AGENDA

1. Apologies

2. Disclosures of Interest

3. Confirmation of the Minutes of the Previous Meeting held on 21 October 2014
   Attached for decision.

4. Matters Arising from the Minutes

5. Notice of Items of General Business

6. Chancellor’s Report
   Attached for information.

7. Vice-Chancellor’s Report
   Attached for information.

8. LUSA President’s Report
   To be circulated.

   Attached for decision re Terms of Reference.

10. Academic Board Terms of Reference
    Attached for decision.

11. Conferment of Degrees and Presentation of Diplomas
    Attached for decision.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:
    I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

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I move also that: Mr J Baker (Deputy Vice-Chancellor – International and Business Development), Mr M Dickson (Group Manager, Corporate Services), Mrs C F Dixon (Finance Director), Mr W Lawson (Director, Capital Works Programme), Professor K Cameron, Professor G Edwards, Mr M Jamieson (External member of Farms Committee), Mr A Lingard (Finance Manager, Farms & Procurement), Ms R Allan (Director, Student Administration), Ms S Wilkinson (Administrator - Student Records, Graduations and Awards) and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

13. **Report from Public Excluded Session**

14. **Next Meeting**

Tuesday, 23 February 2015, Lincoln University.

A P Carpinter
Director, Governance
MINUTES OF A MEETING OF THE LINCOLN UNIVERSITY COUNCIL

Held on Tuesday 21 October 2014 at 8.30am
Council Meeting Room, George Forbes Building, Lincoln University

Present: Mr T C Lambie (Chancellor), Associate Professor T E L Berno, Mr R Boot, Mr P J Chamberlain, Ms K P Fryer, Mr B D Gemmell, Ms T E Green, Mr A J Hall, Sir G T Harrison, Mrs T Harrison-Hunt, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Mr C Watson, Dr A W West, Dr L J Wood, and Mr D A Yardley.

In Attendance: Mr M Dickson (Group Manager Corporate Services - Deputy Vice-Chancellor) for items 7 to 15, and Mr A Carpinter (Director, Governance).

1. Welcome to New Staff

The Chancellor welcomed two new LincolnConnect staff members: Ms Jo Brady, Alumni and Development Manager, and Mr Gary Moody, Communications Officer.

2. Apologies

An apology for absence was received from Mr Wardell.

Apologies for lateness were received from Mr Macfarlane, Mr Hall and Mrs Harrison-Hunt.

3. Disclosures of Interest

There were no disclosures of interest.

4. Confirmation of Minutes of Previous Meeting held on 12 August 2014

Council RESOLVED:

That the minutes of the meeting held on 12 August 2014 be taken as read and be approved.

Moved: Mrs Tame
Seconded: Ms Fryer
MOTION CARRIED

5. Matters Arising from the Minutes

There were no matters arising.
6. **Notice of Items of General Business**

Notification was given of an item of General Business concerning the LincolnFirst Telford Division Graduation.

7. **Chancellor’s Report**

The report from the Chancellor was NOTED.

The events and activities highlighted by the Chancellor since the previous meeting included:

- The Club Sports Awards, the Lincoln University Greens Awards, the Blues Awards, the Future Leaders Awards, and the Gold Awards. The professionalism of these student events was acknowledged.
- The national Papua New Guinea Independence Day celebrations held at the University on 13 September 2014 which had provided an insight into the major challenges that country faces.
- The joint University of Canterbury/Lincoln University Council workshop on 24 September 2014. It was suggested that Lincoln University reciprocate by hosting a future workshop.

8. **Vice-Chancellor’s Report**

The report from the Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

The Vice-Chancellor highlighted the significant improvement achieved by Lincoln University in the 2014-2015 Quacquarelli Symonds (QS) World University Rankings. The University moved up some 70 places to now sit in the 411-420 bracket and is one of only two New Zealand universities to experience a rise in the world rankings this year. The Vice-Chancellor noted the value of the higher ranking in enhancing the perceptions of the University held by overseas governments and institutions.

9. **LUSA President’s Report**

The report from the Lincoln University Students’ Association (LUSA) President was NOTED.

The success of the recent student Garden Party event was highlighted. No issues had arisen and there had been positive media coverage.

*Mr Macfarlane joined the meeting at 8.38am, and Mr Hall and Mrs Harrison-Hunt joined the meeting at 8.40am.*

LUSA was commended by the Deputy Vice-Chancellor - Academic Programmes and Student Experience for the ‘look after your mates’ campaign launched in conjunction with the University.

Council acknowledged Ms Fryer’s re-election as President for 2015.
Conferment of Degrees and Presentation of Diplomas

The report from the Director of Student Administration was NOTED, and the Deputy Vice-Chancellor - Academic Programmes and Student Experience spoke to the report.

Council RESOLVED:

That Council approve the awards listed in the report to Council (see Schedule One).

Moved: Professor Matear
Seconded: Mr Watson
MOTION CARRIED

General Business

Members were reminded of the LincolnFirst Telford Division Graduation being held on 28 November 2014. It was noted that, as no Level 5 qualifications are being awarded, no special delegation was required for the awarding of the qualifications this year. A further Graduation ceremony is also being held in Kaitaia on the following day.

Procedural Matter

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

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7(2)(j)                                                                                                           |
| Draft Investment Plan 2015-2017 | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                      | 7(2)(h)  
7(2)(j)                                                                                                           |
| Draft Business Plan 2015    | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                         | 7(2)(h)  
7(2)(j)                                                                                                           |
| Student Statistical Reporting | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                      | 7(2)(h)  
7(2)(j)                                                                                                           |
| Agri One Limited Draft Statement of Corporate Intent 2015 | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                      | 7(2)(h)  
7(2)(j)                                                                                                           |
| Reports from Subsidiaries   | To avoid prejudice or disadvantage to the commercial activities of the University  
To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                      | 7(2)(h)  
7(2)(j)                                                                                                           |
| Council Standing Orders Review | To prevent the disclosure or use of official information for improper gain or improper advantage                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 7(2)(j)                                                                                                           |

*MOTION CARRIED*

The Chancellor also moved that Mr J Baker (Deputy Vice-Chancellor – International and Business Development), Mr M Dickson (Group Manager Corporate Services - Deputy Vice-Chancellor), Mrs C F Dixon (Finance Director), Mr W Lawson (Director, Capital Works Programme) and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

*MOTION CARRIED*
14. **Report from Public Excluded Session**

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15. **Closure and Next Meeting**

The meeting closed at 11.50am.

The Chancellor indicated that the next scheduled meeting on **Tuesday, 18 November 2014** at **8.30am** would be cancelled if there were no substantive matters to be dealt with. If so, the next meeting would be on **Tuesday, 9 December 2014** at **8.30am**, Lincoln University.

Signed: ___________________ (Convenor)

Date: ___________________
SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy
Ross Meffin, in Ecology

Master of Agricultural Science
Moniek Heleen van Rossum, with First Class Honours, in Animal Science

Master of Applied Science
Robyn Ann Dixon, in Viticulture

Master of Natural Resources Management and Ecological Engineering
(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)
Anya Blum
Winfried Hoke

Postgraduate Diploma in Commerce
Thomas Joseph Laming (*Conferral date of 20 April 2012)
Ahmed Mubarak

Postgraduate Diploma in Commerce Subjects
Ross Paul MacLennan (*Conferral date of 21 April 1995)

Postgraduate Certificate in Commerce
Matthew Paul Bennett

Graduate Diploma in Viticulture and Oenology
Yongyue Hou

Graduate Certificate in Commerce
Matthew Paul Bennett

Bachelor of Agriculture
Theresa Mary Irene Arbuckle-Hill

Bachelor of Commerce
Jinnan Shao

Bachelor of Environmental Management and Planning
Shun Koizumi

Bachelor of Parks, Recreation and Tourism Management
Harjinder Kaur Kler (*Conferral date of 12 May 2000)
Bachelor of Science
Nicholas Midgley Hand

Diploma in Horticultural Management
Philip Charles Sutherland

Diploma in Horticulture
Jie Li

Telford Certificate in Agribusiness Management Knowledge (Level 5)
Esther May Miller, with Merit

* Note the backdated conferral date as the student did not apply to graduate upon completion; the date shown is the date of the main Graduation ceremony in year following the completion of the qualification.
ACTION SCHEDULE resulting from the Council meetings
AS AT 21 October 2014

<table>
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Highlights of Recent Events

The major events and activities since my previous report include:

- The Lincoln Responsible Business Award presentations on 22 October 2014 at the Lincoln Events Centre.
- The Landscape Architecture Traverse 2014 Exhibition on 31 October 2014 at the Cafe and Events Visitor Centre, Botanical Gardens.
- The Victoria Alumni Dinner in Melbourne on 7 November 2014.
- The Lincoln University Foundation South Island Farmer of the Year Awards on 19 November 2014.
- The Lincoln University Alumni Association Executive meeting on 20 November 2014.
- The University of Canterbury Chancellor’s Awards dinner on 21 November 2014.
- The State of the Nation’s Environment Address by Dr Les Molloy, the new Director-General of Conservation, on 6 November 2013.
- The Telford graduation on 28 November 2014, with several other Council members.

A particular highlight was the presentation on 19 November 2014 of the 2014 Lincoln University Medals to Dr Rowan Emberson and Dr Warwick Scott. Both were delighted to receive the recognition and share the occasion with family and former colleagues.
Dr Warwick Scott

Tom C. Lambie
Chancellor

1 December 2014
LINCOLN UNIVERSITY ACTIVITIES

Operational Updates

Faculty of Agriculture and Life Sciences
- The Hon. Amy Adams, Selwyn MP and Minister of Justice, officially launched the LincolnSheep programme, sited on the grounds previously used for South Island Agricultural Field Days, on 7 November 2014. The 20 hectare facility accommodates two of the three units which are part of the LincolnSheep proposal, a summer safe technology farm and an irrigated lamb finishing unit. The major research focus at LincolnSheep is on maximising profitability and consistency in summer safe and summer dry production systems. The site will be used for student and farmer training, field days and demonstrations as well as research.
- Faculty staff were involved in the highly successful Open Days at the Lincoln University Dairy Farm on 21 and 22 November 2014. Over 350 enthusiastic school students visited the Farm on the Friday and over 550 members of the public on the Saturday.
- In November, a number of Faculty staff and students attended the Australasian Dairy Science Symposium in Hamilton. This biennial event brings together academics from both sides of the Tasman to review and discuss pressing issues in dairy production.
- The Faculty was well represented at the New Zealand Grassland Association 76th Annual Conference (“Fuelled by science, tempered by experience”) from 5-7 November 2014 at Alexandra. The University was able to showcase its expertise in dryland farming systems in particular: research on lucerne, lupins, naturalised annual clovers, caucasian clover and soil fertility.

Faculty of Environment, Society and Design
- During the week of 7 November 2014, Dr Ronlyn Duncan, Professor Jenny Webster-Brown and Dr Hamish Rennie (Faculty of Environment, Society and Design) attended a very interesting Science Hui organised by the Waihora Ellesmere Trust to update the public on the joint Environment Canterbury/Ngāi Tahu Whakaora Te Waihora funded research programmes on Lake Ellesmere/Te Waihora. There was new information on bioaccumulation of pollutants, denitrification processes in the lake and the cultural harvest methodology being used.

Agribusiness and Economics Research Unit (AERU)
- Current AERU research projects include:
  - Wheel of Water (Year 3 of existing project), funded by Aqualinc Research Ltd.
New Zealand Sustainability Dashboard (Year 3 of existing project), funded by The Agribusiness Group.

Strategy Director (extension to existing project), funded by Ministry of Transport.

Maximising Export Returns (Year 2 of existing project), funded by the Ministry of Business, Innovation and Employment.

- Professors Caroline Saunders and Paul Dalziel were invited to do an ExportNZ Roadshow, 14-16 October 2014. They presented on the Maximising Export Returns project.

LincolnConnect
This update provides highlights of activity within LincolnConnect to achieve the objectives set out in the Marketing Plan for 2015. A comprehensive report was made to the Planning and Marketing Committee meeting on 11 November 2014.

Highlights include:
- Plans to open an Auckland office in conjunction with the University of Canterbury in early 2015 to enhance the University’s presence in the Auckland market.
- The recent visit to China by the Vice-Chancellor and Deputy Vice-Chancellor - International and Business Development, accompanied by the LincolnConnect Director of Greater China. Opportunities were pursued to establish other avenues for attracting students.
- The University’s updated website was launched on 29 October 2014 after months of communications team and ITS input.
- Lincoln University’s first ever telephone fundraiser was successfully run over a four week period from mid-September to mid-October.

Communications
The University received approximately 600 media mentions in September and 400 in October. The call from Federated Farmers for Government to invest more into agricultural science received considerable attention in September and the Lincoln Westoe farm and Global Challenges programme also featured.

The communications team also prepared hundreds of web pages for the new look website. The site is predominantly aimed at prospective students and research partners. The research section will be worked on with Lincoln Research and Innovation over the coming months as the University’s research themes are finalised.

Alumni and Development
A preliminary summary of the outcome of the University’s first telephone fundraising campaign was provided to the Planning and Marketing Committee and a full report will be compiled. While a very high giving rate was achieved, the initial campaign was primarily to build rapport with alumni, update contact details and start to develop the concept that it is possible to donate to Lincoln University.

Marketing Events and Campaigns
At the A&P Show, 12-14 November 2014, the fresher and more open look to our stand was well received, whilst still incorporating room for our alumni team to engage with visitors.
Planning has begun for the 2015 Careers Advisors Extravaganza, 12-13 March 2015, and the overall Alumni and Student Liaison events plan for 2015.

Marketing Publications and Media
An online brochure builder is being set up to enable prospective students to create a prospectus that is unique to them. It will then be emailed to them and they will have the ability to have a hard copy printed and sent to them.

The Semester One media campaign is nearing its end. During November and December, we will have the television commercial running (on television November only), cinema, and online. We have additional television commercial booked for January to help influence undecided students and act as an endorsement for those students who have selected Lincoln University as their place of study.

Domestic Student Liaison
The domestic liaison staff have a reasonably optimistic feel about student numbers for 2015 and it appears that many students are particularly focused on their plans to come and study with us. In December, after exams, there will be an influx of campus tour requests. January is predominantly about talking to the ‘New Year’s Resolution’ group and the students who did not achieve University Entrance. Towards the end of January and February we spend timing assisting students to sort out their last minute issues.

The DiaryNZ Day event was held at Lincoln for the first time and 15 students turned up (in their holidays) to the Research Dairy Farm to hear about some of the research relevant to the dairy sector. They then had group sessions on campus with nine young, engaging people working in different areas of the dairy value chain, and a session about how to apply for the DairyNZ scholarship. The feedback from both the students and the guest speakers was incredibly positive, and the event will be run again next year.

International
September and October typically marks a busy period in the international recruitment calendar; offshore activity in China, South East Asia and India and the sub-continent are all crucial in finalising Semester One 2015 students and sparking interest with potential Semester Two students. This year the CRM database has noticeably improved our engagement and communications with potential prospects, though there is still more room to further refine and improve this engagement tool for 2015 and beyond.

The September trip by the Vice-Chancellor and Assistant Vice-Chancellor Business Development to China and South East Asia has also resulted in a number of new projects and partnerships for the future.

Current indications are that there should be a bigger intake of international students for Semester One 2015 and our primary goal will be assisting where possible to ensure we get the best possible conversion of applications.

A detailed summary of recent domestic and international recruitment activity was provided to the Planning and Marketing Committee.
**Staff Achievements**

- Associate Professor Greg Ryan (Faculty of Environment, Society and Design) has been appointed Academic Editor (Africa, Australasia and the Pacific), for the International Journal of the History of Sport published by Routledge.

- During 22 to 24 October 2014, Dr Lin Roberts (Faculty of Environment, Society and Design) and Dr Flora Piasentin (a visiting academic in the Department of Environmental Management) attended a stimulating sustainability science congress in Copenhagen entitled ‘Global Challenges: Achieving Sustainability’, organised by International Alliance of Research Universities. They presented a paper on ‘Understanding the challenge of promoting paradigm shift and action competence among university students in sustainability education’. Dr Robert’s poster, ‘A better life with a smaller footprint’, based on the Department of Conservation funded Lincoln University study on ecosystem services, was voted by delegates as the best poster of the conference.

- Associate Professor Geoffrey Savage (Faculty of Agriculture and Life Sciences) gave a presentation to Food Science staff and students at the National University of Singapore on 6 November 2014.

- Professor David Palmer (Faculty of Agriculture and Life Sciences) attended the 14th International Conference on Neuronal Ceroid Lipofuscinoses (Batten Disease) Cordoba, Argentina, 22-26 October 2014. This is the only international forum that brings together those with interests in basic science and clinical care for this group of profoundly disabling diseases.

- In a visit to China, Professor Charles Brennan, Associate Professor Ravi Gooneratne and Dr Malik Hussain (Faculty of Agriculture and Life Sciences) participated in:
  - A two-day collaborative “International Academic Workshop on Food Safety and Security and Environmental Toxicology 2014” between Lincoln University and Guangdong Ocean University (GDOU) at GDOU, Zhanjiang, China from 30-31 October 2014. The workshop was intended to strengthen the understanding of food issues and provide a stepping stone for closer collaboration between the universities and with food enterprises in the province and the Guangdong government.
  - The inaugural meeting of a new international centre of expertise in food science and technology established at Jinan University in China and comprising Chinese government food security and development agencies, high impact Chinese food manufacturing companies and three other universities.

- Professor Caroline Saunders from AERU gave an invited presentation ‘Antarctica – The Economic Benefits to Christchurch’ to the New Zealand Icefest – Antarctic Endeavours Programme at the University of Canterbury on 1 October 2014.


- Dr Sharon Forbes from the Faculty of Agribusiness and Commerce was the winner of the Faculty LUSA Greens Award.
Associate Professor Mike Lyne from the Faculty of Agribusiness and Commerce has been appointed to Trade Aid’s Development Committee effective from 29 October 2014. The Committee is a sub-committee of Trade Aid’s Board and has responsibilities for the organisation’s Partnership and Change objectives.

Research/Innovation

Professor Tim Clough from the Department of Soil and Physical Sciences visited the Danish Centre for Food and Agriculture (DCA) at Aarhus University as a guest of Dr Soren Petersen, a senior scientist with the Agroecology Department. Professor Clough has been invited to collaborate on a project examining the sources of peat soil nitrous oxide (N₂O) emissions. This will allow collaboration on the new cutting-edge laser techniques for N₂O analysis with significant overlap to ongoing work at Lincoln University, as the Department of Soil and Physical Sciences has recently purchased the same instrument as DCA. On the same trip, other discussions about collaboration opportunities were held with:

- Professor Sven Sommer (Department of Chemical Engineering, Biotechnology and Environmental Technology, Faculty of Engineering, University of Southern Denmark), one of the world’s leading authorities on manure management in farming systems. Professor Sommer will make a sabbatical visit to Lincoln University from January to June 2015.
- Professor Per Møldrup (Aalborg University) and Professor Lis Wollesen de Jonge, two of the world’s leading soil physicists, in relation to collaborating on publishing a PhD student’s data set on how soil physics affects N₂O emissions. They are also interested in collaborating given Lincoln University’s expertise in nitrogen cycling, stable isotopes and previous biochar studies/publications.

Associate Professor Mike Hamlin (Faculty of Environment, Society and Design) has secured research funds for an international collaboration between the Christchurch Polytechnic Institute of Technology, Lincoln University and the University of Essex on altitude training for rugby seven’s players. (CPIT $11,624, Lincoln University Research Fund $21,807). A collaboration has also been formed with researchers at the University of Barcelona on the use of altitude training in elite athletes.

Dr Suzanne Vallance (Faculty of Environment, Society and Design) was on the organising committee for the Congress on Adaptive Urbanism held in Christchurch on the 23-25 October 2014. This was a collaboration between Lincoln University, Gap Filler, Berkeley and Gehl Studios and was well received. Deputy Mayor Vicki Buck opened the congress and Christchurch City Council and Canterbury Earthquake Recovery Authority staff attended as delegates. One session – lessons for and from Christchurch – produced some specific policy recommendations for local authorities. A second congress has been planned for next year in Melbourne meaning that many of the collaborations formed during this event in Christchurch will be maintained.

Dr Vallance has been asked to co-chair a working group to address flooding in Little River. This is a novel approach to the ‘co-production of knowledge’ for risk reduction as the group comprises representatives from Environment Canterbury, Christchurch City Council, Department of Conservation, New Zealand Tourism Association, the Water Zone Committee, Wairewa Runanga and the local community.
• Dr Ronlyn Duncan (Faculty of Environment, Society and Design), Professors Keith Cameron and Tony Bywater (Faculty of Agribusiness and Life Sciences), and Peter Tait (Agribusiness and Economics Research Unit) participated in a science workshop set up by the Canterbury Water Management Strategy Regional Committee’s subcommittee on Land Use and Water Quality on 12 November 2014. The workshop discussed knowledge gaps on the implementation of plans to improve water quality with members of the subcommittee and Environment Canterbury representatives.

• Dr Tracy-Anne De Silva and Dr Majeed Safa from the Faculty of Agribusiness and Commerce were successful with their respective Lincoln University Research Fund applications under the LincolnExcellence category.

Earthquake Recovery

• Dr Roy Montgomery’s and Dr Suzanne Vallance’s (Faculty of Environment, Society and Design) work with Greening the Rubble continues with the next project being the relocation of the Sound Garden on the corner of Gloucester and Colombo Streets to Peterborough Street.

Lincoln University Vice-Chancellor’s Award

On 6 November 2014, Jim and Diana Howard received the Vice-Chancellor’s Award to acknowledge their generosity in enabling their 400 hectare Westoe farm, in the lower North Island, to be used to help train the next generation of farmers. Earlier this year they passed over ownership of the farm to the Lincoln-Westoe Trust, set up to administer it, and gave Lincoln University exclusive use of the property to ensure that desire was fulfilled. Mr Howard is an alumnus of the University, having completed the Kellogg’s Rural Leadership Programme. The award celebrates and recognises the Howard's incredible vision for supporting New Zealand and its primary industries.

Memorandum of Understanding with Yili Industrial Group

Exploring innovative technologies for improving processing, manufacturing and quality assurance in dairy across the whole value chain is the overarching goal of a Memorandum of Understanding signed on 21 November 2014 between Lincoln University and Yili Industrial Group. This is the first step in a business relationship considered to be of notable value to both parties, its significance reflected in the document having been witnessed by China's President Xi Jinping at the Agri-Tech Industry Showcase in Auckland.

Yili is one of China's largest processors and manufacturers of dairy products. The company has previously entered into a similar relationship with Wageningen University in the Netherlands, which has since advanced to include the establishment of a research and development centre on the campus.

SECTOR ISSUES

Environment Scan

The following recent reports or items may be of interest to Council.

Profile & Trends 2013: New Zealand’s Tertiary Education Sector

This report was published in November by the Ministry of Education. It recorded that in 2013 26,200 bachelor’s degrees were completed by domestic students, up 4,950 since 2010.
This includes an increase of 46 percent for Māori students and 52 percent for Pasifika students. The report also shows that New Zealanders with a bachelor’s degree or a higher qualification are earning 62 percent more than people with no qualification.

**TEC and Ministry of Education Briefings to Incoming Ministers**

The post-election briefings indicate emphasis being placed on aligning tertiary education with employment outcomes and on greater targeting of funding in the area of Māori and Pasifika achievement targets. Greater flexibility in the setting of tuition fees is also proposed.

**Office of the Auditor-General Discussion Paper: Making the Most of Audit Committees in the Public Sector**

Following on from a 2008 good practice guide, this document is intended to generate discussion on how to make the most of audit committees and the resources needed out the audit committee role.

**2015 TEC Performance-linked Funding**

The TEC performance-linked funding thresholds for SAC-funded tertiary education organisations have been released for 2015.

**VISITORS**

- In mid-November, Associate Professor Jim Morton, Professor Charles Brennan and Dr Chris Winefield (Faculty of Agriculture and Life Sciences) hosted a delegation from Zhongkai University in China who were interested in food and plant breeding, and developing research and teaching linkages related to that.
- A delegation from the North Fly District in Papua New Guinea, led by the Hon. Boka Kondra, visited the University on 4 and 5 November 2014.
- Representatives of Ngāti Apa visited the University on 24 and 25 November 2014, including LincolnFirst Telford Division.
- The Chancellor and AERU hosted Suzi Kerr and Adam Jaffe from Motu Economic and Public Policy Research (Motu) on 21 October 2014 in relation to their setting up an agribusiness stream at Motu.
- A delegation from Yunnan Qujing Normal University, China, visited the University on 23 October 2014. The delegation was led by Mr Zhigang Wang, Vice Council Chair.
- A delegation from Zhongkai University of Agriculture and Engineering visited on 12 November 2014, led by Professor Luo Shaoming, President.
1. **Matters Arising from the Minutes**

**LincolnFirst Telford Division**
The Deputy Vice-Chancellor - Communities indicated that there is ongoing discussion with his counterpart at the University of Otago about the appropriate Māori representation for Telford Division. This matter is also linked to the development of a kaupapa Māori unit at Telford.

**Whenua Kura Programme**
The Tumuaki of Te Awhioraki reported that it had not been possible to complete the requested action for a student feedback survey of the Whenua Kura programme pilot. As an alternative, it was suggested that a student representative from the pilot cohort be invited to Ahumairaki’s next meeting.

**Ngāi Tahu Education Policy**
The Convenor noted Ngāi Tahu is developing an education policy and a meeting of the tertiary education representatives will be arranged at an appropriate forum.

2. **Māori Name for the Lincoln Hub**

The Deputy Vice-Chancellor - Communities reported that a proposed Māori name for the Lincoln Hub had been discussed by Te Taumutu Rūnanga on the previous weekend. The narrative around the proposed name refers to the concept of collaboration and the link to Te Waihora. The proposal will be submitted formally to the Chair of the Hub Board.

3. **Whenua Kura Update**

The report from the Deputy Vice-Chancellor - Communities was noted. The report provided an update on the Whenua Kura pilot in advance of a more substantive report to be submitted following the completion of reviews of the programme by Te Tapuae o Rehua and Lincoln University.

It was noted that the pilot is the largest Māori agricultural training initiative being undertaken in the country. In the nature of a pilot, there have been some teething problems with the innovative bi-cultural/co-curricular delivery model involving the three partners (Lincoln University, Te Tapuae o Rehua and Ngāi Tahu Farming), but it continues to develop and shows promise. Twelve tāuira remain in the course and on track to complete a Level 3 Certificate by June 2015.
Te Tauae o Rehua have submitted a proposal for future funding under the Māori and Pasifika Trades Training Initiative to the Ministry of Business, Innovation and Employment.

The next intake is expected to be in June 2015, after evaluation of the pilot reviews. The best timing of the programme in relation to the academic year and farming year is still up for discussion.

4. Report of Deputy Vice-Chancellor - Communities

The report from the Deputy Vice-Chancellor - Communities was noted. The report provided an update on Māori student enrolments for 2014 and on strategic engagements with iwi and other Māori organisations. A Whenua Strategy Tracker summarising progress to date and key milestones was included.

Māori Student Enrolments

For the first time, the update on Māori student enrolments included data across both campuses – Te Waihora and Otanamomo, LincolnFirst Telford (including regional delivery sites across the country).

The Deputy Vice-Chancellor - Communities highlighted the following 2014 EFTS data (as at October):

- Total Māori total student EFTS of 276, 14.2% of total domestic student numbers. The breakdown is 117 Māori EFTS based at Te Waihora and 159 Māori EFTS in pre-degree programmes through the Telford Division.
- By level of study (headcount), 491 Māori students are studying in pre-degree programmes, 138 Māori students are in degree level qualifications, and 8 Māori students are in postgraduate study.
- The Bachelor of Commerce (19 students) and the Bachelor of Commerce (Agriculture) are the most popular undergraduate degrees for Māori students.

The Tumuaki of Te Awhioraki noted that the Māori Student Support Co-ordinator position was still to be filled and Māori students were missing that level of support. The Deputy Vice-Chancellor - Communities indicated that it was hoped to make an appointment as soon as possible in order to have the new appointee in place for Semester One in 2015.

Whenua Māori Strategy

An update of the Whenua Strategy Tracker provided details of progress with implementation of the Strategy.

The matters highlighted included:

- The extensive work being done on strategic relationships with iwi across the whole country, including: the on-going development of education delivery and plans in Northland (via Northland College and Ngāpuhi) and Waikato (through discussions with Te Wānanga o Aotearoa, Ngāti Korokī Kahukura and Te Tai Wānanga); and the proposed delivery across other North Island locations through LincolnFirst programmes. Ngāti Apa representatives from Rangitāikei would be
visiting Te Waihora campus in the next week.

- Development of guidelines for culturally appropriate Māori branding of Lincoln University.
- On-going review of Lincoln University certificates, diplomas, degrees and postgraduate programmes to include a Māori and Indigenous Knowledge curriculum.
- A Professorial position for Māori and an iwi delivery coordinator role are to be filled.
- Incorporation of Māori research platform within the institutional research strategy, coupled with preparation of a Māori research plan for Lincoln University. One of the four research themes is Māori and Indigenous Environments.
- Māori responsiveness protocols for all Human Resource Management processes and appointments are being implemented.
- The establishment committee for Te Waihora Campus Master Plan includes Māori skills and representation.

The Convenor acknowledged the pro-active work being done to improve the level of engagement and the strategic relationships with iwi, while noting the associated risks around the University’s capacity limitations in this area and the need to keep Ahumairaki informed of the engagements. It was reported that the government is interested in widening the Northland education initiative to address economic progress in the region.

The Vice-Chancellor confirmed that the proposed new University Whare is included in the initial revision of the Campus Master Plan, and that Māori students would have the opportunity for input on the design and functionality aspects in due course.

**Proposed Training Programme Treaty Responsiveness**

It was noted that the Council Māori responsiveness workshop had been rescheduled to 24 February 2015.

5. **Māori Outreach Update**

The report from the Māori Outreach Co-ordinator - Kaitakawaenga, Ekara Lewis, was noted. It provided a summary of recent Māori Outreach activities.

6. **Te Taumutu Rūnanga Report**

Mrs Sheat provided a verbal update on behalf of Te Taumutu Rūnanga.

Progress on the Te Waihora restoration project, in conjunction with the National Institute of Water and Atmospheric Research, was noted.

It is intended that the Joint Management Group of the University and the Rūnanga be reactivated next year. The Convenor is to be involved in those discussions.

7. **Te Awhioraki Report**

The Tumuaki of Te Awhioraki provided a verbal update. The matters highlighted by the Tumuaki included:
• Attendance at Te Huinga Tauira, the annual national Māori students’ conference. Four students attended from Lincoln University and found it to be a valuable experience.
• The value of the Māori and Pacific Student Support (MAPSS) Network initiative.
• The planning for Orientation week in 2015, including a hangi at Te Whare, and for the arranging of more cultural events during the year.
• The Service Level Agreement Te Awhioraki has in place with LUSA.
• The election of a new Executive for 2015.

Ahumairaki acknowledged Ms Green’s contribution during her term as Tumuaki to the Māori students and to the work of the Committee.

8. **Review of Ahumairaki Terms of Reference**

The report from the Director, Governance was noted. It sought Ahumairaki’s input on a review of the Committee’s Terms of Reference.

The following proposed changes were supported:

• An additional Terms of Reference reflecting Ahumairaki’s role in developing and overseeing the implementation of strategies for Māori development (new section 2.5). The proposed wording is consistent with the equivalent section in the Planning and Marketing Committee’s Terms of Reference.
• The updating of the position title of the Deputy Vice-Chancellor - Communities in the membership list (section 3).
• The addition of the Principal Advisor to the Vice-Chancellor and the Māori Outreach Co-ordinator - Kaitakawaenga with ‘in attendance’ status under the membership provision (new section 3.8).

**Recommendation:**

That Council approve Ahumairaki’s amended Terms of Reference (as attached).

T Harrison-Hunt  
**Convenor**  
**Ahumairaki**  
11 November 2014
AHUMAIRAKI

1. NAME AND PURPOSE

1.1. The name of the Committee shall be “Ahumairaki”, which means “develop rapidly, move upwards and outwards”. At its meeting on 9 December 2008, Lincoln University Council approved this name as the sole title of the Committee replacing “Māori Development Committee”.

1.2. Section 181(b) of the Education Act 1989; the Tertiary Education Strategy and the University Investment Plan; place an obligation to recognize and provide for the Treaty of Waitangi and to contribute to Māori development aspirations.

2. TERMS OF REFERENCE

2.1. To identify Māori development aspirations and factors influencing Māori student study choice through appropriate engagement with Māori communities.

2.2. To review annually and comment in the University Annual Report on the University’s work in meeting its obligations under its Investment Plan and the Tertiary Education Strategy.

2.3. To make recommendations to Council for actions intended to enhance the University’s meeting of its obligations under its Investment Plan and the Tertiary Education Strategy.

2.4. To provide specific advice on improving Māori student participation, recruitment, retention and achievement.

2.5. To oversee the development and carrying out of appropriate specific strategies for Māori development contributing to the achievement of the key performance indicators in the current Investment Plan and the Business Plan.

2.5.2.6. To engage with, and receive reports from, the University’s Academic Board on issues related to Māori development.

2.6.2.7. To advise and assist the Chancellor and Vice-Chancellor in their interactions with iwi and mana whenua.

2.7.2.8. To monitor the University’s relationship with Te Tapuae o Rehua.
3. **MEMBERSHIP**

3.1. Chancellor (Ex Officio)

3.2. Te Rūnanga o Ngāi Tahu appointee to Council

3.3. Te Taumutu Rūnanga appointee

3.4. Vice-Chancellor

3.5. Assistant Deputy Vice-Chancellor (Māori and Pacifica) - Communities

3.6. Te Āwhioraki (Māori Students’ Association) appointee

3.7. Lincoln University Students’ Association appointee

3.8. In attendance (non-voting): Principal Advisor to the Vice-Chancellor and Maori Outreach Co-ordinator – Kaitakawaenga.

4. **QUORUM**

The Committee will be legally constituted when a majority of the total membership is present.

5. **MEETING FREQUENCY**

5.1. A minimum of four meetings annually.

5.2. Meetings to normally be held at least two weeks prior to a meeting of Council.

6. **REVIEW**

Manager: Council Secretary

Approval Date: 20 April 2010 9 December 2014

Approval Body: Council

Next Review Date: April 2013 December 2017

**KEY WORDS**

Treaty, Māori, BCCMs
Agenda Item 10

Academic Board Terms of Reference

This report seeks approval from Council for proposed amendments to the Academic Board’s Terms of Reference, as recommended by the Board following a review process.

The proposed changes are:

- Amending the provision for establishing committees and taskforces to refer to standing committees and/or ad hoc working parties (section 3).
- Updating the position titles in the membership listing (section 4.1).
- Including the Chair of the University Studies and English Language Teaching Committee as one of the representatives of the Faculty and Division Teaching Committees, thereby increasing that membership group from four to five (section 4.1.12).
- Including reference to the four year term of the elected members (section 4.2).
- Correcting the grammar in the provision on the LUSA nominees (section 4.3).
- Clarifying the quorum provision to align with the Council Standing Orders (section 4.6).
- Amending the meeting frequency from at least four meetings each year to normally six meetings (section 5).

Recommendation:

That Council approve Academic Board’s amended Terms of Reference (as attached to the report).

Professor Sheelagh Matear
Chair, Academic Board

3 December 2014
ACADEMIC BOARD

1. CONSTITUTION

   1.1. Section 182 of the Education Act 1989 requires the Council to establish an academic board (the “Board”) comprising the Vice-Chancellor and members of the staff and students of the University to:

      1.1.1. advise the Council on matters relating to courses of study or training, awards and other academic matters (S182(2)(a)); and

      1.1.2. exercise powers delegated to it by the Council (S182(2)(b)).

   1.2. The Board is deemed to be a committee of the Council (S182(3)).

   1.3. The Council is required by S182(4) to request and consider the Board’s advice before making any decision or regulation in respect of any academic matter referred to in clause 1.1 above.

2. KEY FUNCTIONS/TERMS OF REFERENCE

   Having regard to the Lincoln University Investment Plan and Council policies:

   2.1. to monitor and report to the Council via the Vice-Chancellor on the quality of teaching and research in the University;

   2.2. to monitor, develop and implement academic policy;

   2.3. to advise the Council, through the Vice-Chancellor, on matters relating to courses of study or training, awards and other academic matters including particularly:

      2.3.1. the establishment and disestablishment of academic programmes at the University;

      2.3.2. revision of any course or general academic regulations;
2.4. pursuant to course regulations:
   2.4.1 to maintain course prescriptions;
   2.4.2 to maintain programme schedules;
   2.4.3 to approve personal courses of study for students;

2.5. to approve examination results for students;

2.6. to recommend to Council through the Vice-Chancellor, the award of degrees, diplomas and other University qualifications.

3. BOARD PROTOCOLS

3.1. The Board may establish either standing committees and/or ad hoc working parties or task forces, as appropriate.

3.2. The Board will have the power of its own motion or may act on the recommendation of any of its members or of any Vice-Chancellor’s or Board committee or task-force working party.

3.3. The conduct of meetings of the Academic Board is governed by the Local Government Official Information and Meetings Act 1987. Meetings of the Board are public meetings as defined in that Act.

4. MEMBERSHIP

4.1. Ex Officio

4.1.1 Vice-Chancellor
4.1.2 Assistant Deputy Vice-Chancellor (Administrative Academic Programmes and Student Experience)
4.1.3 Assistant Deputy Vice-Chancellor (Communities)
4.1.4 Assistant Deputy Vice-Chancellor (Scholarship and Research)
4.1.5 Faculty Deans (3)
4.1.6 Director, LincolnFirst Telford Division
4.1.7 Director, University Studies and English Language Division
4.1.8 The University Librarian
4.1.9 Head of Learning and Teaching
4.1.10 Convenor and one other member Academic Administration Committee (2)
4.1.11 Chairperson, Courses Committee
4.1.12 Convenors/Chairs, Faculty and Division Teaching Committees (4) (5)
4.1.13 Faculty Academic Programme Managers (3)
4.1.14 Postgraduate Director
4.1.15 Professors appointed by Faculties (3)
4.2. Elected

4.2.1 Four members of the academic staff elected by the non-professorial academic staff, as defined by Council for electoral purposes (four year term).

4.2.2 Four professors, elected by the professors of the University (four year term).

4.3. Other

4.3.1 Three persons nominated by LUSA, which should be broadly representative of the student community.

4.3.2 Up to two other members co-opted by the Vice-Chancellor.

4.4. Chairperson

The Board will be chaired by the Vice-Chancellor or nominee (as determined by the Vice-Chancellor).

4.5. Secretary

Academic Quality and Policy Manager, Vice-Chancellor’s Office or nominee.

4.6. Quorum

The Board will be quorate when one more than half the total membership is present. Quorum = 50% + 1: No business shall be transacted at any meeting unless at least a majority of the members (half plus one) then holding office are present during the whole of the time at which the business is transacted.

5. MEETING FREQUENCY

Normally at least four six scheduled meetings each year.

6. LINKS TO OTHER POLICY

Council Committees (BCCM)
Council Meetings Standing Orders (BCSO)

7. REVIEW

Manager: Assistant Deputy Vice-Chancellor (APSE)
Approval Date: 20 April 2010 (membership changed 9/02/11)
9 December 2014
Approval Body: Noted by Council (on advice from Academic Board 4/3/09)
Next Review Date: 31 March 2016

KEY WORDS
Academic, Board, BCCMs LPPCouncil Committees LPPProgramme Development LPPTeaching & Learning LPPProgramme Management ACABs
Conferment of Degrees, Diplomas and Certificates

The following students have completed the requirements for the qualifications below:

**Doctor of Philosophy**

Chong Ket Hing, in Computational Systems Biology
Linlin Liu, in Molecular Biosciences

**Master of Commerce and Management**

Thi Nhung Nguyen, *with First Class Honours*, in Economics

**Master of International Nature Conservation**
*(Jointly awarded with Georg-August-Universität, Göttingen, Germany)*

Dorothea Theunissen

**Master of Natural Resources Management and Ecological Engineering**
*(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)*

Valentin Libicky
Franz Stefan Pruckner
Doma Tshering Sherpa, *with Second Class Honours, Division I*

**Postgraduate Diploma in Applied Science**

Donald Ling Lu Wee

**Postgraduate Diploma in Applied Science**

Gemma Louise Holly Martin, *with Distinction*

**Postgraduate Diploma in Commerce**

Mark Ross Jackways

**Graduate Diploma in Commerce**

Septi Oktaviani

**Graduate Certificate in Social Science**

Sokly Keat, *with Distinction* (*Conferral date of 20 April 2013*)

**Bachelor of Agricultural Science**

Olivia Jayne Willocks

**Bachelor of Commerce**

Mohan Yang

**Bachelor of Commerce (Agriculture)**

Brent Matthew Heslop

**Bachelor of Commerce (Valuation and Property Management)**

Shenyi Luan
Bachelor of Science
Kemmey Amelia Brice

Bachelor of Tourism Management
Kelsey Lee Calder

Bachelor of Viticulture and Oenology
Tong Zhou

Certificate of Foundation Studies
Martina Guhyem
Lighden Yusie

* Note the backdated conferral date as the student did not apply to graduate upon completion; the date shown is the date of the main Graduation ceremony in year following the completion of the qualification.

RECOMMENDATION:

That Council approve the awards listed in the report to Council.

Rachele Allan
Director
Student Administration

28 November 2014