

**MINUTES OF A MEETING OF THE  
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 22 June 2010 at 9.00am  
Council Meeting Room, Lincoln University**

**Present:** Mr T C Lambie (Chancellor), Mr R Boot, Ms K Brown, Mr J M Chetwin, Mr M A Clements, Mr D Couch, Mrs E Cruickshank, Professor R J Field, Mr A J Hall, Ms I Harper, Associate Professor C G Lamb, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, and Mr P J Wardell

**In Attendance:** Mr J Clark (Finance Director) for items 9.3 to 14, Dr C M Kirk (Deputy Vice-Chancellor), Mr J Tapp (Property Manager, Lincworks) for item 10, and Mr A Carpinter (Council Secretary)

**1. *Apologies***

Apologies for absence were received from Mr Gargiulo and Ms McMoore.

**2. *Disclosures of Interest***

There were no disclosures of interest.

**3. *Confirmation of the Minutes of the Previous Meeting held on 20 April 2010***

**Council RESOLVED:**

That the minutes of the meeting held on 20 April 2010 be taken as read and be approved.

*Moved: Mrs Tame  
Seconded: Mr Rogers  
MOTION CARRIED*

**4. *Matters Arising from the Minutes***

There were no matters arising from the minutes to be noted.

**5. *Notice of Items of General Business***

There were no items of General Business notified at this time.

**6. *Chancellor's Report***

The Chancellor spoke to the report and highlighted the following recent events:

- The visit of a University delegation to Telford Rural Polytechnic on 28 April and the reciprocal visit by the Telford Council on 6 May 2010, developing a mutual understanding of the institutions for the proposed merger.
- The Canterbury Bright Start Scholarships function on 5 May 2010.
- The visit by the Grasshoppers group of farming leaders on 10 May 2010.
- The guest lecture given by the Chinese Ambassador to New Zealand, His Excellency Mr Zhang Limin, on 7 May 2010, addressing cross-cultural understanding between East and West.

As the Lincoln University Students' Association had not been involved in the April visit to Telford Rural Polytechnic, an opportunity for a visit is to be arranged (*action*).

Vice-Chancellor  
As soon as possible

It was also noted that the Chancellor and one or two senior Council members would meet with the Tertiary Education Commission to discuss the context and unique features of the new Investment Plan round.

## 7. *Acting Vice-Chancellor's Report*

The Vice-Chancellor spoke to the report and highlighted the following general matters:

- The University's continued success in securing research and capability funding, including the allocation of \$0.5 million to the National Nitrous Oxide Measurement Centre led by Professor Hong Di. The funding is to upgrade the current Gas Chromatograph laboratory to cope with the anticipated increased number of samples and visitors.
- The value of the Science Outreach programme in bringing secondary school students and teacher onto campus. Groups from Lincoln High School, Akaroa Area School, Rangiora High School and St Bede's College saw activities relating to breeding techniques and technologies at Johnstone Memorial Laboratory.
- The 2009/2010 General and Academic Staff collective agreements have been ratified and the next formal bargaining round initiated.
- A very high (70%) response rate to an Employee Engagement and Internal Communications survey, initiated as part of a concerted approach to improve internal communication.
- Following the successful trial of the Workplace Wellness programme in 2009, the programme has been launched University-wide and around 50 participants will commence in July.
- A proposal to merge the Library and Teaching and Learning Services has been issued for consultation.
- Dr Tim Clough from the Department of Soil and Physical Sciences and Dr John Fairweather from the Agribusiness and Economics Research Unit were congratulated on their Professorial appointments.
- From the reported staff achievements, James Norcliffe, a Foundation Studies teacher, was congratulated on his first prize in the New Zealand Post Book Awards for his novel for children, *The Loblolly Boy*.
- The acceptance of a graduate, Serena Che Omar, into a PhD programme at the University of Oxford was noted as an indicator of the high standing and aspirations of Lincoln University students.

The recent deaths of Emeritus Professor of Veterinary Science, Cliff Irvine, and of Arthur Scaife MBE were acknowledged with sadness. Professor Irvine made the transition from rural veterinarian into academia and was internationally recognised for his work on equine endocrinology. Mr Scaife was a former Chairman of the management committee of the campus-based Tussock Grasslands and Mountain Lands Institute.

The Vice-Chancellor reported on his recent trip to France, England and China. In France, he visited the Ecole Nationale Supérieure Agronomique de Toulouse (ENSAT) and École Supérieure de Gestion (ESG) as both institutions send students to the University. In England, the Vice-Chancellor hosted an Alumni function in London, and visited the Association of Commonwealth Universities and Universities UK.

In China, the key events were the Education week at the Expo in Shanghai, including a combined New Zealand Universities Alumni Event, and the signing of a Tripartite Agreement for Lincoln University with Zhejiang University and Guizhou University. Minister Joyce attended the signing and had indicated that the Government would provide funding to support such relationships. The Vice-Chancellor subsequently visited both universities to discuss future activities under the Agreement.

The Deputy Vice-Chancellor's visit to Vietnam in May as part of a New Zealand science delegation was also noted. Vietnam was regarded as an important education market and there were significant opportunities for further collaborative science projects.

The Vice-Chancellor also attended the New Zealand Architecture Awards where the Landscape Architecture Building received a national award.

Recent significant sector issues included:

- Changes announced in the Budget on 20 May 2010. It was noted that the increase of 2.2% in Student Achievement Component funding amounted to a net increase of approximately 1% as the base grant and other funding had been removed or reduced. The Fee and Course Cost Maxima has been replaced by an Annual Maximum Fee Movement (4% in 2011), but the regime still constrains the University's flexibility in setting fees and now applies to postgraduate fees as well as undergraduate fees. The new funding for Research and Development was seen as providing opportunities and increasing the importance of the University's connections to industry.
- Publication by the Tertiary Education Commission of the Investment Plan Guidance 2010-2013, with a general deadline of 31 August 2010.
- A New Zealand Vice-Chancellors' Committee initiative to link University research with business needs, involving Business New Zealand and the university commercialisation offices.
- A reported increase in the total number of international students in New Zealand, but there was decline in their numbers at universities.
- Several universities had taken recent action to manage student enrolments. This was seen as providing opportunities for the University to recruit more students. The University had informed secondary school principals and careers advisers that the University's entry standards for 2011 have not changed. An arrangement has also

been made for University of Canterbury students to obtain credits from enrolling in Lincoln University Summer School courses.

- The New Zealand Qualifications Authority's review of university entrance will also address special admission (entry to university by students aged 20 years old and over without university entrance).
- The New Zealand Qualifications Authority is also consulting on a targeted review of Level 1 to 6 qualifications.
- A Ministry of Science and Innovation will replace the current Ministry and Foundation of Research, Science and Technology.

The list of recent significant visitors to the University was noted.

The Deputy Vice-Chancellor also reported that a student, Rupert Barton, had been named Young Inventor of the Year at the National Agricultural Fielddays, Mystery Creek.

The review of open entry to university by students aged 20 years and over was discussed. It was noted that Minister Joyce had expressed a view that open entry students have a lower success rate than younger students who have gained university entrance. While the issue would be addressed in the current review of university entrance, it was suggested that Council be pro-active in informing Minister Joyce of the University's strong support for continuing access for mature students and their positive record of achievement at this institution. It was considered that, if discretion was given to universities, an initial screening of mature students applying for entry could identify the small number unlikely to succeed at university.

It was **RESOLVED THAT** Council make a submission to Minister Joyce:

- 1) Requesting the continuation of opportunities for university entry for students aged 20 years and over, at the discretion of the institution;
- 2) Acknowledging the University has a strong record of supporting second chance and mature learners to achieve success;
- 3) Noting that performance-based criteria are in place at the University to address unsatisfactory academic progress (*action*).

Assistant  
Vice-Chancellor  
(Academic)  
As soon as possible

*Moved: Mr Rogers*  
*Seconded: Ms Brown*  
**MOTION CARRIED**

## 8. **LUSA President's Report**

The Lincoln University Students' Association (LUSA) President spoke to the report:

### *LUSA Activities*

- Clubs Week was held from 17 to 21 May 2010 to foster the clubs on campus.
- The 'Thursdays in Black' campaign was re-launched on 27 May 2010 to raise awareness about the levels of violence, rape and discrimination in society. LUSA is making a submission to the University on safety issues on campus.

- Events being run for Semester 2 include Winterfest, Environmental Week, Te Wiki o Te Reo Māori (Māori Language Week), and the annual Postgraduate Conference.
- Two Lincoln University students will receive New Zealand Universities Blues Awards later in June.

#### *Campus Issues*

- LUSA will make a submission to the University raising concerns about the proposed merger of the Library and Teaching and Learning Services.

#### *Sector Issues*

- LUSA was disappointed with Budget 2010 as key issues of under funding and student debt were not addressed.
- LUSA's submission on the voluntary student membership legislation had been heard by the Education and Science Select Committee.

## **9. Reports from Council Committees**

### **9.1 Audit and Risk Management Committee Meeting (Open section) – 17 May 2010**

The open section of the report from the 17 May 2010 meeting of the Audit and Risk Management Committee was NOTED. The Convenor recorded that the Committee had RESOLVED:

That the Committee approve, pursuant to the delegation from Council given on 20 April 2010, the Lincoln University and Telford Rural Polytechnic Business Case for Merger, as revised, for submission to the Minister for Tertiary Education and relevant agencies, subject to the due diligence process to be undertaken by the Tertiary Education Commission, Lincoln University and Telford Rural Polytechnic.

*[Further items from the Audit and Risk Management Committee were reported In-Committee.]*

### **9.2 Procedural Matter**

It was proposed that the Draft Vehicle Registration and Traffic Statute be considered in public rather than In-Committee.

#### **Council RESOLVED:**

That the discussion of the Draft Vehicle Registration and Traffic Statute be held in the open session of Council.

*Moved: Mr Chetwin  
Seconded: Ms Brown*

### **9.3 Audit and Risk Management Committee Meeting (Open section) – 21 June 2010**

The open section of the report from the 21 June 2010 meeting of the Audit and Risk Management Committee was NOTED. The Convenor reported that the Committee had considered the making of a Vehicle Registration and Traffic Statute to be an appropriate move, subject to consultation with staff and students. The Committee had RESOLVED:

That the Committee recommend that Council delegate authority pursuant to section 222 of the Education Act 1989 to the Vice-Chancellor to make the Vehicle Registration and Traffic Statute and appropriate arrangements for the implementation and enforcement of the Statute.

*[Further items from the Audit and Risk Management Committee were reported In-Committee.]*

**10. Draft Vehicle Registration and Traffic Statute**

The report from the Finance Director on the Draft Statute was NOTED.

The Vice-Chancellor explained the background to the development of the Draft Statute, arising from the difficulties of enforcing parking restrictions on campus. Legal advice recommended that a Statute be made, with the making to be delegated to the Vice-Chancellor. There had been consultation with LUSA and the Tertiary Education Union, but further consultation would be considered. The Vice-Chancellor indicated that there was no current intention to introduce parking charges.

After a number of concerns were raised about the draft Statute, it was agreed that staff and students be consulted on the proposal and then it be brought back to Council for consideration (*action*).

Finance Director  
19 October 2010

**11. Reports from Council Committees (continued):  
Fees Committee Meeting – 13 May 2010**

**International Fee Setting for 2011**

The report from the 13 May 2010 meeting of the Fees Committee was NOTED. The Convenor outlined the Committee's consideration of a report from Lincoln University Management setting out a recommendation for International Tuition Fees for 2011, and thanked management and LUSA for contributing to a robust process.

The Convenor explained the three proposed fees bands and the differential increases: 8% for flagship courses, 6% for specialist courses and 5% for other courses (commerce and social science). It was noted that the majority of international students are not currently enrolled in the flagship and specialist areas, and the higher increases will give a price signal on their market value and partially address the differential costs of delivery.

It was also explained that the fees recommendations were made on a GST exclusive basis, except for the English Language fees.

**Council RESOLVED** that the following changes in international fees for 2011 be approved:

- 1) The move to 3 bands of fees for undergraduate and postgraduate courses for international students to better reflect flagship and specialist areas.

*Moved: Mr Wardell  
Seconded: Mr Boot  
MOTION CARRIED*

*Against: Ms Brown, Ms Harper*

- 2) The following changes in fees (GST exclusive) for undergraduate and postgraduate courses:
- a) An increase in fees for courses that contribute substantively to flagship programmes by 8%.
  - b) An increase in fees for courses in specialist areas by 6%.
  - c) An increase in fees for other courses by 5%.

*Moved: Mr Wardell*

*Seconded: Professor Matear*

*MOTION CARRIED*

*Against: Ms Brown, Ms Harper*

- 3) The following changes in fees for Foundation Studies and English Language courses:
- a) An increase in Foundation Studies fees by 5% (GST exclusive) and the introduction of a rebate framework to support progression.
  - b) An increase in English Language fees by 3.8% from \$395 to \$410 (GST inclusive) per week.

*Moved: Mr Wardell*

*Seconded: Mr Hall*

*MOTION CARRIED*

*Against: Ms Brown, Ms Harper*

**12. Conferment of Degrees and Presentation of Diplomas**

The Assistant Vice-Chancellor (Academic) spoke to this report.

**Council RESOLVED:**

That Council approve the awards listed in the report to Council.  
(Attached as Schedule One.)

*Moved: Professor Matear*

*Seconded: Mr Hall*

*MOTION CARRIED*

**13. Matter of Procedure**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any further of those items should be considered in the open session. No further items were raised.

**14. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Acting Vice-Chancellor's Report (Council In-Committee)	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from the Audit and Risk Management Committee (Council In-Committee sections)	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Risk Issue	To protect the privacy of natural persons	7(2)(a)
Financial Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Reports from Council Committees	To protect the privacy of natural persons	7(2)(a)
Strategy Workshop	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

*MOTION CARRIED*

The Chancellor also moved that: Dr T Berno (Planning Manager), Mr J Clark (Finance Director), Dr C Kirk (Deputy Vice-Chancellor), Dr S Rixecker (Assistant Vice-Chancellor (Research and Development) and Mr A Carpinter (Council Secretary) be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

*MOTION CARRIED*

#### **15. Report from Public Excluded Session**

General Subject Matter	Reason for passing this resolution in relation to each matter
Acting Vice-Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from the Audit and Risk Management Committee	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Risk Issue	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Financial Report	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Council Committees	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the amended Terms of Reference of the Honorary Degrees Committee ( <i>Attachment 2</i> ) and the decision to revoke the Honorary Degree awarded to Professor Fujimori.
Strategy Workshop	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

**16. *Closure and Next Meeting***

**The meeting closed at 3.00pm.**

**The next meeting is scheduled for Tuesday 24 August 2010 at 9.00am,  
Lincoln University.**

**Signed: \_\_\_\_\_ (Convenor)**

**Date: \_\_\_\_\_**

## **SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS**

### **Conferred Degrees and Presented Diplomas:**

#### **Doctor of Philosophy**

Sylvain Pierre Paul **Guichard**, *in Ecological Modelling for Biosecurity*

Malcolm Knox **Kay**, *in Ecology*

Baiq Dewi **Krisnayanti**, *in Soil Science*

Victoria Jane **Nall**, *in Soil Science*

Hung-Che **Wu**, *in Marketing*

#### **Master of Applied Science**

Shammoon **Adam**, *with Second Class Honours, Division I, in Transport Studies*

Milen Georgiev **Marinov**, *with Second Class Honours, Division I, in Environmental Management*

#### **Master of Commerce and Management**

Lau **Bruniche-Olsen**, *with First Class Honours, in International Business*

Dongmei **Zhang**, *with First Class Honours, in Marketing*

William Qinisela **Kaliyati**, *with Second Class Honours, Division I, in Economics*

#### **Master of International Nature Conservation**

*Jointly awarded with Georg-August-Universitaet, Goettingen, Germany*

Tillman Frieder **Repp**

#### **Master of Natural Resources Management & Ecological Engineering**

*Jointly awarded with the University for Natural Resources and Applied Life Science, Vienna, Austria*

Ariane **Messner**

Katharina Anna **Poetz**

#### **Master of Science**

Ross **Meffin**, *with First Class Honours, in Ecology*

Saleh Suliman Abdullah **Alamer**, *with Second Class Honours, Division Two, in Toxicology*

Rhys Francis **Minchin**

#### **Postgraduate Diploma in Commerce Subjects**

Alistair Michael **Nuthall**

#### **Bachelor of Commerce with Honours**

Tessa Jane **King**, *with Second Class Honours, Division One*

#### **Bachelor of Commerce (Agriculture)**

Riley Thomas **Wilson**

#### **Bachelor of Commerce and Management**

Steven Kenneth **Alfeld**

Aimee Louise **Burton**

Liana Jane **Costello**

Yue **Jiang**

Niranjan **Naguleswaran**

#### **Bachelor of Landscape Architecture**

Simon **Moultrie**, *with Second Class Honours, Division Two*

#### **Bachelor of Viticulture and Oenology**

James Arthur **Macdonald**

Andrew William **Watts**

#### **Graduate Diploma in Viticulture and Oenology**

James **Dicey**, *with Distinction*

#### **Graduate Certificate in Applied Science**

**Parmod**

**Graduate Certificate in Commerce**

Wei Li

Hoang Minh **Nguyen**

Huanyu **Sheng**

**Diploma in Farm Management**

Justin William Antony **Thomson**

**Diploma in Horticulture**

Rehe Henry Lewis **Martin**

**Diploma in Commerce**

Holly **Gifford**

Jessica **Higgins**

Teng **Zuo**

**Certificate of Foundation Studies**

Mohammed Yousef **Alshaya**

Tiantian **Liang**

**Sun** Siwei

**Voon** Sze Phin

**Certificate of University Preparation**

Jessica Anne **Aitken**

Florian Charles **Risse**

**HONORARY DEGREES COMMITTEE****Attachment 2**

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1. **PURPOSE**
  2. **TERMS OF REFERENCE**
  3. **COMMITTEE PROTOCOLS FOR AWARD OF HONORARY DEGREE**
  4. **COMMITTEE PROTOCOLS FOR REVOCATION OF HONORARY DEGREE**
  4. **MEMBERSHIP**
  5. **MEETING FREQUENCY**
  6. **REVIEW**
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**1. PURPOSE**

The University Council established an Honorary Degrees Committee in November 1992 to enable it to confer higher doctorates *honoris causa* and to establish guidelines for the award of honorary degrees. Guidelines for revoking honorary degrees were added in 2010.

**2. TERMS OF REFERENCE**

Having regard to the University Charter, the Committee will:

- 2.1. Advise Council on regulations, guidelines, procedures and other matters relating to honorary degrees.
- 2.2. Consider annually possible honorary graduates.
- 2.3. Recommend to Council the award of any honorary degree.
- 2.4. Recommend to Council the revocation of any honorary degree.

**3. COMMITTEE PROTOCOLS FOR AWARD OF HONORARY DEGREE**

In assessing any candidate for the award of an honorary degree, the Council shall take account of the following criteria (3.1 to 3.3) and process:

- 3.1. The candidate has achieved very high distinction in his/her field, whether or not that field relates to the fields of specialisation of Lincoln University. That achievement will be considered under the following categories:
  - Agriculture and Natural Resources;
  - Arts, Culture and Sport;
  - Commerce;
  - Maori;
  - Politics; and
  - Science and Research.
- 3.2. The candidate has established connections with Lincoln University:
  - ❖ on account of being a graduate or diplomat of Lincoln University or
  - ❖ on account of being or having been a member of the Council of Lincoln University or
  - ❖ on account of other connections with Lincoln University (New Zealand or internationally) or

- ❖ on account of being a staff member.
- 3.3. The candidate has the potential to enhance the public profile of Lincoln University or of its areas of specialisation.
- 3.4. Before awarding an honorary degree, the Council will be required to be satisfied that the recipient satisfies the criterion in 3.1 above together with at least one of the criteria in 3.2 - 3.3.
- 3.5. The Council will receive in October a report from the Committee.
- 3.6. Following a recommendation from the Committee that an honorary degree be conferred, the Council will determine whether to award the degree.
- 3.7. Following the Council resolution, the Vice-Chancellor will informally approach the candidate in order to determine if he or she is willing to receive the award and to discuss timing etc.
- 3.8. Following the report of the Committee and the Vice-Chancellor, the Council will confirm its intention to confer the degree at an appropriate convocation.

#### 4. COMMITTEE PROTOCOLS FOR REVOCATION OF HONORARY DEGREE

In assessing any cases where the actions of a holder of an honorary degree bring into question whether the holder should be allowed to retain the honorary degree, the Council shall take account of the following guideline criteria (4.1 to 4.4) and process:

- 4.1. The holder has been found guilty in the courts of a criminal offence and sentenced to a term of imprisonment of more than three months; or.
- 4.2. The holder has been censured by a relevant regulatory authority or professional body for actions or failures to act which are directly relevant to the granting of the honorary degree; or
- 4.3. The holder has acted in a manner clearly contrary to the values of Lincoln University.
- 4.4. The holder has acted in a manner damaging to the public profile and reputation of Lincoln University.
- 4.5. Before revoking an honorary degree, the Council will be required to consider one or more of the guideline criteria in 4.1-4.4 above and form a judgement as to whether revocation is justified.
- 4.6. The Committee will make its recommendation to Council at the earliest opportunity.
- 4.7. Following a recommendation from the Committee that an honorary degree be revoked, the Council will determine whether to revoke the degree.
- 4.8. Following a Council resolution to revoke an honorary degree, the Vice-Chancellor shall notify the holder of the decision and request the return of the degree.

**5. MEMBERSHIP**

## 5.1. Ex Officio

5.1.1. Chancellor (Convenor)

5.1.2. Pro-Chancellor

5.1.3. Vice-Chancellor

5.1.4. Deputy Vice-Chancellor

5.2. One of the Council members elected to Council by the Court of Convocation (term of appointment two years).

5.3. The Academic Board appointee to the Council.

5.4. One other member of the Academic Board (term of appointment two years).

5.5. Council member appointed in consultation with Te Runanga o Ngai Tahu.

5.6. The Committee will be legally constituted when a majority of the total membership is present.**Deleted:** one more than half**6. MEETING FREQUENCY**Normally one meeting annually to make recommendations on the awarding of honorary degrees in the following year.**Deleted:** 0**Deleted:** in September**7. REVIEW**

Approval Date:

Approving Body:

Next Review Date:

Council

**Deleted:** 9 October 2007**Deleted:** October 2010**KEY WORDS**

Honorary, Council, BCCMs, LPP Council, Committees

**Deleted:** 9 October 2007

**ACTION SCHEDULE resulting from the Council meetings  
AS AT 22 June 2010**

<b><i>Action</i></b>	<b><i>Responsibility</i></b>	<b><i>Meeting/ Item</i></b>	<b><i>Due</i></b>
Arrange opportunity for Lincoln University Students' Association to visit Telford Rural Polytechnic.	Vice-Chancellor	22 Jun 2010 Item 6	As soon as possible
Draft submission to Minister Joyce in support of the continuation of special admission for mature students.	Assistant Vice-Chancellor (Academic)	22 Jun 2010 Item 7	As soon as possible
Consult staff and students about the draft Vehicle Registration and Traffic Statute and report to Council.	Finance Director	22 June 2010 Item 10	19 October 2010