

Pacific Scholarship

Pacific Islands

With a vision of increasing the number of accountants in the Pacific, Chartered Accountants Australia and New Zealand is proud to provide a scholarship to tertiary students currently studying towards an undergraduate degree in accounting and provisional members currently undertaking the CA Program in the Pacific.

Scholarship purpose

To assist students who are resident in the Pacific to progress their studies in accounting by providing financial support towards their tuition fees and course related costs.

Selection criteria

This scholarship is aimed at tertiary students studying towards an undergraduate accounting degree and Provisional Members currently undertaking the CA Program, who are resident in the Pacific.

Value

The successful recipient of the **Pacific Scholarship (Pacific Islands)** will receive \$5,000.

Key dates

Applications open: Monday 5 August 2024

Applications close: Sunday 8 September 2024

Winners announced by: Monday 21 October 2024

Interview

Please be advised you may be invited to an interview (by telephone or video conference) as part of the selection process.

Acknowledgement and Declaration

Ensure you have read and understood the Criteria and Terms and Conditions of this Scholarship on the following pages and complete the Acknowledgement and Declaration on the final page of this document.

How to apply

To apply for the Chartered Accountants ANZ Pacific Scholarships (Pacific Islands) 2024, read and understand the selection criteria, terms and conditions and required supporting documents outlined on this application form. Please complete this application form along with all required documentation and send it to: scholarships@charteredaccountantsanz.com by **Sunday 8 September** with the subject line "Chartered Accountants ANZ Pacific Scholarships (Pacific Islands) Application <insert applicant's name>".

Pacific Scholarship (Pacific Islands)

2024 Application Form

Please complete **all sections** and return the application to Chartered Accountants Australia and New Zealand (CA ANZ) (see **page 7** for details).

Please sign the **Declaration** on page 7 and **initial** each page of this application form before you return it.

Section 1 – Personal details

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Other (please specify)	<input type="text"/>
Given name/s (in full)	<input type="text"/>				Surname	<input type="text"/>
Preferred name	<input type="text"/>			Previous surname (if applicable)	<input type="text"/>	
Street address	<input type="text"/>				Suburb	<input type="text"/>
City/Town	<input type="text"/>	Postcode	<input type="text"/>	Country	<input type="text"/>	
Mobile	<input type="text"/>			Phone	<input type="text"/>	
Email	<input type="text"/>					
Student ID number	<input type="text"/>					
Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>		Place of birth	<input type="text"/>		
		<small>(DD/MM/YYYY)</small>				
Citizenship	<input type="text"/>					

 Please attach a full colour scan of your **driver's licence, passport or birth certificate**.

Section 2 – Qualification details

Please fill out the qualification type most relevant to you.

Tertiary students

Name of qualification sought (e.g. Degree name)

Where you are studying (Name of university or tertiary institution)

Paper(s) currently enrolled in

Section 2 continued overleaf >

Year of study Will your study be undertaken full or part-time during 2024/2025? ☐ Full time ☐ Part time


Will you be earning a salary during your intended period of study? (If so, provide details)

Have you received any other scholarships towards your tertiary study? ☐ No ☐ Yes

Year in which you first enrolled in this qualification / /
(DD/MM/YYYY) Intended date of completion / /
(DD/MM/YYYY)

Previous tertiary education provider(s)

Degree(s) conferred and year of graduation


 Please attach a full colour scan of your **academic records**.

Provisional members

Papers you are currently enrolled in

Previous tertiary education provider(s)

Degree(s) conferred and year of graduation


 Please attach a full colour scan of your **academic records**.

Section 3 – Reference letter

Your reference should be a character reference, for example a voluntary, church or sporting group leader or coach, **not** a family member or friend. Ask your referee to describe:

- Your skills as a student or in your extracurricular activities
- Abilities you display that show leadership
- How you demonstrate a collaborative approach to your work
- Your commitment to becoming a Chartered Accountant
- Your ability to complete your study on schedule
- The contribution you have made to your Pacific Island community
- Their level of support for your application.

Referee name	<input type="text"/>		
Referee position	<input type="text"/>		
Company	<input type="text"/>		
Mobile	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		

 Please attach your **written reference letter** in your email when submitting your application form.

Section 4 – Pacific heritage

Please describe in detail/confirm your Pacific heritage:

Section 5 – Cover letter

Maximum 1000 words, describing:

- Your motivation for applying for this scholarship
- How you feel that you meet the characteristics, conditions and intentions of this scholarship, including;
 - Your academic success and current grade point average
 - Your leadership and teamwork skills and situations where you have used or developed these skills
 - Any extracurricular and community activities you are involved in and what they mean to you
 - Outline your career ambitions, including any involvement with Chartered Accountants ANZ and which designation you aim to pursue
- The contribution you would like to make to the Pacific Islands accounting profession and the Pacific Islands community
- Personal impact that the scholarship will have if received.

Funding statement

- List all current funding secured for this qualification from all sources; and what that funding has, or will be, used for
- List all previous funding secured through Chartered Accountants ANZ for this and other projects of qualifications within the past two years
- If no other funding is being secured, please indicate.

Costs (Please itemise)

Course costs:	
Text book/Resource costs:	
Other costs:	
Total costs	\$

Section 7 – Application requirement checklist

- ☐ Fully completed application form (this document)
 - ☐ Cover letter
 - ☐ One written reference
 - ☐ Scholarship budget
 - ☐ Full colour scan of your driver's licence, passport or birth certificate
 - ☐ Full colour scan of your tertiary academic transcript
 - ☐ Complete the **Acknowledgement and Declaration** on the final page of this form, after the Criteria and Terms and Conditions.

Section 8 – Selection criteria and Terms and Conditions

Please **initial** and date each page and sign the Declaration on the final page.

Eligibility criteria

The applicant must:

- be enrolled and studying accountancy (either full or part time) as part of a Chartered Accountants Australia and New Zealand (ANZ) accredited undergraduate degree which leads to eligibility to apply to become a Provisional Member of Chartered Accountants ANZ and enrol in the Chartered Accountants ANZ's CA Program or be a Provisional Member of Chartered Accountants ANZ enrolled in the Chartered Accountants ANZ's CA Program and eligible to enrol in the CA Program in 2025; For a list of Australian and New Zealand degrees accredited by Chartered Accountants ANZ, see here www.charteredaccountantsanz.com/become-a-member/entry-requirements/chartered-accountant/recognised-qualifications;
- complete the application form in full, following all instructions and providing all required documentation;
- satisfy the criteria specified in the cover letter section of the scholarship application form;
- be able to demonstrate that they intend to pursue accounting as a career;
- be able to demonstrate they are of Pacific Island heritage
- be available to attend a telephone or a video interview to discuss their application; and
- be able to demonstrate they are currently studying and residing within the Pacific Islands.

Background information and acknowledgements

1. Chartered Accountants ANZ and its appointed scholarship selection panel (the Committee) will evaluate each application based on the quality of the information provided by the applicant and his/ her referees. In addition to evaluating the quality of the application material, the Committee will also consider extra curricular activities, community involvement and career ambitions.
2. Decisions made by Chartered Accountants ANZ and/ or the Committee will be final and no correspondence or discussion will be entered into. For the avoidance of doubt, at its discretion the Committee may decide to share the scholarship between two or more applicants.
3. By signing the declaration on the application form the applicant confirms that the information provided is true and correct.
4. The applicant acknowledges that Chartered Accountants ANZ is not obligated to award any scholarships in any year and scholarships will not normally be granted to applicants receiving a full salary.

5. The applicant authorises Chartered Accountants ANZ and/or the Committee to lawfully obtain at any time from any person or entity, any information about the applicant that Chartered Accountants ANZ and/or the Committee considers necessary to process the application and the applicant authorises such person or entity to release this information.
6. Scholarship recipients may apply in subsequent years for further funding from Chartered Accountants ANZ.
7. Unsuccessful applicants may also re-apply in subsequent years.
8. The scholarship may be held concurrently with other awards or scholarships obtained by the applicant. However, applicants must include in their application details of any other funding of any nature applied for or already awarded to the applicant. If funds have already been received, applicants should include details of how those funds were applied.
9. A written reference is required on behalf of the applicant by a character referee who knows the applicant personally who should outline not only the applicant's ability as a student, but also his/her contribution to, and support of their community through extra- curricular activities.

General Terms and Conditions

1. Applicants who are awarded a scholarship (Recipient) must sign this document confirming that they agree to these terms and conditions under which the scholarship has been awarded and must provide a copy to Chartered Accountants ANZ before any scholarship funds will be paid. The Recipient must acknowledge to Chartered Accountants ANZ receipt of all scholarship funds.
2. Scholarship funds may only be used by the Recipient to pay for tuition fees and study related costs. The scholarship funds must not be used for payment of professional membership fees or any other purpose not expressly authorised by Chartered Accountants ANZ.
3. The Recipient must acknowledge the funding received from Chartered Accountants ANZ in all published materials.
4. In the event the Recipient discontinues or withdraws from his/her course of study during a scholarship funding year, or the focus of the Recipient's study or research changes, the Recipient must immediately notify the Committee in writing, following which the Committee may:
 - (a) terminate the scholarship, in the event of which, Chartered Accountants ANZ will not be obliged to make any further payments to the Recipient; and/or
 - (b) require the Recipient to refund all or part of the scholarship funds paid to, or on behalf of, the Recipient.

5. If the Committee considers that the Recipient is making insufficient or unsatisfactory progress in achieving his/her qualification, including the grades achieved, the Committee may:
 - (a) terminate the scholarship, in the event of which, Chartered Accountants ANZ will not be obliged to make any further payments to the Recipient; and/or
 - (b) require the Recipient to refund all or part of the scholarship funds paid to, or on behalf of, the Recipient.
6. If Chartered Accountants ANZ or the Committee becomes aware that any information provided to it by the Recipient is false, erroneous or misleading, Chartered Accountants ANZ, without limitation, reserves its right to:
 - (a) terminate the scholarship, in the event of which, Chartered Accountants ANZ will not be obliged to make any further payments to the Recipient; and/or
 - (b) require the Recipient to refund all or part of the scholarship funds paid to, or on behalf of, the Recipient.
7. Chartered Accountants ANZ may review and amend the terms and conditions applying to the scholarships at any time.
8. If the Recipient is not already a Provisional Member upon application for the scholarship the Recipient acknowledges that this scholarship does not entitle the Recipient to automatically become a Chartered Accountants Provisional Member. The Recipient is still required to independently apply for and meet the requirements for admission to membership as a Chartered Accountants Provisional Member.
5. The applicant's personal information may be disclosed to CA ANZ employees, agents and third parties who provide related services and to the Committee.
6. While applicant's personal information is collected by Chartered Accountants ANZ in New Zealand, it is likely that the applicant's personal information will be disclosed to overseas recipients outside of applicant's country of residence in accordance with Chartered Accountants ANZ's Privacy Policy.
7. Chartered Accountants ANZ's Privacy Policy also contains the contact details of Chartered Accountants ANZ's Privacy Officer and information regarding applicant's rights and how applicant can seek to access and correct applicant's personal information or raise a privacy concern with us and how it will be dealt with.
8. If the applicant has any questions or concerns about this privacy notice, Chartered Accountants ANZ's Privacy Policy or how Chartered Accountants ANZ handles applicant's personal information, please contact Chartered Accountants ANZ's Privacy Officer at privacy@charteredaccountantsanz.com. Full details of the Privacy Officer are set out below.

Full details of the Privacy Officer are set out below.

Chartered Accountants Australia and New Zealand
33 Erskine Street, Sydney NSW 2000

P: 1300 137 322

E: privacy@charteredaccountantsanz.com

Additional Terms and Conditions

Applications will open on 5 August 2024. The application document and all supporting documentation should be emailed to Chartered Accountants ANZ at scholarships@charteredaccountantsanz.com by no later than 11.59pm (NZST) on Sunday 8 September 2024.

The email title should have the subject line "Chartered Accountants ANZ Pacific Scholarship Application (insert applicant's name)". Applications received after 11.59pm NZST on Sunday 8 September 2025 or which have not been correctly completed or submitted will not be considered.

Without limiting the composition of the Committee, the Committee shall include members of Chartered Accountants ANZ and the Pacific Islands Chartered Accountants Network (PICAN).

Applicants will be notified of the Committee's decision by Monday 21 October 2024. Decisions made by the Committee will be final. Correspondence or discussion concerning any aspect of the award of a scholarship will not be entered into.

Where the full Pacific Scholarship (Pacific Islands) is awarded to a single Recipient, the full value of the scholarship (being NZ\$5,000) will be paid in a single instalment. If the scholarship is awarded to more than one Recipient, then a portion of the full value of the scholarship that a Recipient is entitled to will be paid in one instalment to each relevant Recipient.

Privacy notice

1. Chartered Accountants ANZ (including its subsidiaries, and controlled entities including the New Zealand Institute of Chartered Accountants (NZICA), a regulated body established under the *New Zealand Institute of Chartered Accountants Act 1996* (and controlled by Chartered Accountants ANZ) may collect, hold, use and disclose personal information about the applicant in relation to the Pacific Scholarship (Pacific Islands).
2. Applicant can find out more about how Chartered Accountants ANZ may use, disclose, process and handle applicant's personal information by viewing Chartered Accountants ANZ's privacy policy at www.charteredaccountantsanz.com/privacy-policy (Privacy Policy).
3. The primary purpose for collecting applicant's personal information is to assess an applicant's scholarship application, determine application outcomes and facilitating the scholarship program.
4. If applicant chooses not to provide us with the requested information or provide incomplete information, Chartered Accountants ANZ will not be able to assess that applicant's application.

Section 9 – Declaration of Intent to submit a Scholarship Report

By signing this document you agree to be bound by the terms and conditions set out herein.

Please sign and date (please also **initial** each page of this application form)

Signature	<div></div>	Applicant's name	<div></div>
		Date	<div>/ /</div> <div>(DD/MM/YYYY)</div>

Section 10 – Submitting your application form

Applications, along with all required documentation and send it to: scholarships@charteredaccountantsanz.com with the subject line “Chartered Accountants ANZ Pacific Scholarships (Pacific Islands) Application <insert applicant’s name>”.