

# Dear Student!

# Dear Researcher!

We are pleased that you consider studying or doing research in Austria. In order to make the procedures to get your visa or residence permit as smoothly as possible, please pay attention to following information:

- You can find **detailed information** about studying and doing research in Austria and for applying for a Visa or a Residence Permit on the website of the Austrian Agency for International Mobility and Cooperation in Education, Science and Research (OeAD) under the following link:  
[http://www.oead.at/welcome\\_to\\_austria/legal\\_practical\\_issues/entry\\_to\\_austria/EN/](http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/)  
(Welcome to Austria > legal and practical issues > entry to Austria).
- On the same website you can also download the
  - **“Guide to Entry and Residence Requirements for Foreign Students”** or the
  - **“Guide to Residence and Employment of Foreign Researchers in Austria”**
- Please read the information thoroughly! The website and the guides provide **checklists** for the application for Visa or Residence Permits; you can also find all necessary links to application forms, **explanation of the application forms in English** and contact details of universities and Austrian authorities.
- Once having submitted the application for your Residence Permit, the general processing period is **three up to six months** until you will get a decision from the Austrian authority. Do take that into consideration in your planning! For researchers with a hosting agreement a simplified procedure applies.
- Make sure that your application is complete; if the Austrian authority needs to get back to you for further information the application process might be delayed.
- Please provide **contact details** (phone number, e-mail address) to **guarantee** that communication from Austrian authorities will get through to you.
- If you have family, friends or other persons you know living in Austria you may issue a **Power of Attorney (PoA)** for them in order that this person may be contacted by the authorities in case further documents or information concerning your application is needed. The Austrian Embassy or General Consulate in your country can give you further information on how to issue a PoA. You can find a specimen of a PoA on the above mentioned website.
- In case you have questions to the application process you may contact OeAD ([info@oead.at](mailto:info@oead.at)). For individual information about your application you may contact the authority that is processing your application.