

**MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 25 August 2015 at 8.30am
Council Meeting Room, George Forbes Building, Lincoln University**

Present: Mr T C Lambie (Chancellor), Mr R Boot, Mr P J Chamberlain, Ms K P Fryer, Mr B D Gemmell, Mr A J Hall, Sir G T Harrison, Mrs T Harrison-Hunt, Dr R J M Hay, Professor B R Jordan, Mr A W Macfarlane, Professor S Matear, Mr E P Rogers, Mrs L K Tame, Ms H Tangiora, Dr L J Wood, and Mr D A Yardley.

In Attendance: Mr J Baker (Deputy Vice-Chancellor, International and Business Development), Mr M Dickson (Group Manager Corporate Services - Deputy Vice-Chancellor), and Mr A Carpenter (Director, Governance).

1. *Welcome*

The Chancellor welcomed Professor Jordan, elected academic staff member, and Dr Hay, Interim Vice-Chancellor, to their first Council meeting. They introduced themselves and gave a summary of their backgrounds.

Messrs Boot and Chamberlain joined the meeting.

2. *Apologies*

An apology for absence was received from Mr Watson.

3. *Disclosures of Interest*

Dr Hay noted his role as the Chair of the New Zealand Science Board of the Ministry of Business, Innovation and Science.

4. *Confirmation of Minutes of Previous Meeting held on 23 June 2015*

Council RESOLVED:

That the minutes of the meeting held on 23 June 2015 be taken as read and be approved.

*Moved: Mr Hall
Seconded: Mrs Tame
MOTION CARRIED*

5. Matters Arising from the Minutes

There were no matters arising.

6. Notice of Items of General Business

There were no items of General Business notified.

7. Chancellor's Report

The report from the Chancellor was NOTED.

The Chancellor highlighted:

- The success of the University's rugby and netball teams, with the winning of the Hawkins Senior Division One Trophy Rugby Final on 26 July and teams contesting both the Premier A and Premier B Netball Finals on 25 August.
- International Night held in Te Kete Ika on 8 August.
- The value of the joint hui now being held regularly with the Executive of Te Taumutu Rūnanga.

8. Interim Vice-Chancellor's Report

The report from the Interim Vice-Chancellor was NOTED. The report provided an update on: research and operational activities; staff, student and alumni achievements; and visitors to the University.

The reference to Dr Ann Brower's work on the High Country pastoral land tenure review was noted and it was requested that the paper be circulated **(action)**.

Secretary:
As soon as possible

It was acknowledged that the formal handover of land from Tenure Review had occurred at the University's high country farm at Mt Grand (Hawea).

9. LUSA President's Report

The report from the Lincoln University Students' Association (LUSA) President was NOTED.

The President highlighted the following matters:

- The LUSA Board elections are being held in September.
- The success of the LincMe Up buddy system for students new to Lincoln; 55 mentees have signed up for a mentor (approximately 1 in 3 of the new students) and 30 mentors have volunteered.
- The improvement in the reach of the Student Rep system, with an increase in the number of classes with Reps from 58 courses last semester to 108 courses this semester. There are now 217 Reps, up from 89.

Council commended LUSA on the high level of coverage achieved by the LincMe and Student Rep systems.

10. **Revision of Council Election Statutes**

The report from Dr Robin Mann and the Director, Governance was NOTED. It sought Council approval of the revised Council Election Statutes and related definitions, incorporating changes to comply with the amended Education Act 1989 and the new Council constitution. A corrected version of the revised Council Election Statutes was TABLED.

The significant changes proposed were:

- Removal of the Court of Convocation Election provisions.
- Removal of the provisions relating to casual vacancies as the Act now simply allows for a standard term of office of up to four years.
- Addition of a requirement for each candidate to confirm that he or she is not disqualified from membership of Council by virtue of section 171A of the Act.
- Circulation of further relevant background information with the notification of an election as a way of informing prospective candidates of the role.

In advance of developing additional statutes to specify the processes to be followed for the appointments to be made by Council, it was also proposed that the election of the President of LUSA in September 2015 be recognised for determining the student member to then be appointed to the re-constituted Council. It was confirmed that all students are able to vote in the LUSA election.

Council RESOLVED TO:

1. **Approve** the revised Council Election Statutes attached to the report.
2. **Approve** the updated definition of staff members for election purposes and their nomination and voting rights attached to the report.
3. **Recognise** the Lincoln University Students' Association election for the 2016 Student President, conducted in accordance with the Association's constitution, for the purposes of determining the student member to then be appointed to the re-constituted Lincoln University Council.

*Moved: Mr Hall
Seconded: Mrs Tame
MOTION CARRIED*

11. **Council Meeting Schedule 2016**

The report from the Director, Governance was NOTED. A provisional schedule of Council meeting dates for 2016 was proposed, subject to ratification by the re-constituted Council to be established with effect from 9 December 2015.

The provisional schedule includes a proposed change to monthly meetings, possibly with a workshop at 3.00pm followed by the Council meeting at 4.00pm. The January meeting and/or workshop would not involve the consideration of any management reports.

Provisional Council Meetings 2016	
Tuesday 26 January	Tuesday 26 July
Tuesday 23 February	Tuesday 23 August
Tuesday 22 March (possibly held at Telford)	Tuesday 20 or 27 September
Friday 8 April (Graduation)	Tuesday 18 October
Tuesday 19 April	Tuesday 22 November (Budget)
Tuesday 24 May	Tuesday 6 December
Tuesday 21 June	

The Lincoln-Telford Graduation is scheduled for Friday 25 November 2016.

12. **Conferment of Degrees and Presentation of Diplomas**

The report from the Director of Student Administration was NOTED, and the Deputy Vice-Chancellor - Academic Quality and Student Experience spoke to the report.

Council RESOLVED:

That Council approve the awards listed in the report to Council (*see Schedule One*).

*Moved: Professor Matear
Seconded: Mrs Harrison-Hunt
MOTION CARRIED*

13. **Procedural Matter**

Prior to reaching the motion in the Council agenda to exclude the public from the meeting for certain items of business, the Chancellor asked members whether any of those items should be considered in the open session. No items were raised.

14. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Interim Vice-Chancellor's Report	To protect the privacy of natural persons To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(a) 7(2)(h) 7(2)(j)
Reports from Audit and Risk Management Committee	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Financial Performance to 31 July 2015	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln Hub Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Formation of Ashley Dene Research & Development Station	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Replacement Growth Rooms and New Plant Science Laboratory	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Reports from Council Committees	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Insurance Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Borrowing Facility	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Arts Workshop Redevelopment Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Hilgendorf Demolition Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln University Update – August 2015	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Student Statistical Reporting	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Academic Proposals	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

MOTION CARRIED

The Chancellor also moved that Professor S S Rixecker (Deputy Vice-Chancellor - Scholarship and Research), Mr J Baker (Deputy Vice-Chancellor – International and Business Development), Mr M Dickson (Group Manager Corporate Services, Deputy Vice-Chancellor), Mr W Lawson (Director, Capital Works Programme), and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

15. Report from Public Excluded Session

General Subject Matter	Reason for passing this resolution in relation to each matter
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the amended version of the new Council constitution for re-submission to the Minister.
Interim Vice-Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the Board and Trust appointments.
Reports from Audit and Risk Management Committee	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Financial Performance to 31 July 2015	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the University's summary financial position to 31 July 2015.
Lincoln Hub Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Formation of Ashley Dene Research & Development Station	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the decision at the appropriate time determined by the Interim Vice-Chancellor.
Replacement Growth Rooms and New Plant Science Laboratory	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Council Committees	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

General Subject Matter	Reason for passing this resolution in relation to each matter
Insurance Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Borrowing Facility	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Arts Workshop Redevelopment Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Hilgendorf Demolition Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Lincoln University Update – August 2015	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the document.
Student Statistical Reporting	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Academic Proposals	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of sections B and C of the academic proposals for submission to the Universities New Zealand Committee on University Academic Proposals, as required.

16. **Academic Proposals**

The report from the Chair of the Academic Board was NOTED. Council's approval was sought for submitting new programmes and majors, as approved by the Academic Board, for submission for final approval to the Universities New Zealand's Committee on University Academic Programmes. Specified existing programmes were also proposed to be deleted, as they are being replaced by other qualifications or have been closed to new entrants for more than five years.

It was noted that the Disaster Risk and Resilience qualifications involve collaboration between Lincoln University and the University of Canterbury.

Council RESOLVED:

1. That Council approve the introduction of the following qualifications with regulations as set out in the agenda papers:
 - Master of Disaster Risk and Resilience
 - Master of Applied Science in Disaster Risk and Resilience
 - Postgraduate Diploma in Disaster Risk and Resilience
 - Bachelor of Environment and Society with Honours
 - Major in Māori and Indigenous Business Studies (Bachelor of Commerce)
 - Major in Māori and Indigenous Knowledge of the Environment (Bachelor of Science)
 - Lincoln Certificate in Academic English
 - Graduate Certificate in Academic English – offshore delivery.

2. That the following programme be approved for Student Achievement Component (SAC) funding:

- Master of Disaster Risk and Resilience
- Master of Applied Science in Disaster Risk and Resilience
- Postgraduate Diploma in Disaster Risk and Resilience
- Bachelor of Environment and Society with Honours
- Major in Māori and Indigenous Business Studies (Bachelor of Commerce)
- Major in Māori and Indigenous Knowledge of the Environment (Bachelor of Science)
- Lincoln Certificate in Academic English
- Graduate Certificate in Academic English – offshore delivery.

Moved: Professor Matear

Seconded: Mrs Tame

MOTION CARRIED

3. That the following existing programmes be deleted:

- Diploma in Māori Studies
- Diploma in Social Science
- Diploma in Software and Information Technology
- Master of Business Administration
- Master of Engineering
- Master of Parks, Recreation and Sport Management.

Moved: Professor Matear

Seconded: Mrs Tame

MOTION CARRIED

17. Closure and Next Meeting

The meeting closed at **12.23pm**.

The next meeting is on **Tuesday, 20 October 2015** at **8.30am**, Lincoln University, subject to a special meeting being required sooner in relation to the Lincoln Hub.

Signed: _____ **(Convenor)**

Date: _____

SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy

Benjamin **Lau** Yii Chung, in Biochemistry

Heng Wee **Tan**, in Molecular Microbiology

Master of Applied Science

Wei **Liu**, with *Second Class Honours, Division I*, in Wine Science

Master of Natural Resources Management and Ecological Engineering

(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)

Claude **Meisch**

Pia Sophie **Minixhofer**

Lena **Simperler**

Barbara **Strobl**

Postgraduate Diploma in Social Science

Yvette **Krohn** (*Conferral date of 16 April 2010**)

Postgraduate Diploma in Water Resource Management

(This degree is offered jointly with University of Canterbury)

Preethi **Abraham**

Postgraduate Certificate in Applied Science

Ming Lung **Ngui**

Bachelor of Commerce

Mengxiao **Guan**

Rachel Marie **Henderson**

Shuangming **Liu**

Jin **Wang**

Lu **Wang**

Bachelor of Commerce (Agriculture)

Sophie Jane **Lilley**

Bachelor of Commerce (Valuation and Property Management)

Felicity Kate **Clark**

Benjamin Gorden **Rotto**

Bachelor of Science

Mathew **Lazarus**

Bachelor of Viticulture and Oenology

He **Li**

Christopher Beaumont **Petrie**

Minjing **Zhao**

Diploma in Agriculture

Joseph Stanley Peter **McAdam**

Diploma in Horticulture

Manav Hitesh **Fulwala**

Steven **O'Donnell**

Winston Jack **Stanley**

Diploma in Commerce

Mitchell Anthony **Hayde**

Telford Certificate in Agribusiness Management Knowledge (L5)

Joel Michael **Cunningham**, *with Distinction*

**ACTION SCHEDULE resulting from the Council meetings
AS AT 25 August 2015**

<i>Action</i>	<i>Responsibility</i>	<i>Meeting/Item</i>	<i>Due</i>
Circulate Dr Ann Brower's paper on the High Country pastoral land tenure review.	Secretary	25 August 2015 Item 8	To be circulated upon publication