

**MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 23 August 2011 at 9.00am
Council Meeting Room, Lincoln University**

Present: Mr T C Lambie (Chancellor), Ms K M Andersen, Mr R Boot, Ms K Brown, Mr J M Chetwin, Mr M A Clements, Mr D Couch, Mrs E Cruickshank, Professor R J Field, Mr B Gargiulo, Mr A J Hall, Ms I Harper, Mr L J Hill, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, and Mr D A Yardley.

In Attendance: Mr A Carpinter (Director, Governance).

1. *Vice-Chancellor's Announced Retirement*

The Chancellor acknowledged Professor Field's recent announcement of his retirement in April 2012 and indicated that Professor Field's contribution to the University would be celebrated at an appropriate time.

2. *Apologies*

An apology for absence was received from Mr Wardell.

An apology for lateness was received from Mrs Cruickshank.

3. *Disclosures of Interest*

There were no disclosures of interest.

4. *Confirmation of the Minutes of the Previous Meeting held on 19 July 2011*

Council RESOLVED:

That the minutes of the meeting held on 19 July 2011 be taken as read and be approved.

*Moved: Mr Hill
Seconded: Mrs Tame
MOTION CARRIED*

5. *Matters Arising from the Minutes*

There were no matters arising from the minutes to be noted.

6. Notice of Items of General Business

There were no items of General Business notified at this time.

7. Chancellor's Report

The Chancellor's report was NOTED. The report recorded the Vice-Chancellor's intention to retire from 1 April 2012. The Chancellor indicated that the long notice period would enable the University to undertake a comprehensive recruitment process for the new Vice-Chancellor.

The Chancellor noted that the Bio-Protection Research Centre Board function referred to in the report had been rescheduled to October because of the snow storm disruption.

The Chancellor reported that the Parliamentary function for the 25th Anniversary of the Environment Act had been enjoyable and the Parliamentary Commissioner for the Environment had referred to Lincoln University in her address.

8. Vice-Chancellor's Report

The Vice-Chancellor's report was NOTED. The report provided an update on: research and other activities; staff, student and alumni achievements; sector issues; and visitors to the University.

The Vice-Chancellor highlighted the following items:

- The launching of the new Centre for Wildlife Management and Conservation by the Minister for the Environment, the Hon Nick Smith, on 30 August 2011.
- A wide range of earthquake recovery activities involving academic staff.
- The successful completion of the change proposal for Marketing and Recruitment.
- The relaunching of Library, Teaching and Learning on 21 July 2011, marked by the reintroduction of inaugural professorial lectures and other events.
- A recent significant Employment Court decision (*Massey University v Wrigley & Kelly*) relating to the confidentiality of information in change and appointment processes. It was noted that Massey University intended to seek a change of law rather than appeal the decision.
- Changes to the University Entrance Standard to come into effect for 2014.
- The appointment of the inaugural Education New Zealand Chair, Mr Charles Finny.
- Significant recent visitors to the University, including the Minister of Agriculture for Uruguay, the Chair of the European Research Area Board and Secretary-General of the Association of Commonwealth Universities, and the Chair of Fonterra Cooperative Group Limited.

The Tertiary Education Commission Summary of Financial Performance Information for Tertiary Education Institutions was TABLED.

9. ***LUSA President's Report***

The report of the Lincoln University Students' Association (LUSA) President was NOTED. The President highlighted the following matters:

- The Re-Orientation events held at the start of Semester 2. This was the first time a week long programme of events had been arranged at this time of year and attendances had been variable,
- Upcoming events including the Postgraduate Conference, International Night, Environmental Week and Garden Party.
- LUSA has continued to campaign against the Education (Freedom of Association) Amendment Bill that would introduce voluntary membership of students' associations. The change would have major implications for LUSA and its relationship with the University, including for the mechanism for determining student representation on Council. Another significant factor is that it will not be possible to pay membership fees by student loan.
- The Education Amendment Bill (No 4) also has major implications for the setting of the Student Services Levy.

10. ***Academic Proposals***

The report from the Director of Student Administration was NOTED and the Assistant Vice-Chancellor (Academic) spoke to it. The report submitted proposals for the introduction of the following qualifications, subject to approval by Universities New Zealand's Committee on University Academic Programmes:

- Master of Water Resource Management.
- Postgraduate Diploma in Water Resource Management.
- Telford Certificate in Equine (Introductory) (Level 2).
- Telford Certificate in Equine (Level 4).

In relation to the Water Resource Management proposals, it was noted that the Waterways Centre for Freshwater Management is a joint initiative with the University of Canterbury. Lincoln University's contribution to the qualifications would involve a repackaging of existing courses. The Academic Board envisaged that the qualifications may evolve to enable both a rural and urban focus.

Mrs Cruickshank joined the meeting at 9.30am.

Council RESOLVED:

1. That Council approve the introduction of the following qualifications with regulations as set out in the agenda papers:
 - Master of Water Resource Management.
 - Postgraduate Diploma in Water Resource Management.

2. That the following programmes be approved for Student Component Funding:

- Master of Water Resource Management.
- Postgraduate Diploma in Water Resource Management.

Moved: Professor Matear

Seconded: Mr Clements

MOTION CARRIED

It was explained that the two Telford equine proposals would bracket an existing Level 3 qualification, making more use of the equine facilities and providing a better entry pathway and opportunity for higher study.

Council RESOLVED:

3. That Council approve the introduction of the following qualifications with regulations as set out in the agenda papers:

- Telford Certificate in Equine (Introductory) (Level 2).
- Telford Certificate in Equine (Level 4).

4. That the following programmes be approved for Student Component Funding:

- Telford Certificate in Equine (Introductory) (Level 2).
- Telford Certificate in Equine (Level 4).

Moved: Professor Matear

Seconded: Mrs Cruickshank

MOTION CARRIED

11. *Conferment of Degrees and Presentation of Diplomas*

This item was deferred until after the public excluded session.

12. *Procedural Matter*

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were referred to the open session.

13. *Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:*

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Vice-Chancellor's Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Report from the Audit and Risk Management Committee	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Financial Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Reports from Council Committees	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Exceptions Report to Operational Plan 2011: Quarter 2	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

MOTION CARRIED

The Chancellor also moved that Mr J Clark (Finance Director), Mr N Hooton (Finance Manager), Ms J Williamson (HR Director), and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

14. Report from Public Excluded Session

General Subject Matter	Reason for passing this resolution in relation to each matter
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from the Audit and Risk Management Committee (Council In-Committee sections)	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Financial Report	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Council Committees	The reports were RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Exceptions Report to Operational Plan 2011: Quarter 2	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

15. Conferment of Degrees and Presentation of Diplomas

The Assistant Vice-Chancellor (Academic) spoke to this report.

Council RESOLVED:

1. That Council approve the list of students in the report to Council that wish to revoke their qualifications so that they may use their credits towards another qualification.
2. That Council approve the awards in the attached list (*Schedule One*).

*Moved: Professor Matear
Seconded: Mr Hill
MOTION CARRIED*

Closure and Next Meeting

The meeting closed at **12.37pm**.

The next meeting is scheduled for **Tuesday, 18 October 2011 at 9.00am**, Lincoln University.

Signed: _____ (Convenor)

Date: _____

SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Revoked Qualifications:

Xin **Chen** (1042545): Diploma in Commerce (awarded 20th April 2007) revoked so he may use the credits towards the Bachelor of Commerce.

Li **Wang** (1046500): Diploma in Commerce (awarded 20th April 2007) revoked so she may use the credits towards the Bachelor of Commerce.

Conferred Degrees and Presented Diplomas:

Doctor of Philosophy

Liang **Guo**, *in Business Management*

Margaret Janet **Kilvington**, *in Environmental Management*

Dwi **Suhartanto**, *in Marketing*

Master of Applied Science

Ian Charles **Scott**, *with First Class Honours, in Animal Science*

Master of Commerce and Management

Ling Ling **Dou**, *with First Class Honours, in Finance*

Master of International Nature Conservation

(Jointly awarded with Georg-August-Universität, Göttingen, Germany)

Sebastian **Flinkerbusch**

Jetzabel **Gross**

Master of Natural Resources Management and Ecological Engineering

(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)

Florian **Hertzog**

Mathias **Kirchner**

Postgraduate Diploma in Commerce

Wayne Melvin **Dempster**, *with Distinction*

Shuheng **Tong**, *with Distinction*

Yue **Chen**

Postgraduate Diploma in Resource Studies

Daniel Ian **Thorne**, *with Distinction*

Postgraduate Diploma in Software and Information Technology

Leshi **Chen**

Postgraduate Diploma in Tourism Management

Ralf **Miesel**

Postgraduate Certificate in Resource Studies

Anita Wieslawa **Hansbury**

Graduate Diploma in Commerce

Zakariya Hejii A **Alturaifi**

Graduate Certificate in Commerce

Ali Mohammed Saeed A **Aldahnim**

Hisham Abdulmajid S **Alshamasi**

Graduate Certificate in Resource Studies

Samantha Jean **Rowland**, *with Distinction*

Bachelor of Commerce (Agriculture)

Daniel Simon **Thurlow**

Bachelor of Commerce

Emilio Augusto Barroso **Carmo**

Ho Ying **Choy**

Laura Ellen **Doody**

Yanran **He**

Naidi **Kuai**

KwangSu **Lee**

Tian **Wang**

Bachelor of Commerce and Management

Julie Kirsten **Smith**

Bachelor of Environmental Management

Bonnie May **Schaab**

Bachelor of Environmental Management and Planning

Joby Dominick **Rand**

Bachelor of Landscape Architecture

Erin Barbara **Petherick**, *with Second Class Honours, Division Two*

Bachelor of Science

Clare Joanne **Kipping**

Bachelor of Software and Information Technology

Trung Anh **Pham**

Feng **Xian**

Diploma in Applied Science

Wallace Roy **Appleby**

Diploma in Commerce

Jang Yul **Ro**

Certificate of Foundation Studies

Mohammad Theyab **Alenezi**

Rachael **Assan**

Lei **Chen**

Natasha **Gandiwa**

Wenbin **Hu**

Ahram **Ko**

Keyi **Li**

Yushen **Lin**

Pham My Linh

Phan Anh Duc

Rachata **Sangkarat**

Kaitian **Wang**

Xiaochen **Xu** (John)

He **Yuqing**

Zhang Haiguang

Lei **Zhang**

Zhang Long Tian

Xinyu **Zhang**

(Thomas) Qun **Zhao**

Zheng Yi

Certificate of University Preparation
Catherine Rumbidzo **Chaitwa**
Jan Tewaipounamu Rererangi **Hapimarika**
John **Talbot**

**ACTION SCHEDULE resulting from the Council meetings
AS AT 23 August 2011**

<i>Action</i>	<i>Responsibility</i>	<i>Meeting/ Item</i>	<i>Due</i>
Arrange opportunity for Lincoln University Students' Association to visit Telford Rural Polytechnic.	Vice-Chancellor	22 Jun 2010 Item 6	Ongoing work re relationship
Report to Council on the implications of the expected change to voluntary membership of students' associations for the relationship between the University and LUSA.	Vice-Chancellor	7 Dec 2010 Item 8	18 Oct 2011
Obtain a legal opinion on the draft Terms of Reference for a Council Appeals Committee.	Director, Governance	19 Apr 2011 Item 11.2	Ongoing