Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Ms A Wells, Mr D Jensen, Mrs M Ash, Mr James Parsons, Mrs G Thompson, Mrs J Fredric, and Mrs Marjan van den Belt (each a Council Member)

Via MS Teams: Prof Derrick Moot (Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life) via MS Teams
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr B Greer-Atkins (Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 10

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Council Secretary.

Council RESOLVED:

1. To receive apologies from Professor Emeritus James McWha and Mrs Liz Hill-Taiao for absence, Professor Derrick Moot for partial absence, and Mr David Jensen for lateness.

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED. Mr James Parsons informed Council of an interest to Halter Inc that will be added to the Interests Register.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 4 July 2023 with minor amendments.

MOTION CARRIED
4. **Matters arising from the Minutes**
   The action register was NOTED.

   **Items**
   517 item is included in reports for consideration during the closed session of Council
   541 item is due in November 2023

5. **Notice of items of General Business**
   There were no items of general business.

6. **Chancellors Report**
   The report was taken as read.

   Council RESOLVED:
   1. To receive the information in the Chancellor’s Report.

   **MOTION CARRIED**

7. **Vice Chancellors Report**
   The report was taken as read. The Vice Chancellor highlighted the following:
   - The Government recently announced an additional 4% SAC funding to the 5% baseline in 2024 and 2025 for the University. This will be approximately an additional $1m based on current EFTS.
   - Government has initiated a review of Higher Education Funding. The Ministry of Education is scoping this review and visited every University. Lincoln has contributed to this review. The funding review will be presented to the incoming Minister of Education following the upcoming General Election.
   - Student recruitment remains strong with an expected headcount of 4,000 students by year end. This will be the highest student enrolment numbers since 2006.
   - Pleasing course completions of Māori and Pasifika students.
   - Two long-standing staff members recently passed. Emeritus Professor Andrew Sykes and Doctor Pat Devlin
   - Lincoln hosted the Chinese Minister of Education recently. This continued to strengthen relationships and provided an opportunity to present on core programs offered by Lincoln.

   The Chancellor extended his appreciation towards the Vice Chancellor and congratulated staff on the trajectory of student enrolments.

   *Higher Education Funding Review*
   Council will have an opportunity to input into any submission on the upcoming Higher Education Funding.
Council RESOLVED:

1. To receive the information in the Vice Chancellor’s Report.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President spoke to the report.

The LUSA President acknowledged the mahi the Director Māori & Pasifika and Tumauki Takirua have done in the lead up to Te Huinga Tauira.

LUSA has had three resignations recently. The President outlined the circumstances of these resignations.

Noted that the cost of living is a very high priority for students. This has been publicised in media recently. It is affecting students’ choice around location and the cadence of their study.

Council discussed current aged accommodation and whether offering this at an appropriate economic return for the benefit of students was worth exploring. Council encouraged management to further interrogate the economic price points in planning for enhanced student accommodation.

Other universities have seen a move to a lighter study workload so students can work part-time and study part-time to manage cost of living. Observed at Lincoln that in the taught post-graduate program a lot of students work alongside their study.

Council RESOLVED:

1. To receive the information in the LUSA President’s Report.

Resolution

MOTION CARRIED


The report was taken as read.

Council asked for a review of the vehicular entrances to campus.

The draft report on the recent water strike incident is under review and will be presented to the next Capital Asset Committee in October.

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.

Resolution

2. Actions being taken to improve the culture of health and safety across the university.

MOTION CARRIED
9. **Academic Board Report**

The report was taken as read. The Vice Chancellor informed Council:

- The Academic Board has recommended some minor changes to its Terms of Reference
- The Academic Audit Cycle 6 is progressing well and will come to Council in October.
- Two new programs, an Animal Science major and Food Innovation major, will be uploaded to CUAP for round 2 consideration.

Council discussed the protocols for receiving recommendations for new courses. A business case is prepared and considered by the Academic Board when a new course is proposed, however, it is not a requirement for Academic Board to provide a business case to Council to support the implementation of a new program. Academic Board will provide assurances to Council that it has considered the business case.

**Council Resolved**

That Council:

1. **NOTE** the Academic Board report.
2. **APPROVE** following Amendments to the Academic Board Terms of Reference:

5. **Membership**
   
   5.1.3 replace Deputy Vice-Chancellor Māori and Pasifika with Director, Te Manutaki
   
   5.1.8 replace Director, University Studies and English Language Division with Director, Te Tuawhiti | Pathways and Quality
   
   5.1.16 replace the Division with Academic Preparation and Pathways

8. **Committees of the Academic Board**
   
   Delete *(with Courses Committee reporting thereto)*

10. **Secretariat**
   
   Replace Vice-Chancellor's Office or nominee with Te Huka Kouka | Academic Quality

**Resolution**

**MOTION CARRIED**

11. **Conferment of Degrees, Diplomas, and Certificates**

The Report was taken as read.

Council RESOLVES:

To approve the following awards:

**Doctor of Philosophy**

Mohammad Ahmad Salem Al-Shamaileh, in Applied Computing
Paul Theophile Epee Misse, in Plant Science
Sibusiso Alfred Hadebe, in Animal Genetics
Tanyitiku Mary Nkongho, in Food Microbiology
Van Cong Binh, in Economics and Finance

Master of Agricultural Science
Eve Maria Thomas, First Class Honours, in Plant Science

Master of Applied Computing
Chameera Ashanth Thilakarathne Athapattu Mudianselage, Merit
Huntir Francks Guerras, Merit

Master of Applied Science
Wendy Maria Henrica Kentjens, First Class Honours, in Plant Protection

Master of Business in Finance
Jun Lu, Distinction

Master of Business in Global Management and Marketing
Anna Rachael Broms, Distinction
Haolong Ding, Distinction
Guy Jean Fremaux, Distinction
Xu Yourui, Distinction
Yiping Zhao, Distinction
Yiqi Zheng, Distinction
Sarah Louise Barr, Merit
Samuel Iain Brown, Merit
Jiahao Huang, Merit
Xinyan Li, Merit
Yue Li, Merit
Yuexin Li, Merit
Pan Hongren, Merit
Lu Shao, Merit
Binyan Sun, Merit
Yiming Xia, Merit
Xuehan Yang, Merit

Master of Environmental Policy and Management
Eva Margaret Glen, Distinction
Katherine Manning, Distinction
Rodney Taylor Barker, Merit
Chloe Hosking, Merit

Master of International Nature Conservation
(Jointly awarded with Georg-August-Universität, Göttingen, Germany)
Lorna Anne Scott
Jan-Niklas Fynn Trei

Master of Landscape Architecture
Erina Joanne Metcalf, First Class Honours
Alistair James Adam, Second Class Honours, Division I
Mikayla Izabella Hubert, Second Class Honours, Division I
Rory Thomas Kirkwood, Second Class Honours, Division I

Master of Science
Robin Grace Long, First Class Honours, in Ecology and Conservation

Master of Science in Food Innovation
Congyi Liu, Distinction
Xuanyi Cai, Merit
Chen Ruitian, Merit
Yuqing Huang, Merit
Wenxi Li, Merit
Jiaqi Liang, Merit
Lin Qixin, Merit
Ruan Junlong, Merit
Pengcheng Tang, Merit
Zijing Wang, Merit
Ye Jing, Merit
Xianhe Yuan, Merit
Dequan Zhai, Merit
Cheng Xing,

Master of Water Resource Management
(This degree is offered jointly with University of Canterbury)
Derrick Shingirai Mangoro, Second Class Honours, Division II

Master of Wine and Viticulture
Maria Aroha Scott, Merit

Postgraduate Diploma in Applied Science
Megan Jane Cambus, Distinction
Jessica Lea Lunsford, Distinction
Dhivya Durai
Shen Jiacheng
Gaosheng Wu

Postgraduate Diploma in Commerce
Feifan Yu, Distinction

Postgraduate Certificate in Applied Science
Timothy Peter Brooker, Distinction
Cairan Finnerty, Distinction
Xingyi Dai
Yaxin Hu
Wei Lu
Holly May Stirling
Julie Kathryn Studholme
Mingming Wang

Postgraduate Certificate in Commerce
Samuel Iain Brown, Distinction
Samuel Peter Mander, Distinction
Marie Jane Reynolds, Distinction
Rebecca Agnes Begg
Jeffrey Siyu Chen
Craig Thomas Fellowes
Troy Joseph Hobson
Jingyan Qi
Dustin Rothstein
Matthew Ross Strahan
Fangying Tu
Siwen Wang
Yan Gefei
Zixi Zhao
Shuang Zhou

Postgraduate Certificate in Environmental Management
Jasmine Jade Bastin-Lindsay, Distinction
Rachel Christmas-Oliver, Distinction
Paul Michael Churchill, Distinction
Cristiane de Morais Ramos, Distinction
Jesse George Drake, Distinction

Graduate Diploma in Applied Science
Chenxi Li

Graduate Diploma in Property Management
Glenn Stuart McSporran, Distinction

Graduate Diploma in Valuation
Ryan Roy Cavell

Bachelor of Agriculture
Ben Anthony Urquhart

Bachelor of Commerce
Deng Yaxin, Food and Resource Economics Major
Zhe Deng, Food and Resource Economics Major
Yelou Gao, Marketing Major
Dongyang Li, Food and Resource Economics Major
Qingyu Li, Food and Resource Economics Major
Li Weijian, Food and Resource Economics Major
Ruihao Ma, Marketing Major
Zihao Meng, Food and Resource Economics Major
Ziyun Pan, Food and Resource Economics Major
Yufan Peng, Food and Resource Economics Major
Jiawei Wang, Global Business Major
Wang Yan, Food and Resource Economics Major
Taiyu Xuan, Supply Chain Management Major
Siyun Zhang, Marketing Major
Zheng Zhang, Food and Resource Economics Major
Zhou Yihao, Food and Resource Economics Major

Bachelor of Commerce (Agriculture)
  Jack William Thomson

Bachelor of Science
  Jared Henry Bezzant, Conservation and Ecology Major

Bachelor of Viticulture and Oenology
  Tristan Van Schalkwyk
  Xiaoqi Xie

Diploma in Agriculture
  Lachlan James Cartwright
  Kate Elizabeth Densem
  Milly Margot Annie Dever
  Benjamin Samuel Pettigrew

Diploma in Horticulture
  Sophie Louise Burgess
  Laura Jayne Marie Duncan
  Hadrian Chandra McKee-Wilson
  Emily Clare Roach
  Magnolia Joan Grace Om Sonneland
  Matthew James Trafford
  Mele Latu Vaea
  Linlin Zhang

Diploma in Applied Science
  Porawee Kasemsup
  Beata Weronika Mahalean

Diploma in Commerce
  Callum Mansel Jeffries

Diploma in University Studies
  Houxiong Fang
  Yelou Gao
  Chester Pui Ching Lau
  Hongshi Li
  Dominic George Richardson
  Eve Florence Scott
11. General Business

There were no items of general business.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

<table>
<thead>
<tr>
<th>General Subject Matter</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under section</th>
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<tbody>
<tr>
<td>1. Monthly Financials</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
</tr>
<tr>
<td>2. Monthly Recruitment Report</td>
<td>To prevent the disclosure or use of official information for improper gain or improper advantage</td>
<td>7(2)(j)</td>
</tr>
<tr>
<td>3. LU 2019-2028 Strategy Update</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
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<td>To enable free and frank expression of opinions by or between or to members or officers or employees of the University</td>
<td>7(2)(f)(i)</td>
</tr>
<tr>
<td>4. Academic Qualification Summary 2023</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
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<td>5. Meaningful Partnerships Summary</td>
<td>To avoid prejudice or disadvantage to the commercial activities of the University</td>
<td>7(2)(h)</td>
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<tr>
<td>6. HR Quarterly Staff Wellbeing &amp; HR Dashboard Reports</td>
<td>To protect the privacy of natural persons</td>
<td>7(2)(a)</td>
</tr>
<tr>
<td>7. Student Complaints Policy &amp; Procedure</td>
<td>To enable free and frank expression of opinions by or between or to members or officers or employees of the University</td>
<td>7(2)(f)(i)</td>
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He Toki Tarai Committee

1. Report                                                                 | To enable free and frank expression of opinions by or between or to members or officers or employees of the University       | 7(2)(f)(i)           |

Appointment and Remuneration Committee

1. Report                                                                 | To prevent the disclosure or use of official information for improper gain or improper advantage                           | 7(2)(j)              |

Capital Asset Committee

1. Report                                                                 | To avoid prejudice or disadvantage to the commercial activities of the University                                       | 7(2)(h)              |
| 2. Minutes from meeting on 22 August 2023 | To prevent the disclosure or use of official information for improper gain or improper advantage                     | 7(2)(j)              |
| 3. Forbes Stage 3 Procurement Strategy      |                                                                                                                      |                      |
| 4. Whare Hākinakina Sport & Recreation Project Benefits Realisation Update |                                                                                                                      |                      |
| 5. 6+6 Capex Reforecast                     |                                                                                                                      |                      |

Audit and Risk Committee

1. Report                                                                 | To avoid prejudice or disadvantage to the commercial activities of the University                                       | 7(2)(h)              |
| 2. Minutes from meeting on 22 August 2023 | To prevent the disclosure or use of official information for improper gain or improper advantage                     | 7(2)(j)              |
| 3. 6+6 Reforecast                          |                                                                                                                      |                      |
| 4. 10 Year Financial Forecast              |                                                                                                                      |                      |
| 5. Strategic Risk Register                 |                                                                                                                      |                      |
| 6. Business Unit Risk Register             |                                                                                                                      |                      |
| 7. Internal Audit Report                   |                                                                                                                      |                      |

Proposed Council and Committee meeting schedule 2024

To enable free and frank expression of opinions by or between or to members or officers or employees of the University | 7(2)(f)(i)           |

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O’Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.
The public were readmitted to the meeting at 12.14pm

20. Closure and next Meeting

The meeting closed at 12.15pm.

The next meeting is scheduled for Tuesday, 31 October 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 31st DAY OF October 2023

BRUCE GEMMELL
CHANCELLOR