

## LINCOLN UNIVERSITY

### A D LOCHHEAD MEMORIAL SCHOLARSHIP

This scholarship was established in 1998 in memory of Alexander David Lochhead (1912-1994) of Lakeside.

#### Regulations

1. The award shall be known as the A D Lochhead Memorial Scholarship.
2. One scholarship will be awarded annually to a full time student about to enter their final year of a Bachelor of Agricultural Science degree at Lincoln University. The normal place of residence of applicants should be within the Canterbury Land District.
3. The scholarship shall have a tenure of one year and will comprise a credit to the student's fees account in the year following application.
4. The selection committee shall determine the value of the award each year taking into account the amount of funds available for disbursement according to the University's investment policy whereby one third of the annual interest earned is reinvested to maintain the real capital base and the remaining two thirds is available for disbursement.
5. The scholarship is to be awarded by the Vice-Chancellor on the recommendation of a selection committee which shall comprise:
  - i) the Convenor of the Lincoln University Scholarships Committee or nominee,
  - ii) a representative of the Lochhead family.
6. The criterion for the award shall be academic merit. In the event that two or more applicants being of equal or similar academic merit, preference will be given to an applicant who usually resides in the area of Canterbury, south of the Selwyn River, north of the Rakaia River and east of State Highway One.
7. The selection committee may refrain from making an award if, in their opinion, there is no applicant of sufficient merit.
8. The scholarship may be held with any other scholarship, bursary, prize or fellowship, unless the conditions of the other award preclude it.
9. The scholarship may be terminated by the Vice-Chancellor at any time on receipt of a report from the Lincoln University Undergraduate Scholarships Committee that the conduct or progress of the awardee has been unsatisfactory.
10. Application forms are available from the Scholarships Office, Lincoln University with whom applications close on 31 October each year.



## A. D. LOCHHEAD MEMORIAL SCHOLARSHIP

### APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number:	
Place of Birth:	
Nationality/Citizenship:	

Academic Information	
Course of Study at Lincoln:	

Financial Information	
Financial assistance being received or expected: <i>(other scholarships, bursaries, awards, student allowances, etc)</i>	

Future Career	
Please attach a statement outlining your proposed career:	<input type="checkbox"/> <i>(tick when attached)</i>

References	
Please submit two confidential letters of reference with your application; one reference in relation to <b>academic ability</b> , and one reference in relation to <b>character</b> .	
Please provide the name, title, address, phone number and email address for your two referees:	
Referee 1:	Referee 2:

<b>Declaration:</b> I declare that the information contained in and provided in connection with this application is true and correct. <b>I acknowledge that giving false or misleading information is a serious offence.</b>	
Signature:	Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 31 October.**

Candidates shall submit applications directly to the following addresses:

Scholarships Office  
Lincoln University  
PO Box 85084  
Lincoln 7647  
Christchurch

Phone: (03) 423 0000  
Email: [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)

Web: [www.lincoln.ac.nz/scholarships](http://www.lincoln.ac.nz/scholarships)

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

If requested please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with **ONE** staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)



## REFEREES REPORT

Applicant's Name: .....

Students ID Number:.....

Scholarship(s) Applied For:.....

This report is due by: (Date).....

---

**Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

Please send this report to: Scholarships Office, Lincoln University, P O Box 85084, Lincoln 7647, Christchurch.

Referee's Name: *(Pls Print)*.....

Organisation:.....

Signature:..... Date:.....