Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Ms J Shone, Professor D Moot, Ms A Wells (President, LUSA), Emeritus Professor J McWha (Pro-Chancellor), Mrs G Thompson, Mrs J Fredric, Dr Marjan van den Belt,

Via MS Teams: Mr B Greer-Atkins, Mr C Hewitt (Provost)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 9
Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika)
Mr Hamish Cochrane (Director Student Administration & Health) – Item 11

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

   The Chancellor invited Dr D Payne to open the meeting with a karakia.

   Council resolved to:
   1. Accept apologies for absence from Rob Hewett, David Jensen, and Puamiria Parata-Goodall.

   Resolution

   2. Accept an apology for early departure from Prof Derrick Moot.

   MOTION CARRIED

2. Disclosures of interests

   The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

   Council RESOLVED:
   That, the minutes of the Council meeting held on 13 December 2022 be taken as read and APPROVED.

   Resolution

   MOTION CARRIED
4. **Matters arising from the Minutes**

The action register was NOTED.

**Items**

517 item is ongoing

5. **Notice of items of General Business**

Jaime Shone wishes to provide a verbal update about Lincoln University’s marketing activities at Te Matatini Kapa Haka Aotearoa.

6. **Chancellor’s Report**

**Council Resolved**

That Council:

1. Receive the information in the Chancellor’s Report.

MOTION CARRIED

7. **Vice-Chancellor’s Report**

The Vice-Chancellor highlighted the following matters from the report:

- It is pleasing to have students and staff back on campus.
- Following the signing of a Memorandum of Understanding with Huazhong Agricultural University, three programmes have been selected to proceed, and were discussed in detail with the Ministry of Education of the People’s Republic of China.
- Lincoln has been assisting Euroleague for Life Sciences partners with a European University Initiative that will benefit Lincoln University educating students to build a more sustainable future through the Life Sciences.

**Council Resolved**

That Council:

1. Receive the information in the Vice-Chancellor’s Report.

MOTION CARRIED

8. **Lincoln University Student Association Report**

The report was taken as read. LUSA is pleased with the enrolment of students in Clubs and Societies on campus.

**Council Resolved**

That Council:
1. Receive the information in the LUSA Report.

Resolution

MOTION CARRIED

Mrs T Nelson joined the meeting at 9.22am during discussion of Item 8

The report was taken as read. The Health, Safety, & Biocompliance Manager informed Council:

- Lincoln University has received a report from the contractor about an electricity incident last year. Lincoln will now add signage to any electricity distribution board in addition to locked out tags.

Council Resolved
That Council resolves to note the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.

Resolution

2. Actions being taken to improve the culture of health and safety across the university.

MOTION CARRIED

Mrs T Nelson left the meeting at 9.29am

10. Academic Board Report
The Vice Chancellor spoke to the report and informed Council:

- The first meeting of 2023 took place at Te Pā o Moki Marae
- A workshop was held around the University Graduate Profile Project that creates a single graduate profile and aligns this with a learning and teaching model.
- Summer School now comprises 6.5% of student EFTS. The Academic Board discussed the purpose of Summer School and smoothing the administration of the enrolment process.
- Council discussed whether Summer School presents an opportunity to bring students into Lincoln University earlier in the academic year. This is a multi-layered challenge.
- The cycle 6 academic audit is underway and will be submitted to the Academic Quality Agency in October 2023.

Council Resolved
That Council:

Resolution

1. Receive the Academic Board Report.
2. Disestablish the Courses Committee with effect from 1 March 2023.

MOTION CARRIED

Mr H Cochrane joined the meeting at 9:37am during discussion of Item 10.

11. Confer Degrees, Diplomas, and Certificates

The report was taken as read.

Council Resolved

That Council:

1. APPROVE the following awards:

Doctor of Philosophy

Huixui Hao, in Economics
Nadeesha Dilrukshi Hewa Nadungodage, in Food Science
Pezhman Mohamadi Roodposhti, in Animal Science
Amaka Precious Nnaji, in Development Economics
Sandra Elisabet Savinen, in Ecology
Ruibin Wang, in Food Science
Ran Wei, in Marketing

Master of Applied Computing

Yujie Fu, Distinction
Andrew Earle John Norriss, Distinction
Xiaoming Yang, Distinction
Yi Zhou, Distinction
Bo Liu, Merit
Yurun You, Merit

Master of Business in Finance

Resolution

Sheng Tse Chen, Distinction
Chrystal Virginia McIntyre, Distinction
Feifan Yu, Distinction
Zhang Shurui, Distinction
Stuart Hugh Davison, Merit
Ju Yining, Merit
Li Tian, Merit
Charny Liao, Merit
Lihang Liu, Merit
Liang Luo, Merit
Xiao Dan, Merit

Master of Business in Global Management and Marketing

Yannick Beukema, Distinction
Dominique Laurana Caldwell, Distinction
Xingyuan Cheng, Distinction
Sundeep Chowdary Daggubati, Distinction
Kelsi Andres Finnerty, Distinction
Davic Paul Johnstone, Distinction
Yan Lin, Distinction
Rachel Jee-Hyun Suh, Distinction
Robyn Kathleen Elizabeth Vickery, Distinction
Huijie Yin, Distinction
Zhang Bowen, Distinction
Weijing Chen, Merit
Yan Chen, Merit
Yanyu Chen, Merit
Quan Liu, Merit
Dion Vjekoslav Loader-Jurac, Merit
Henglong Ly, Merit
Qin Rui, Merit
Asmaa Ahmed Sayed Ahmed Mohamed Sayed Ahmed, Merit
Yueting Shi, Merit
Nicholas Pierre Souchon, Merit
Tang Lei, Merit
Hao Wang, Merit
Xu Tianqi, Merit
Xinren Yang, Merit
Zhang Songnan, Merit
Binghui Li
Meng Xiantao
Zhang Senyang
Master of Environmental Policy and Management
Kendra Leah Newick, Merit

Master of Professional Accounting (CPA)
Sho Tsuji, Merit
Jun Jiang

Master of Water Resource Management
(This degree is offered jointly with University of Canterbury)
Christy Songola, First Class Honours

Bachelor of Science with Honours
Lucella Eugenia Jordan, First Class Honours

Postgraduate Diploma in Applied Science
Sophie Genevieve McInnes, Distinction
Chameera Ashanth Thilakara Athapattu Mudiyanselage

Postgraduate Diploma in Commerce
Sophia Jayne Donnelly, Distinction
Baramey Kadeth

Postgraduate Diploma in Environmental Management
Whitney Hanby, Distinction
Libby Jane Manley, Distinction
Jessica Mel Beynon
Rebekah Ashleigh Brosnahan
Chloe Hosking
Mari Susanna Vuorinen

Postgraduate Diploma in Land and Society
Sienna Andrea Kim Kelly

Postgraduate Certificate in Applied Science
Sara Alves Coutinho, Distinction
Cristiane de Morais Ramos

Postgraduate Certificate in Commerce
Peter William Brice, Distinction
Ashlee Grace Vallance, Distinction
Binghui Li
Charny Liao
Peter William Rintoul
Junquan Xiao
Yang Ke

Postgraduate Certificate in Environmental Management
Mark Naudé, Distinction
Grace Renee Taylor, Distinction
Victor Wilhelm Meyer
Mihikeita Makuawe Ngata
Marijke Marianne Ransom
Molly Elizabeth Tilby

Graduate Diploma in Applied Science
Wing Fat So

Graduate Diploma in Commerce
Dong Xiaonan
Claudia Nicole Jonasson-Bell
Carol Yoke Wah Siow
Jindong Wan

Graduate Diploma in Property Management
George McElhago White

Graduate Diploma in Valuation
Corinne Michelle O'Sullivan

Bachelor of Commerce
Johnathon Mathew Hardegger, Supply Chain Management and Global Business Major
Liu Xingyu, Food and Resource Economics Major
Luo Jinfeng, Food and Resource Economics Major
Qinglai Song, Food and Resource Economics Major
Zhao Xiaoyang, Food and Resource Economics Major
Zhou Junjie, Food and Resource Economics Major

Bachelor of Commerce (Agriculture)
Mitchell Paul Cockburn
Zhengshu Qi

Bachelor of Landscape Architecture
Yan Li, Second Class Honours, Division II

Bachelor of Science
Connor John Gordon, Individual Major
Yujing Li, Food Science Major
Dunyachut Vatananan, Food Science Major

Bachelor of Tourism Management
Jintai Tong

Diploma in Agriculture
Shiphrah Jongkind, Distinction
Ruben Stefan Schoeman, Distinction
Lucy Esther Black
Evangeline Marie Dunne
Kasper William Hogg
Alasdair Soren O'Reilly
Ruby Rosa Rogers

Diploma in Horticulture
Kate Teresa Herman, Distinction
Gibson Joseph Adams

Diploma in Applied Science
Aimee Susan Hampton
Sophie Maureen Horn
Diploma in Commerce
  Chandler Cyrus Cunningham-South
  Alecxis de Leon Francisco

Diploma in Horticultural Business
  Joanne Aileen Alder, Distinction
  Ngoc Quang Mai
  Jessica Brett Wild

Diploma in University Studies
  Kaichao Feng
  Jiamin Huang
  Li Jiongsheng
  Liu Ruiqi
  Jintai Tong
  Ruofan Wang

MOTION CARRIED

12. Pastoral Care Attestation Report
The Director of Student Accommodation & Health informed Council:

- Lincoln University commissioned a gap analysis of its pastoral care in 2021. The gap analysis identified 39 gaps to close.
- As of this report 33 of the 39 gaps have been closed.
- There are six activities Lincoln will undertake in relation to the Pastoral Care Code in 2023.
- A University New Zealand auditor will be visiting Lincoln to conduct an Accommodation Audit in April 2023.
- Students at Lincoln are safer now than ever before. The University has appropriate systems in place to engage with students and track student use of accommodation.
- Staff workload is increasing as we provide additional services to care for students and adhere to pastoral care code requirements. This forms part of workforce planning going forward.
- Noted that input of student attributes is changing in light of students that graduated from High School during Covid interrupted years.

Council Resolved
That Council resolves to:

1. **Note** the Pastoral Care Attestation Report.
2. **Approve** the report for subsequent issuance to CUSPaC.

**MOTION CARRIED**

13. **General Business**

Jaime Shone spoke to Council about marketing activities at Te Matatini. At Te Matatini staff were able to provide a bi-lingual whanau guide. The Whanau guide identified courses with highest proportion of Māori students and resulted in a post-graduate student enrolling at Lincoln. This has made a positive impact. A number of staff members and students performed in kapa haka meetings.

19. **Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987**

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<table>
<thead>
<tr>
<th>General Subject Matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under section</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Monthly Financials</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(h) 7(2)(j)</td>
</tr>
<tr>
<td>3. Quarterly HR Wellbeing Report</td>
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<td>He Toki Tārai Committee</td>
<td>To prevent the disclosure or use of official information for improper gain or improper advantage To maintain efficient conduct of public affairs through free and frank expression of opinions</td>
<td>7(2)(j) 7(2)(f)(i)</td>
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<td>1. Report</td>
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<td>2. Minutes from meeting on 20 February 2023</td>
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<td>3. Strategic Priorities Reset</td>
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<td>4. GOG Q4 Scorecard</td>
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<td>5. NWOO Project Status Reports</td>
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<td>Capital Asset Committee</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage</td>
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<tr>
<td>1. Report</td>
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<td>2. Minutes from meeting on 21 February 2023</td>
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<td>3. Campus Development Report</td>
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<td>4. Campus Project Status Reports</td>
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<td>Audit and Risk Committee</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University To maintain efficient conduct of public affairs through free and frank expression of opinions</td>
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<td>3. Internal Audit Report</td>
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<td>4. Draft 2022 Appropriation Statement</td>
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<td>5. Draft Financial Performance Year End 31 December 2022</td>
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<td>Appointment &amp; Remunerations Committee</td>
<td>To maintain efficient conduct of public affairs through free and frank expression of opinions</td>
<td>7(2)(f)(i)</td>
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<tr>
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<td>2. Minutes from meeting on 1 February 2023</td>
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<td>3. Appointment of Member to Council</td>
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<td>4. Review of Council Policies</td>
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<tr>
<td>Lincoln Agritech Statement of Corporate Intent 2023</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
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*I move also that: Professor Grant Edwards (Vice-Chancellor), Ms K McEwan (Executive Director People Culture and Wellbeing), Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O’Boyle and Mr B Greer-Atkins (Tumuaki Takirua of Te Awhioraki), Mr A Pearson (Property Director), Mr Peter Barrowclough (CEO, Lincoln Agritech Limited) and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.*

**MOTION CARRIED**
The public were readmitted to the meeting at 12.13pm

20. **Closure and next Meeting**

   The meeting closed at 12.14pm.

   The next meeting is scheduled for Tuesday, 28 March 2023 at 9am in the Council Chamber.

CONFIRMED THIS 28th DAY OF March 2023

BRUCE GEMMELL

CHANCELLOR