

**MINUTES OF A MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 26 July 2016 at 8.30am
Council Room, George Forbes Building, Lincoln University**

Present: Mr A J Hall (Chancellor), Dr P Cook, Mr B D Gemmell, Sir G T Harrison, Professor B R Jordan, Mr A W Macfarlane, Ms P Parata-Goodall, Professor R J Pollard, Mrs L K Tame, Mr D W Thomas, and Dr L J Wood.

In Attendance: Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Ms P Jones (Project Manager) for items 7.3 to 11, Professor Bruce McKenzie (Interim Chief Academic Officer), Dr C Severne (Deputy Vice-Chancellor, Māori and Communities) for items 7.4 to 11, Ms T Bradford-James (Director, Communications and Marketing) and Ms D Coleman (Director, International and Student Engagement) for item 7.3, Mr A Brown (Health and Safety Manager) for items 7.4 and 7.5, Ms T Nelson (Bio-safety Compliance Officer) for item 7.6, and Mr A Carpinter (Director, Governance).

1. *Apologies*

An apology for lateness was received from Ms Parata-Goodall.

2. *Disclosures of Interest*

Mr Gemmell noted that he had an interest in the setting of tuition fees as the parent of a Lincoln University student. Sir Graeme Harrison and Mr Macfarlane noted their respective involvements with ANZCO in relation to item 7.6.

3. *Confirmation of Minutes of Previous Meeting held on 21 June 2016*

Council RESOLVED:

That the minutes of the meeting held on 21 June 2016 be taken as read and be approved.

*Moved: Mr Gemmell
Seconded: Mrs Tame
MOTION CARRIED*

4. *Matters Arising from the Minutes*

The Chancellor noted that he and the Pro-Chancellor would undertake a campus tour with the Health and Safety Manager to determine an appropriate health and safety site visit to be held in conjunction with a future meeting.

5. Notice of Items of General Business

There were no items of general business notified.

6. Chancellor's Report

The report from the Chancellor was NOTED. The report listed the Chancellor's major commitments since the previous meeting.

7. Vice-Chancellor's Report

7.1 Risk Framework and Assessment

The July Risk Framework and Assessment was NOTED.

The format had been revised to incorporate a 'heat map' matrix underpinning the gross and net risk assessments, with the likelihood of the risk being assessed across the next 12 months. The gross risk was re-assessed in light of the listed mitigating actions completed or underway to determine a net risk.

The declining relative attractiveness of studying at Lincoln was identified as a red gross and net risk. In relation to the risk of inadequate progress on the Lincoln Hub development, the dimension of the views of external stakeholders was raised, although all recent feedback had been very positive.

The Vice-Chancellor indicated that the risks would be picked up in the University's strategic thinking and operational plan.

Ms Parata-Goodall joined the meeting.

7.2 Vice-Chancellor's Update

The report from the Vice-Chancellor was NOTED. The report provided an update on: operational activities; staff, student and alumni achievements; research; and visitors to the University.

It was explained that University is no longer a major sponsor of the Young Farmer of the Year contest, but sponsors the Teen Ag competition within the event. The University still maintained a high profile at the 2016 event, particularly as the overall winner was a Lincoln alumnus.

7.3 International and Domestic Tuition Fees for 2017

The proposal from management for the setting of 2017 tuition fees and the submission from the Lincoln University Students' Association (LUSA) were NOTED.

The report outlined the following factors to be taken into account in setting fees:

- The affordability of Lincoln's programmes in market.
- The impact on the University's long-term financial forecast.
- The 2017 budget figure for tuition income as noted in the 10-year plan.
- The Government's budget announcement:
 - A fee maxima of 2% for domestic fees;
 - A 16% increase in Agricultural SAC funding;
 - A 5% increase in Science SAC funding.
- No cross subsidisation of international and domestic fee income.

For international fees, it was noted that the fees had not been increased for two years and there were market benefits for the existing Programme Packaged Fee and grand-parenting arrangements. The proposal sought a programme by programme increase based on variable percentage increases rather than the blanket 5% increase assumed in the 10-year plan, while retaining the other arrangements.

For domestic fees, the proposal applied the 2% fee maxima across all individual courses (in accordance with the Government's Annual Maximum Fee Movement policy). The Programme Packaged Fee and grand-parenting arrangements were proposed to be removed as they were not a key part of marketing efforts nor seen to have made a demonstrable difference to the decision-making process for domestic students. The grand-parenting would be honoured for students who commenced in 2016. The Early Enrolment Rebate was also proposed to be removed.

The financial modelling for the proposal estimated a forecast revenue of \$57.195 million in 2017, compared to the 10-year model figure of \$56.189 million. This is a positive variance of \$1.006 million.

LUSA's submission summarised the feedback on the proposals from a consultation survey of the students, to which 221 students responded. The key findings were:

- Both domestic and international students are sensitive to tuition fees increases in relation to their ability to study at Lincoln University.
- While the majority of students felt they were at least somewhat getting good value for money with regard to teaching and learning, they expect to see tangible improvements in their Lincoln University experience or future career prospects if fees increase.
- Students have concerns about the increasing cost of education.
- The package fees were appreciated by students and a majority were influenced by the cost of a course in their decision-making.
- The grand-parenting for fees was supported as it provides certainty about the costs of studying at University.

The Vice-Chancellor confirmed that the University would be addressing the students' concerns by ensuring courses are relevant to future careers and maintaining programme attractiveness and flexibility.

Council RESOLVED to approve the following fees for 2017:

Domestic Tuition Fees

1. Domestic Tuition Fees for all existing individual courses be increased by 2% (rounded down to the nearest dollar);

*Moved: Mrs Tame
Seconded: Dr Cook
MOTION CARRIED
Against: Mr Thomas*

2. Domestic students who enrol in 2017 onwards pay the fee for each year of study as applicable to that year, ie the fixed fee (grand-parenting) will *not* apply;

*Moved: Mrs Tame
Seconded: Dr Cook
MOTION CARRIED
Against: Mr Thomas*

3. Domestic students who enrolled in 2016 be guaranteed the 2016 course fees price for the remainder of the ordinary duration of their programme (fees grand-parenting), provided they maintain good academic progress;

*Moved: Mrs Tame
Seconded: Sir Graeme Harrison
MOTION CARRIED*

4. The Domestic Programme Package Fees offering be removed for domestic students from 2017;
5. The Early Enrolment Rebate be removed from 2017;

*Moved: Dr Cook
Seconded: Mr Macfarlane
MOTION CARRIED
Against: Mr Thomas*

International Tuition Fees

6. International Programme Package Fees for new international students in 2017 (and those students who have not previously completed their qualification in the ordinary time and who return from an absence of study of two semesters or more) be set for all individual programmes, as noted in Schedule 2. (**Note** that continuing international students will pay the Programme Package Fees set for their year of initial enrolment, provided they have maintained good progress);

*Moved: Mrs Tame
Seconded: Ms Parata-Goodall
MOTION CARRIED
Against: Mr Thomas*

7. Other fees for International Students for 2017 be set as follows:

<i>Fee</i>	<i>2016</i>	<i>2017</i>
Study Abroad 'Standard Fee' for 1 semester	\$11,000	\$12,250
Study Abroad negotiated fees	no change	% increase
Late Enrolment Fee	\$500	\$500
Early Enrolment Rebate for New Students	\$500	\$500
Withdrawal Fee	\$500	\$500

*Moved: Mrs Tame
Seconded: Dr Cook
MOTION CARRIED
Against: Mr Thomas*

Schedule 3 shows the domestic fees 'average' for programme for 2016 and with the 2% increase for 2017.

It was noted that the Student Services Fee would be proposed at a later Council meeting, following the outcomes of the Student Satisfaction Survey and subsequent new agreement with LUSA for services.

The Chancellor thanked Ms Bradford-James for her work on the fees report and wished her well in her new job.

7.4 *Health and Safety Quarterly and Monthly Updates*

The health and safety quarterly report to 30 June and the monthly report for June were NOTED.

An update was provided on the progress of compliance activities, including the review of employee participation and laboratory audits. Attention had been given to accidents at the equine unit at the Telford campus. A spike in stress and fatigue notifications was also reported.

The health and safety arrangements to be implemented for the Lincoln Hub build would be consistent with the Hilgendorf building demolition and recent capital works on campus. The Health and Safety Manager has regular liaison with his University of Canterbury counterpart and can draw on their experience.

7.5 *Health and Safety Diagnostic Assessment*

The report providing comment on the due diligence expectations and the diagnostic assessment questions contained in the *Health and Safety Guide: Good Governance for Directors* was NOTED.

Feedback was sought from Council on the adequacy of the responses, as part of enabling the Council to maintain effective oversight of the area. The health and safety procedures around farms were discussed, including both the University's farms and for training run on private farms. In the case of private farms, a health and safety register and an induction procedure are essential requirements.

7.6 *Biosafety Update*

The monthly update on Biosafety compliance matters was NOTED.

The report summarised compliance activities under the Biosecurity Act 1993, the Hazardous Substances and New Organisms Act 1996 and the Health and Safety at Work Act 2015.

The Biosafety Compliance Officer confirmed that the University laboratories were well run and compliant. It was noted that there will be one containment facility in the Lincoln Hub and no problems were anticipated with its oversight.

7.7 *Conferment of Degrees and Presentation of Diplomas*

The report was NOTED.

Council RESOLVED:

That Council approve the awards listed in the report to Council (*see Schedule One*).

*Moved: Sir Graeme Harrison
Seconded: Mrs Tame
MOTION CARRIED*

8. LUSA President’s Report

The report from the LUSA President was NOTED.

The President provided an update on the following matters:

- LUSA is using their mission statement of ‘a quality university experience for all students of Lincoln University through representation, services, support and extra-curricular activities’ as a basis to review their strategic direction and improve the student experience.
- The Service Level Agreement with the University has been extended until the end of the third quarter.
- LUSA will be working with the University to address areas for improvement identified in the Student Experience Survey.
- The Winterfest second semester re-orientation week had been successful and the Winter Ball will be held at Addington Raceway on 27 July.
- The re-release of the RAM magazine has been well received.

9. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s.48(1) for the passing of this resolution
Reports from Council Committees	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Chancellor’s Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage To protect the privacy of natural persons	7(2)(h) 7(2)(j) 7(2)(a)
Vice-Chancellor’s Report:		
➤ Vice-Chancellor’s Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Research and Innovation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Lincoln Hub – Stage 1 Delegated Authority	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s.48(1) for the passing of this resolution
➤ Earthquake Damage Insurance Claim	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Financial Report for the Six Months Ended 30 June 2016	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Draft Monthly Financial Report 25 July 2016	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ 2017 Budget Discussion Paper	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Lincoln-Telford Division Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Student Achievement Component Recovery Exemption	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Potential Opportunity for Collaboration	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Strategic Options Assessment	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ 2016 Milestones	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s.48(1) for the passing of this resolution
Quarterly Reports from Subsidiary Companies	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

MOTION CARRIED

The Chancellor also moved that: Dr C Severne (Deputy Vice-Chancellor, Māori and Communities), Ms P Jones (Project Manager), Mr H Gant (Finance Director), Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Mr G Wilson (Lincoln Hub Client Representative), Mr R Pellow (Executive Director, South Island Dairying Development Centre), Mr C Money (Partner, EY), Mr P Barrowclough (Chief Executive, Lincoln Agritech Limited), Mr B Ewart (Chief Executive Officer, Lincoln Hospitality Limited), Mr D Kennedy (Chief Executive, Ngāi Tahu Property), Ms J Grace (Project Officer), Mr D Lodge (Director Learning & Teaching and University Librarian), Professor B McKenzie (Interim Chief Academic Officer), Mr W Lawson (Director Capital Works Programme), Ms C Macdonald (EQ Claim Project Manager), and Mr A Carpinter (Director, Governance), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

10. **Report from Public Excluded Session**

General Subject Matter	Reason for passing this resolution in relation to each matter
Reports from Council Committees	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the appointments made to Council (after acceptance), Lincoln Agritech Limited and Lincoln Hospitality Limited.
Vice-Chancellor's Report:	
➤ Vice-Chancellor's Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Research and Innovation Update	The verbal update was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Lincoln Hub – Stage 1 Delegated Authority	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the approved Lincoln Hub Stage 1 Build Delegated Authority document for internal use.
➤ Earthquake Damage Insurance Claim	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Financial Report for the Six Months Ended 30 June 2016	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the release of the University's summary financial position to 30 June 2016.

General Subject Matter	Reason for passing this resolution in relation to each matter
➤ Draft Monthly Financial Report 25 July 2016	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ 2017 Budget Discussion Paper	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Lincoln-Telford Division Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Student Achievement Component Recovery Exemption	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Potential Opportunity for Collaboration	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Strategic Options Assessment	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ 2016 Milestones	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Quarterly Reports from Subsidiary Companies	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

11. Closure and Next Meeting

The meeting closed at **3.45pm**.

The next meeting is scheduled for **Tuesday, 23 August 2016 at 8.30am**, Lincoln University.

Signed: _____ **(Convenor)**

Date: _____

SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

Conferment of Degrees, Diplomas and Certificates

Doctor of Philosophy

Mimi Hani **Abu Bakar**, in Biotechnology

Natasha **Shelby**, in Ecology

Master of International Nature Conservation

(Jointly awarded with Georg-August-Universität, Göttingen, Germany)

Lukas **Egli**

Julian **Garcia Walther**

Laura **Kreff**

Lara Octavia **Mielke**

Alexander John Blythe **Rowell**

Master of Natural Resources Management and Ecological Engineering

(Jointly awarded with the University of Natural Resources and Life Sciences (BOKU), Vienna, Austria)

Sandra **Siedl**

Postgraduate Diploma in Applied Science

Alistair Sydney Paul **Frey**, *with Distinction*

Postgraduate Diploma in Horticultural Science

Yen-Heng **Lin**, *with Distinction*

Graduate Diploma in Applied Science

Weida **Song**

Graduate Diploma in Commerce

Amrik Singh **Sadhar**

Graduate Diploma in Viticulture and Oenology

Jiayao **Gong**

Graduate Certificate in Informatics

Brett Murray **Davis**, *with Distinction*

Graduate Certificate in Social Science

William Grant **Jamieson**

Graduate Certificate in Academic English

Xiaolong **Luo**

Bachelor of Commerce

Asadawut **Phichalai**

Bachelor of Landscape Architecture

Stacey Olivia **Lupton**, *with Second Class Honours, Division II*

Bachelor of Science

John Alexander **Shaw**

Bachelor of Software and Information Technology

Ewan Scott **Dickie**

Bachelor of Tourism Management

David Christopher **Buchanan**

Xiaoqian **Li**

Bachelor of Viticulture and Oenology

Xin **Ning**

Diploma in Applied Science

Aaron Graham **McLelland**

Diploma in Commerce

Luan **Yang**

Diploma in University Studies

Paru **Kongi**

SCHEDULE TWO: INTERNATIONAL TUITION FEES FOR 2017 BY PACKAGE

International Tuition Fees: 2017			
	2015	2016	2017
Certificate in University Studies (60 credits)	\$8,800	\$8,800	\$9,000
Diploma of University Studies - semester 1: 4 courses, 60 credits	\$9,400	\$9,400	\$9,600
Diploma of University Studies - semesters 2 & 3: 8 courses, 120 credits	\$25,000	\$25,000	\$25,500
English Language	\$420/week	\$420/week	\$450/week
Telford Certificates in Equine (60 credits)	\$12,500	\$9,000	\$9,000
Telford Certificate in Agriculture (120 credits)	\$25,000	\$18,000	\$18,000
Telford Certificates in Apiculture (120 credits)	\$25,000	\$18,000	\$18,000
Other Telford Certificates (60 credits)	\$12,500	\$12,500	\$12,500
Other Telford Certificates (120 credits)	\$25,000	\$18,000	\$18,000
Diploma for Rural Veterinary Technicians	\$25,000	\$20,000	\$20,000
Diploma of Agriculture	\$25,000	\$20,000	\$20,000
Diploma of Horticulture	\$25,000	\$20,000	\$20,000
Diploma of Farm Management	\$25,000	\$25,000	\$25,000
Diploma of Horticultural Management	\$25,000	\$25,000	\$25,000
Certificates per credit	\$210	\$210	\$210
Certificate of Proficiency: Undergraduate Course	\$3,200	\$3,200	\$3,200
Certificate of 40 credits	\$8,400	\$8,400	\$8,400
Certificate of 60 credits	\$12,500	\$12,500	\$13,000
Certificate of 120 credits	\$25,000	\$25,000	\$26,000
Diploma of 120 credits	\$25,000	\$25,000	\$26,000
Bachelor of Science	\$26,000	\$26,000	\$28,000
Bachelor of Agricultural Science	\$27,000	\$27,000	\$29,000
Bachelor of Agriculture	\$27,000	\$27,000	\$29,000
Bachelor of Viticulture & Oenology	\$27,000	\$27,000	\$29,000
Bachelor of Environment and Society	\$25,000	\$25,000	\$26,000
Bachelor of Environmental Management (and Planning)	\$25,000	\$25,000	\$27,000
Bachelor of Environmental Policy & Planning (Honours)	\$25,000	\$25,000	\$27,000
Bachelor of Landscape Architecture	\$27,000	\$27,000	\$28,100
Bachelor of Sport and Recreation Management	\$25,000	\$25,000	\$26,000
Bachelor of Tourism Management	\$25,000	\$25,000	\$26,000
Bachelor of Commerce	\$25,000	\$25,000	\$26,000
Bachelor of Commerce (Agriculture)	\$26,000	\$26,000	\$28,000
Bachelor of Agribusiness & Food Marketing	\$26,000	\$26,000	\$28,000
Bachelor of Land and Property Management	\$25,000	\$25,000	\$26,000
Graduate Certificate in <i>Applied Science, Landscape Architecture (60 credits, 1 sem)</i>	\$14,500	\$14,500	\$14,800
Graduate Certificate in all other disciplines (60 credits, 1 semester)	\$12,500	\$12,500	\$13,000
Graduate Diploma in <i>Applied Science, Landscape Architecture (120 credits, 1 yr)</i>	\$27,000	\$27,000	\$28,100
Graduate Diploma in <i>Resource Studies, Viticulture & Oenology (120 credits, 1 yr)</i>	\$26,000	\$26,000	\$27,000
Graduate Diplomas in <i>all other disciplines</i>	\$25,000	\$25,000	\$26,000

International Tuition Fees: 2017 (continued)	2015	2016	2017
Certificate of Proficiency: Postgraduate Course	\$5,200	\$5,200	\$5,300
<i>PG Certificate (60 credits, 1 semester) in Applied Science, Landscape Studies</i>	\$15,500	\$15,500	\$16,100
<i>PG Certificate (60 credits, 1 semester) all other disciplines</i>	\$13,500	\$13,500	\$14,000
PG Diploma (120 credits, 1 year) in Applied Science, Agricultural Science, Horticultural Science, Landscape Studies, Water Resource Management	\$31,000	\$31,000	\$32,200
PG Diploma (120 credits, 1 year) in <i>all other disciplines</i>	\$27,000	\$27,000	\$28,100
Research Master's (1 EFTS per year, for 2 years) in <i>Commerce and Tourism</i>	\$27,000	\$27,000	\$28,100
Research Master's (1 EFTS per year, for 2 years) in <i>all other disciplines</i>	\$31,000	\$31,000	\$32,200
Taught Master's (1.5 EFTS, 180 credits, 1 year)	\$40,000	\$40,000	\$40,000
Study Abroad 'Standard Fee' for 1 semester	\$11,000	\$11,000	\$12,250

SCHEDULE THREE: DOMESTIC TUITION FEES FOR 2017

	2016 Average Fees	2017 = +2%
Domestic Tuition Fees: 2017		
Certificate in University Studies (60 credits)	\$2,400	\$2,448
Diploma of University Studies - semester 1: 4 courses, 60 credits	\$2,500	\$2,550
Diploma of University Studies - semesters 2 & 3: 8 courses, 120 credits	\$5,900	\$6,018
English Language	\$140/week	\$145/week
Telford Certificates in Equine (60 credits)	\$2,300	\$2,346
Telford Certificate in Agriculture (120 credits)	\$3,900	\$3,978
Telford Certificates in Apiculture (120 credits)	\$3,900	\$3,978
Other Telford Certificates (60 credits)	\$2,300	\$2,346
Other Telford Certificates (120 credits)	\$3,900	\$3,978
Diploma for Rural Veterinary Technicians	\$4,500	\$4,590
Diploma of Agriculture	\$6,587	\$6,719
Diploma of Horticulture	\$6,606	\$6,738
Diploma of Farm Management	\$6,578	\$6,710
Diploma of Horticultural Management	\$6,598	\$6,730
Certificate in Agribusiness Management Knowledge (Level 5)	\$610	\$622
Certificate in Agribusiness Management Knowledge (Level 6)	\$610	\$622
Certificate in Agriculture Knowledge (Level 2)	\$270	\$275
Certificate in Agriculture Knowledge (Level 3)	\$280	\$286
Certificate in Agriculture Knowledge (Level 4)	\$280	\$286
Certificate in Apiculture Knowledge	\$280	\$286
Certificate in Camelid Knowledge (Level 3)	\$280	\$286
Certificate in Dairy Knowledge (Level 2)	\$270	\$275
Certificate in Dairy Knowledge (Level 4)	\$280	\$286
Certificate in Deer Knowledge (Level 3)	\$280	\$286
Certificate in Deer Knowledge (Level 4)	\$280	\$286
Certificate in Equestrian Knowledge (Level 3)	\$280	\$286
Certificate in Equine Knowledge (Level 1)	\$185	\$189
Certificate in Equine Knowledge (Level 3)	\$520	\$530
Certificate in Equine Knowledge (Level 5)	\$610	\$622
Certificate in Farriery Knowledge (Level 3)	\$280	\$286
Certificate in Feed Management Knowledge (Level 4)	\$280	\$286
Certificate in Forestry Knowledge: Silviculture	\$270	\$275
Certificate in Forestry Knowledge: Forestry Nursery Production	\$200	\$204
Certificate in Horticulture Knowledge (Level 2)	\$270	\$275
Certificate in Organic Horticulture Knowledge (Level 3)	\$280	\$286
Certificate in Sheep Knowledge (Level 3)	\$280	\$286
Certificate in Small Farming Knowledge 1 (Getting Started)	\$270	\$275
Certificate in Small Farming Knowledge 2 (Livestock)	\$270	\$275
Certificate in Small Farming Knowledge 3 (Flora)	\$270	\$275
Certificate in Small Farming Knowledge 4 (Structures & Equipment)	\$270	\$275
Certificate in Small Farming Knowledge 5 (Enterprise)	\$270	\$275
Certificate in Working Dogs Knowledge (Level 3)	\$280	\$286
Certificate of Commerce	\$5,500	\$5,610
Certificate of Natural Resources	\$5,700	\$5,814
Diploma of Applied Science	\$6,601	\$6,733
Diploma of Commerce	\$5,748	\$5,863

	2016 Average Fees	2017 = +2%
Domestic Tuition Fees: 2017 (continued)		
Diploma of Natural Resources	\$6,517	\$6,647
Bachelor of Science – all majors	\$6,474	\$6,603
Bachelor of Agriculture	\$6,604	\$6,736
Bachelor of Agricultural Science	\$6,635	\$6,768
Bachelor of Viticulture & Oenology	\$6,612	\$6,744
Bachelor of Environment & Society - all majors	\$5,869	\$5,986
Bachelor of Environmental Mgmt and Planning	\$6,138	\$6,261
Bachelor of Environmental Policy and Planning (Honours): Years One to Three	\$5,700	\$5,814
Bachelor of Environmental Policy and Planning (Honours): Year Four (Honours Year)	\$6,900	\$7,038
Bachelor of Landscape Architecture	\$7,009	\$7,149
Bachelor of Sport and Recreation Management	\$5,680	\$5,794
Bachelor of Tourism Management	\$5,710	\$5,824
Bachelor of Commerce – all majors	\$5,563	\$5,674
Bachelor of Commerce (Agriculture)	\$6,252	\$6,377
Bachelor of Agribusiness & Food Marketing	\$5,843	\$5,960
Bachelor of Land and Property Management	\$5,653	\$5,766
Graduate Certificate (60 credits, 1 semester) in <i>Applied Science, Landscape Architecture</i>	\$3,200	\$3,264
Graduate Certificate in <i>all other disciplines</i>	\$2,907	\$2,965
Graduate Diploma (120 credits, 1 year) in <i>Applied Science, Viticulture & Oenology</i>	\$6,922	\$7,060
Graduate Diploma in <i>Landscape Architecture</i>	\$7,000	\$7,140
Graduate Diploma in <i>all other disciplines</i>	\$5,532	\$5,643
Honours (120 credits, 1 year)	\$6,966	\$7,105
PG Certificate (60 credits, 1 semester)	\$3,578	\$3,649
PG Diploma (120 credits, 1 year)	\$7,107	\$7,249
Master's (Course Component) – 120 credits	\$7,122	\$7,264
Master's Thesis – 1 EFTS / 120 credits	\$7,107	\$7,249
Taught Master's – 180 credits	\$10,676	\$10,889
PhD (1 EFTS, 1 year)	\$6,939	\$7,078

**ACTION SCHEDULE resulting from the Council meetings
AS AT 26 July 2016**

<i>Action</i>	<i>Responsibility</i>	<i>Meeting/Item</i>	<i>Due</i>
Draft brief Terms of Reference for Council itself, including the intended relationship between Council and the Academic Board and any other points of difference from the standard model.	Dr Mann/Director, Governance	26 Jan 2016 Item 7	Q3 2016