MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL

Held on Tuesday 15 April 2014 at 8.30am
Council Meeting Room, George Forbes Building, Lincoln University

Present: Mr T C Lambie (Chancellor), Mr P J Chamberlain, Mr B D Gemmell, Ms T E Green, Mr A J Hall, Sir G T Harrison, Mrs T Harrison-Hunt, Mr L J Hill, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Mr P J Wardell, Mr C Watson, Dr A W West, and Mr D A Yardley.

In Attendance: Mr M Dickson (Group Manager, Corporate Services); Associate Professor S S Rixecker (Assistant Vice-Chancellor, Scholarship and Research) and Ms P Morrison (Academic Policy and Quality Manager) for item 13; and Mr A Carpinter (Director, Governance).

1. Apologies

Apologies for absence were received from Mr Boot, Ms Fryer and Dr Wood.

An apology for lateness was received from Mr Hall.

2. Disclosures of Interest

Mr Hill noted that his academic position is potentially affected by the University’s current change proposal for the Faculty of Commerce.

3. Confirmation of Minutes of Previous Meeting held on 25 February 2014

Council RESOLVED:

That the minutes of the meeting held on 25 February 2014 be taken as read and be approved.

   Moved: Mrs Tame
   Seconded: Mr Yardley
   MOTION CARRIED

4. Matters Arising from the Minutes

There were no matters arising.

5. Notice of Items of General Business

There were no items of General Business notified.
6. **Chancellor’s Report**

The report from the Chancellor was NOTED.

The Chancellor highlighted the success of the VFM Reunion (75 years anniversary) held on campus from 11-13 April 2014. The new function centre had been a superb venue.

7. **Vice-Chancellor’s Report**

The report from the Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

8. **LUSA President’s Report**

The report from the Lincoln University Students’ Association (LUSA) President was NOTED.

Ms Green spoke to the report and noted the Orientation Week events, including a record crowd of 297 for the quiz night, and the upcoming Graduation Ball, networking event and professional development for the student representatives. Professor Matear noted that the issues that arose during Orientation Week had been dealt with exceptionally well.


The report from the Convenor was NOTED.

The Convenor highlighted the following matters:

- Preliminary Semester One enrolment data (excluding Telford Division) indicated a slight decrease in the comparative total of enrolled Māori students from 144 (in 2013) to 130 (in 2014).
- A progress update had been received on strategic engagements with iwi and other Māori organisations, which should result in significant increases in Māori student enrolments.
- The planned Council workshop on the Māori responsiveness framework is still being considered, as part of a proposed training programme for the University. Consideration would be given to the existing internal capability and any additional assistance needed to deliver the training.

10. **Conferment of Degrees and Presentation of Diplomas**

The report from the Director of Student Administration was NOTED, and the Assistant Vice-Chancellor, Academic Programmes and Student Experience spoke to the report.

**Council RESOLVED:**

1. That Council approve the revocation listed in the report so that the student may use their credits towards another qualification.
2. That Council approve the awards listed in the report to Council.
3. That Council approve the corrected qualifications listed in the report for Tuan Dung Nguyen and Xiaoxing Li (see Schedule One).
   
   Moved: Professor Matear
   Seconded: Mrs Tame
   MOTION CARRIED

11. **Procedural Matter**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

12. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<table>
<thead>
<tr>
<th>General subject matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under s. 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor’s Report</td>
<td>To protect the privacy of natural persons</td>
<td>7(2)(a)</td>
</tr>
<tr>
<td>Vice-Chancellor’s Report</td>
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<td>7(2)(h)</td>
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**MOTION CARRIED**

The Chancellor also moved that Associate Professor S S Rixecker (Assistant Vice-Chancellor, Scholarship and Research), Mr J Baker (Assistant Vice-Chancellor, Business Development), Mr M Dickson (Group Manager, Corporate Services), Mr N Hooton (Finance Manager), Ms P Morrison (Academic Quality and Policy Manager) and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

Mr Hall joined the meeting during the In-Committee session.

The meeting was resumed temporarily from 12.05pm to 12.10pm for consideration of the Academic Proposals item.
13. **Academic Proposals**

The report from the Chair of the Academic Board was NOTED. Attached to the report was the Section A documentation required in support of a series of academic proposals for submission to the Universities New Zealand’s Committee on University Academic Programmes (CUAP) for approval.

It was noted that the proposals involve the introduction of new programmes or major revisions to existing programmes. Each proposal had been approved by the Academic Board and, if approved by Council, would be submitted for final approval to CUAP by 1 May 2014.

The proposals resulted from a review of the University’s portfolio of postgraduate qualifications, following on from the review of Bachelor’s degrees in 2013. Consultation had been undertaken with staff and stakeholders on a proposal to introduce a strategically coherent portfolio of postgraduate qualifications. These proposals implement a number of the final decisions in respect of the desired portfolio of Masters qualifications and the offering of postgraduate certificates and diplomas in the same subjects as the Master’s degree portfolio.

It was foreshadowed that further proposals are being prepared for Council to consider in advance of the 1 September CUAP Round II deadline.

Mr Hill indicated that he would vote against the proposals because of his concerns about the adequacy of the consultation process both within the University and with the related professions, and in regard to the analysis of the effects of the proposals on the University’s staff, financial resources and revenue.

**Council RESOLVED:**

1. That Council approve the introduction of the following qualifications with regulations as set out in the attached papers:

   - Master of Applied Science with specialisations in
     - Environmental Management
     - Informatics
     - International Rural Development
     - Land and Society
     - Parks, Recreation and Tourism
   - Master of Planning
   - Master of Environmental Policy and Management
   - Master of Sport and Recreation Management
   - Postgraduate Diplomas in
     - Environmental Management
     - Informatics
     - International Rural Development
     - Land and Society
     - Parks, Recreation and Tourism
• Postgraduate Certificates in
  o Environmental Management
  o Informatics
  o International Rural Development
  o Land and Society
  o Parks, Recreation and Tourism

• Bachelor of Sport and Recreation Management with Honours.

2. That the following programmes be approved for Student Achievement Component (SAC) funding:

• Master of Applied Science with specialisations in
  o Environmental Management
  o Informatics
  o International Rural Development
  o Land and Society
  o Parks, Recreation and Tourism

• Master of Planning
• Master of Environmental Policy and Management
• Master of Sport and Recreation Management

• Postgraduate Diplomas in
  o Environmental Management
  o Informatics
  o International Rural Development
  o Land and Society
  o Parks, Recreation and Tourism

• Postgraduate Certificates in
  o Environmental Management
  o Informatics
  o International Rural Development
  o Land and Society
  o Parks, Recreation and Tourism

• Bachelor of Sport and Recreation Management with Honours.

  Moved: Professor Matear
  Seconded: Mr Hall
  MOTION CARRIED
  Against: Mr Hall

The In-Committee meeting was resumed.
14. **Report from Public Excluded Session**

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<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the 2013 Lincoln University submission on the Ministry of Education consultation process on the university governance reform proposal, and the membership of the Thr3sis judging panel.</td>
</tr>
<tr>
<td>Vice-Chancellor’s Report</td>
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</tr>
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<td>Academic Proposals</td>
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15. **Closure and Next Meeting**

The meeting closed at 12.55pm.

The next meetings are:
- Graduation on **Friday, 2 May 2014**; and
- **Tuesday, 17 June 2014** at **8.30am**, Lincoln University.

Signed: ___________________ (Convenor)

Date: ___________________
SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Revocation of Qualification

Myung Ho Ha requested that his Postgraduate Certificate in Commerce (awarded 23 February 2010) be revoked so that he may use the credits towards the Postgraduate Diploma in Commerce.

Conferment of Degrees, Diplomas and Certificates

Master of International Nature Conservation
(Jointly awarded with Georg-August-Universität, Göttingen, Germany)
Juliane Diamond, with First Class Honours
Hannah Joy Kriesell

Master of Natural Resources Management and Ecological Engineering
(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)
Stefan Fleck
Viktoria John
Alexandra Julia Langner
Tamás Gábor Pálfy
Lea Maria Ranacher
Alexandra Üeberbacher
Christopher vom Berg
Peter Florian Waltl
Fabian Caesar Wenger

Postgraduate Diploma in Commerce
Warwick John Morgan

Bachelor of Commerce
Romain Enric Garcia

Corrections

Tuan Dung Nguyen: Master of Agricultural Science with Second Class Honours Division I, in Agronomy (conferral date of 23 April 2013).

Xiaoxing Li: Bachelor of Landscape Architecture with Second Class Honours, Division II (conferral date of 25 February 2014).
<table>
<thead>
<tr>
<th>Action</th>
<th>Responsibility</th>
<th>Meeting/Item</th>
<th>Due</th>
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<tr>
<td>Obtain a legal opinion on the draft Terms of Reference for a Council Appeals Committee.</td>
<td>Director, Governance/Assistant Vice-Chancellor, Academic Programmes and Student Experience</td>
<td>19 Apr 2011 Item 11.2</td>
<td>On-going (with general review of disciplinary processes)</td>
</tr>
<tr>
<td>Provide table showing where Lincoln University fees stand in relation to other universities offering comparable courses and, if possible, comparative information on the total cost of study (including food, accommodation, and transport).</td>
<td>Assistant Vice-Chancellor, Business Development</td>
<td>15 Oct 2013 Item 11</td>
<td>Next fees report(s)</td>
</tr>
<tr>
<td>Schedule a discussion on the University’s China strategy at a future meeting.</td>
<td>Vice-Chancellor</td>
<td>10 Dec 2013 Item 7</td>
<td>To be scheduled</td>
</tr>
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</table>