

**MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 22 March 2016 at 8.30am
Council Room, George Forbes Building, Lincoln University**

Present: Mr T C Lambie (Chancellor), Dr P Cook, Mr B D Gemmell, Mr A J Hall, Sir G T Harrison, Professor B R Jordan, Ms A E Kingsbury, Mr A W Macfarlane, Ms P Parata-Goodall, Professor R Pollard, Mrs L K Tame, and Dr L J Wood.

In Attendance: Dr R J M Hay (Former Interim Vice-Chancellor), Dr L Petelo (Acting Chair, Academic Board), Mr M Dickson (Group Manager Corporate Services, Deputy Vice-Chancellor), Mr J Morley (Independent Advisor), Dr R Mann (Governance Advisor), and Mr A Carpinter (Director, Governance).

1. *Welcome and Acknowledgement*

The Chancellor welcomed the new Vice-Chancellor, Professor Robin Pollard, to his first meeting of Council.

The Chancellor also acknowledged the major contribution made by Dr John Hay in the role of Interim Vice-Chancellor.

2. *Apologies*

There were no apologies.

3. *Disclosures of Interest*

There were no disclosures of interest.

4. *Confirmation of Minutes of Previous Meeting held on 23 February 2016*

Council RESOLVED:

That the minutes of the meeting held on 23 February 2016 be taken as read and be approved.

*Moved: Mrs Tame
Seconded: Dr Cook
MOTION CARRIED*

5. Matters Arising from the Minutes

There were no matters arising from the minutes.

6. Notice of Items of General Business

There were no items of general business notified.

7. Chancellor's Report

The report from the Chancellor was NOTED.

In accordance with the Council constitution and section 171(1)(b) of the Education Act 1989, the appointment to Council of the new Vice-Chancellor was proposed.

Council RESOLVED:

That Council appoint Professor Robin Pollard as a Council member for the duration of his tenure as Vice-Chancellor (with effect from 22 March 2016).

*Moved: Mr Lambie
Seconded: Sir G Harrison
MOTION CARRIED*

The success of the Governor-General's visit to the University on 10 March was noted. The Chancellor indicated that an acknowledgement letter received from the Governor-General would be circulated to Council members.

8. Vice-Chancellor's Report

8.1 Overview

The report from the Interim Vice-Chancellor was NOTED. The report provided an update on: operational activities; staff, student and alumni achievements; research; and visitors to the University.

The Vice-Chancellor highlighted the Semester One student numbers, in particular the overall rise of 13% in new students and the 6% increase in total students compared to 2015. Work would be done to isolate the impact of the recovery from the Canterbury earthquakes, the demographic trends and the qualifications reform in order to inform forecasting for future years.

The opening of the new growth chambers and plant science laboratory at the Field Research Centre was noted. The facility adds significant capability in the plant sciences area.

A reciprocal visit in March by a University delegation to the University of Tasmania and Tasmanian Institute of Agriculture is likely to result in a joint horticultural science programme, a joint sub-degree programme, student exchanges (undergraduate and postgraduate) and staff exchanges. It was also noted that the 2017 World Farm Management Congress may be held at the University of Tasmania and provide an opportunity for Lincoln University to engage with attendees around farm management capability.

8.2 **Conferment of Degrees and Presentation of Diplomas**

The report was NOTED, and the Acting Chair of the Academic Board spoke to the report.

Council RESOLVED:

That Council approve the revocation of the Diploma in Natural Resources awarded to Louise Mary Hamilton (1072952) so that she may use the credits towards the Bachelor of Landscape Architecture.

Moved: Mrs Tame

Seconded: Mr Macfarlane

MOTION CARRIED

9. **LUSA President's Report**

The report from the LUSA President was NOTED.

The President highlighted initiatives to seek feedback from students on ways to improve the student experience. An all student ideas session had been held at 'The Workshop' on 3 March and the information will be used to develop an online Student Experience Survey which will be sent out to all students at Easter. Suggested improvements had included: more outdoor furniture, improved lighting, provision of a swimming pool, more bars and cafes, and bringing external businesses on campus.

10. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Council Appointments Statutes	To protect the privacy of natural persons	7(2)(a)
Human Ethics Committee Annual Report	To prevent the disclosure or use of official information for improper gain or improper advantage To protect the privacy of natural persons To maintain the effective conduct of public affairs through the protection of members	7(2)(j) 7(2)(a) 7(2)(f)(ii)
Vice-Chancellor's Report:		
➤ Overview	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
➤ Research and Innovation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Risk Framework and Assessment	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Financial Performance to 29 February 2016	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Insurance Claim Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Farms Updates	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Lincoln Hub Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Student Statistical Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ New Student Accommodation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ 2016 Milestones	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s. 48(1) for the passing of this resolution
Strategic Project Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

MOTION CARRIED

The Chancellor also moved that: Dr R J M Hay (Former Interim Vice-Chancellor), Mr J Buwalda (Strategic Adviser), Professor S S Rixecker (Deputy Vice-Chancellor, Scholarship and Research), Dr C Severne (Deputy Vice-Chancellor, Māori and Communities), Mr M Dickson (Group Manager Corporate Services, Deputy Vice-Chancellor), Mr H Gant (Finance Director), Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Dr G Tavinor (Chair, Human Ethics Committee), Dr Teresa Moore (Farms Director), Ms T Bradford-James (Director, Communications), Ms R Allan (Director, Student Administration), Ms S Fahey (Partner, EY), Mr C Money (Partner, EY), Mr T Griffiths (Senior Manager, EY), and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

11. Report from Public Excluded Session

General Subject Matter	Reason for passing this resolution in relation to each matter
Council Appointments Statutes	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the Council Appointments Statutes and the announcement of the retirement of the Chancellor and the appointment of the new Chancellor and Pro-Chancellor.
Human Ethics Committee Annual Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the Annual Report for submission to the Health Research Council.
Vice-Chancellor's Report:	
➤ Overview	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Research and Innovation Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Risk Framework and Assessment	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Financial Performance to 29 February 2016	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the University's summary financial position to 29 February 2016.

General Subject Matter	Reason for passing this resolution in relation to each matter
➤ Insurance Claim Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Farms Updates	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Lincoln Hub Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Student Statistical Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ New Student Accommodation Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ 2016 Milestones	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Strategic Project Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

12. *Closure and Next Meeting*

The meeting closed at **11.10am**.

The next meeting is on **Tuesday, 19 April 2016** at **8.30am**, Lincoln University.

Signed: _____ **(Convenor)**

Date: _____

**ACTION SCHEDULE resulting from the Council meetings
AS AT 22 March 2016**

<i>Action</i>	<i>Responsibility</i>	<i>Meeting/Item</i>	<i>Due</i>
Provide information on the numbers of Māori students, their course participation and iwi affiliations	Deputy Vice-Chancellor, Māori and Communities	26 Jan 2016 Item 7	Mar/Apr 2016
Draft brief Terms of Reference for Council itself, including the intended relationship between Council and the Academic Board and any other points of difference from the standard model	Dr Mann/Director, Governance	26 Jan 2016 Item 7	Apr 2016