MINUTES OF A MEETING OF THE LINCOLN UNIVERSITY COUNCIL

Held on Tuesday 9 December 2014 at 8.30am
Council Meeting Room, George Forbes Building, Lincoln University

Present: Mr T C Lambie (Chancellor), Associate Professor T E L Berno, Mr P J Chamberlain, Ms K P Fryer, Mr B D Gemmell, Ms T E Green, Mr A J Hall, Mrs T Harrison-Hunt, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Mr P J Wardell, Mr C Watson, Dr A W West, Dr L J Wood, and Mr D A Yardley.

In Attendance: Mr M Dickson (Group Manager Corporate Services - Deputy Vice-Chancellor) and Mr A Carpinter (Director, Governance).

1. **Apologies**

   Apologies for absence were received from Mr Boot and Sir Graeme Harrison.

2. **Disclosures of Interest**

   There were no disclosures of interest.

3. **Confirmation of Minutes of Previous Meeting held on 21 October 2014**

   Council RESOLVED:

   That the minutes of the meeting held on 21 October 2014 be taken as read and be approved.

   Moved: Mrs Tame
   Seconded: Mr Yardley
   MOTION CARRIED

4. **Matters Arising from the Minutes**

   There were no matters arising.

5. **Notice of Items of General Business**

   There were no items of General Business notified.

6. **Chancellor’s Report**

   The report from the Chancellor was NOTED.
Of his recent activities, the Chancellor highlighted the presentation on 19 November 2014 of the 2014 Lincoln University Medals to Dr Rowan Emberson and Dr Warwick Scott.

7. **Vice- Chancellor’s Report**

The report from the Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

The Vice-Chancellor highlighted the official launch of the LincolnSheep programme by the Hon. Amy Adams on 7 November 2014. Sheep farmers have already shown a large amount of interest in the development of the facility. The major research focus is on maximising profitability and consistency in summer safe and summer dry production systems.

Another significant development was the signing of a Memorandum of Understanding with Yili Industrial Group in the presence of China’s President Xi Jinping at the Agri-Tech Industry Showcase in Auckland. The goal is to explore innovative technologies for improving processing, manufacturing and quality assurance in dairy across the whole value chain. The specific initiatives of the relationship will now be negotiated.

At the start of the month, the Vice-Chancellor led a management retreat at Methven focusing on the implementation of the 2015 Business Plan.

8. **LUSA President’s Report**

The report from the Lincoln University Students’ Association (LUSA) President was NOTED.

The President outlined LUSA’s priorities for 2015:

- Changing to a two week orientation in order to extend the festivities and spread out the key events.
- Introducing three new events aligned with the University’s marketing slogans – Live Well (a day about wellness and health), Protect the Future (a careers and networking event) and Feed the World (a workshop on how to cook good, cheap food).
- Renaming the advocacy services as Student Advice and Support to clarify its pro-active nature, and possibly extending the services to Telford and Distance Learners.
- Adding an after party to the Clubs Awards night as a celebration.
- Increasing the awareness of the Student Executive and engaging with students at a consistent and high level.
- Extending and enhancing services contributing to the student experience.
- Pursuing options to address the limited student space as a means to improve recruitment and retention and student satisfaction.


The report from the Convenor was NOTED.
The Convenor noted the development by Ngāi Tahu of an education policy. The Ngāi Tahu tertiary education representatives will be meeting to discuss their aspirations and the expectations of their role.

It was noted that the Māori Student Support Co-ordinator vacancy has still to be filled, but it is intended to have an appointee in place for Semester One 2015.

The Joint Management Group of the University and Te Taumutu Rūnanga is to be reactivated as a forum for enhancing collaboration.

Approval was sought of proposed changes to Ahumairaki’s Terms of Reference, including adding a provision reflecting its role in developing and overseeing the implementation of strategies for Māori development.

**Council RESOLVED:**

That Council approve Ahumairaki’s amended Terms of Reference (as attached to the report).

*Moved: Mrs Harrison-Hunt
Seconded: Ms Green
MOTION CARRIED*

10. **Academic Board Terms of Reference**

The report from the Chair of the Academic Board was NOTED. Approval was sought for proposed minor amendments to the Academic Board’s Terms of Reference, as recommended by the Board following a review process.

**Council RESOLVED:**

That Council approve Academic Board’s amended Terms of Reference (as attached to the report).

*Moved: Professor Matear
Seconded: Mrs Harrison-Hunt
MOTION CARRIED*

11. **Conferment of Degrees and Presentation of Diplomas**

The report from the Director of Student Administration was NOTED, and the Deputy Vice-Chancellor - Academic Programmes and Student Experience spoke to the report.

**Council RESOLVED:**

That Council approve the awards listed in the report to Council (see Schedule One).

*Moved: Professor Matear
Seconded: Mr Wardell
MOTION CARRIED*

12. **Procedural Matter**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.
13. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<table>
<thead>
<tr>
<th>General subject matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under s. 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor’s Report</td>
<td>To protect the privacy of natural persons</td>
<td>7(2)(a)</td>
</tr>
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**MOTION CARRIED**
The Chancellor also moved that Mr J Baker (Deputy Vice-Chancellor -International and Business Development), Mr M Dickson (Group Manager, Corporate Services, Deputy Vice-Chancellor), Mrs C F Dixon (Finance Director), Mr W Lawson (Director, Capital Works Programme), Professor K Cameron, Ms R Allan (Director, Student Administration), Ms S Wilkinson (Administrator - Student Records, Graduations and Awards) and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

### 14. Report from Public Excluded Session

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<td>Ashley Dene Research and Development Station Proposal</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the outcome of the Ashley Dene farm proposal, in the form and at the appropriate time determined by the Vice-Chancellor.</td>
</tr>
<tr>
<td>Financial Report</td>
<td>The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for: the release of the University’s summary financial position to 31 October 2014; and the approved 2015 budget, in the form and at the appropriate time determined by the Vice-Chancellor.</td>
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</tr>
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15. **Acknowledgements**

As it was their final meeting as Council members, Council acknowledged the contributions made to the University by Ms Green and Mr Wardell.

The Chancellor thanked Council members and the Vice-Chancellor and his team for all their efforts during the year.

16. **Closure and Next Meeting**

The meeting closed at **12.13pm**.

The next meeting is on **Tuesday, 24 February 2015** at **8.30am**, Lincoln University.

Signed: ___________________ (Convenor)

Date: ___________________
SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy
Chong Ket Hing, in Computational Systems Biology
Linlin Liu, in Molecular Biosciences

Master of Commerce and Management
Thi Nhung Nguyen, with First Class Honours, in Economics

Master of International Nature Conservation
(Jointly awarded with Georg-August-Universität, Göttingen, Germany)
Dorothea Theunissen

Master of Natural Resources Management and Ecological Engineering
(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)
Valentin Libicky
Franz Stefan Pruckner
Doma Tshering Sherpa, with Second Class Honours, Division I

Postgraduate Diploma in Applied Science
Donald Ling Lu Wee

Postgraduate Diploma in Applied Science
Gemma Louise Holly Martin, with Distinction

Postgraduate Diploma in Commerce
Mark Ross Jackways

Graduate Diploma in Commerce
Septi Oktaviani

Graduate Certificate in Social Science
Sokly Keat, with Distinction  (*Conferral date of 20 April 2013)

Bachelor of Agricultural Science
Olivia Jayne Willocks

Bachelor of Commerce
Mohan Yang

Bachelor of Commerce (Agriculture)
Brent Matthew Heslop

Bachelor of Commerce (Valuation and Property Management)
Shenyi Luan

Bachelor of Science
Kemmey Amelia Brice

Bachelor of Tourism Management
Kelsey Lee Calder

Bachelor of Viticulture and Oenology
Tong Zhou
Certificate of Foundation Studies
Martina Guhyem
Lighden Yusie

* Note the backdated conferral date as the student did not apply to graduate upon completion; the date shown is the date of the main Graduation ceremony in the year following the completion of the qualification.
ACTION SCHEDULE resulting from the Council meetings
AS AT 9 December 2014

<table>
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<tr>
<th>Action</th>
<th>Responsibility</th>
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<th>Due</th>
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