

M.Na.R.M & E.E.

Students First Registered at Lincoln University

All students who first register for the MNaRM&EE degree at Lincoln University will complete the degree according to the Lincoln University regulations and pay the appropriate Lincoln University fees throughout.

First Semester

Lincoln University website <http://www.lincoln.ac.nz/Degrees-Diplomas-and-Certificates/Qualifications/Environment-and-Natural-Resources/Master-of-Natural-Resource-Management--Ecological-Engineering/>

Students normally begin their studies by completing one semester of full-time study (60 credits, 0.5 EFTS) at Lincoln University followed by one semester (30 ECTS/0.5 EFTS) at BOKU University, Vienna, Austria. In special circumstances it may be possible to begin the study at BOKU with approval from the programme Academic Coordinator and the Academic Administration Committee. Students must ensure that they complete 30 ECTS worth of courses at BOKU during the semester there but make sure that a Learning Agreement is completed and approved by the Programme Academic Coordinator at Lincoln University in advance.

Second Semester

BOKU website - <http://static.boku.ac.at/narmee/>

Students will be expected to enrol at Lincoln University to begin the period of study overseas. A Learning Agreement must also be completed in consultation with the Programme Academic Coordinator at Lincoln University in advance as well as the appropriate exchange student application form - found on the Lincoln website (<http://www.lincoln.ac.nz/boku>) and must be submitted to BOKU. For further information and assistance, students should contact the Postgraduate Administrator in Student Administration. The forms will need to include details of the courses to be taken and the relevant start and end dates for the period of study. If circumstances change students are expected to complete a new Learning Agreement.

Extending the Period of Study at BOKU

Where students wish to stay at BOKU to complete more than 0.5 EFTS worth of coursework or all or part of the thesis, then they will need to submit an application in advance for a longer period of time giving reasons which are supported by the Lincoln supervisor/Programme Academic Co-ordinator. This application must comprise a set course of study or research proposal approved by the supervisor and the Faculty Research/Postgraduate Committee. This will then be considered by the Academic Administration Committee for approval and will need to be approved by BOKU administration and the appropriate academic coordinator or supervisor.

If the student is on a scholarship or other type of funding they must ensure that any implications of this variation is discussed with the relevant funding body and approved.

Thesis

MNaRM&EE students will complete a thesis which will be examined according to the regulations for master's theses in the Lincoln University Calendar. All students must follow

the enrolment process and the thesis procedures outlined in the House Rules for the Study of Master's Degree at Lincoln University. The Faculty must also have a supervisor or associate supervisor from BOKU assigned to the thesis which must be coordinated by the Lincoln supervisor/Programme Academic Co-ordinator.

Studylink

If students are expecting to continue receiving Studylink assistance during their semester in Vienna, they will need to visit the Studylink website, download the "Overseas Study Form" (<http://www.studylink.govt.nz/documents/forms/overseas-study-application.pdf>) and make an appointment with the Postgraduate Administrator in Student Administration to have part of this form completed.

Students First Registered BOKU

All students who first register for the MNaRM&EE degree at BOKU will complete the degree according to the BOKU regulations and pay the appropriate BOKU fees throughout.

MaNRM&EE students will complete a thesis which will be marked according to the appropriate BOKU regulations.

Semester at Lincoln University

Students will need to submit a Lincoln University online application form (<http://www.lincoln.ac.nz/Studying-at-Lincoln/Apply-Online/Online-Enrolment-for-New-Students/>) and Learning Agreement before they arrive at Lincoln to study - this is a separate process to the enrolment process on LUCAS (Lincoln University Campus Administration System). The Learning Agreement will include details of the courses to be taken and the relevant start and end dates for the period of study.

Planning the course of study - <http://www.lincoln.ac.nz/About-Lincoln-University/Publications-and-reports/Course-Information-Book/>).

Students will complete no more than 0.5EFTS/30 ECTS worth of study per semester.

BOKU students will normally spend one semester completing taught coursework at Lincoln University and carry out the research for their thesis at BOKU. However, where there is an academic reason to carry out the research at Lincoln, this should be signalled in the Learning Agreement either before arrival at Lincoln, or soon thereafter. The process is that students will need to submit an application in advance for permission to carry out research towards their thesis at Lincoln. Permission must at first be sought by and approved by BOKU administration and the supervisor. This approval and application must then be submitted with a research proposal to the Lincoln University supervisor and then the Faculty Research/Postgraduate Committee. This will then be considered by the Academic Administration Committee for approval.

BOKU students who wish to stay at Lincoln for more than one semester will normally complete three taught courses in the first semester (30 ECTS) followed by a 30 ECTS thesis in the second semester.

All international students studying at Lincoln University are responsible for obtaining the appropriate visa and medical and travel insurance for their period of study. They must also pay the Lincoln University student services fee. Medical and travel insurance and the student services fee can be paid for at enrolment.

LINCOLN UNIVERSITY LEARNING AGREEMENT

Degree to be studied: Master of Natural Resource Management & Ecological Engineering

Details of the Proposed Course of Study at BOKU University

Section A

Subject/Course Code	Title	Number of EFTS/ECTS	Start Date	End Date

Details of the Proposed Course of Study at Lincoln University

Subject/Course Code	Title	Number of Credits	Start Date	End Date

Section B

I would like to spend a second semester at the partner institution carrying out research on my thesis

Yes / No

Research is normally carried out at the home institution. If you have answered yes to this question, you will need to seek approval from Lincoln University outlining the academic reasons why the research should be carried out at the partner institution. The process is that students will need to

submit an application in advance for permission to carry out research towards their thesis at Lincoln. Permission must at first be sought by and approved by BOKU University administration and the supervisor. This approval and application must then be submitted with a research proposal to the Lincoln University supervisor and then the Faculty research/postgraduate committee. This will then be considered by the Academic Administration Committee for approval.

Section C

Student's Signature:	Date:
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<p>Sending Institution</p> <p>We confirm that the proposed course of study is approved</p>

<p>Receiving University</p> <p>We confirm that the proposed course of study is approved</p>
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