

# WILLIAM WALTER DUNSTERVILLE SCHOLARSHIP

## Regulations

### 1. Purpose

The William Walter Dunsterville Scholarship was established for the purpose of supporting students who otherwise would not have the financial means to attend Lincoln University.

### 2. Number and Value

The scholarships will provide funding of up to \$6000 towards tuition fees. The number of scholarships available annually will be determined by the Vice-Chancellor.

### 3. Eligibility

To be eligible to apply an applicant

- (1) Must be registered to study at Lincoln University, or become registered to study at Lincoln University, by the commencement of the next semester after this award is made, and
- (2) Must be born in New Zealand.

### 4. Selection Criteria

The scholarship will be awarded based on financial need.

### 5. Selection Committee

The scholarship shall be awarded by the Lincoln University Council on recommendation of a selection committee which shall comprise:

- (1) The convenor of the Scholarships Committee or nominee, and
- (2) Two members of the Scholarships Committee.

## **6. Tenure**

- (1) The scholarship shall be tenable for one year. Previous recipients are eligible to reapply in subsequent years.
- (2) The scholarship is tenable with any other Scholarship or Bursary except those listed in 6 (3) below.
- (3) The scholarship is not tenable with the following scholarships
  - 6.3.1 Lincoln University Doctoral Scholarship
  - 6.3.2 Lincoln University Graduate Scholarship
  - 6.3.3 William Machin Scholarship for Excellence
- (4) During the course of their studies, the successful recipient may be required to participate or support any on-campus promotional activities as specified by Lincoln University.

## **7. Payment**

- (1) Payments shall be made to the recipients' Lincoln University Tuition Fees account upon registration in their chosen degree.
- (2) Should a scholar withdraw from study at any time during the tenure of the scholarship, they shall not be eligible for any refund of the scholarship.

## **8. Concessions**

The Vice-Chancellor may relax or modify the application of any of these regulations in special circumstances or in order to avoid hardship to any scholar or candidate for a scholarship.

## **9. Applications**

An application form can be obtained from the Lincoln University Scholarships Website [www.lincoln.ac.nz/scholar](http://www.lincoln.ac.nz/scholar) and must be submitted to:

Scholarships Office  
Lincoln University  
PO Box 94  
Lincoln 7647  
Canterbury  
New Zealand.

Applications must be received by 1 October annually no later than 4.30pm

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University will store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

If Official documents are requested as part of your scholarship application please do not send original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)



## WILLIAM WALTER DUNSTERVILLE SCHOLARSHIP

### APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Postal address:	
Email address:	
Mobile number:	
Date of Birth:	
Citizenship:	Attach a certified copy of your birth certificate <input type="checkbox"/>
Lincoln Student ID Number: <i>(if known)</i>	
Course of study at Lincoln University:	

Personal and Financial Circumstances	
Please give details of your proposed living arrangements for the academic year.	
Please indicate your intended means of financial support. Mark all boxes that apply	Student Allowance <input type="checkbox"/> Student Loan <input type="checkbox"/> Parental support <input type="checkbox"/> Part-time employment <input type="checkbox"/> Other (Please give details) <input type="checkbox"/>
Please attach details of your expected income and expenses for the academic year.	Tick when attached <input type="checkbox"/>
Please provide details of other factors that would make tertiary study financially difficult for you. <i>(Please supply evidence to support your comments)</i>	Tick when attached <input type="checkbox"/>

### References

Please submit two confidential letters of reference with your application. Complete the top section of the referees forms and give them to the two referees.

Please provide the name, title, address, phone number and email address for your two referees:

Referee 1:

Referee 2:

### Declaration:

I declare that the information contained in and provided in connection with this application is true and correct. **I acknowledge that giving false or misleading information is a serious offence.**

Signature:

Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 4.30 on 1 October.**

Candidates shall submit applications directly to the following address:

Scholarships Office  
Lincoln University  
PO Box 85084  
LINCOLN 7647

Phone: (03) 423 0000  
Email: [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)



## REFEREES REPORT

Applicant's Name: .....

Students ID Number:.....

Scholarship(s) Applied For:.....

This report is due by: (Date).....

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**Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

Please send this report to: Scholarships Office, Lincoln University, P O Box 85084, Lincoln 7647, CANTERBURY

Referee's Name: *(Pls Print)*.....

University/Dept:.....

Signature:..... Date:.....