

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 26 November 2024 at 9am in
Whare Auahu, ground floor, Waimarie and online via MS Teams

Meeting Minutes

Present: Bruce Gemmell (Chancellor), Prof. Grant Edwards (Vice Chancellor),
Demetrio Cooper, Michelle Ash, David Jensen, Janice Fredric, Prof. Derrick
Moot, James Parsons, Puamiria Parata-Goodall, Dr Marjan van den Belt,
Gabrielle Thompson (each a Council Member).

Via MS Teams: Liz Hill-Taiaroa

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr N Heslop (Council Secretary)
Mr Greg Ryan (Proctor)
Ms Z Weissenstein (incoming LUSA President)
Prof C Hewitt (Provost)
Mrs K McEwan (Executive Director People, Culture, & Wellbeing)

Meeting started at 9.01am.

1. Welcome/Karakia/Apologies

The Chancellor welcomed Councillors to the meeting and invited Mrs Puamaria Parata-Goodall to open the meeting with karakia.

2. Disclosures of interests

The Register of Interests was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meetings held on 29th October
2024 as true and correct record.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

The Council Secretary gave a verbal update on several matters arising from the minutes, a number of reports that will be presented to Council in December.

5. Notice of items of General Business

There were no items of general business.

6. Chancellors Report

The report was taken as read.

Resolution

That Council:

Resolution

1. **RECEIVE** the information in the Chancellor's Report.

MOTION CARRIED

6.1 Conferment of Qualification Regulations

The report was taken as read.

Council talked about the graduation ceremony and importance of the event to Lincoln graduate and alumni with an endorsement from the Chancellor to continue to have a quorate Council noting there will be additional graduation ceremonies on account of the number of graduates.

Resolution

That Council:

1. **RECEIVE** the information in this report.
2. **NOTE** it is intended that all qualifications will be conferred to recipients by way of resolution at a Council meeting no later than 30 April each calendar year.
3. **NOTE** that section 283(2)(a) Education and Training Act 2020 vests the power to award qualifications in Lincoln University Council, and that this power may not be delegated.
4. **APPROVE** the Conferment of Qualifications Regulations as outlined in Appendix A.

Resolution

MOTION CARRIED

The Chancellor stepped away from the table and the chair of the Appointment and Remuneration Committee chaired the meeting to elect the Chancellor and Pro-Chancellor.

7.1 Election of Pro-Chancellor 2025

Resolution

That Council:

1. **ELECT** Puamiria Parata-Goodall as Pro-Chancellor of Lincoln University

Council for a one-year term from 1 January 2025 to 31 December 2025 in accordance with Schedule 11, Section 5 of the Education and Training Act 2020.

Resolution

MOTION CARRIED

7.2 Election of Chancellor 2025

Resolution

That Council:

1. **ELECT** Bruce Gemmell as Chancellor of Lincoln University Council for a one-year term from 1 January 2025 to 31 December 2025 in accordance with Schedule 11, Section 5 of the Education and Training Act 2020.

Resolution

MOTION CARRIED

Following the election of the Chancellor and Pro-Chancellor the Chancellor resumed Chairmanship of the meeting.

8. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Progress on the Campus Development Program has received recognition through awards for Waimarie at the 2024 World Architecture Award for Higher Education and Research.
- Lincoln University is strengthening its relationship with Selwyn District Council and Environment Canterbury, noting that a good percentage of Environment Canterbury staff are Lincoln University graduates.

Council discussed the IQA process and close out reports for capital works on campus, noting the importance of keeping a vigilant oversight of projects.

Notwithstanding the decommissioning of a boiler there will be a carbon emission tail that needs a plan to offset so the University does not need to purchase carbon credits.

Council discussed food preparation at Lincoln and were advised by staff that a catering audit at Lincoln University has been extended to an 18-month cycle. This is a good result in an environment where other tertiary institutions have a shorter six-month cycle.

Council Resolution

That Council:

1. **RECEIVE** the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

9. LUSA Report

The report was taken as read. The LUSA President highlighted the following:

- Following the Garden Party LUSA met with Health Canterbury, Noise Control, & Selwyn District Liquor Licensing for community feedback and did not receive any major concerns.
- The Student Job Search report included in the report highlights the non-permanent job market is challenging for students at the present point in time with less jobs being advertised.

The Chancellor encouraged the Vice Chancellor to consider the level of support the University provides LUSA around the garden party given that numbers have been constrained in response to signals sent by the University.

Council Resolution

That Council:

Resolution

1. **RECEIVE** the information in the LUSA Report.

MOTION CARRIED

James Parsons left the meeting at 10.20am and returned at 10.22 am during consideration of item 10.

10. Academic Board Report

The report was taken as read.

The Vice Chancellor advised Council that the graduating year reviews were discussed at the meeting and Council is being asked to approve for submission to CUAP in 2025 the introduction of two new doctorates and modification of two master level qualifications.

Council discussed the awarding of higher doctorates and alignment with Lincoln University's strategy.

Council Resolution

That Council:

1. **NOTE** the information provided in the Academic Board report.
2. **APPROVE** the following proposal for submission to CUAP by 1 March for Round 1, 2025:
 - (a) Proposal to Introduce a Doctor of Humanities.
 - (b) Proposal to Introduce a Doctor of Social Sciences.
 - (c) Proposal to Modify the Master of Sport and Recreation Management.
 - (d) Proposal to Modify the Master of Tourism Management
 - (e) Proposal to Delete the Graduate Certificate in Academic English

Resolution

MOTION CARRIED

11. Student Discipline Regulations

The report was taken as read. The Proctor informed Council:

- The disciplinary regulations have been amended due to the changing environment with online learning, artificial information, and emerging change in student behaviour.
- These regulations have been reviewed by the Student Experience Board, LUSA executive, and University General Counsel.
- This iteration includes reasonably minor amendments.

Resolution

That Council:

1. **APPROVES** the attached Student Discipline Regulations with minor corrections and notes they will be reviewed in three years, according to the policy review process.

Resolution

MOTION CARRIED

12. Appoint a Student Member to Council

The report was taken as read.

Resolution

That Council:

1. **RECEIVE** the information in this report.
2. **NOTE:**
 - (a) elections for the 2025 Lincoln University Student Association executive were held between 27th September and 1 October 2024 in accordance with the LUSA Constitution.
 - (b) Student voter turnout was 12.29%
 - (c) Ms Zara Weissenstein was the only, and highest polling candidate for the President of the Lincoln University Student Association position.
3. **APPOINT** Ms Zara Weissenstein as a member of Council for a twelve-month term, commencing on 1 December 2024 in accordance with clause 4.1 of the Council Appointments Statute.

Resolution

MOTION CARRIED

13. General Business

There were no items of general business.

14. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
Health & Safety Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln Agritech Limited Letter of Expectation	To avoid prejudice or disadvantage to the commercial activities of the University To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority	7(2)(h) 7(2)(f)(i)
Audit, Risk, & Assurance Committee Report to Council 1. Report 2. Minutes from meeting on 19 November 2024 3. 2025 Budget 4. EJR Prefab Accommodation Investment Case	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Ahumairaki Report to Council 1. Report 2. Minutes from meeting on 13 November 2024 3. Manaaki Tauira Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Finance Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Scholarships Approval by Council	To protect the privacy of natural persons	7(2)(a)

I move also that: Professor Grant Edwards (Vice-Chancellor), Prof Chad Hewitt (Provost), Ms T Nelson (Bio-Compliance Officer), Mr S Hunter (Health, Safety & Wellbeing Manager), Prof Merata Kawharu (Deputy Vice Chancellor, Māori and Pasifika), Mrs E Rooney (Finance Director), Mrs S Roulston (Chief Operating Officer), Mr D Cooper (LUSA President), Mr Alistair Pearson (Property Director), MS Z Weissenstein (incoming LUSA President) and Mr Nathaniel Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.49pm

14. Closure and next Meeting

The meeting closed at 12.50pm.

The next meeting is scheduled for Tuesday, 17th December 2024 at 9am and will be held in Whare Auahu, ground floor in Waimarie, at Lincoln Campus.

CONFIRMED THIS 17th DAY OF December 2024

BRUCE GEMMELL
CHANCELLOR