MINUTES OF A MEETING OF THE LINCOLN UNIVERSITY COUNCIL

Held on Tuesday 25 February 2014 at 8.30am
Telford Meeting Room, Telford Division, Lincoln University, Balclutha

Present: Mr T C Lambie (Chancellor), Mr P J Chamberlain, Ms K P Fryer, Ms T E Green, Mr A J Hall, Mrs T Harrison-Hunt, Mr L J Hill, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Dr A W West, and Mr D A Yardley.

In Attendance: Mr M Dickson (Group Manager, Corporate Services), and Mr A Carpinter (Director, Governance).

1. **Apologies**

Apologies for absence were received from Messrs Boot, Gemmell, Harrison, Wardell, Watson and Wood.

2. **Disclosures of Interest**

There were no disclosures of interest.

3. **Confirmation of Minutes of Previous Meeting held on 10 December 2013 and 11 February 2014**

Council **RESOLVED:**

That the minutes of the meeting held on 10 December 2013 be taken as read and be approved.

*Moved: Mr Hall*
*Seconded: Mrs Tame*
*MOTION CARRIED*

Council **RESOLVED:**

That the minutes of the meeting held on 11 February 2014 be taken as read and be approved.

*Moved: Mr Hill*
*Seconded: Mr Yardley*
*MOTION CARRIED*

4. **Matters Arising from the Minutes**

There were no matters arising.
5. **Notice of Items of General Business**

There were no items of General Business notified.

6. **Chancellor’s Report**

The report from the Chancellor was NOTED.

The Chancellor highlighted:

- A presentation made on the Better Business Case to the Lincoln Hub partners on 12 February 2014. The partners had expressed their support for the University’s Case.
- The blessing of the new Restaurant and Function Centre by Te Taumutu Rūnanga kaumatua on 20 February 2014 and the successful holding of a first function in the new facility. It was noted that Mrs O’s café in the Centre had also re-opened on 24 February 2014, subject to some minor work to be completed.

7. **Vice-Chancellor’s Report**

The report from the Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

The Vice-Chancellor noted that:

- Ms Anne Hindson has taken up the position as General Manager of the Rural Leadership Consortium, the joint venture between the Nuffield Farming Scholarship Trust and the Kellogg Rural Leadership Programme. It is envisaged that the Consortium will achieve future growth in the delivery of professional development.
- ANZCO Food has based its new Innovation Centre at Lincoln University. It would operate alongside the New Zealand Food Innovation Hub, for which funding is being sought from the Callaghan Innovation and the Ministry of Business, Innovation and Employment.
- Lincoln University and Aoraki Polytechnic have signed a three-year strategic relationship agreement, with the aim of pursuing opportunities to support productivity in Canterbury and further south. The two senior management teams would be meeting to identify specific collaborative opportunities.

It was also noted that in January the Faculty of Commerce had hosted the major Pacific Rim Real Estate Society Conference.

8. **LUSA President’s Report**

The report from the Lincoln University Students’ Association (LUSA) President was NOTED.

Ms Fryer spoke to the report and highlighted the following items:

- The facelift of the LUSA building and surrounds in order to enhance the area as a student hub.
• The Orientation Week events to be run in the following week.
• The renaming of the Class Reps as Student Reps and a broadening of their role to facilitate a greater focus on student consultation.
• LUSA’s 2014 goals of more focused communication with students, increasing engagement with students, enhancing the student spaces on campus, and raising understanding of LUSA’s services.

Ms Green also reported on Te Awhioraki activities, including a mihi whakatau welcome at the start of the Semester. It was noted that the powhiri for new students and staff would be held on Monday, 3 March 2014.

9. 2013 Report from Academic Board

The report from the Chair of the Academic Board was NOTED.

Professor Matear highlighted the work done by the Academic Board to give effect to the Bachelor’s degree Qualification Reform, 180-credit Master’s degrees and the first set of LincolnFirst proposals. The Committee on University Academic Programmes (CUAP) had subsequently approved the academic proposals, aside from a review assessment on implementation and progress required for the LincolnFirst pathway programmes. The Level 3 Telford Certificate in Farming (Practice) was approved by CUAP but still requires TEC approval for funding.

On behalf of Council, the Chancellor acknowledged the high volume and innovative nature of the Academic Board’s work in 2013.

10. Conferment of Degrees and Presentation of Diplomas

The report from the Director of Student Administration was NOTED, and the Assistant Vice-Chancellor, Academic Programmes and Student Experience spoke to the report.

The proposal to revoke a 2010 qualification and apply the credits to a Masters degree was queried, given the intervening time period. Reference was made to the applicable General Course and Examination Regulations (H.2).

Council RESOLVED:

1. That Council approve the revocation listed in the report so that the student may use their credits towards another qualification.
2. That Council approve the awards listed in the report to Council (see Schedule One).

Moved: Professor Matear
Seconded: Mrs Harrison-Hunt
MOTION CARRIED

11. University Governance

The report from the Director, Governance was NOTED, including a fact sheet from the Ministry of Education and a revised version of a brief history of the Lincoln University governance arrangements prepared by Mr Hill. Related information from the Tertiary Education Union was TABLED.
The Chancellor indicated that a process would be initiated with Dr Robin Mann for Council to consider the governance reform proposal.

12. **Procedural Matter**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

13. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<table>
<thead>
<tr>
<th>General subject matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under s. 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice-Chancellor’s Report</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
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| Annual Report from Human Ethics Committee | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage  
To protect the privacy of natural persons  
To maintain the effective conduct of public affairs through the protection of members | 7(2)(h)  
7(2)(j)  
7(2)(a)  
7(2)(f)(ii) |
| Appointment of New Chair to the Human Ethics Committee | To protect the privacy of natural persons  
To maintain the effective conduct of public affairs through the protection of members | 7(2)(a)  
7(2)(f)(ii) |
| Council Committee Membership 2014 | To protect the privacy of natural persons  
To maintain the effective conduct of public affairs through the protection of members | 7(2)(a)  
7(2)(f)(ii) |
| Council Schedule of Business 2014 | To maintain the effective conduct of public affairs through the protection of members | 7(2)(f)(ii) |
| Deed of Indemnity for Council Members | To maintain the effective conduct of public affairs through the protection of members | 7(2)(f)(ii) |

**MOTION CARRIED**

The Chancellor also moved that Associate Professor S S Rixecker (Assistant Vice-Chancellor, Scholarship and Research) (via videolink), Mr M Dickson (Group Manager, Corporate Services), and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

14. **Report from Public Excluded Session**

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<td>Council Schedule of Business 2014</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the approved Council Schedule of Business 2014.</td>
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15. **Closure and Next Meeting**

The meeting closed at **12.06pm**.

The next meeting is on **Tuesday, 15 April 2014 at 8.30am**, Lincoln University.

Signed: ___________________ (Convenor)

Date: ___________________
SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Revocation of Qualification

Andrea Gwenyth Leslie (1081441) requested that her Postgraduate Certificate in Commerce (awarded 10 April 2010) be revoked so that she may use the credits towards the Master of Professional Studies.

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy
Pavanpreet Kaur Benepal, in Ruminant Nutrition
Mark Andrew Maggio Eltom, in Plant Science
Ludia Theresia Wambrauw, in Agribusiness and International Rural Development
Elizabeth Mary Wandrag, in Ecology

Master of Commerce and Management
Yuanyuan Li, with Second Class Honours, Division II, in Accounting

Master of International Nature Conservation
(Jointly awarded with Georg-August-Universität, Göttingen, Germany)
Christina Marie Caroline Berneheim
Stefanie Heinicke
Nadine Koch
Jürgen Michael Krömer
Sabine Stolzenberg

Bachelor of Commerce with Honours
Moau Yong Toh, with First Class Honours

Postgraduate Diploma in Resource Studies
Andrew Benjamin Spanton

Graduate Diploma in Applied Science
Yunhao Feng

Graduate Diploma in Tourism Management
Astri Puspita

Graduate Certificate in Science, Innovation and Entrepreneurship
Simon Joseph Langley, with Distinction

Bachelor of Commerce
Qianhui Fang

Bachelor of Landscape Architecture
Xiaoxing Li

Bachelor of Resource Studies
Mark Le Bon Helleur

Telford Diploma in Rural Business (Level 5)
David Mark McRae

Certificate of Foundation Studies
Shenshen Wang
**ACTION SCHEDULE resulting from the Council meetings**  
**AS AT 25 February 2014**

<table>
<thead>
<tr>
<th><strong>Action</strong></th>
<th><strong>Responsibility</strong></th>
<th><strong>Meeting/Item</strong></th>
<th><strong>Due</strong></th>
</tr>
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<tr>
<td>Obtain a legal opinion on the draft Terms of Reference for a Council Appeals Committee.</td>
<td>Director, Governance/Assistant Vice-Chancellor, Academic Programmes and Student Experience</td>
<td>19 Apr 2011 Item 11.2</td>
<td>On-going (with general review of disciplinary processes)</td>
</tr>
<tr>
<td>Provide table showing where Lincoln University fees stand in relation to other universities offering comparable courses and, if possible, comparative information on the total cost of study (including food, accommodation, and transport).</td>
<td>Assistant Vice-Chancellor (Business Development)</td>
<td>15 Oct 2013 Item 11</td>
<td>Next fees report(s)</td>
</tr>
<tr>
<td>Schedule a discussion on the University’s China strategy at a future meeting.</td>
<td>Vice-Chancellor</td>
<td>10 Dec 2013 Item 7</td>
<td>April 2014</td>
</tr>
</tbody>
</table>