New Zealand universities with the results of the Performance-Based Research Fund (PBRF) Quality Evaluation.

### **Future Demand for Tertiary Education in New Zealand: 2009 to 2025 and Beyond**

This study models demand for tertiary education between 2009 and 2025 based on underlying population trends and three scenarios with different assumptions about how rates of participation in tertiary education might vary.

### **Tertiary Education, Skills and Productivity**

This paper updates and extends an article that was first published in *Profile and Trends 2007* (Ministry of Education, 2008). It provides an overview of the information and literature relating to the link between tertiary education, skills and productivity in New Zealand.

### **Economic Strategy Issues for the New Zealand Region in the Global Economy**

This report authored by the Agribusiness and Economics Research Unit is an issues paper to identify key economic strategy issues for New Zealand, analysed in the context of New Zealand's position in the global economy.

## **VISITORS**

- Ambassador David Huebner, the US Ambassador to New Zealand and Samoa, visited the University on 30 March 2010. He was accompanied by Mr Adam Smith, Political

Officer. Ambassador Huebner was hosted by the Chancellor and Acting Vice-Chancellor, and toured the George Forbes Memorial Library, Landscape Architecture Building and the University Dairy Farm.

- An 8 member delegation from the Sichuan Province in China visited on 29 March 2010, led by Mr Wei Hong, Executive Vice Governor of the Sichuan Provincial People's Government and President of the Sichuan Provincial Academy of Governance. Their key interests were public management and human resource management.
- On 19 February 2010, Māori students and staff hosted a visit by the Hon Dr Pita Sharples (Minister of Māori Affairs, Associate Minister of Education and Associate Minister of Corrections). Presentations were given on the University's Māori development structure, key Māori development strategies, and the proposed Manawahenua Māori Agricultural Academy, followed by a presentation by the LUSA President. The Minister was also given a tour of the campus and hosted by Te Matapuna (Kaupapa Māori Unit) in the Faculty of Agriculture and Life Sciences.
- The Bio-Protection Research Centre was visited by its International Peer Review Panel consisting of: Dr Garth Carnaby, President of the Royal Society of New Zealand; Professor Marty Dickman, Texas A & M University; Professor Lodovica Gullino, Director of AGRINNOVA, University of Torino, Italy; Professor Nick Mills, University of California, Berkeley; and Professor Dave Richardson, Stellenbosch University, South Africa.
- The Centre is also hosting Adrien Souquet from the Universite de Bretagne-sui on a 6 month placement. Ms Souquet is working with Associate Professor Sue Worner to support the development of a range of statistical models to predict invasive species establishment. This work will help support current international collaborations and future FRST funding proposals.
- The Chancellor, Acting Vice-Chancellor and the Faculty of Agriculture and Life Sciences hosted a delegation from Teagasc, the Irish Agriculture and Food Development Authority on 22 March 2010. Professor Geoff Boyle (Director) and Drs Frank O'Mara and Lance O'Brien visited to discuss collaboration around dairy science and production. The delegation toured the University's Dairy Farm and Research Dairy Farm.
- The Crusaders Super 14 rugby squad held a special training session at the University on 24 February 2010. In this year's squad there are two past students and Sports Scholars, All Blacks Richie McCaw and Andy Ellis, and three current Lincoln University students and Sports Scholars, Robbie Fruean, Sam Whitelock and All Black George Whitelock.
- Associate Professor Abdul Rahni Mt Piah, of the School of Mathematical Sciences, Universiti Sains Malaysia, Penang, visited the Department of Applied Computing for 3 weeks during February. Professor Rahni has been collaborating with Dr Keith Unsworth for a number of years in the field of Computer Aided Geometric Design.
- Professor Martin Hermy, Professor in Ecology, Urban Green Management and Nature Conservation of the University of Leuven (Belgium), is visiting the Department of Environmental Management for 3 weeks in March-April (hosted by Associate Professor Glenn Stewart).

Professor Roger J Field  
Vice-Chancellor

April 2010

**Council  
Agenda Item 9.1**

**Audit & Risk Management Committee  
22 March 2010 Report**

**1. *Committee Terms of Reference***

The Committee conducted the scheduled review of the Terms of Reference. As part of the review, both the external and internal auditors provided comments on the adequacy of the existing Terms of Reference.

The Committee agreed to recommend the following amendments:

- Section 2.5, making explicit reference to the Statement of Service Performance given its importance as part of management reporting.
- Section 2.7, specifying the Committee's role of recommending to Council the approval of the Annual Report (financial and non-financial reports).
- New section 2.10A, adding the Vice-Chancellor's overall responsibility to provide information on relevant legislative changes.
- New section 2.10B, adding an explicit requirement to review the framework for legislative compliance.
- New section 2.26, adding a responsibility to receive and assess reports on fraud incidents.
- New section 2.27, adding a responsibility to oversee major projects.
- Section 3.2, removing a requirement for the Committee to prepare an annual report to Council summarising the Committee's activities, in addition to reporting to each Council meeting.
- New section 3.4, adding a requirement for the Committee to review its own performance, by way of a self-assessment at least once every 2 years.
- Section 4.1, specifying that: the Committee's membership is reviewed annually by Council; at least one member should have accounting or related financial management experience; and the quorum requirement be a majority of the total membership rather than "one more than half" the total membership.
- New section 4.2, specifying that the Committee have management excluded meetings with the internal and external auditors at least annually; and a consequential amendment to section 4.3 clarifying that the management excluded sessions are an exception to the Vice-Chancellor's requirement to attend all meetings.
- Section 4.4, clarifying that the external auditor is included in the list of potential invitees to meetings of the Committee.
- Section 5, increasing the minimum number of meetings from 4 to 6 annually.
- Section 6, setting the next review date of the Terms of Reference as April 2013.

The Committee did not support the proposals to:

- Make the requirement in section 2.15 to monitor the implementation of audit recommendations more specific than the current practice.
- Require all policies to be reviewed annually rather than to the current cycle (normally 3 years).
- Add responsibility for the review of governance frameworks.
- Add an expectation that all employees co-operate with requests from the auditors.
- Set a maximum tenure on membership of the committee.

The Committee RECOMMENDS:

THAT Council approve the Committee's Terms of Reference, as amended (*refer to attachment 1*).

*Note: Further items are reported in the In-Committee Council agenda.*

J M Chetwin  
**Convenor**  
**Audit & Risk Management Committee**  
22 March 2010

**AUDIT AND RISK MANAGEMENT COMMITTEE***Attachment 1*

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1. **PURPOSE**
  2. **TERMS OF REFERENCE**
  3. **COMMITTEE PROTOCOLS**
  4. **MEMBERSHIP**
  5. **MEETING FREQUENCY**
  6. **REVIEW**
- 

**1. PURPOSE**

The Lincoln University Council continuously reviews current trends and best practice in relation to university governance. As part of Council's plans to fulfil its obligations in this area, it has constituted an Audit and Risk Management Committee to promote:

- ❖ effective management of financial risks
- ❖ reliable management and financial reporting
- ❖ compliance with laws and regulations
- ❖ maintenance of effective and efficient academic quality management
- ❖ internal audit and external audit functions.

**2. TERMS OF REFERENCE*****Effective Management of Financial Risks***

- 2.1. To be aware of the current areas of significant financial risk and ensure that the University management is effectively managing the risks.
- 2.2. To satisfy itself that effective systems of accounting and internal control are established and maintained to manage financial risk.
- 2.3. To satisfy itself as regards the integrity and prudence of management control systems, including the review of policies (including monitoring investment policy) and/or practices.
- 2.4. To ensure that Council is aware of any matters that might have a significant impact on the financial condition or affairs of the University.

***Reliable Management and Financial Reporting***

- 2.5. To ensure the adequacy of management reporting to Council in terms of the quantity, quality and timing of information necessary for Council to govern and meet its internal and external reporting requirements in relation to the University's risks, operations and financial condition. The management reporting to be reviewed includes, but is not limited to, the Statement of Service Performance.

- 2.6. To ensure the University's accounting policies and practices meet the requirements of the Public Finance Act, the Education Act, the Companies Act and the Financial Reporting Act in regard to the University's subsidiaries, Ministry of Education and Tertiary Education Commission requirements and generally accepted accounting principles.
- 2.7. To recommend to Council for approval the half-yearly financial statements, the University's Annual Report (incorporating the annual financial statements), and any other financial information to be released to third parties by Council. Deleted: and annual
- 2.8. To review on behalf of Council the management information provided to Council and its appropriateness to allow Council to discharge its governance accountabilities.

#### ***Compliance with Laws and Regulations***

- 2.9. To monitor developments and changes in the law relating to the responsibilities and liabilities of Councillors and Directors of the University's subsidiaries and recommend changes where Council and subsidiary boards of directors are not meeting their obligations.
- 2.10. To monitor developments and changes in the various rules, regulations and laws which relate generally to the University's business operations (conducted either in its name or through its subsidiaries) and to report to Council any non-compliance with such laws.
- 2.10A. To receive and assess reports from the Vice-Chancellor on significant developments and changes in applicable laws.
- 2.10B. To review the application and effectiveness of the compliance framework to ensure controls capture all applicable legislation and monitor compliance.

#### ***Maintenance of Effective and Efficient Quality Management, Internal and External Audit Functions***

- 2.11. To review the efficiency and effectiveness of quality management, internal and external audit in relation to their respective responsibilities.
- 2.12. To ensure there have been no unjustified restrictions or limitations placed on the auditors.
- 2.13. To ensure that the scope of the audit (internal and external) is adequate, ensuring emphasis is placed on areas where the Committee, management or the auditors believe special attention is necessary.
- 2.14. To approve each year the internal audit plan recommended by the internal auditors.
- 2.15. To review and assess the reports and other findings of the internal and external auditors and the action taken and timetable proposed by management in response to the findings.
- 2.16. To review the processes used for achieving quality of academic activities and ensure that the objectives of academic quality management are being achieved each year.

**Risk Management Framework**

- 2.17 To monitor the effectiveness of the University's overall risk management policies and procedures.
- 2.18 To receive and assess a report from the Vice-Chancellor on the material risks facing the University, in the form of the "Risk Management Framework Audit and Risk Management Committee report", at each Committee meeting.
- 2.19 To assess the overall risk profile of the University on a six-monthly basis.
- 2.20 To review quarterly summary reports on the progress of operational objectives from the University's Operational Plan. (The first and third quarter reports will focus on exceptions and will contain general commentary, where appropriate. The half-year and full-year reports will include a detailed commentary on performance against operational objectives.)
- 2.21 To receive, via the Convenor of the Audit and Risk Management Committee, reports from the Vice-Chancellor on any new major risks facing the University, which arise in between Audit and Risk Management Committee meetings.
- 2.22 To report to Council material risks facing the University, when appropriate.

**Other Responsibilities**

- 2.23. To report any matter identified during the course of carrying out its duties that the Committee considers should be brought to the attention of Council.
- 2.24. To perform or undertake on behalf of Council any such other tasks or actions as Council may from time to time authorise.
- 2.25. To ensure that there are appropriate investment policies in place that ensure compliance with legislative requirements.
- 2.26 To receive and assess reports on fraud incidents from the Vice-Chancellor and review the adequacy of action taken to prevent any similar reoccurrences.
- 2.27 To oversee the management of major projects.

**3. COMMITTEE PROTOCOLS****3.1. Authority**

Council authorises the Committee within the scope of its responsibilities to:

- (a) seek any information it requires from:
  - ❖ any employee; and
  - ❖ external parties.
- (b) obtain outside legal or other independent professional advice
- (c) ensure the attendance of external parties with relevant experience and expertise.

All employees are expected to co-operate with any request made by the Committee.

## 3.2. Council Reporting

The Committee should report to each meeting of Council.

**Deleted:** The Committee should prepare an annual report to Council summarising the activities of the Committee during the previous financial year.

## 3.3. Records of Meetings

All meetings of the Committee will be minuted.

## 3.4. Assessment Arrangements

The Chairperson shall initiate a review of the performance of the Committee at least once every two years. The review shall be conducted on a self-assessment basis (unless otherwise determined by the Chairperson), with appropriate input sought from the Vice-Chancellor, the internal and external auditors, management, and any other relevant stakeholders, as determined by the Committee.

## 4. MEMBERSHIP

*Membership and Attendance at Meetings*

4.1 The Committee shall comprise not more than six external, non-executive Councillors appointed by the full Council of the University from time to time, and the membership shall be reviewed annually by Council. At least one member should have accounting or related financial management experience. The Chancellor shall be an ex officio member of the Committee. The Committee will be legally constituted when a majority of the total membership is present.

**Deleted:** one more than half

4.2. The Committee shall meet separately or jointly with the internal auditor and external auditor without management present at least annually.

4.3. The Vice-Chancellor (or his/her representative) shall attend all meetings, except any meeting or part of the meeting when the Committee decides to meet without management present.

4.4. The Committee may invite such other persons (for example, the Finance Director and the Internal and/or External Auditors) to attend as it deems necessary.

**Deleted:** eg

4.5. The Chairperson of the Committee will be nominated by Council from time to time.

4.6. The Secretary of the Committee shall be the Council Secretary of the University or such other nominated person as approved by the Committee.

## 5. MEETING FREQUENCY

Meetings shall be held not less than six times a year.

**Deleted:** four



**Council  
Agenda Item 10**

**Ahumairaki  
17 March 2010 Meeting Report**

**1. Assistant Vice-Chancellor's (Māori and Pacifica) Report**

The Assistant Vice-Chancellor (Māori) highlighted the following developments:

**Māori Student Enrolment Data**

The total Māori and first-year undergraduate Māori student head count data for 2010 was discussed (*refer to attachments 1 and 2*). The trends noted were:

- Māori student numbers have increased from 88 in 2009 to 113 in 2010.
- Significant increases are recorded in the Bachelor of Commerce (Agriculture), Bachelor of Sport and Recreation Management, and first-year undergraduate and diploma enrolments, including the Bachelor of Science and the Diploma in Agriculture and Diploma in Horticulture.
- Decreases have occurred for the Bachelor of Commerce (Valuation and Property Mgt), and Bachelor of Environmental Management and Planning programmes.
- A lack of Māori enrolments in Foundation Studies courses and at the postgraduate level.

The Vice-Chancellor noted that short-term funding had been provided by the Tertiary Education Commission to support Māori and Pacifica initiatives, and it would be important to capitalise on that support.

The Diploma in Horticulture students would not necessarily be based on campus, but the Diploma in Agriculture students are all based on campus. In relation to the Manawa Whenua Agricultural Academy, strong demand for increased agricultural capability for Māori had been found in the central North Island and East Coast regions. As Massey University has ceased to offer a Diploma in Agriculture, it was suggested that this catchment area would merit further emphasis.

It was requested that comparative enrolment data for the previous two to three years be provided, giving a consistent measure either by head count or EFTS.

It was noted that on-line enrolment has resulted in some uncertainty for EFTS figures as students are increasingly only enrolling for one semester at a time rather than for the whole year.

**Māori Scholarships Review**

A review of Māori scholarships has been initiated by the University's Māori Outreach Coordinator and Scholarships Manager. The review will audit the scholarships currently available to Māori students at the University and their level of uptake, assess any gaps in scholarship provision, and develop a comprehensive Māori Scholarships Strategy on the provision, management and marketing of scholarships. The review is to be completed by 30 June 2010.

The next issue of Te Honohono – MāoriLinc will also focus on scholarships for Māori students. It was requested that the first issue of Te Honohono be circulated and information provided on how to access it on-line.

### **Ra Whakamana (Celebration for Māori Graduands)**

The annual celebration for Māori Graduands will be held in Memorial Hall at 4pm on Thursday, 15 April 2010, and coordinated by Te Taumutu Runanga and Te Awhioraki. There are 26 Māori eligible to graduate, and they will be personally contacted and encouraged to participate.

### **Other Items of Interest**

On 19 February 2010, Māori students and staff hosted a visit to the University by the Hon Dr Pita Sharples (Minister of Māori Affairs, Associate Minister of Education and Associate Minister of Corrections). Dr Sharples was informed about the University's Māori development structure and strategies, and the proposed Manawa Whenua Agricultural Academy. In acknowledging the University's plans to celebrate the 100<sup>th</sup> anniversary of Sir Turi Carroll, it was found that Dr Sharples is a descendant of Sir Turi.

A mihi whakatau and special orientation for all new to Lincoln Māori students was held on 18 February 2010. It was observed that the students now appeared more prepared to acknowledge that they are Māori, and taking a flexible and informal approach assists in meeting their diverse needs.

The Chancellor noted that the Māori welcome at the St John International Youth Festival, based at the University from 25-31 January 2010, had been outstanding.

The death of Bevan Tipene-Matua on 16 March 2010 was acknowledged with sadness. Bevan was an alumnus of Lincoln University, and graduated with a Masters degree in Resource Studies.

## **2. *Te Tapuae o Rehua Report***

A statement of Te Tapuae o Rehua's vision, principles, strategic themes and priorities was discussed. The Assistant Vice-Chancellor (Māori and Pacifica) explained that a joint meeting of the Board of Directors had approved the statement. The three key strategic themes are:

- To support the achievement of Ngāi Tahu's vision for education.
- To influence national tertiary education policy and strategy that impacts on Māori communities.
- To develop, support and share good practice and innovations at a regional level.

The two key priorities emphasised by the joint meeting are to support the revitalisation of Te Reo Māori within Te Waipounamu and innovating to build and improve pathways for Te Reo Māori students transitioning to the tertiary sector.

Te Tapuae o Rehua also approved a revised structure with the Board of Studies becoming an Executive Board to take more responsibility for the planning and implementation of strategy, while the Board of Directors is to meet once or twice yearly at a governance level. The desirability of standardising representation had been discussed so that all Vice-Chancellors are on the Board of Directors and Senior Managers (Māori) are on the Executive Board. Ms Nola Tipa is the new Ngāi Tahu Education Manager.

It was requested that an updated organisational plan for Te Tapuae o Rehua, showing the names of representatives, be provided.

It was suggested that Te Tapuae o Rehua or Ngāi Tahu consider the option of on-line or 0800 telephone support at certain times as a means of assisting senior secondary

students to make the transition to tertiary study. This could include assistance with their school course planning and homework.

### **3. *Te Awhioraki Report***

Te Awhioraki reported on the following matters:

- The registration desk operated successfully and provided the opportunity to meet and greet new and returning students for 2010. A significant increase in Māori student attendance was observed this year.
- During registration week Te Kura Whakamarama was held where Māori students were able to meet with staff. The traditional mihi whakatau was turned into an informal occasion with a barbeque for Māori students and members of their whanau at the Whare, with approximately 50 guests attending.
- A welcome dinner was held for Māori students with the faculty Tumuaki.
- Te Tapuwae o Rehua staff also visited the Whare to meet the students and discuss the current scholarships available to Ngāi Tahu and other Māori students.
- Contact with students is now being done through phone texting, and most of the activities and events have seen a good student turnout.
- Academic support is available from tutoring arranged through the faculty Tumuaki and the idea of third-year students mentoring first-year students is being pursued.
- Operational issues relating to resourcing, accommodation and catering were drawn to the attention of Ahumairaki and will be dealt with through the appropriate channels. It was noted that such issues can be raised directly with the relevant managers or through the regular meetings of LUSA with management or through Taki Rua.
- Te Awhioraki is working with the Māori Support Officer in organising this year's Māori Graduation.
- A Member's Bill to require voluntary membership of students' associations was of major concern to Te Awhioraki, and students and others were being encouraged to make submissions opposing the Bill.

### **4. *Te Taumutu Runanga Report***

A verbal report from Te Taumutu Runanga noted that:

- A values document is being produced for use in schools and will be presented to an Education Hui on 19 May 2010.
- A draft strategic Treaty framework produced for Lincoln High School is to be rolled out for use by other schools in the area, and could be drawn to the attention of the Ngāi Tahu Education Manager for wider application.
- One of the successful Canterbury V5 projects, Te Ao Hou, has exciting potential. The project involves the use of waste run-off from irrigation to grow algae for extensive aquaculture, and the construction of a 3km canal to connect Lakes Wairewa and Waihora to a shared tidal estuary. The canal could also be utilised as a rowing venue.
- A briefing had been received on the Joint Venture Ngāi Tahu Property development at Lincoln, including the stormwater run-off design. Te Taumutu Runanga had questions around providing access to purchasing the housing and consolidating the link between the mana whenua and the development, beyond

symbolic links such as Māori street names and native plantings.

- A hui is planned for five rununga to create an iwi management plan across all rununga. A former Lincoln University intern is heading this initiative.
- A group of resource management students had been hosted, including 10 students from Tauranga.

## **5. Overview of the University's Māori Governance and Support Structures**

The Assistant Vice-Chancellor (Māori and Pacifica) gave a presentation outlining the Māori and Pacifica strategic objectives and key actions, the overall governance structure and the structure for Te Puna Whakapuawai, the institutional wananga.

It was noted that a new management unit, Te Manutāki: The Office of Māori and Pacifica Development, had been established to manage Māori and Pacifica development across the institution, and as the operational arm of Te Puna Whakapuawai.

It was suggested that consideration be given to adding a representative of Te Awhioraki to Te Awarua, the Māori Liaison Group.

## **6. Draft Statement of Service Performance Report 2009: Māori and Pasifika Aspirations**

The section of the draft Statement of Service Performance (SSP) relating to Strategic Objective 6: Māori and Pasifika Aspirations was reviewed.

The following amendments were recommended:

- On page 21 of the agenda, references to *Te Honohono- Māori Linc* and to *Te Huinga Tauira* are to be corrected.
- On page 22, the reference to *Ra Whakamana* is to refer to the Celebration for Māori "Graduands" rather than "Graduates".

These amendments were included in the final draft SSP submitted for approval by the Audit and Risk Management Committee on 22 March 2010.

## **7. Review of Committee's Terms of Reference**

In approving updates to Ahumairaki's Terms of Reference in December 2009, Council had suggested that further consideration be given to the inclusion of engagement with Māori at a more aspirational level and addressing the wider inspiration and motivation of Māori students.

To make this role more explicit, Ahumairaki considered the inclusion of an additional Terms of Reference:

"To identify Māori development aspirations and factors influencing Māori student study choice through appropriate engagement with Māori communities."

It was noted that the subsequent advice on how to address the development aspirations and to inspire and motivate Māori students was covered by the renumbered sections 2.3 and 2.4.

An amendment to the membership list in section 3 to show the amended position title of the Assistant Vice-Chancellor (Māori and Pacifica) was also supported.

It was RESOLVED:

THAT Ahumairaki recommend to Council that the Committee's Terms of Reference, as amended, be approved (*refer to attachment 3*).

#### **8. Correspondence with Ngāi Tahu**

The Vice-Chancellor reported that a positive response had been received from Mr Mark Solomon, Kaiwhakahaere of Te Rūnanga o Ngāi Tahu, to the Vice-Chancellor's initial approach to develop an enhanced relationship between Ngāi Tahu and the University. The Assistant Vice-Chancellor (Māori and Pacifica) would report back on upcoming discussions with Ngāi Tahu on how to advance the proposal.

D Couch

**Convenor**

17 March 2010

## Attachment 1: Lincoln University Total Māori Student Data 2010

<b>Semester</b>	<b>1</b>
<b>Year</b>	<b>2010</b>
<b>Total Numbers (Head Count)</b>	<b>113</b>

<b>Type of qualification</b>	<b>Number</b>	<b>Percentage</b>
PH.D	2	2%
Masters	2	2%
Grad Dip	1	1%
Bachelors (Honours)	1	1%
Bachelors	86	76%
Diplomas	15	13%
Certificates	2	2%
Certificate in University Preparation	1	1%
Certificates of Proficiency	3	3%

<b>Level of qualification</b>	<b>Number</b>	<b>Percentage</b>
Postgraduate	6	5%
Undergraduate	86	76%
Diploma	15	13%
Certificates	6	5%

<b>Undergraduate degrees by faculty</b>	<b>Number</b>	<b>Percentage</b>
Commerce	32	37%
Environment Society & Design	36	42%
Agriculture & Life Sciences	18	21%

<b>Undergraduate degrees</b>	<b>Number</b>	<b>Percentage</b>
Bachelor of Commerce (Agriculture)	10	12%
Bachelor of Commerce	10	12%
Bachelor of Commerce (Valuation & Property)	9	10%
Bachelor of Sport & Recreation Mgt	9	10%
Bachelor of Science	8	9%
Bachelor of Landscape Architecture	8	9%
Bachelor of Tourism Management	8	9%
Bachelor of Viticulture & Oenology	6	7%
Bachelor of Environmental Mgt & Planning	5	6%
Bachelor of Agricultural Science	4	5%
Bachelor of Recreation Mgt (Sport)	3	4%
Bachelor of Commerce (Food Industry)	2	3%
Bachelor of Commerce & Management	1	1%
Bachelor of Software & Information Tech	1	1%
Bachelor of Māori Planning and Development	1	1%
Bachelor of Social Science	1	1%

<b>Diplomas and Certificates</b>	<b>Number</b>
Diploma in Agriculture	9
Diploma in Horticulture	4
Diploma in Natural Resources	1
Certificate in Natural Resources	1
Certificate of Commerce	1
Certificate in University Preparation	1
Certificate of Proficiency	3

<b>Postgraduates Degrees</b>	<b>Number</b>
Grad Dip (Viticulture & Oenology)	1
Master of Professional Studies	1
Master of Property Studies	1
B.Com (Hons)	1
PhD	2

**Attachment 2: Lincoln University first year undergraduate Māori student  
Data: Degrees, Diplomas, Certificates**

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<b>Semester</b>	<b>1</b>
<b>Year</b>	<b>2010</b>
<b>Total Numbers (Head Count)</b>	<b>51</b>

<b>Type of qualification</b>	<b>Number</b>	<b>Percentage</b>
Bachelors	30	59%
Diplomas	15	29%
Certificates	2	4%
Certificate in University Preparation	1	2%
Certificates of Proficiency	3	3%

<b>Undergraduate Degrees</b>	<b>Number</b>
Bachelor of Sport & Recreation Mgt	7
Bachelor of Science	6
Bachelor of Commerce (Agriculture)	5
Bachelor of Viticulture & Oenology	4
Bachelor of Landscape Architecture	2
Bachelor of Tourism Management	2
Bachelor of Commerce	1
Bachelor of Agricultural Science	1
Bachelor of Commerce (Food Industry)	1
Bachelor of Social Science	1
Bachelor of Commerce (Valuation & Property)	0
Bachelor of Environmental Mgt & Planning	0
Bachelor of Recreation Mgt (Sport)	0
Bachelor of Commerce & Management	0
Bachelor of Software & Information Tech	0
Bachelor of Māori Planning and Development	not open to new entrants

<b>Certificates and Diplomas</b>	<b>Number</b>
Diploma in Agriculture	9
Diploma in Horticulture	4
Diploma in Natural Resources	1
Certificate in Natural Resources	1
Certificate of Commerce	1
Certificate in University Preparation	1
Certificate of Proficiency	3

## AHUMAIRAKI

## Attachment 3

- 
1. NAME AND PURPOSE
  2. TERMS OF REFERENCE
  3. MEMBERSHIP
  4. QUORUM
  5. MEETING FREQUENCY
  6. REVIEW
- 

**1. NAME AND PURPOSE**

- 1.1. The name of the Committee shall be "Ahumairaki", which means "develop rapidly, move upwards and outwards". At its meeting on 9 December 2008, Lincoln University Council approved this name as the sole title of the Committee replacing "Maori Development Committee".
- 1.2. Section 181(b) of the Education Act 1989; the Tertiary Education Strategy and the University Investment Plan; place an obligation to recognize and provide for the Treaty of Waitangi and to contribute to Māori development aspirations.

**2. TERMS OF REFERENCE**

- 2.1. To identify Māori development aspirations and factors influencing Māori student study choice through appropriate engagement with Māori communities.
- 2.2. To review annually and comment in the University Annual Report on the University's work in meeting its obligations under its Investment Plan and the Tertiary Education Strategy.
- 2.3. To make recommendations to Council for actions intended to enhance the University's meeting of its obligations under its Investment Plan and the Tertiary Education Strategy.
- 2.4. To provide specific advice on improving Māori student participation, recruitment, retention and achievement.
- 2.5. To engage with, and receive reports from, the University's Academic Board on issues related to Māori development.
- 2.6. To advise and assist the Chancellor and Vice-Chancellor in their interactions with iwi and mana whenua.
- 2.7. To monitor the University's relationship with Te Tapuae o Rehua.

### 3. MEMBERSHIP

- 3.1. Chancellor (Ex Officio)
- 3.2. Te Rūnanga o Ngāi Tahu appointee to Council
- 3.3. Te Taumutu Rūnanga appointee
- 3.4. Vice-Chancellor
- 3.5. Assistant Vice-Chancellor (Māori and Pacifica)
- 3.6. Te Āwhioraki (Māori Students' Association) appointee
- 3.7. Lincoln University Students' Association appointee.

### 4. QUORUM

The Committee will be legally constituted when one more than half the total membership is present.

### 5. MEETING FREQUENCY

- 5.1. A minimum of four meetings annually.
- 5.2. Meetings to normally be held at least two weeks prior to a meeting of Council.

### 6. REVIEW

Manager:	Council Secretary
Approval Date:	<u>20 April 2010</u>
Approval Body:	Council
Next Review Date:	December 2012

Deleted: 8 December 2009

#### KEY WORDS

Treaty, Māori, BCCMs

## **Agenda Item 11**

### **Academic Board Approvals 2009**

Following a very busy year in 2008, Academic Board in 2009 dealt with a lesser volume of business. This is summarised in the attachment.

A significant item for 2009 was the Board's endorsement of the Learning and Teaching Strategic Plan for the University. This Plan is a response to one of the recommendations in the 2007 Cycle 3 Academic Audit report for the University and it is anticipated this will be an important initiative for the Cycle 4 Academic Audit scheduled for 2012. Implementation of the Plan is progressing in 2010.

Two new programmes were approved by the Board in 2009. These were a joint initiative in Plant Breeding with Massey University as a specialism in the Master of Science and a new major in Energy, Transport and Environment available in the Schedule of Additional Major and Minor Subjects. Both programme proposals were subsequently approved by Council and the New Zealand Vice-Chancellors' Committee on University Academic Programmes.

The new Examiners' Meeting process assisted with the implementation of the change to the grading scale and has improved reporting of examination results from Faculties. The Convenor of the Academic Administration Committee has provided regular reports to Academic Board on both aspects.

All papers and minutes are available to all staff in the learning Management System. The Assistant Vice-Chancellor (Academic) would be happy to respond to any queries.

Professor Sheelagh Matear  
Assistant Vice-Chancellor (Academic)  
8 April 2010

## APPROVALS THROUGH ACADEMIC BOARD 2009

### ACADEMIC BOARD APPROVALS

A summary of changes are shown in the tables. Details can be found in the relevant Academic Board Minutes.

#### General Regulations and Statutes - none

#### Programme Regulations and Schedules

AB Date	Item	Description
5 August 2009	6	Master of Science: new stream in Plant Breeding approved.
5 August 2009	7	Master of Landscape Architecture: commencement of thesis prior to completion of coursework.
5 August 2009	8	Bachelor of Landscape Architecture (Graduate Entry): bridging pathway.
5 August 2009	9	Introduction of new major in Energy, Transport and Environment.
16 September 2009	8	Doctoral Regulations: (1) approval of word limit; (2) theses submitted in electronic form be submitted to plagiarism software; (3) change to PhD House Rules, Section 11.5.
16 September 2009	9	Minor in Transport: change to compulsory courses.
16 September 2009	10	Graduate Diploma in Software & Information Technology: amendment to regulations.
14 October 2009	5	Master of Applied Science: amendment to programme regulation, removing reference to NZPI.
18 November 2009	5	Bachelor of Social Science: amendment to 300-level course requirements.
18 November 2009	6	Bachelor of Science: amendment to Schedules A, Part II & B. Inclusion of new course to schedule.
18 November 2009	7	Bachelor of Commerce (Honours): one year completion requirement.
18 November 2009	8	Minor in Human Resource Management: amendment to course requirement.

#### New and Modified Courses

AB Date	Course	Description
4 March 2009	RECN 342	Change to restriction
10 June 2009	ACCT 301 / 310	Changes to restrictions and

		prerequisites.
10 June 2009	Crop Agronomy	Short Course for ACE funding
5 August 2009	Lincoln Sheep and beef Seminar 2009	
16 September 2009	School of Landscape Architecture Research Symposium	Short Course for ACE funding
14 October 2009	Urban Ecology and Ecological Design	Short Course for ACE funding
14 October 2009	BMGT 318 Labour Relations	Change of title, semester and block.
	BMGT 624 International Management	Change block and semester.
	BMGT 622 Advanced Labour Relations	New title
	LWST 206 Transport Law	Change of prerequisites
	MAST 104 Te Tiriti O Waitangi	Change block and semester.
	MAST 206 Whakatakoto Kaupapa (Maori Planning & Development)	Change block and semester.
	MKTG 101 Principles of Marketing	Change block for Semester 2 offering.
	PHSC 204 Environmental Physics and Meteorology	Change to prerequisites.
	PLSC 332 Plant Biotechnology:	Block change.
	QMET 306 Experimentation	Semester change
	RECN 343 Sport and Recreation Management:	Semester and block change.
	RECN 626 Natural Resource Recreation:	Change of title and prescription.
	SOCI 306 NZ: Historical Themes in Global Context:	Semester change.
TOUR 604 Tourist Behaviour and Management:	Change of title.	

18 November 2009	ECOL 103 NZ Biogeography and Environment	Change of title.
	Meat Processing Industry Course	Short Course for ACE funding
	BIOS 606 Quantitative Genetics	Change of code and prescription.
	BIOS 607 Molecular Genetics	Change of code and prescription.
	ENGN 368 Energy, Transport and Environment	Change of code, prerequisites, and recommended preparation.
	MKTG 333 Strategic Marketing Management	Change of title and prescription.
	RECN 635 Community Recreation, Policy and Planning	Change of title and prescription.
	SOCI 639 Social Theory	Change of title, code and prescription.
	MKTG 609 Marketing Ethics	New course.
	PLSC 636 Plant Breeding and Genetics	New course.
	RECN 640 Events and Festivals: Contexts and Concepts	New course.
	SOCI 218 Themes in New History: human settlement to late 20 <sup>th</sup> century	New course.

#### Other Items

AB Date	Item	Description
4 March 2009	8	Revised Academic Board membership due to change in University Structure.
10 June 2009	5	Approval of revised Academic Programmes Committee Policy.
10 June 2009	8	New Examiners' Meeting Process adopted.
10 June 2009	9	Endorsement of Learning and Teaching Strategic Plan 2009 – 2011
5 August 2009	5	Approval of revised Policy and Procedure for Programme Review.
16 September 2009	5	Approval of Scholarships and Prizes Policy Changes

## **Agenda Item 12**

### **Proposal for New Regulation: Revoking Qualifications**

At its meeting on 8 December 2009, Council decided to request the Academic Board to review the principles of the qualification revocation process and to consider whether there should be a time limit on the ability to revoke a qualification after conferral or presentation.

From time to time, students who have been awarded one qualification seek to have that qualification revoked for another. This most commonly occurs when graduates seek to transfer credit to a higher qualification; for example, from Postgraduate Certificate to Masters. However, some students have requested that their qualification be revoked when the name of the qualification has been changed and the student prefers the new name, or students have opted out of a degree programme to take out a certificate (for immigration purposes, it has been alleged) and at a later date have sought to transfer back into the degree programme. There is no specific regulation relating to this practice.

Other New Zealand universities allow revoking of qualifications for staircasing to higher qualifications, except the University of Otago which does not allow revoking of qualifications at all.

The proposed regulation would be inserted into Section H of the Calendar.

Further, Academic Board considered whether there should be a time limit beyond which students would not normally be permitted to utilise credits towards the completion of a current qualification.

The Academic Board has approved a proposal that sets a 5 year time limit for old courses being credited to a qualification and requires students in this situation to seek approval from Academic Board.

As well as the revocation process, this covers former students requesting permission to return to study to complete a qualification they started some years ago but had not completed. In many cases, those qualifications are no longer offered. This raises questions regarding the relevance of the older courses in a modern qualification in terms of whether content, level, and detail is equivalent to current teaching. A time limit of 5 years was therefore considered appropriate and applications will be assessed on their individual merits.

#### **Recommendation**

The Academic Board recommends to Council that the following new regulation for revoking qualifications be approved:

Once a qualification for any certificate, diploma or degree has been awarded to a candidate by the University Council, a candidate will not be permitted to have that qualification revoked unless the courses in that certificate, diploma or degree can be credited in partial fulfilment of the requirements for a higher level qualification.

Professor Sheelagh Matear  
Assistant Vice-Chancellor (Academic)  
13 April 2010

## Agenda Item 13

### Conferment of Degrees Presentation of Certificates and Diplomas

#### Revoke Qualifications

The following students wish to revoke their qualifications so that they may use their credits towards another qualification:

Elena Daniela Bacanaru (1063853) requests that her *Postgraduate Certificate in Applied Science* (awarded 20<sup>th</sup> April 2007) be revoked so she may use the credits towards the Master of Professional Studies.

Peng Li (1050129) requests that his *Diploma in Commerce* (awarded 19<sup>th</sup> June 2007) be revoked so he may use the credits towards the Bachelor of Commerce and Management.

Cuihua Li (1056199) requests that her *Diploma in Commerce* (awarded 4<sup>th</sup> December 2007) be revoked so she may use the credits towards the Bachelor of Commerce.

Lu Ye (1057268) requests that her *Graduate Certificate in Commerce* (awarded 24<sup>th</sup> April 2009) be revoked so she may use the credits towards the Graduate Diploma in Commerce.

Aixian Wu (1061360) requests that her *Diploma in Commerce* (awarded 4<sup>th</sup> April 2008) be revoked so she may use the credits towards the Bachelor of Software and Information Technology.

#### Conferment of Degrees

The following student has completed the requirements for the qualification below:

##### **Master of Professional Studies**

Elena Daniela Bacanaru, *in Transport Management*

#### RECOMMENDATION:

1. That Council approve the list of students above that wish to revoke their qualifications so that they may use their credits towards another qualification.
2. That Council approve the award listed above.



Gill Jordan  
Manager  
Academic & Student Services