



## LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 31 August 2021 at 8.30am by Zoom

### Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr G Fleming, Dr C Smith, Dr M van den Belt, Mrs G Thompson, Ms J Shone, Mrs Parata-Goodall, Mr A Macfarlane

In attendance: Professor G Edwards (Deputy Vice Chancellor)  
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching)  
Ms K Flower (Acting Executive Director Student Engagement and Experience)  
Mrs S Roulston (Chief Operating Officer)  
Ms T Nelson (Health, Safety and Bio-Compliance Manager) – Item 7  
Ms A Cradock (Director Governance and Legal)

#### 1. Welcome/Karakia/Apologies

No apologies for absence were received. Mr Hewett joined the meeting at 9.12am. Mr Fleming left the meeting at 9.34am.

#### 2. Disclosures of interests

The interest register was NOTED.

#### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

*Resolution*

That the minutes of the Council meeting held on 27 July 2021 be taken as read and APPROVED.

*MOTION CARRIED*

#### 4. Matters arising from the Minutes

The action register was NOTED.

#### 5. Notice of items of General Business

Emeritus Professor McWha to provide an update of the recent triennial meeting of the International Association of University Presidents (IAUP).

#### 6. Chancellor's Report

The report was NOTED.

**7. Vice-Chancellor's Report**

The report was taken as read and NOTED.

Dr Petelo was incorrectly listed as chairing a CUAP meeting at UNZ in Wellington. Dr Petelo attended the meeting that the Acting Vice-Chancellor chaired.

The University has communications prepared for release when a move to Alert Level 3 is announced.

Due to the impact of the current lockdown, the University has approved a blanket, mild to moderate impairment for all students, including research students.

A new Wellbeing and International Support Manager has joined the Wellbeing and International Support team.

PhD student, Minoo Mohajer, won the grand prize in the Three-Minute Thesis annual competition. Kati Hewitt came second and Priscilla Creppy won the Masters prize. Council advised Management to consider whether the competition provided an opportunity to promote the students, the University and agriculture in general. Council suggested Management contact Kaila Colbin at Boma about this.

The new code of practice for pastoral care will take effect on 1 January 2022. A gap analysis is currently underway and a report will come to Council once this has been completed.

**Action –  
Acting Vice-  
Chancellor**

The passing of Michael Smetham and Brian Smith noted. Several of the Council members had been taught by Michael Smetham and remembered him fondly.

The University's Sustainability Plan has been published and the Sustainability Taskforce has been established. A Sustainability Coordinator will be appointed. A Sustainability Fund will be established and this will be reported through He Toki Tārai.

The University signed the Openness Agreement on Animal Research and Teaching in New Zealand. This is a commitment to engage in open behaviour and communication about the animal research conducted by the University. Management will ensure all researchers, including at Lincoln Agritech Limited, are aware of the commitments in the agreement.

Council requested Management consider offering an online Te Reo course as a single paper.

**Action –  
Deputy Vice-  
Chancellor**

**7.1 Monthly Health and Safety Report**

The report was NOTED.

Council requested the critical risk table be moved to the end of the report with any changes highlighted.

The Council member tours require more structure and planning.

Council requested regular reporting on wellbeing be established.

**Action –  
Acting Vice-  
Chancellor**

**8. Conferment of Degrees, Diploma and Certificates**

Council RESOLVED to:

APPROVE the awards listed at Schedule 1.

**Resolution**

**MOTION CARRIED**

**9. Lincoln University Students Association Report**

The report was taken as read and NOTED.

Lincoln University was the only University to move to online learning in such a short timeframe in response to lockdown. The LUSA President appreciated staff's commitment to this move and the deferral of assessments to allow students to get home in response to the change in alert levels.

## 10. General Business

### IAUP

Emeritus Professor McWha provided an update on the recent triennial meeting of the IAUP. The IAUP discussed micro-credentials, the response by most Universities to Covid by moving to online learning and the potential reluctance of students to resume face-to-face learning which may impact international student numbers.

One initiative that has been discussed in response to Covid is establishing a 'bank of credit' University model where students could do courses at any University in the world, accumulate credits and then be awarded a degree once they had enough credits. Council was very interested in the concept and advised Management to consider how best to place itself to be part of any such initiative.

## 11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

| <i>General Subject Matter</i>  | <i>Reason for passing this resolution in relation to each matter</i>  | <i>Grounds under section 48(1)</i> |
|--|---|------------------------------------|
| Chancellor's In-Committee Report   | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Vice-Chancellor's Report<br>1. Monthly Financials<br>2. Monthly Recruitment Report<br>3. Year-end SSP                    | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Farms Committee Report   | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Capital Asset Committee Report<br>1. Campus Development Programme Dashboard<br>2. Project Status Reports<br>3. 6+6 Capex | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Audit and Risk Committee Report<br>1. 6+6 Opex<br>2. Strategic Risk Register   | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Centennial Update  | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Foundation Update  | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| General Business   | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |
| Council and Committees Workplan  | To avoid prejudice or disadvantage to the commercial activities of the University<br>To prevent the disclosure or use of official information for improper gain or improper advantage | 7(2)(h)<br>7(2)(j)                 |

*The Chancellor moved that:* Professor G Edwards (Deputy Vice-Chancellor), Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching), Ms K Flower (Acting Executive Director, Student Engagement and Experience), Mrs S Roulston (Chief Operating Officer), Ms K Pierce (Data Analyst), Ms E Henshall (Finance Director), Mr R Riddell (Foundation Chair) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

## 12. Report from the Public Excluded Session

| <i>General Subject Matter</i>    | <i>Reason for passing this resolution in relation to each matter</i>  |
|----------------------------------|---|
| Chancellor's In-Committee Report | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| Vice-Chancellor's Report         | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 July and information about the Campus Development Programme which will be released as and when the Acting Vice-Chancellor determines. |
| Farms Committee Report           | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| Capital Asset Committee Report   | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| Audit and Risk Committee Report  | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| Centennial Update                | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| Foundation Update                | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |
| General Business                 | The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.  |

## 13. Closure and next Meeting

The meeting closed at 12.16pm. The next meeting is scheduled for 8.30am Tuesday 28 September 2021, Council Chambers, Lincoln University and by Zoom.

Signed: \_\_\_\_\_ (Chair)

Date: \_\_\_\_\_

**Schedule 1:**

**Awards**

**Doctor of Philosophy**

Mancoba Christopher **Mangwe**, in Animal Science

Zachary Paul **Simpson**, in Environmental Science

**Master of Business in Finance**

Patrik James Melker **Andersson**, *Distinction*

Meng **Tong**, *Distinction*

**Jiang** Xiaolei, *Merit*

Yuzhu **Wei**, *Merit*

**Master of Business in Global Management and Marketing**

Yong **Zhou**, *Distinction*

Siqing **Chen**, *Merit*

Linghao **Zhu**, *Merit*

**Master of Environmental Policy and Management**

Mounthala **Southanilaxay**, *Merit*

**Master of Management in Agribusiness**

Sussana **Adobeah**, *Distinction*

Esther Odiriawodia **Metieh**, *Distinction*

Adrianti **Suseno**, *Distinction*

**Le** Thi Kim Chi, *Merit*

Oscar Norlando **Tellez Garcia**, *Merit*

Lilian Donath **Tibenda**, *Merit*

**Master of Professional Accounting (CPA)**

Bin **Wang**, *Merit*

**Master of Science in Food Innovation**

**Chan** Tak Wo, *Merit*

**Chen** Lijie, *Merit*

**Postgraduate Diploma in Applied Science**

**Nguyen** Thi Phung Kieu

**Postgraduate Diploma in Commerce**

Jasmine Nansha **Naughton**

Jiachang **Tan**

**Postgraduate Certificate in Applied Science**

Kate Valerie Van Roij **Miller**

**Postgraduate Certificate in Commerce**

Gabrielle Rosalie **Hinman**, *Distinction*

Meng **Tong**, *Distinction*

Samantha Anneleise **Curtis**

Aidan Kevin Matthew **O'Connor**

Paula Daniva **Raquekai**

**Postgraduate Certificate in Environmental Management**

Iana **Stoliarova**, *Distinction*

Eugenie Eileen **Van Paassen**, *Distinction*

**Graduate Diploma in Valuation**

Ben Ryan **McCarroll**, *Distinction*

**Graduate Certificate in Applied Science**

Liam Robert **Anderson**

**Graduate Certificate in Applied Science**

Masayo **Nishino**

Grace Renee **Taylor**

**Graduate Certificate in Academic English**

Siqing **Chen**

**Bachelor of Agriculture**

Liam Robert **Anderson**

**Bachelor of Commerce**

Su Cheng **Fong**, Marketing Major

Quan **Liu**, Marketing Major

Shunyao **Yang**, Food and Resource Economics Major

**Bachelor of Tourism Management**

Dominic Sam **Devine**

**Diploma in Farm Management**

Benjamin Thomas Claude **Satterthwaite**, *Distinction*

**Diploma in Agriculture**

Olivia Anne **Slater**

**Diploma in Horticulture**

**Robanpreet Singh**

**Diploma in Applied Science**

Qiao **Chen**

## Council and Committee Action Register as at 23/09/2021

| Meeting | #   | Action   | Responsibility                                | Date       | Item     | Due       | Notes | Status  |
|---------|-----|--|---|------------|----------|-----------|-------|---------|
| Council | 341 | Consider building security such as swipe card access to lectures to monitor entry and exit | Deputy Vice-Chancellor                        | 29/06/2021 | Item 7   | 28-Sep-21 |       | Current |
| Council | 343 | Consider whether student policies should be translated                                     | Acting Vice-Chancellor                        | 29/06/2021 | Item 7   | 28-Sep-21 |       | Current |
| Council | 345 | SMG and student associations to reflect on how to engage with Ahumairaki                   | Assistant Vice-Chancellor, Māori and Pasifika | 29/06/2021 | Item 8   | 30-Nov-21 |       | Current |
| Council | 348 | Update on student misconduct trends  | Proctor                                       | 27/07/2021 | Item 7   | 27-Nov-21 |       | Current |
| Council | 358 | Provide Council with an update on the new Pastoral Care Code                               | Acting Vice-Chancellor                        | 31/08/2021 | Item 7   | 28-Sep-21 |       | Current |
| Council | 359 | Consider offering an online Te Reo course as a single paper                                | Assistant Vice-Chancellor, Māori and Pasifika | 31/08/2021 | Item 7   | 27-Nov-21 |       | Current |
| Council | 360 | Establish reporting to Council on student and staff wellbeing                              | Acting Vice-Chancellor                        | 31/08/2021 | Item 7.1 | 27-Nov-21 |       | Current |





## Chancellor's Office

Version: 1.0

## Chancellor's Report for Council

Author/s: Amy Cradock

Date: 22 September 2021

### Purpose

This report:

1. Notes the re-appointment of Janice Fredric for a further four years and appointment of David Jensen for a term of four years to the Lincoln University Council
2. Summarises the stakeholder meetings undertaken by the Chancellor in late August 2021 through to Council in September 2021
3. Notes the selection of Alana Bremner, Grace Brooker, Georgia Ponsonby and Amy Rule to the Black Ferns

### Content

1. Executive Summary
2. Letter from Minister Hipkins
3. Response to Minister Hipkins
4. Press release on Ministerial appointments
5. Letters to Black Ferns players

### Executive Summary

#### Ministerial Appointments

The Minister of Education has appointed David Jensen as a member of the Lincoln University Council for a four year term from 8 September 2021 and re-appointed Janice Fredric for a further four years.

### Selection for Black Ferns

The University is delighted to note that Alana Bremner, Grace Brooker, Georgia Ponsonby and Amy Rule have been selected for the Black Ferns.

### Stakeholder meetings

Various meetings related to the new VC search

|                   |                                    |
|-------------------|------------------------------------|
| 21 September 2021 | Capital Asset Committee Meeting    |
| 21 September 2021 | He Toki Tārai Workshop             |
| 28 September 2021 | Lincoln University Council Meeting |

## Hon Chris Hipkins

MP for Remutaka

Minister for COVID-19 Response

Minister of Education

Minister for the Public Service

Leader of the House



9 September 2021

Bruce Gemmell  
Chancellor  
Lincoln University  
PO Box 85084  
LINCOLN 7647

Ref: CH7437

By email: [bruce.gemmell@lincoln.ac.nz](mailto:bruce.gemmell@lincoln.ac.nz)

Dear Bruce

I am pleased to let you know that I have appointed Mr David Jensen as a member of the Lincoln University council, for a four-year term from 8 September 2021. I have also reappointed Ms Janice Fredric for a further four years. I have made the appointments under section 276 of the Education and Training Act 2020.

I have written to David and Janice to advise them of my decision, with details of the appointment. Copies of the letters are enclosed.

I appreciated the input provided to me by the council during the Ministerial appointment process, including the information about Lincoln University and its members.

Yours sincerely

**Chris Hipkins**  
**Minister of Education**

Encl: Letters to Mr David Jensen and Ms Janice Fredric  
cc: Amy Craddock, council Secretary: [amy.craddock@lincoln.ac.nz](mailto:amy.craddock@lincoln.ac.nz)

10 September 2021

Hon Chris Hipkins  
Minister of Education  
Private Bag 18041  
Parliament Buildings  
WELLINGTON 6160  
**By email:** c.hipkins@ministers.govt.nz



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Tēnā koe Minister,

Thank you for your letter of 9 September 2021 advising of the appointment of David Jensen and Janice Fredric to the Lincoln University council.

We are absolutely delighted with the appointments and look forward to working with both appointees over the next four years.

Thank you for your time and consideration.

Ngā mihi nui

**Bruce Gemmell**  
**Chancellor**

# Media Release

Monday 27 September



## **New Ministerial appointment to Te Whare Wānaka o Aoraki Lincoln University Council**

Tauranga dairy farmer and kiwifruit grower David Jensen has been appointed to Te Whare Wānaka o Aoraki Lincoln University's Council by Education Minister Hon Chris Hipkins.

Beginning his four-year term on 8 September 2021, Mr Jensen fills the vacancy created when longstanding and very experienced agri-advisor Andrew Macfarlane completed his term earlier this year.

Mr Jensen is an experienced director of co-operative and private companies, holding governance roles with Eastpack, Livestock Improvement, Farmlands and a range of investor entities, all of which operate in the primary sector.

Chancellor Bruce Gemmell said Mr Jensen's particular experience and knowledge will be a significant asset to the Lincoln University Council.

"We are pleased to welcome David to Council. His background and extensive experience in the rural sector is an ideal fit for our specialist land-based University.

"He is a passionate advocate for enhancing the rural sector, and he understands the significant opportunities of producing food in a manner that both supports the natural environment and improves productivity.

"His unique perspective will bring added impetus to our drive to shape a better future through unlocking the power of the land."

Minister Hipkins also reappointed current Council member Janice Fredric to a second four-year term, through to 7 September 2025.

An experienced Chair and professional director with over 20 years' governance experience, Ms Fredric has a broad portfolio of directorships with experience in commercial, Crown and not-for-profit sectors.

She is currently Chair of the Civil Aviation Authority and the Aviation Security Service, a director of Mainpower NZ Limited and Credit Union Baywide, an independent member of the Timaru District Council Audit and Risk Committee and a trustee of the NZ Shipwreck Welfare Trust. Previous directorships include Maritime New Zealand, Credit Union South, Hurunui Tourism, NZ Family Planning, University of Canterbury Foundation, Duncan Cotterill Lawyers and YHA NZ.

- Ends -

For further information, please contact:

Brenda Mills  
03 325 3827 or 021 136 6416  
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[www.lincoln.ac.nz](http://www.lincoln.ac.nz)

24 September 2021

Grace Brooker

By email: [gracebrooker99@gmail.com](mailto:gracebrooker99@gmail.com)

Tēnā koe Grace

On behalf of Council, congratulations on being included in the Black Ferns team for 2021. We are incredibly proud of you. Your achievements have brought mana to both you and Lincoln University.

Nāku noa, nā

Bruce Gemmell  
Chancellor





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24 September 2021

Georgia Ponsonby

By email: [georgiaponsonby@gmail.com](mailto:georgiaponsonby@gmail.com)

Tēnā koe Georgia

On behalf of Council, congratulations on being included in the Black Ferns team for 2021. We are incredibly proud of you. Your achievements have brought mana to both you and Lincoln University.

Nāku noa, nā

Bruce Gemmell  
Chancellor





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24 September 2021

Amy Rule

By email: [3amy.rule3@gmail.com](mailto:3amy.rule3@gmail.com)

Tēnā koe Amy

On behalf of Council, congratulations on being included in the Black Ferns team for 2021. We are incredibly proud of you. Your achievements have brought mana to both you and Lincoln University.

Nāku noa, nā

Bruce Gemmell  
Chancellor





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24 September 2021

Alana Bremner

By email: [alanajane10@hotmail.com](mailto:alanajane10@hotmail.com)

Tēnā koe Alana

On behalf of Council, congratulations on being included in the Black Ferns team for 2021. We are incredibly proud of you. Your achievements have brought mana to both you and Lincoln University.

Nāku noa, nā

Bruce Gemmell  
Chancellor







## Vice-Chancellor's Office

Version: 1.0

## Vice-Chancellor's Report August 2021

Author: Brenda Mills

Date: 21 September

Authorised: Prof Bruce McKenzie

### **Goal 1 - A distinctive Aotearoa New Zealand end-to-end student experience**

#### **COVID-19**

Following two weeks in Alert Level 4 lockdown, the University moved to Alert Level 3 for seven days, and then to Alert Level 2 on 7 September. The move to Alert Level 3 coincided with the start of the mid-semester break for Lincoln students and staff, and the subsequent move to level 2 with the start of term 4 Semester 2.

The University's ongoing overarching approach of remaining vigilant and prepared for alert level changes with a shift to fully online teaching in 24 hours, supports our ability for swift and decisive responses. Lincoln's Critical Incident Management Team (CIMT) continues to actively monitor and manage the evolving outbreak, meeting every second day via Teams in planning for movement through the alert levels, including health and safety protocols, learning and teaching delivery, exams and assessments and overall student and staff wellbeing.

While Alert Level 3 carried forward many restrictions in place for Alert Level 4, a return to Alert Level 2 on 7 September meant the University was able to reopen and welcome students and staff back to campus. However, the highly infectious nature of the Delta variant resulted in slightly different alert level measures than before, and the University has been cautious in its approach of reducing the risk of virus transmission and playing it safe.

Strict alert level protocols including physical distancing requirements, contact tracing via QR scanning, wearing of masks and the practising of good hygiene have been implemented on campus. All gatherings and events that are not directly education-related are limited to 100 people indoors or outdoors and restricted to staff and students only.

The University has also adopted a gradual and precautionary approach for staff returning to campus. A COVID-19 Staff Survey has been sent to all staff, aimed at collating valuable feedback that can be used to further support staff safety and wellbeing, including identifying any gaps in the University's business continuity systems and processes.

Following updated guidelines from the Ministry of Education (MoE), the following University operational protocols were implemented:

#### **Learning and teaching activities**

Under level 2, most face-to-face teaching activities resumed on-campus and in-person with physical distancing measures in place. The only exclusions were for certain larger courses that the University was unable to accommodate under the MoE's physical distancing guidelines. These courses are being delivered online. All face-to-face teaching materials continue to be made available online via Akoraka | Learn, and course examiners were responsible for communicating any course updates or changes with students. Students continue to be

encouraged to check Akoraka | Learn for details and changes on individual courses, or to contact their course examiners if they have any questions.

All in-term assessments scheduled for the remainder of Semester 2 will be online via Akoraka|Learn, with exceptions being labs or similar types of assessments where physical distancing and health requirements can be met on campus.

#### **Timetable changes**

A new Alert Level 2 2021 Timetable was implemented to enable physical distancing requirements.

#### **Research**

Given the restricted access to campus for essential research students and staff at Alert Level 3, the University continued to apply a compassionate response and follow a case-by-case approach in determining the individual research support needed in minimising the impact of COVID-19 on research. Access to campus requests was considered for certain research-based activities but under very strict procedures. Under Alert Level 2 all research and related activities were able to resume as long as they complied with the tertiary institution health control measures and guidelines.

#### **Student travel at Alert Level 3 or 4**

Students living in areas at Alert Level 4 or 3 were informed that they were not allowed to travel to an Alert Level 2 area, and they were to remain where they are until they are permitted to travel.

Throughout the alert levels changes, staff, research students, students and accommodation students were notified and kept up to date via SAFELU alerts and a series of detailed emails from the Acting Vice-Chancellor. Information was also shared on Akoraka | Learn, the LU Covid-19 webpage and the intranet. The University's Facebook, Twitter, Instagram and Rafter, were also used to share the news and ensure both students and staff were kept well informed.

#### **Ongoing student wellbeing, health and financial support**

Over and above the University's ongoing health, wellbeing and financial support, Lincoln joined 18 other universities in signing up for and actively promoting the Australasian Universities Health Challenge (AUHC). Aimed at supporting student and staff health and wellbeing, the six-week campus vs campus 10,000 step challenge measures teams' daily steps.

#### **SDG Summit and Aotearoa SDG Declaration**

Co-hosted with the University of Canterbury, the final summit in the Aotearoa New Zealand Sustainable Development Goals Summit Series was held online in September due to alert levels restrictions. The summit included a keynote speech by the Minister of Foreign Affairs, Hon Nanaia Mahuta and several interactive workshop presentations. Dr Hafsa Ahmed, from the Faculty of Agribusiness and Commerce, presented her research, Un-complicating the integration of the United Nations Sustainable Development Goals into management education programmes.

A key outcome from the series included the Aotearoa SDG Declaration – a statement of fundamentals and commitments that signatories agree to abide by, to advance the SDGs in Aotearoa New Zealand. Signatories included Lincoln University, the University of Canterbury, Ara Institute of Technology and over 200 individuals and organisations attending the summit.

#### **Upgrade to the student online application and enrolment process**

Being able to offer our prospective taura a seamless, accessible and foolproof online application and enrolment process is key to the University achieving its strategic goals. The Online Application and Enrolment Upgrade Project have successfully implemented a software

update that will further enhance the LUCAS user experience – both for Lincoln students and staff.

### **Student activities**

A group of Lincoln University students attended a pre-lockdown workshop with the Canterbury District Health Board (CDHB) in designing and producing an All Right? campaign. Getting Through Together – Whāia E Tātou Te Pae Tawhiti is a national mental health and wellbeing campaign, managed by the [team at All Right?](#) The campaign aims to help New Zealanders get through Covid-19 – together. The particular messaging was produced with tertiary students in mind, and the campaign now features a series of graphics that academic staff can use when engaging with students. The resources are also being shared through Te Pūkenga.

### **Alumni activities**

Adopting a more streamlined approach to fundraising activities, the Alumni Association (LUAA) has gifted \$240k in scholarships to the Lincoln University Foundation. While both organisations exist to advance Lincoln's interests, the Foundation is the main vehicle for the receiving of donations to the University, including scholarships.

The Foundation will now manage the LUAA Degree Scholarship, LUAA Diploma Scholarship and the Neil Gow Memorial Scholarship, which used to be managed by the Alumni Association.

The LUAA will still take an active role in selecting scholarship recipients and donations towards these scholarship funds can be made through the Foundation. The upcoming Annual Appeal will also offer an opportunity to provide further support to Lincoln scholarships.

### **Tributes paid**

We note with sadness the passing of long-serving Plant Science Department staff member Brian Evan Smith, who died in Christchurch on 14 August, aged 76. Brian joined the LU staff in 1965 and retired in 1994. His work in supporting the day-to-day use, management and maintenance of the department's growth cabinets is remembered with particular appreciation by colleagues, including former Head of Plant Science, Emeritus Professor Roger Field.

## **Goal 2 - Improved assets and sustainable operating models**

### **IT infrastructure cyber security upgrades**

To ensure heightened security and more efficient operational capabilities in a climate of evolving cybersecurity threats, ITS successfully completed a major Firewall upgrade in September. The upgrade included advanced functionality that better protects the University from potential attacks.

This was followed by the implementation of an added security precaution in the prevention of phishing and email name spoofing. The external email security change means that all emails from external sources are now tagged and alerted as 'External', including a caution alert when a display name and email address do not match.

### **Campus development activities**

At Alert Level 3 selected campus development projects resumed. In particular, the first big concrete pour for Science North, originally scheduled for 18 August, was completed by the Leighs Construction team on 1 September. The Leighs team then finished off the reinforcement for the floor slab of the teaching spaces and foyer area before undertaking the second and even bigger concrete pour of approx. 600m<sup>3</sup>, two weeks later.

All construction activity happenings on the Science North site are being captured on roof-mounted [webcams and shared with staff and students.](#)

The University congratulated Peter Harris FRICS on his prestigious Lifetime Achievement Award at the recent Royal Institution of Chartered Surveyors (RICS) awards. Peter is the University's Campus Development Programme Lead. Showcasing the most inspirational initiatives and developments in land, real estate, construction and infrastructure, the RICS Awards recognise outstanding achievement, teamwork and companies. Peter Harris has enjoyed a 30-year professional career as an accomplished capital project and programme leader, independent director, chair and governance specialist. He is also studying at Lincoln for a Masters in Commerce

### **Goal 3 - A Culture that stimulates and inspires staff and students**

#### **Te Wiki o Te Reo Māori celebrated online**

Māori Language Week was celebrated during the week of 13 -19 Mahuru (13 - 19 September).

Me mihi kau ana ki kā takata I whai wā ki te tākaro kēmu, otirā ki kā toa o te whakataetae nei, ka wani kē! Hei te mutuka o te rā, ko te Reo Māori te toa.

Te Manutaki set a daily challenge for the University during Te Wiki o Te Reo Māori and encouraged students and staff to join in. The initiative was well-received with a tremendous effort by all who participated.

### **Goal 4 - A World-Class Research and Teaching Precinct**

Lincoln moved up two places in the Times Higher Education (THE) rankings for 2022, placing in the 501-600 band in the global rankings and ranking fifth in New Zealand. The University increased its scores in all five THE categories, including an increase in citation scores reflecting the number of times the University's academic research is acknowledged or cited by other researchers globally. It also achieved increased scores for the research, teaching and industry income categories, while the international outlook measure remains our strongest indicator, with our global ranking of 28<sup>th</sup>.

The University has also been placed second in New Zealand for Life Sciences in the World University Rankings 2022 by subject. Ranked in the 201-250 level, up from 301-400, the move is a big improvement for the University and reflects the positive efforts by researchers, including the teams submitting the applications.

#### **Lincoln researchers receive US FDA approval for in-human clinical trials**

In major global news for Professor David Palmer, Dr Nadia Mitchell and Dr Samantha Murray, their decade-long research into developing gene therapy for the neurodegenerative childhood illness, CLN5 Batten disease, has been approved to proceed to in-human clinical trials – to be held at the University of Rochester, New York. This is a great honour for the Lincoln research team, and the University, and will be potentially transformative for the children and families affected by Batten disease worldwide.

#### **Congratulations**

Associate Professor Wanglin Ma has been appointed as Associate Editor (social media) of the Australian Journal of Agricultural and Resource Economics (AJARE). AJARE journal has an impact factor of 2.863 in 2021. It is A-ranked in the ABDC journal ranking list and Q2-ranked in JCR (Journal Citation Report) quartile ranking. This appointment reflects the very high standing in which Dr Ma is held within his research fields and the global recognition of Lincoln University's expertise in the research area of agricultural and resource economics. In addition, Dr Ma is also actively serving as co-editor, associate editor and editorial board member of eight other international journals.

## Goal 5 - An Organisation Focused on Meaningful Partnerships

### LUDF launches new dairy sector initiatives

The Lincoln University Dairy Farm (LUDF) is launching three new farm systems initiatives at the demonstration farm, all geared at sustainable dairy farming practices. The three new farming systems are being implemented to expand LUDF's focus and extend its outlook through to 2030. They include variable milking frequency, moving the forage base to include plantain, and replacement rate reduction.

LUDF aims to maximise sustainable, profitable farming by optimising productivity, environmental footprint and animal welfare targets. The farm delivers demonstrations of successful dairy farm practices for the wider dairy community. Operated by South Island Dairying Demonstration Centre (SIDCC), an industry-funded partnership between Lincoln University, DairyNZ, Ravensdown, SIDE, LIC and AgResearch, it is committed to taking a leadership role in dairy farming in Aotearoa.

### MLAIT Capability Development and Research Fund

Massey University and Lincoln University, together with the Trustees of the Massey, Lincoln and Agricultural Industry Trust (MLAIT) are encouraging researchers to apply for funding from the Capability Development and Research (CDR) Fund. Launched in 2019, the fund supports innovative research, teaching, professional development and/or industry-focused commercialisation in agriculture, horticulture, biological sciences, social sciences and related fields that will benefit the primary sector. With a total of \$500,000–\$1million in any one year, the fund is offered for projects with budgets ranging from \$50,000–\$150,000 and will be allocated across multiple projects.

MLAIT funded six projects this year, totalling \$800,000. Reflecting a diverse range of research topics and approaches, these projects reflect the highly collaborative intent of the fund, with teams comprising researchers from both universities working alongside industry partners and stakeholders to achieve positive impacts for the primary sector.

## Goal 6 - Facilitating Growth

### CertusBio makes the NBR

The University's wholly-owned subsidiary, Lincoln Agritech has made significant progress at commercialising research it started a number of years ago. Former research from an MBIE programme led by the late Neil Pascoe resulted in the formation of a company called CertusBio. The company was formed by private sector investors and Lincoln Agritech. The Christchurch-based company offers biosensor technology to food producers that improve production efficiencies and reduces the cost of treating wastewater.

CertusBio has been successful at raising \$4.6m to help expand globally. While it has been difficult going, with many challenges, this capital will help the company to expand into North America. This outcome is a good demonstration to MBIE and the wider community that research can result in meaningful outcomes.

## Stakeholder engagements Activities – August

### Acting Vice-Chancellor Professor Bruce McKenzie

| Aug | Stakeholder/s | SMG member in attendance with the Acting VC | Engagement activity                 |
|-----|---------------|---|-------------------------------------|
| 2   | LURFC         | Kate Flower                                 | Met with the President of the LURFC |

|    |  |  |   |
|----|--|--|---|
| 3  | LU Foundation<br>LU Centennial Trust                                       | Susie Roulston   | Along with the Chancellor, attended the LU Foundation/LU Centennial Trust BoT meeting on campus   |
| 3  | Dave Jack  |  | Attended a farewell for Dave Jack at the Nursery Teaching Lab   |
| 4  | TEC Council  | Grant Edwards<br>Susie Roulston  | Along with the Chancellor, Council members, TEC officials, attended the LU Science North GOG meeting on campus  |
| 5  | Staff  |  | Spoke at a meeting of LTL staff, including Q&A, on campus   |
| 9  | Manaaki Whenua<br>Landcare Research<br>Plant & Food Research<br>AgResearch | Grant Edwards  | Attended a meeting with CRIs Manaaki Whenua Research Plant & Food Research and, AgResearch to discuss integrated infrastructure for universities and CRIs         |
| 10 | AgResearch   | Grant Edwards<br>Susie Roulston  | The Deputy Vice-Chancellor together with the Campus Development Lead met with the AgResearch Chief Executive and senior managers in the Vice-Chancellors absence. |
| 17 | LUSA<br>NZ Police  |  | Along with the Director, Student Administration and Student Health, met with the NZ Police and LUSA to discuss working together effectively                       |
| 18 | Staff  | Grant Edwards<br>Kate Flower<br>Karen McEwan<br>Lorraine Petelo<br>Dione Payne<br>Susie Roulston                               | Together with SMG, spoke at an All Staff Briefing to give a COVID-19 University update, including questions and answers, via Teams Live Event                     |
| 19 | Universities NZ<br>Other NZ Universities<br>VCs and Chancellors            | James McWha  | Attended a Universities NZ meeting of the Vice-Chancellors via Zoom, including Chancellors  |
| 24 | Council members<br>Staff   | Grant Edwards<br>Kate Flower<br>Karen McEwan<br>Lorraine Petelo<br>Dione Payne<br>Susie Roulston<br>James McWha                | Along with SMG and Council members, attended CAC and A24RC meetings via Zoom  |
| 24 | TEU  | Karen McEwan   | Along with the Executive Director, People, Culture and Wellbeing, attended a meeting with the TEU (via Teams)   |
| 25 | Orion<br>Energy Academy<br>B.linc  | Grant Edwards  | Together with Wim de Koning attended a meeting with Orion and the Energy Academy to discuss the demo farm (via Zoom)  |
| 26 | ECan   | Kate Flower  | Met with ECan to discuss a student bus fare review  |
| 31 | Council<br>Staff   | James McWha<br>Grant Edwards<br>Lorraine Petelo<br>Dione Payne<br>Kate Flower<br>Karen McEwan<br>Susie Roulston<br>James McWha | Along with SMG and Council members, attended a meeting of Council via Zoom  |

### Senior Management Group – August

(Additional SMG stakeholder engagement activities to those listed above)

| July | Stakeholders   | SMG Member     | Engagement activity  |
|------|--|----------------|--|
| 3    | Campus Development Programme members   | Grant Edwards  | Attended the Science North PCG Meeting   |
| 3    | AgResearch   | Susie Roulston | Meeting with Chief Operations Officer  |
| 4    | Universities NZ<br>Other universities  | Susie Roulston | Universities NZ CFO meeting  |
| 5    | The BioHeritage Challenge,<br>Ngā Koiora Tuku Iho, Mana<br>Rangatira members | Grant Edwards  | Attended New Zealand's Biological Heritage National Science Challenge, Mana Rangatira Governance Group Meeting |



|    |  |                                 |  |
|----|--|---------------------------------|--|
| 9  | LU Foundation/Centennial Trust   | Susie Roulston                  | Along with the Finance Director, met with the LU Foundation/Centennial Trust Secretary   |
| 10 | Aqualinc – Andrew Dark   | Dione Payne                     | Met with Andrew Dark from Aqualinc to discuss around Te Ao Māori perspectives on drinking water source protection                                    |
| 10 | Staff  | Dione Payne                     | Met with LU staff member Mohini Vidwans to discuss COMM201 'Managing People' to add a bi-cultural dimension to the course.                           |
| 11 | Eastern Institute of Technology  | Dione Payne                     | Met with Tracey Tangihaere at EIT to progress development opportunities  |
| 12 | MBIE   | Grant Edwards<br>Susie Roulston | Met with MBIE official to discuss MBIE, RSI, and infrastructure  |
| 13 | AgResearch   | Dione Payne                     | Met with Aurelie Laugraud of AgResearch to discuss how they can incorporate Maori thinking and “western” science with Maori views/knowledge/projects |
| 16 | Farms committee members  | Grant Edwards                   | Along with some Council members attended Farms Committee   |
| 16 | FOODSOUTH  | Grant Edwards<br>Susie Roulston | Met with Food Innovation Network to discuss the FOODSOUTH building   |
| 17 | University of Canterbury<br>Plant and Food Research<br>Manaaki Whenua Landcare<br>Research<br>AgResearch | Grant Edwards<br>Dione Payne    | Joint Postgraduate School Working Group meeting to discuss new proposal applications   |
| 17 | Staff  | Grant Edwards                   | Attended the Sustainability Taskforce meeting  |
| 24 | Lincoln Agritech   | Grant Edwards<br>Susie Roulston | Meeting with Peter Barrowclough  |
| 25 | Dairy NZ<br>Ravensdown<br>SIDE<br>LIC<br>AgResearch<br>LUDF consultants                                  | Grant Edwards                   | Attended SIDDC Strategic Demonstration Group Meeting   |
| 25 | RM Group   | Susie Roulston                  | Along with the Campus Development Programme Lead met with the RM Group   |
| 27 | Universities NZ<br>Other universities  | Grant Edwards                   | Attended the Universities New Zealand - Research Committee meeting (Zoom Meeting)  |
| 30 | FOODSOUTH  | Grant Edwards                   | Attended the FOODSOUTH Board Meeting   |



## Vice-Chancellor's Office

Version:

## Health, Safety & Bio-compliance Report

Author/s: Health, Safety & Bio-Compliance Manager

Date: 15 Sept 2021

Approver: Karen McEwan

### Purpose

Health, Safety and Compliance SMG-E reporting for the month of August 2021.

### Content

This report provides a summary of:

- Any significant health and safety incidents for the month and any recent updates on past incidents
- Health & Safety Committee meetings
- Campus Development H&S
- Critical Risk Elements and mitigations

### Issues

Nil

### Recommendations

That the following are noted:

- The trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data
- The actions being taken to improve the culture of health and safety across the university

### Executive summary

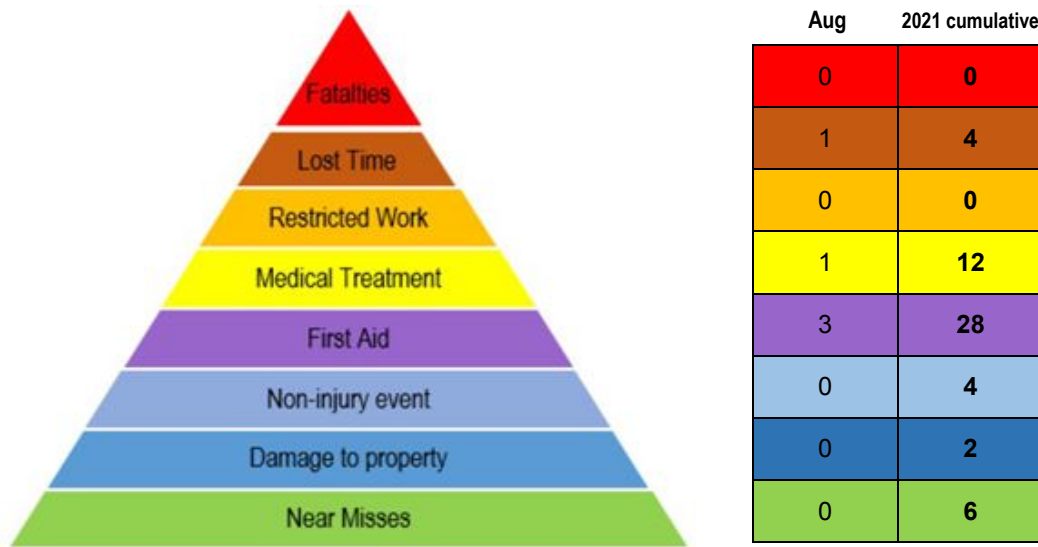
This report provides a summary of health, safety and bio-compliance across the organisation in the areas of:

- Health and Safety Incidents. We had one lost time injury in August.
- Health and Safety Performance – lead indicators
- Farms
- Biosafety
- Wellbeing
- Campus Development contractor activities

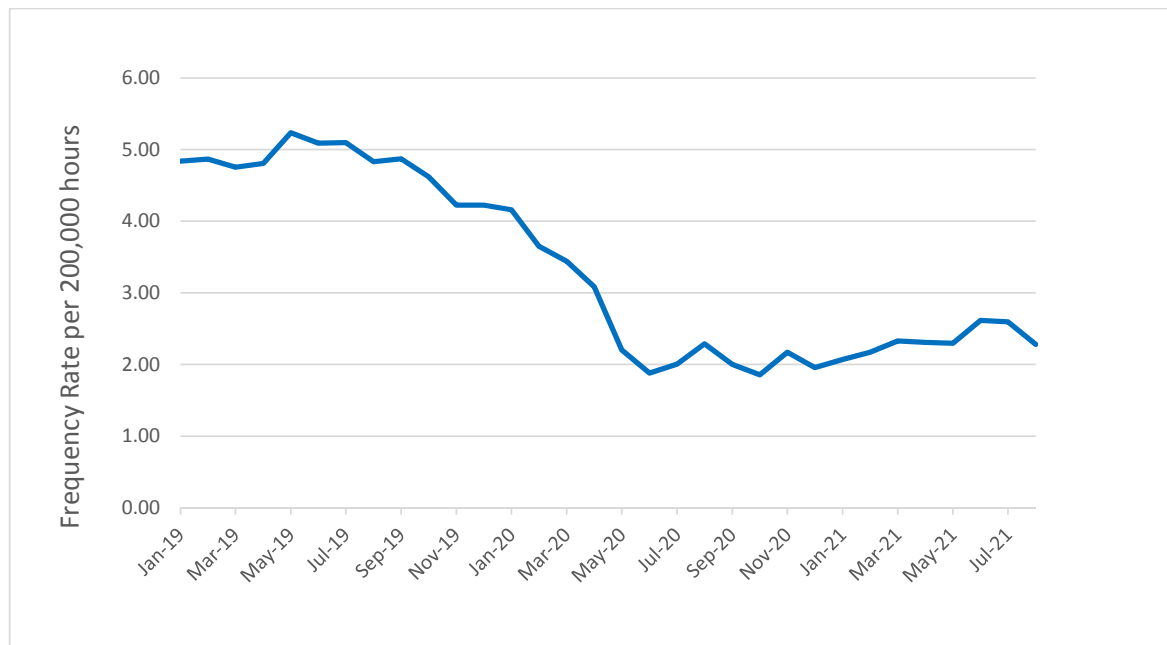


## Health and Safety lag indicators

The below data provides an overview of reported work incidents at the university.



## Total Recordable Injury Frequency Rate (LU and Agritech employees)



The above chart shows Total Recordable Injury (TRI) frequency per 200 000 hours worked by our staff in the last 30 months. TRI is defined as reported work-place medical injuries, restricted work, lost time injuries, and fatal injuries. *Note that work-place includes any injuries that occur to staff while on the campus, even if not task/work-related.*

## Health and Safety performance – lead indicators\*

\*Level 4 lockdown from 18 August - only essential workers were on campus for remainder of the month

| Processes   | Aug 2021 | Year to date | 2020 Total |
|---|----------|--------------|------------|
| H&S inductions for new staff (within 3 weeks of start date) | 8        | 52           | 63         |
| Contractor inductions (Campus Development)                  | 0        | 150          | 167        |
| Contractor inductions (Facilities Management)               | 0        | 53           | 52         |
| Contractor inductions (Faculties and Business Units)        | 0        | 47           | 15         |
| Contractor site inspections (Campus Development)            | 3        | 24           | 85         |
| First Aid training  | 13       | 52           | 35         |
| Building and Warden training                                | 0        | 108          | 24         |
| Work station assessments                                    | 1        | 4            | 26         |
| Return to work programmes: work injuries                    | 0        | 3            | 44         |
| non-work related  | 3        | 31           |            |
| Council campus work-area visits (10 scheduled)              | 0        | 2            | 1          |

| Reporting via Risk Manager                            | Aug | Year to date | 2021 Target | 2020 Actual |
|---|-----|--------------|-------------|-------------|
| Total reported safety observations                    | 0   | 17           | 35          | 18          |
| - Safety observations related to external contractors | 0   | 11           |             |             |
| Reported opportunities for improvement                | 0   | 5            | 20          | 15          |

## Health and Safety Committees

| Committee  | Next meeting | 2021 meetings |
|--|--------------|---------------|
| University H&S committee<br>(Representation from Faculties, Service Areas, Research Centres) | Oct          | 4             |
| AGLS sub-committee   | Sept         | 6             |
| BPRC sub-committee   | Oct          | 3             |
| Facilities Management sub-committee  | Oct          | 4             |
| Catering sub-committee   | Sept         | 5             |
| Lincoln Agritech Ltd   | Sept         | 2             |

Topics covered: return-to-work programmes, Mental Health strategy, workplace inductions, annual occupational health monitoring, construction activities on campus, staff Wellbeing.

## Farms

Farms Biosecurity Policy and Procedure are completed and published in the Policy Library.

## Biosafety and Hazardous Substances

Containment Facility lab internal audits taking place in September. A meeting between the Universities/CRI Working Group and WorkSafe due to take place in late August was postponed due to the Covid lockdown. Remaining issues with the Guidance Document under Part 18 of the Hazardous Substances Regulations (research and teaching) is primarily about design and storage.

## Wellbeing

The Women's Wellbeing Event took place 4 August with a guest speaker from the Oxford Women's Health Clinic, and was favourably received with very positive feedback from attendees.

### Campus Development H&S current activity summary sheet

LU H&S Advisor undertakes scheduled CDP work site inspections. Reported events/near misses from within work sites that raise concerns for LU are followed up with relevant Site Manager and LU Client Rep to ensure worker safety is addressed and appropriate investigations have been completed by the lead contractor.

| August 2021                                     | Science North<br>CW0032  | FM Sheds<br>CW0038 | Hudson<br>Refurbishment   | Demolition   | Infrastructure   |
|---|--|--------------------|---|--|--|
| <b>Activity Levels</b>                          | Active   | Planning           | Active  | Low activity   | Active   |
| <b>LU Inspections Conducted</b>                 | 1  | -                  | 1   | 0  | 0  |
| <b>Contractor &amp; LU Safety Meetings held</b> | 1  | -                  | 1   | 0  | 1  |
| <b>Contractor Recorded:</b>                     |  |                    |   |  |  |
| <b>Safety Observations</b>                      | 2  | -                  | -   | 0  | 0  |
| <b>Near Miss Events</b>                         | 1  | -                  | -   | 0  | 0  |
| <b>No Treatment Injuries</b>                    | 1  | -                  | -   | 0  | 0  |
| <b>First Aid Injuries</b>                       | 0  | -                  | -   | 0  | 0  |
| <b>Medical Treatment Injuries</b>               | 0  | -                  | -   | 0  | 0  |
| <b>Lost Time Injuries</b>                       | 0  | -                  | -   | 0  | 0  |
| <b>Property Damage Events</b>                   | 0  | -                  | -   | 0  | 1  |
| <b>Contractor H&amp;S Summaries</b>             | Leighs H&S report was written on 23 Aug, incidents from 23 Aug-31 Aug will be reported in September. Work suspended on 17 Aug for Level 4. | Planning – TBIG.   | Site now established, asbestos removal being carried out by specialist removers. Work suspended on 17 Aug for Level 4. Waiting on August H&S summary from Pace. | Asbestos surveys for JBB and Riddolls buildings underway.<br><br>Work suspended on 17 Aug for Level 4. | Hudson carpark underway. Work suspended on 17 Aug for Level 4.<br><br>HV upgrades Calder Drive in planning phase. TMP received and under review. |
| <b>Other activity</b>                           | Covid Alert Level 3 documentation received and reviewed.   |                    | Covid Alert Level 3 documentation received and reviewed.  | Covid Alert Level 3 documentation received and reviewed.   | Covid Alert Level 3 documentation received and reviewed.   |

*All construction activity on campus ceased during Alert Level 4.*

### Critical risk elements

The Health and Safety team focus is to ensure that as an organisation, we have robust assurances in place to evidence our management of health and safety, and bio-compliance. We undertake internal audits on a regular basis for our high risk work areas (laboratories, workshops, farms, JML) and PC2 Containment Facilities, along with regular inspections of construction and work sites (Campus Development Programme and Facilities Management). We are externally audited annually by the Ministry of Health Office of Radiation Safety (CT scanner) and biannually by MPI (PC2 Containment Facilities under Section 39 of the Biosecurity Act). We commission external H&S professionals to audit different areas of the university where residual risk following mitigations remains medium to high.

We require reporting of all workplace incidents, events and safety observations to be entered into our health and safety management system (Risk Manager), via the OnSide app for our Farms, or the SAFELU app for students, visitors and contractors.

The following chart indicates current areas of LU critical risk for Health & Safety, and Bio-compliance, and the residual risk where mitigation processes are in place.

| 2021 Critical H&S and Bio-compliance Risks         |   |  |               |
|--|---|--|---------------|
| Risk element                                       | Mitigations   | Verification   | Residual Risk |
| Construction activities (including infrastructure) | Contractor inductions<br>On-boarding processes  | Site inspections<br>Audits of lead contractor processes                            |               |
| Farms  | Training records<br>Visitor management (OnSide)<br>Farms Compliance Officer<br>Contractor management<br>Biosecurity protocols | Training assessment<br>OnSide reports<br>Internal audits                           |               |
| Hazardous Substances Management                    | Inventories<br>Training (internal and external)<br>Emergency Response Plans<br>Laboratory manuals                             | DGS Location certificates<br>Internal audits<br>External audits (Veterinary drugs) |               |
| PC2 Containment Facilities – breach of containment | Containment manual<br>Training & Assessment modules<br>Contingency plans  | Internal audits<br>External audits (MPI)   |               |
| Radiation  | Training and Procedures<br>Monitoring   | External (MoH)   |               |
| Events held on Campus                              | Safety Plans in Risk Manager for LU and external events   | Sign-off from H&S<br>Post-event reviews  |               |
| Field Trips & Tours                                | Safety Plans in Risk Manager  | Sign-off from H&S  |               |
| Covid-19 Alert Level shifts                        | Communications channels<br>Signage<br>Increased cleaning regime<br>Level 3 work bubbles                                       | LU Comms<br>FM processes   |               |



## Vice-Chancellor's Office Academic Board Report

Version: 1

Author/s: Paula Morrison / Lorraine Petelo

Date: 16/09/2021

### Purpose

To provide a summary of the Academic Board meeting held on 15 September 2021.

### Content

1. Executive Summary
2. Appendix One: Full Academic Board Report for July 2021

### Recommendation

- That the Academic Board report be noted.

### Executive summary

Academic Board met on Wednesday 15 September 2021. The meeting followed the usual protocols with standing reports from the Academic Committees (Learning and Teaching; Research; Academic Administration), Māori and Pasifika, CUAP and Academic Quality. The Proctor also presented his interim report to 30 June.

It was noted that currently two of the five CUAP Round Two proposals had been approved, namely the new major (Brewing and Fermentation in the Bachelor of Science) and the modification to the Master of Planning.

Amendments to the new Assessment Policy were approved by the Board, and a useful discussion with the Proctor on changes to the Academic Integrity Policy and Procedures took place.

The Assistant Vice-Chancellor Māori and Pasifika reported 2021 as having the highest cohort of Māori tauira, 191 up from 167 in 2020. There was also an increase, albeit smaller, of Pasifika tauira, 61 up from 51 in 2020. Mid-year EPI data indicates we have met the 2021 commitment for qualification completions.

## Appendix One

### Vice-Chancellor's Office

### Academic Board Report September 2021

Academic Board met on Wednesday 15 September 2021.

#### GOAL 3 - A CULTURE WHICH STIMULATES AND INSPIRES STAFF AND STUDENTS

##### Three Minute Thesis Competition and Postgraduate Conference

- i. The success of the 2021 Three Minute Thesis Competition was acknowledged. Unfortunately due to Level 4, the national 3MT Masters Inter-University Challenge on Friday 31 August was postponed. The PhD final is scheduled to take place at the end of this month.
- ii. Support for a 2021 Postgraduate Conference was such that it will take place on 1 – 3 November, with foci on Careers, Wellbeing, Diversity and Culture.

#### GOAL 4 - A WORLD-CLASS RESEARCH AND TEACHING PRECINCT

##### Assessment Policy

The Board approved changes to the new Assessment Policy, which principally acknowledged the optional nature of assessment invigilation, the realignment of the definitions of final assessments, and other minor clarifications. Given the importance of this policy, it will be circulated directly to academic staff.

##### Academic Administration Committee

The Convenor provided a full report on the Semester One examinations, noting a continuing drop in the number of students needing assistance during the examinations, compared with 2020. The Wellbeing Team reported a 50% response rate from contacted students seeking to improve their academic progress in semester two. This is far in excess of that ever achieved following communication from AAC alone, and represents a positive collaboration between the two areas, for a better student experience and supporting learner success.

The number of students excluded from further study in semester one was significantly lower than in recent semesters, when exclusions typically numbered more than 10.

Assessment Issues now remains a standing item at full committee meetings, which provide a forum to review the ongoing impact of decisions of the COVID Academic and Student Experience Working Group and the rolling assessment guidelines produced by this group. As gaps in policy continue to be identified, these will be folded into the rolling guidelines and the wider policy review cycle.

##### Proctor's Interim Report

The Proctor provided his interim report to the Board of activity to end June 2021. With the ongoing emphasis on online assessment, work involving the Proctor, LTL, Student Administration and AAC continues to identify gaps, and refine assessment and academic integrity guidelines for students and staff. This remains a continuous process. The Board approved minor changes to the Academic Integrity Policy and Procedures, and the Proctor is in the process of drafting further changes to both

## **Appendix One**

the Academic Integrity Policy & Procedure and the Student Discipline Regulations to make them fit for purpose in terms of our emphasis on online delivery and assessment.

The Proctor identified an increased in student behavioural offences compared with Semester 1 2020. As a result, working relationships have been established with the University of Canterbury, and the Hony and Lincoln police.

### **CUAP**

Lincoln University has been invited to make a Submission on the Review of the Committee on University Academic Programmes (CUAP). A notice to this effect is on the HUB and Board members have been asked to encourage staff to make submissions, which should be sent to Paula Morrison by 7 October.

### **GOAL 5 – AN ORGANISATION FOCUSED ON MEANINGFUL PARTNERSHIPS**

AAC informed the Board that it had approved:

- i. A 2+2 articulation proposal between INTEC Education College, Malaysia and the Lincoln University for the BCom Accounting and Finance, and Food and Resource Economics.

### **GOAL 6 - FACILITATING GROWTH**

#### **A. CUAP Round Two 2021**

To date, CUAP has approved the introduction of a new major in Brewing and Fermentation, and changes to the Master of Planning. The remaining four proposals are very close to approval.

#### **B. Proposal to Modify An Existing Programme**

A proposal to modify the Graduate Diploma in Property Management was approved. The proposal replaced VAPM 207 (Applied Urban Valuation) with VAPM 209 (Principles of Property Valuation). VAPM 209 teaches principles not taught elsewhere that are required to meet the graduate profile, whereas VAPM207 teaches about a specific field of application that is not required to meet the graduate profile.

**The next Academic Board meeting is scheduled for 13 October 2021.**



## Vice-Chancellor's Office

Version: 1

## Conferment of Degrees, Diplomas and Certificates – 28 September 2021

Author/s: Sonja Wilkinson / Dr Hamish Cochrane

Date: 16 Sept 2021

### Purpose

Submission of graduand names for conferment of degrees, diplomas and certificates by Council on 28 September 2021.

### Awards

#### Bachelor of Environment and Society

Dingye **Cheng**

### Recommendations

1. That Council approve the award listed above.

Dr Hamish Cochrane  
Director, Student Administration and Student Health  
16 Sept 2021



# President's Report

22 September 2021



Tēnā koutou,

Nominations for elections are currently open. Lockdowns have been problematic for the process, and we are working through these challenges.

We are also in the process of recruiting a new General Manager. Fiona has tendered your resignation and is moving on to an exciting new role at 298 health.

LUSA's club SPACE has submitted on the Conversion Practices Prohibition Legislation Bill with sister clubs around Aotearoa. We are supportive of the bill, with recommendations around improving protections for the diverse group of LGBTQIA+ folk from harmful practices.

Garden Party planning is pretty much complete, and we are optimistic it can go ahead.

Continual conversations with the University to the COVID-19 response. The universities response continues to be sufficient and caters for the needs of students. This has included getting vaccinators onsite for the week beginning 18<sup>th</sup> October. We have had a flurry of financial assistance fund applications. It has remained steady as we have moved into level 2.

A big struggle occurring not just at LU but across Aotearoa is students (and staff) whose friends and whānau overseas are dealing with the grief and fallout of the pandemic. Students are still expected to complete their work, balance family life and a part-time job, and cope with the emotional burden.

Lastly, I would like to draw your attention to a vote happening next Thursday at the Environment Canterbury Council. There will be a decision made on whether to offer all tertiary students in Canterbury a discount for public transport. This will be a significant step in alleviating financial hardship for Cantabrian students.

Ngā mihi,

Gregory Fleming

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