



**MINUTES OF A SPECIAL MEETING OF THE
LINCOLN UNIVERSITY COUNCIL**

**Held on Tuesday 14 August 2018 at 11.50am
Council Room, George Forbes Building, Lincoln University**

Present: Mr S M Smith (Chancellor), Mrs J E Fredric, Mr B D Gemmell, Sir G T Harrison, Mr A W Macfarlane, Professor J A McWha, Ms P M Morrison, Mrs P M Parata-Goodall, Mr J O Ranstead, and Dr C M S Smith.

In Attendance: Dr L Petelo (Chair, Academic Board), Professor B McKenzie (Deputy Vice-Chancellor), Mr P O'Callaghan (Chief Commercial Officer), Professor G Edwards (Assistant Vice-Chancellor), Ms K McEwan (Director, Human Resources), Ms A Innes (Marketing and Communications Manager), Mr B Brook (Lincoln Foundation), and Mr A Carpenter (Secretary).

1. Apologies

An apology for lateness was received from Mrs Parata-Goodall.

2. Disclosures of Interest

There were no disclosures of interest.

3. Notice of Items of General Business

There were no items of general business notified.

4. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

General subject matter	Reason for passing this resolution in relation to each matter	Grounds for the passing of this resolution
Future University Strategy	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

The Chancellor also moved that: Dr L Petelo (Chair, Academic Board), Professor B McKenzie (Deputy Vice-Chancellor), Mr P O'Callaghan (Chief Commercial Officer), Dr J Buwalda (Strategic Advisor), Professor G Edwards (Assistant Vice-Chancellor), Ms K McEwan (Director, Human Resources), Ms A Innes (Marketing and Communications Manager), Mr G Fahey (Sweeney Vesty), Mr B Brook (Lincoln Foundation), and Mr A Carpinter (Secretary) be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

5. Report from Public Excluded Session

General Subject Matter	Reason for passing this resolution in relation to each matter
Future University Strategy	The report was RECEIVED. The discussion and any decision shall remain confidential at this time for the reasons noted above.

6. Closure and Next Meeting

The meeting closed at **1.42pm**.

The next meeting is scheduled for 1.00pm on **Tuesday, 21 August 2018** at Lincoln University.

Signed: _____ **(Convenor)**

Date: _____

**ACTION SCHEDULE resulting from the Council meetings
AS AT 14 August 2018**

Action	Responsibility	Meeting/Item	Due
Draft brief Terms of Reference for Council itself, including the intended relationship between Council and the Academic Board and any other points of difference from the standard model.	Secretary	26 Jan 2016 Item 7	On hold
Consider the incorporation of resilience/wellbeing issues and initiatives as part of a standard reporting item to Council.	Vice-Chancellor/LUSA President/Secretary	26 Sep 2017 Item 8	Ongoing
Provide an update to Council on Health and Safety across the farms, in light of the concerns identified in the Ashley Dene review, and report to each meeting of the Council Farms Committee (CFC).	Chief Operating Officer	21 Nov 2017 Item 7.3	Ongoing
Confirm to academic staff that only digital teaching aids may be used.	Acting Vice-Chancellor	29 May 2018 Item 8.3	As soon as possible