

**MINUTES OF A MEETING OF THE  
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 27 June 2017 at 8.30am  
Council Room, George Forbes Building, Lincoln University**

**Present:** Mr S M Smith (Chancellor), Mrs J E Fredric, Mr B D Gemmell, Sir G T Harrison, Professor B R Jordan, Ms P M Morrison, Mrs P M Parata-Goodall, Professor R J Pollard, Mrs L K Tame, and Mr D W Thomas.

**In Attendance:** Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Professor B McKenzie (Chief Academic Officer), Ms P Jones (Chief Operating Officer), Mr P O'Callaghan (Chief Commercial Officer), Dr J Buwalda (Strategic Advisor), Dr D Payne (Director Kaiarahi Māori), Mr H Gant (Chief Financial Officer), Ms T Nelson (Health, Safety and Compliance Manager) for item 7.3, Mr G Moody (Communications Officer), and Mr A Carpenter (Director, Governance).

**1. *Welcome and Apologies***

An apology for absence was received from Mr Macfarlane.

The Chancellor welcomed Mrs Janice Fredric to her first Council meeting following her ministerial appointment to Council.

**2. *Disclosures of Interest***

There were no disclosures of interest.

**3. *Confirmation of Minutes of Previous Meeting held on 30 May 2017***

**Council RESOLVED:**

That the minutes of the meeting held on 30 May 2017 be taken as read and be approved.

*Moved: Mrs Tame*

*Seconded: Mrs Parata-Goodall*

*MOTION CARRIED*

**4. *Matters Arising from the Minutes***

It was suggested that the discussion of the Strategic Risk Register item be moved to the In-Committee meeting.

## **5. Notice of Items of General Business**

There were no items of general business notified.

## **6. Chancellor's Report**

The report was NOTED.

The Chancellor highlighted:

- The ministerial appointment of Mrs Janice Fredric to Council for a term of four years, effective from 12 June 2017.
- The recognition in the Queen's Birthday Honours List for former Chancellor Mr Tony Hall who was made a Companion of the New Zealand Order of Merit (CNZM) for services to education and sport in the Canterbury region and nationally.
- The influential visit by Dr Aalt Dijkhuizen, International Panel member of the Transformation Board, including meeting with three Ministers and key political stakeholders for the sector in Wellington on 12 June.
- The Kea World Class NZ Awards made to two outstanding recipients with connections to Lincoln University: Sir Rob Fenwick and Dr Phil Rolston.

## **7. Vice-Chancellor's Report**

### **7.1 Vice-Chancellor's Update**

The report was NOTED.

The Vice-Chancellor highlighted the University's improvement for the fifth year in a row in the QS World University rankings. The latest ranking of 319 is an improvement of 24 places from last year and an overall increase of more than 160 places since first entering the rankings in 2014. Efforts to address the academic credibility factor are needed to achieve further improvement in the rankings.

Council acknowledged the recognition accorded to Professor David Simmons in being welcomed as a Fellow of the International Academy for the Study of Tourism and the prestigious appointment of Mr Crawford Falconer as the United Kingdom's Chief Trade Negotiator.

### **7.2 Health, Safety and Compliance Report**

The monthly report for May was NOTED.

The report covered the following matters:

- A small spike in lost time injuries in April, largely due to falls/trips/slips on un-even surfaces resulting in sprains or torn ligaments.
- An improvement in reporting of incidents, with further work to be done in relation to reporting from the farms.
- Efforts being made to obtain more meaningful reporting data and review the current on-line incident reporting system.
- Progress on the campus lockdown project, with the installation of the hardware nearly complete, and testing and communications of the new procedure to follow.

- The positioning of the temporary Dangerous Goods Store behind the Burns building. A specific Health and Safety group for Burns building has been set up.
- No corrective actions had resulted from the Ministry for Primary Industries' external audit of the LU Containment Facility 489 on 3 May.

The Pro-Chancellor indicated that she would arrange another Health and Safety campus tour and any available members would be welcome to participate.

### **7.3 Academic Board Report**

The report was NOTED.

The report outlined the efforts made to encourage Faculties and Divisions to present proposals through the established academic processes for changes to academic programmes and/or proposed new programmes. The Academic Board expected to consider academic proposals at its next two meetings.

The ongoing work on the Academic Quality Agency (AQA) Cycle 5 Follow-up Project was noted, with staff being committed to addressing the audit report's recommendations and additional observations. A report is due to be submitted to AQA at the end of 2017 on the University's progress.

### **7.4 Conferment of Degrees and Presentation of Diplomas**

The report was NOTED.

#### **Council RESOLVED to:**

**Approve** the awards listed in the report to Council (*see Schedule One*).

*Moved: Sir G Harrison*

*Seconded: Mrs Tame*

**MOTION CARRIED**

### **8. Report of Ahumairaki Meeting of 8 June 2017**

The report was NOTED. It provided an update on the activities of the Director Kaiārahi Māori, Te Taumutu Rūnanga and Te Awhioraki.

The Convenor reported on the proposal to enhance the status of the Ngāti Moki Trophy awarded each year to a person who has shown considerable leadership and commitment to Māori development and advancement at Lincoln University. The awarding would be aligned with the process for premier awards through the Awards Committee of Council, with initial consideration from Ahumairaki. The Trophy would normally be presented at both Rā Whakamana and Graduation by representatives of Te Taumutu Runanga and Lincoln University.

#### **Council RESOLVED:**

That the awarding of the established Ngāti Moki Trophy for Māori Leadership be aligned with the process for the University's premier awards and the Terms of Reference for the Awards Committee be amended as shown in the attachment to the report.

*Moved: Sir G Harrison*

*Seconded: Mrs Tame*

**MOTION CARRIED**

**9. LUSA President's Report**

A verbal update was provided on LUSA's activities.

The LUSA President noted that the exam period had run smoothly and drew attention to the International Night event to be held at 5.30pm on Saturday, 12 August.

**10. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:**

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, with the addition of the discussion of the Strategic Risk Register, namely:

<b>General subject matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under s.48(1) for the passing of this resolution</b>
Chancellor's Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Report from Audit and Risk Management Committee	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Vice-Chancellor's Report:</b>		
➤ Vice-Chancellor's Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Refreshing Lincoln Programme Update prepared for the Vice-Chancellor	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Improving the Attractiveness of Academic Programmes	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Research and Innovation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Lincoln University-AgResearch Joint Facility Development Agreement	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

<b>General subject matter</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under s.48(1) for the passing of this resolution</b>
Vice-Chancellor's Report (Continued):		
➤ Miscellaneous Matters Referred to Senior Management	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Financial Report for the Year to 31 May 2017	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ 30 June 2017 10 Year Strategic Forecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Application for Grant from Lincoln Agritech Limited	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
➤ Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

*MOTION CARRIED*

The Chancellor also moved that: Mr J Morley (Independent Advisor), Dr L Petelo (Chair, Academic Board), Professor B McKenzie (Chief Academic Officer), Ms P Jones (Chief Operating Officer), Mr P O'Callaghan (Chief Commercial Officer), Dr D Payne (Director Kaiarahi Māori), Dr J Buwalda (Strategic Advisor), Mr H Gant (Chief Financial Officer), Mr M Strong (Chair, Lincoln University-AgResearch Joint Steering Group), Mr M Cathro (Partner, Duncan Cotterill), Mr G Moody (Communications Officer), and Mr A Carpinter (Director, Governance) be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

*MOTION CARRIED*

## **11. Report from Public Excluded Session**

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>
Chancellor's Report	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Report from Audit and Risk Management Committee	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

<b>General Subject Matter</b>	<b>Reason for passing this resolution in relation to each matter</b>
Vice-Chancellor's Report:	
➤ Vice-Chancellor's Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Refreshing Lincoln Programme Update prepared for the Vice-Chancellor	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Improving the Attractiveness of Academic Programmes	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Research and Innovation Update	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Lincoln University-AgResearch Joint Facility Development Agreement	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Miscellaneous Matters Referred to Senior Management	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Financial Report for the Year to 31 May 2017	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above, except for the University's summary financial position to 31 May 2017.
➤ 30 June 2017 10 Year Strategic Forecast	The verbal update was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Application for Grant from Lincoln Agritech Limited	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.
➤ Council and Committees Workplan	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above

## 12. ***Closure and Next Meeting***

The meeting closed at **11.47am**.

The next meeting is scheduled for **Tuesday, 25 July 2017** at **8.30am**, Lincoln University.

Signed: \_\_\_\_\_ (Convenor)

Date: \_\_\_\_\_

**ACTION SCHEDULE resulting from the Council meetings  
AS AT 27 June 2017**

<b>Action</b>	<b>Responsibility</b>	<b>Meeting/Item</b>	<b>Due</b>
Draft brief Terms of Reference for Council itself, including the intended relationship between Council and the Academic Board and any other points of difference from the standard model.	Director, Governance	26 Jan 2016 Item 7	To be aligned with change to Academic Board ToR.
Further information on student's work on " <i>Mānuka and kānuka to clean-up New Zealand's waterways</i> ". (Sir Graeme Harrison)	Secretary	27 Sept 2016 Item 7.1	Article to be published in 2017.

## SCHEDULE ONE: CONFERMENT OF DEGREES AND PRESENTATION OF DIPLOMAS

### Conferment of Degrees, Diplomas and Certificates

#### Conferral

##### Doctor of Philosophy

Patricio Adolfo **Mejias Barrera**, in Viticulture and Oenology

Maya **Raad**, in Plant Microbe Interactions

Mohini Prabhakar **Vidwans**, in Human Resources Management

Wisnu Adi **Wicaksono**, in Plant Microbiology

##### Master of International Rural Development

Abraham Tiabon **Kutuba**, *with Merit*, in Agribusiness

##### Master of International Nature Conservation

*(Jointly awarded with Georg-August-Universität, Göttingen, Germany)*

Lara Anna **Semple**

##### Postgraduate Diploma in Applied Science

Siyu **Chen**, *with Distinction*

**Pyanu** (preferred name Shalini Chaudhary)

##### Graduate Certificate in Applied Science

Madhuri Kanala **Manjunath**

##### Graduate Certificate in Informatics

Yang **Chen**

##### Graduate Certificate in Software and Information Technology

Mark Irvine **Churcher**

##### Graduate Certificate in Academic English

Qiushi **Du**

Jingyi **Su**

Lin **Yuan**

##### Bachelor of Environmental Management and Planning

Clare Louise **Robertson**

##### Bachelor of Sport and Recreation Management

Aidan Thomas **McDonald**

##### Bachelor of Science *(New Regulations)*

Kylie Jane **Dale**, Food Science Major

##### Bachelor of Viticulture and Oenology *(Old Regulations)*

Joseph Fairlie **Peterson**

Bryn Aston Tangi **Williams**

Oded **Oren**



**Diploma in Agriculture and Diploma in Farm Management**

Daniel David **Henderson**

Grahame Romaine **Walker-Cudby**

**Diploma in Applied Science and Diploma in Horticultural Management**

Micah Simeon John **Reitze**

**Diploma in Commerce**

Taylor Genesis Deanna **Moses**

**Diploma in University Studies**

Shi **Wang**

Churu **Ye**

**Telford Certificate in Agribusiness Management Knowledge (L5)**

Hamish Marc O'Hara **Willis**, *with Merit*

Julie Maree **Perkins**, *with Merit*