

**MINUTES OF A MEETING OF THE  
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 30 May 2017 at 8.30am  
Council Room, George Forbes Building, Lincoln University**

**Present:** Mr A J Hall (Chancellor), Mr B D Gemmell, Professor B R Jordan, Mr A W Macfarlane, Ms P M Morrison, Ms P Parata-Goodall, Professor R J Pollard, Mr S M Smith, Mrs L K Tame, and Mr D W Thomas.

**In Attendance:** Mrs J E Fredric (Audit and Risk Management Committee member), Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Professor B McKenzie (Chief Academic Officer), Ms P Jones (Chief Operating Officer), Dr D Payne (Director Kaiarahi Māori), Ms T Nelson (Health, Safety and Compliance Manager) for items 1 to 7.3, Mr G Moody (Communications Officer), and Mr A Carpenter (Director, Governance).

**1. *Welcome and Apologies***

An apology for absence was received from Sir Graeme Harrison.

The Chancellor welcomed Ms Paula Morrison to her first Council meeting.

**2. *Disclosures of Interest***

There were no disclosures of interest.

**3. *Confirmation of Minutes of Previous Meeting held on 28 March 2017***

**Council RESOLVED:**

That the minutes of the meeting held on 28 March 2017 be taken as read and be approved.

*Moved: Mrs Tame  
Seconded: Mr Smith  
MOTION CARRIED*

**4. *Matters Arising from the Minutes***

There were no matters arising from the minutes.

**5. *Notice of Items of General Business***

There were no items of general business notified.

## 6. ***Chancellor's Report***

The report was NOTED.

### **Council Membership**

As Ms Paula Morrison had been elected by the General Staff to replace Dr Peter Cook as a Council member, it was proposed that Ms Morrison be appointed to Council in accordance with the Council constitution.

### **Council RESOLVED to:**

**Appoint** Ms Paula Morrison as a Council member for a four year term from 30 May 2017 to 29 May 2021.

*Moved: Mr Hall  
Seconded: Mrs Tame  
MOTION CARRIED*

### **Vote of Thanks to Retiring Chancellor**

As it was his final meeting, Council gave a formal vote of thanks to Mr Hall for his outstanding service as a Chancellor, Pro-Chancellor and Council member, in particular his leadership over the last few years. In response, Mr Hall stated that it had been both a pleasure and a privilege to serve Lincoln University.

## 7. ***Vice-Chancellor's Report***

### 7.1 ***Strategic Risk Register***

The report was NOTED.

### 7.2 ***Vice-Chancellor's Update***

The report was NOTED.

It was noted that Professor Hong Di had been presented with Certificate of the Fellow of the Royal Society of New Zealand, and made an address on the mitigation of nitrate leaching and nitrous oxide emissions from grazed grassland.

It was suggested that a Beef and Lamb New Zealand initiative, which aims to improve the environmental and economic performance of several high country stations in the Lake Wanaka area, could be tied into activation of the University's Mt Grand station.

### 7.3 ***Health, Safety and Compliance Report***

The monthly report for May was NOTED.

The new Health, Safety and Compliance Manager intends to enhance the future reporting on health and safety and biosafety compliance.

A further update on the implementation of the new lockdown procedure would be provided at the next meeting.

### 7.4 ***Academic Board Report***

The report was NOTED. It covered the Academic Board's further consideration of the proposal to remove the LINC 101 and 201 courses as common courses (*see item 7.5*) and outlined the processes for consideration of new academic programme proposals which are to be undertaken by Faculties and Divisions. A statement of the current Lincoln University Academic Programme portfolio was attached.

It was noted that the Academic Board would receive a comprehensive report on progress by the Academic Quality Agency Follow-Up Working Groups at its June meeting.

Consultation on an internal PhD review is planned to be completed by the end of May 2017. A revised internal self-review document will then be forwarded to an external PhD panel, which is expected to meet in early July to evaluate the documentation. A final report will be presented to Academic Board in August/September 2017.

#### **7.5 Academic Proposals**

The report was NOTED. It proposed that LINC 101 Land, People and Economies and LINC 201 Sustainable Futures be removed as University common core courses, with Faculties having the choice to retain (as compulsory or elective courses) or remove the courses as best fits their respective bachelor degree programmes.

Following a sustained period of discussion and debate within the University, the Academic Board had supported the proposal. A statement would be sent to the Committee on University Academic Programmes to advise them of Council's decision.

#### **Council RESOLVED to:**

1. **Endorse** that LINC 101 Land, People and Economies is removed as a University common core course. Faculties will have the choice *to retain (as a compulsory or an elective course) or remove LINC 101* as best fits their respective bachelor degree programmes.
2. **Endorse** that LINC 201 Sustainable Futures is removed as a University common core course. Faculties will have the choice *to retain (as a compulsory or an elective course) or remove LINC 201* as best fits their respective bachelor degree programmes.

*Moved: Professor Jordan  
Seconded: Mr Macfarlane  
MOTION CARRIED*

#### **8. LUSA President's Report**

The report was NOTED.

The following matters were highlighted:

- LUSA moved to the Ground Floor of the Forbes building in the mid-semester break and is now more accessible to students.
- Activities are being run to increase sexual assault awareness on campus.
- The Hardship Fund is being utilised to provide a Community Pantry.
- Students are preparing for the upcoming examination period.

A group of students travelling soon to an international conference in Miami will be invited to morning tea at the July Council meeting.

#### **9. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds under s.48(1) for the passing of this resolution
Chancellor's Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
Reports from Council Committees	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
<b>Vice-Chancellor's Report:</b>		
➤ Vice-Chancellor's Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Refreshing Lincoln Programme Update prepared for the Vice-Chancellor	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Student Recruitment Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Lincoln-Telford Division Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Lincoln University-AgResearch Joint Facility Funding Approval – Early and Enabling Works	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Campus Plan and Programme	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Memorial and Ivey West Reinstatement	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Sale of Springs Road Houses	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ Research and Innovation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)

<b>General subject matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under s.48(1) for the passing of this resolution</b>
➤ Financial Report for the Year to 30 April 2017	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
➤ 3 + 9 Financial Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
Lincoln Hub Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
Reports from Subsidiaries	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)
Transformation Board Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h)  7(2)(j)

*MOTION CARRIED*

The Chancellor also moved that: Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Professor Bruce McKenzie (Chief Academic Officer), Ms P Jones (Chief Operating Officer), Mr P O'Callaghan (Chief Commercial Officer), Dr D Payne (Director Kaiarahi Māori), Ms S Suckling (Lincoln Hub Limited Chair), Ms T Laming (Lincoln Hub Limited Chief Executive), Mr T Rogers (Chair, LAL and LUPJVs), Mr P Barrowclough (Chair, LAL), Sir M Weavers (Chair, Transformation Board), Mr D Lovatt (Programme Manager, Transformation Programme), and Mr A Carpinter (Director, Governance) be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

*MOTION CARRIED*

#### **10. Report from Public Excluded Session**

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the appointments made to the Lincoln Westoe Trust and the Board of Lincoln Agritech Limited.
Reports from Council Committees	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report:	
➤ Vice-Chancellor's Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>
Vice-Chancellor's Report: <i>(continued)</i>	
➤ Refreshing Lincoln Programme Update prepared for the Vice-Chancellor	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Student Recruitment Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Lincoln-Telford Division Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the announcement of the transfer of the Telford campus to Taratahi at the appropriate time determined by the Vice-Chancellor.
➤ Lincoln University-AgResearch Joint Facility Funding Approval – Early and Enabling Works	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Campus Plan and Programme	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Memorial and Ivey West Reinstatement	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Sale of Springs Road Houses	The verbal update was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Research and Innovation Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Financial Report for the Year to 30 April 2017	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the University's summary financial position to 30 April 2017.
➤ 3 + 9 Financial Reforecast	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Lincoln Hub Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Reports from Subsidiaries	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Transformation Board Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

## **11. Closure and Next Meeting**

The meeting closed at **1.13pm**.

The next meeting is scheduled for **Tuesday, 27 June 2017 at 8.30am**, Lincoln University.

**Signed:** \_\_\_\_\_ **(Convenor)**

**Date:** \_\_\_\_\_

**ACTION SCHEDULE resulting from the Council meetings  
AS AT 30 May 2017**

<b>Action</b>	<b>Responsibility</b>	<b>Meeting/Item</b>	<b>Due</b>
Draft brief Terms of Reference for Council itself, including the intended relationship between Council and the Academic Board and any other points of difference from the standard model.	Director, Governance	26 Jan 2016 Item 7	Report in March, aligned with change to Academic Board ToR.
Further information on student's work on " <i>Mānuka and kānuka to clean-up New Zealand's waterways</i> ". (Sir Graeme Harrison)	Secretary	27 Sept 2016 Item 7.1	Article to be published in 2017.
Develop a report from the Chief Academic Officer to accompany academic proposals and address marketability and resourcing issues.	Chair, Academic Board/Chief Academic Officer	28 Mar 2017 Item 9.5	27 June 2017