

Instructions for presentations: offered thumbnail presentations

Author presenting: It will be assumed that the first author on the paper will be presenting the paper at the symposium. Please pass on these details to the presenter and inform Grant Edwards, grant.edwards@lincoln.ac.nz, if this is not the case.

Time of presentation in the programme: Please visit <http://www.lincoln.ac.nz/dairysymposium> and click of full programme to identify position of your paper in the programme.

Length of presentation: Your allocated time is 3 speaking minutes for an offered thumbnail presentation. Please get your message across in the allocated time. It is advised that you have a maximum of 3 slides. Session convenors have been advised to keep strictly to these time lines. There will be no questions taken at the end of your presentation. Questions relevant to your presentation may be taken in the open panel discussion of invited speakers at the end of each session.

Venue: All presentations will take place in Room C1, Commerce 1, at Lincoln University. The room holds 150 people; expect an audience of 125 people. Be prepared to use a microphone if asked. Room C3, neighbouring C1, has been assigned as a preparation room where you may view your presentation prior to programmed time.

Presentation method: the only method available for presentation of visual aids in support of your paper is computer aided data projection. Microsoft Powerpoint is the programme supported at the conference.

Loading presentations: Please send your final Powerpoint presentation to Professor Grant Edwards grant.edwards@lincoln.ac.nz before Friday 27 August. Your presentation will be loaded into the appropriate session. It is highly desirable that presentations are submitted by this date to ensure the smooth running of the symposium.

Registration: Some authors and presenters have yet to register. It is expected that all presenters are registered. Please do so prior to the conference <http://www.lincoln.ac.nz/dairysymposium>.