



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 27 September 2022 at 9am in Council Chambers and via Zoom

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Mrs J Fredric, Ms J Shone, Mr D Jensen, Professor D Moot, Mr J Kilgour (President, LUSA), Emeritus Professor J McWha (Pro-Chancellor), Mrs G Thompson, Mrs P Parata-Goodall, Mr R Hewett

Via Zoom: Dr Marjan van den Belt

In attendance: Dr D Payne (Assistant Vice Chancellor for Māori & Pasifika)
Mrs S Roulston (Chief Operating Officer)
Ms K McEwan (Executive Director People, Culture and Wellbeing)
Mr D Lodge (Deputy Vice Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Professor Chad Hewitt (Provost)
Mr H Moana (Observer)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 10

Meeting started at 8:59am.

1. Welcome/Karakia/Apologies

Mrs P Parata-Goodall opened with a karakia.
There were no apologies received.

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That the minutes of the Council meeting held on 30 August 2022 be taken as read and **APPROVED**.

Resolution

MOTION CARRIED

Mr J Kilgour and Mr D Jensen join the meeting during discussion of Item 4 at 9.01am

4. Matters arising from the Minutes

The action register was NOTED.

Items

489 & 494 will be presented to Council in November 2022.

5. Notice of items of General Business

There were no items of General Business.

6. Chancellor's Report

The report was received and **NOTED**.

The Chancellor requested congratulations be sent to other female students at Lincoln University who have been awarded Black Fern contracts.

Vice-Chancellor's Report

The report was received and **NOTED**.

The Vice-Chancellor highlighted the following matters from the report:

- The academic dates have been changed by the Lincoln University Academic Board to create a balanced semester schedule with sufficient time for international students to enrol for semester two and ensure alignment with the University of Canterbury given the increase of jointly-taught programmes.
- Graduation was successfully held, albeit with reduced numbers due to the deferral from the intended date in May.
- Lincoln University is a finalist in the Green Gown Awards Australasia for its role in co-hosting the 3rd Aotearoa SDG Summit Series during 2020-2021. Winners will be announced in November 2022.
- The Ministry of Education has set the Annual maximum student fee movement at 2.75%. This strikes a balance between protecting fee affordability, while also giving tertiary education providers flexibility to help cover increases in costs in 2023. Conversations are ongoing about any increase to SAC funding.
- Collective agreement negotiations are ongoing with various unions representing some Lincoln University staff.

8. Lincoln University Student Association

The report was taken as read.

The Student President highlighted the following while speaking to the report:

- Student elections for LUSA are underway.
- The graduate ball was held successfully.
- The pride walk was well attended by staff and students.

During discussion it was noted:

- There is a proposal to expand the LUSA executive

- Garden Party tickets are being advertised. The University is comfortable with event management plans in place. The event has a capacity limit of 4,000.

9. Lincoln University Students Association Report

The report was taken as read and NOTED.

It was noted in discussion:

- 1000 tickets are sold for the Garden Party with an event capacity of approximately 4000.
- SLT has received detailed event management updates from LUSA and expressed confident with the event planning and organisation.
- LUSA is advocating for a staff member to operationalise equity, diversity, and inclusion initiatives on campus. The Vice Chancellor's office is considering this request.

10. Academic Board

The Vice Chancellor spoke to this report.

The Academic Board modified the academic dates for 2023 and introduced graduated roles in the Learning Management System to ensure this is fit for purpose for those holding a teaching or administrative role at the University.

The Board received its standing reports and approved a new WATR 203 Freshwater Science Field Skills course, revisions to various policies, and a data cleanse of Telford qualifications linked to Lincoln University in STEO.

Health, Safety, & Bio-Compliance Manager joined the meeting at 9.29am

11. Health and Safety Report

The report was taken as read. The Health, Safety, & Bio-Compliance Manager informed the Committee:

- a. A congruence of organisational and individual factors led to a staff member being injured with a resulting loss of time. An ICAM investigation into the event found wet weather meant there were not appropriate alternate duties for a new staff member to undertake and the supervisor believed the new staff member had received adequate training.
- b. There has been an increase in the number of incidents at Science North site. A site inspection has been undertaken. The site is congested with work, however, some improvements were observed and a written report will be provided to the site manager.

10. General Business

There were no items of general business.

11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Staff Wellbeing Strategy – Quarterly Dashboard Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln University and Intergenerational Wellbeing Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Executive Committee 1. Report 2. Minutes from the meeting on 8 September 2022	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 20 September 2022 3. Biosouth ground lease	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

I move also that: Dr C Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Ms H Zurich (Group Financial Accountant), Mr M Harris (Tumuaki of Te Awhioraki), Mr A Pearson (Property Director), Mrs J Williamson (HR Project Manager L&D), Professor C Saunders, Professor P Dalziel and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED


The public were re-admitted the meeting at 11.50am

14. Closure and next Meeting

The meeting closed at 11.51am.

The next meeting is scheduled for Tuesday, 25 October 2022 at 9am in the Council Chamber.

CONFIRMED THIS 27th DAY OF September 2022



BRUCE GEMMELL
CHANCELLOR