MINUTES OF A MEETING OF THE LINCOLN UNIVERSITY COUNCIL

Held on Tuesday 12 August 2014 at 8.30am
Council Meeting Room, George Forbes Building, Lincoln University

Present: Mr T C Lambie (Chancellor), Associate Professor T E L Berno, Mr R Boot, Mr P J Chamberlain, Ms K P Fryer, Mr B D Gemmell, Ms T E Green, Mr A J Hall, Mrs T Harrison-Hunt, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Mr C Watson, Dr A W West, and Dr L J Wood.

In Attendance: Mr M Dickson (Group Manager, Corporate Services) for items 8 to 17, and Mr A Carpinter (Director, Governance).

1. **Welcome to New Council Member**

   The Chancellor welcomed Associate Professor Tracy Berno to her first Council meeting following her election as the Academic staff representative.

2. **Apologies**

   Apologies for absence were received from Sir Graeme Harrison and Messrs Wardell and Yardley.

   An apology for lateness was received from Mr Chamberlain.

3. **Disclosures of Interest**

   There were no disclosures of interest.

4. **Confirmation of Minutes of Previous Meeting held on 17 June 2014**

   Council RESOLVED:

   That the minutes of the meeting held on 17 June 2014 be taken as read and be approved.

   Moved: Ms Fryer
   Seconded: Ms Green
   MOTION CARRIED

5. **Matters Arising from the Minutes**

   There were no matters arising.
6. **Notice of Items of General Business**

There were no items of General Business notified.

7. **Chancellor’s Report**

The report from the Chancellor was NOTED.

The Chancellor acknowledged the announcement made by Minister Joyce on 17 July 2014 of the Government’s approval in principle to provide up to $107.5 million in capital funding toward the rebuilding of the University’s science facilities.

Other events and activities highlighted by the Chancellor since the previous meeting included:

- Minister Joyce opening Te Kete Ika Food and Function Centre on 26 June 2014.
- The Young Farmers Grand Final 2014 3-5 July 2014, held in Christchurch.
- The Future Leader Scholars’ Lend a Hand Charity fundraising ‘Birdie’s for Brydie’ gumboot golf event on 10 August 2014.
- The final visit to Te Waihora campus by Madam Tan, Chinese Consul General on 5 August 2014. Her husband, Mr Zhang Qichun, gifted to the University his book of poetry and photographs on the beauty of New Zealand, and Madam Tan also presented items of significant Chinese literature.
- The success of the University’s Division 2 and premier colts rugby teams.

8. **Vice-Chancellor’s Report**

The report from the Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

The Vice-Chancellor highlighted the capital investment announcement by the Government for the University’s rebuild. It was also noted that, when opening Te Kete Ika Food and Function Centre, Minister Joyce had invited the University to rebid for further increases in Student Achievement Component funding rates.

Council acknowledged the major milestone event in the University’s history of the securing of the capital investment and the work of the whole team involved in preparing the Better Business Case. The success in obtaining an 8.5% increase in Student Achievement Component funding rates for agriculture and horticulture courses was also acknowledged.

The Faculty of Commerce has been renamed as the Faculty of Agribusiness and Commerce, and the Department of Social Science, Parks, Recreation, Tourism and Sport as the Department of Tourism, Sports and Society.
The Vice-Chancellor congratulated Dr Rainer Hofmann from the Faculty of Agriculture and Life Sciences who, on 1 July 2014, was presented with a Tertiary Excellence Teaching Award held at the Ako Aoteroa Teaching Awards.

Recent partnership initiatives included:

- An agreement signed in July with the Open Polytechnic will give domestic and international students increased access to agriculture, horticulture and environment qualifications at undergraduate and postgraduate level. The Open Polytechnic's expertise as a specialist provider of distance learning would enable opportunities for collaboration.
- A joint venture agreement signed in June with St Peter’s Cambridge relating to St Peter’s existing dairy farm becoming a demonstration farm.
- The signing of a Heads of Agreement and Strategic Relationship in July with Te Rūnanga o Ngāti Apa as the basis for specific partnerships across education, training, research and commercial development.

9. **LUSA President’s Report**

The report from the Lincoln University Students’ Association (LUSA) President was NOTED.

The highlighted events and activities for students included:

- The success of recent events such as Winterfest, the inaugural Winterball, Clubs and Market Day, and a postgraduate social event. Over 500 students attended the Winterball at Addington Raceway.
- The strength of the student reps network in providing feedback and consultation.
- The University's participation in the University Challenge television show which will show later in the year.
- An effort to improve the readership of the student magazine, the Caclin with a new Flat of the Month initiative.

*Mr Chamberlain joined the meeting at 8.45am.*

Initiatives to provide more student social space on campus include the return of a sandwich bar and comfortable seating in some foyers. In addition to these short term developments, it was confirmed that management is considering medium term options, such as additional social spaces to be available for the start of 2015, and the long term through the progressing of the Campus Master Plan.

10. **Report from Ahumairaki – Meeting of 5 August 2014**

The report of the Committee was NOTED.

The Convenor highlighted the progress of the Whenua Kura programme, run in conjunction with Ngāi Tahu Farming and Te Tapuau o Rehua, to upskill local Māori to enable them to enter agricultural roles on Ngāi Tahu
dairy farms, with an understanding of the Māori cultural values. Minister Joyce had made a scholarship presentation at Tuahiwi marae for the first cohort of students who began the course in July.

Ahumairaki had considered the biggest challenge to success of the Whenua Kura model as building the University’s internal Māori capability and awareness. A report is to be provided to the next meeting of the committee identifying any issues arising from the pilot to that point and any opportunities for enhancing the programme and expanding its delivery to other iwi. LUSA and Te Awhioraki will also work together to arrange a student survey to pick up on any concerns that need to be addressed in order to avoid retention problems arising.

The Vice-Chancellor commented that the development of Māori capability would be a significant priority within the wider capability drive to be included in the 2015 Business Plan.

The Convenor also noted that a Māori Responsiveness workshop for Council is planned for the afternoon following the Council meeting on 21 October 2014. The workshop would cover decision-making under the Māori Responsiveness framework, and obligations under the Treaty of Waitangi.

11. **Conferment of Degrees and Presentation of Diplomas**

The report from the Director of Student Administration was NOTED, and the Assistant Vice-Chancellor, Academic Programmes and Student Experience spoke to the report.

**Council RESOLVED:**

That Council approve the awards listed in the report to Council.

*Moved: Professor Matear  
Seconded: Mr Rogers  
MOTION CARRIED*

12. **Council Meeting Schedule 2015**

The report from the Director, Governance was NOTED, setting out the proposed dates for Council and Council Committee meetings for 2015.

Two amendments were made to the proposed meeting schedule:

- Moving the annual meetings at Telford Division of the Audit and Risk Management Committee (ARMC) and Council to October.
- Aligning the April ARMC and Council meetings on 20/21 April 2015.

**Council RESOLVED:**

That the proposed 2015 meeting dates of Council and its Committees, as set out in the Council agenda, be approved, subject to the meetings at Telford Division being held in October and the April ARMC and Council meetings being held on 20/21 April 2015.

*Moved: Mrs Harrison-Hunt  
Seconded: Ms Green  
MOTION CARRIED*
13. **Procedural Matter**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

14. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<table>
<thead>
<tr>
<th>General subject matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under s. 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor’s Report</td>
<td>To protect the privacy of natural persons</td>
<td>7(2)(a)</td>
</tr>
<tr>
<td>Vice-Chancellor’s Report</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Better Business Case Update</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Reports from Council Committees</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Financial Report</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Human Ethics Committee Terms of Reference</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Agri One Limited Annual Financial and Activities Report</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Student Statistical Update</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Choose Lincoln Briefing</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>General subject matter</td>
<td>Reason for passing this resolution in relation to each matter</td>
<td>Grounds under s. 48(1) for the passing of this resolution</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------------------------------------------------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Progress on 2014-2018 Strategies – the 1st Six Months</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Investment Plan Guidance for 2015-2017</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Academic Proposals</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Cycle 5 Academic Audit</td>
<td>To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(j)</td>
</tr>
<tr>
<td>Cricket Indoor Turf Facility</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>Reports from Subsidiaries</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
</tbody>
</table>

**MOTION CARRIED**

The Chancellor also moved that Mr J Baker (Assistant Vice-Chancellor, Business Development), Mr M Dickson (Group Manager, Corporate Services), Mr N Hooton (Finance Manager), Mr W Lawson (Director, Capital Works Programme), Ms C Cameron (Learning Advisor, Library, Teaching and Learning) and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

15. **Report from Public Excluded Session**

<table>
<thead>
<tr>
<th>General Subject Matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor’s Report</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Vice-Chancellor’s Report</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Better Business Case Update</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>General Subject Matter</td>
<td>Reason for passing this resolution in relation to each matter</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Reports from Council Committees</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the award recipients, after confirmation of acceptance, at the appropriate time determined by the Vice-Chancellor.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the University’s summary financial position to 31 July 2014.</td>
</tr>
<tr>
<td>Human Ethics Committee Terms of Reference</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the revised Human Ethics Committee Terms of Reference.</td>
</tr>
<tr>
<td>Agri One Limited Annual Financial and Activities Report</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Student Statistical Update</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Choose Lincoln Briefing</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Progress on 2014-2018 Strategies – the 1st Six Months</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Investment Plan Guidance for 2015-2017</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Academic Proposals</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the academic proposals for submission to the Committee on University Academic Programmes.</td>
</tr>
<tr>
<td>Cycle 5 Academic Audit</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
<tr>
<td>Cricket Indoor Turf Facility</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the outcome of the cricket facility proposal for discussions with New Zealand Cricket.</td>
</tr>
<tr>
<td>Reports from Subsidiaries</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.</td>
</tr>
</tbody>
</table>

16. **Academic Proposals**

The report from the Chair of the Academic Board was NOTED. Proposals were included for the introduction of new programmes or major revisions to existing programmes: Master of Tourism Management; Graduate Diploma in Academic English; and Diploma for Rural Veterinary Technicians.

It was noted that the proposals had been approved by the Academic Board and, if approved by Council, were to be submitted for final approval to the Universities New Zealand’s Committee on University Academic Programmes by 1 September 2014.
Council RESOLVED:

1. That Council approve the introduction of the following qualifications with regulations as set out in the agenda papers:
   - Master of Tourism Management
   - Graduate Certificate in Academic English
   - Diploma for Rural Veterinary Technicians.

2. That the following programme be approved for Student Achievement Component (SAC) funding:
   - Master of Tourism Management
   - Graduate Certificate in Academic English
   - Diploma for Rural Veterinary Technicians.

   Moved: Professor Matear
   Seconded: Mrs Tame
   MOTION CARRIED

17. **Closure and Next Meeting**

    The meeting closed at **1.00pm**.

    The next meeting is on **Tuesday, 21 October 2014 at 8.30am**, Lincoln University.

Signed: __________________ (Convenor)

Date: ___________________
SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy
Salil Bhattarai, in Agribusiness and International Rural Development
Sajee Kunharemang, in Molecular Genetics
Champi Thusangi Wannige, in Computational Systems Biology

Master of Agricultural Science
Albert Aluvaga Muleke, with First Class Honours, in Animal Science

Master of Commerce and Management
Dong Weikang, with Second Class Honours, Division I, in Finance

Master of Landscape Architecture
Jiadong Zhuang, with Second Class Honours, Division I

Master of International Nature Conservation
(Jointly awarded with Georg-August-Universität, Göttingen, Germany)
Caren Ann Pertl

Master of Science
Julia Ruth Bellamy, with First Class Honours, in Environmental Microbiology

Postgraduate Diploma in Applied Science
Felix Anak Untam

Postgraduate Diploma in Commerce
Yutong Dai
Dong Weikang
Cong Wu

Postgraduate Diploma in Tourism Management
Yuan Guo

Graduate Diploma in Commerce
Jue Lu
Wencong Xu

Graduate Certificate in Tourism Management
Alicia Jayne Gainsford

Bachelor of Commerce
Martin Cameron Dean
Xuan Xiao

Bachelor of Commerce (Valuation and Property Management)
Peter Damian Anderson (Conferral date of 28 April 1989)*
Kayla Cherie Hailey O'Brien

Bachelor of Science
Mayzie Cocco Wallen

Bachelor of Software and Information Technology
Raad Jeries Fuad Ailabouni
Bachelor of Viticulture and Oenology
Hui An
Yu Wang

Diploma in Horticulture
Bwaringa Tieta

Diploma in Applied Science
Brooke Buchanan
Jessica Anne Hicks

Diploma in Commerce
Brooke Buchanan

Certificate of Foundation Studies
Dunstan Gore
Johan Halim
Liu Yuqian
Jorge Puse
Jitrin Rojanai
Murry Roy Vuriambu
Wambsiwari Desmond Naromboli
Wanqiu Zhang
Xingyu Zhang

* Note the backdated conferral date as the student did not apply to graduate upon completion; 28 April 1989 is the date of the Graduation ceremony following completion of the qualification.
### ACTION SCHEDULE resulting from the Council meetings
AS AT 12 August 2014

<table>
<thead>
<tr>
<th>Action</th>
<th>Responsibility</th>
<th>Meeting/Item</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>