

COLLIERS COMMERCIAL AND INDUSTRY PROPERTY SCHOLARSHIP REGULATIONS

1. Purpose

Colliers International has established this scholarship in 2007 to encourage and reward excellence in the study of commercial property, commercial property management and commercial valuation.

2. Number/Value

One scholarship will be offered annually to a full time student in their third year of study at Lincoln University and will be to a value of \$2500 per year.

In addition, and provided suitable positions are available, Colliers International may also offer the awardee paid internship or vacation work during the tenure of the award in one of their commercial and industrial divisions.

3. Eligibility

- (a) Applicants who have successfully passed their second year of study towards the Bachelor of Land and Property Management are eligible to apply.
- (b) Applicants must be New Zealand Citizens or Permanent Residents.
- (c) Applicants must be able to demonstrate a preference for a career in the commercial and industrial property sectors

4. Selection Criteria

The criteria for selection will be

- (a) Academic Merit
- (b) Communication and Interpersonal Skills
- (c) Potential to succeed

Candidates may be asked to attend an interview as part of the selection process.

5. Selection Committee

The scholarship shall be awarded by the Lincoln University Council based on the recommendation of a selection committee which shall comprise:

- The Convenor of the Scholarships Committee, or nominee
- An academic with experience in the property sector
- One representative from Colliers International.

The selection committee may refrain from making an award if it finds no candidate of sufficient merit.

6. Tenure

- (a) The scholarship is tenable for one year but may be continued based on satisfactory academic performance, and/or on a recommendation Colliers International
- (b) The scholarship shall be tenable with any other scholarship, bursary or award unless the conditions of the other award preclude it.
- (c) The Lincoln University Council has the power to terminate or suspend a scholarship if it receives an unsatisfactory report on the progress of a scholar from the Head of the Department of Property Studies.

7. Application

Application forms are available from the Lincoln University scholarships website:
www.lincoln.ac.nz/scholarships

Applications close 30 June with the Scholarships Office at Lincoln University.



Colliers Commercial and Industry Property Scholarship

APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Academic Distinctions:	
Course of Study at Lincoln:	
Please attach a written presentation outlining your intentions on completion of the course and how this scholarship would benefit you. <i>(This presentation should be approximately 500 words)</i>	Tick when attached <input type="checkbox"/>
Please attach a written presentation on your leadership activities.	Tick when attached <input type="checkbox"/>

Financial Information	
Please indicate your intended means of financial support. Mark all boxes that apply.	Student Allowance <input type="checkbox"/> Student Loan <input type="checkbox"/> Parental support <input type="checkbox"/> Part-time employment <input type="checkbox"/> Other (Please give details)
Please list any other scholarships you currently hold and any others you have applied for.	

References

Please submit two confidential letters of reference with your application. Complete the top section of the referee form and give to the two referees. Ask the referees to return their references to you in a sealed envelope, with their signature across the seal, or to send direct to the Scholarships Office.

Please provide the name, title, address, phone number and email address for your two referees:

Referee 1:	Referee 2:

Declaration:

I declare that the information contained in and provided in connection with this application is true and correct. **I acknowledge that giving false or misleading information is a serious offence.**

Signature:	Date:
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Please submit your application to the Lincoln University Scholarships Office no later than 30 June.

Scholarships Office
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

Phone: (03) 423-0000
Email: scholarships@lincoln.ac.nz
Web: www.lincoln.ac.nz/scholarships

PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University will store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications may prejudice your eligibility.

If Official documents are requested as part of your scholarship application please do not send original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or scholarships@lincoln.ac.nz



LINCOLN
UNIVERSITY
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REFEREES REPORT

Applicant's Name:

Students ID Number:.....

Scholarship(s) Applied For:.....

This report is due by: (Date).....

Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.

Please send this report to: Scholarships Manager, Lincoln University, P O Box 85084, Lincoln 7647, Christchurch.

Referee's Name: *(Please Print)*.....

Organisation:.....

Signature:..... Date:.....