



Lincoln University

Te Whare Wānaka o Aoraki

CHRISTCHURCH • NEW ZEALAND

New Zealand's specialist land-based university

E. P. Parcell Memorial Scholarship

Regulations

1. Purpose

The E.P. Parcell Scholarship was established in 2012 as a result of a bequest by Lois Gilchrist in memory of Flying Officer Erroll Philip Parcell a former student who died on active service in World War II in Burma. The scholarship will be awarded to support a student from the Southland region who is studying Agriculture, excluding live animal experimentation or vivisection.

2. Number/Value

One scholarship will be offered annually to a full time student studying at Lincoln University. The annual value of the scholarship shall be determined by the Vice-Chancellor.

3. Eligibility

- (a) Applicants must be full time students undertaking an agricultural qualification at the Canterbury campus of Lincoln University.
- (b) Applicants must be from the Southland region.
- (c) Applicants must be New Zealand Citizens or Permanent Residents.

4. Selection Criteria

The criteria for selection will be

- (a) Potential to succeed in their chosen course of study
- (b) Financial Hardship

5. Selection Committee

The scholarship shall be awarded based on a recommendation of a selection committee which shall comprise:

- The convenor of the Scholarships Committee, or nominee
- A member of the Lincoln University Scholarships Committee, and
- The trustees of the estate of Lois Gilchrist, or nominee.

The selection committee may request the applicant to attend an interview as part of the selection process.

The selection committee may refrain from making an award if it finds no candidate of sufficient merit.

6. Tenure

- (a) The scholarship is tenable for one year. Previous applicants may reapply in subsequent years.
- (b) The scholarship is tenable with any other scholarship, award or bursary.

Note: There is no guarantee that subsequent awards will be made to previous recipients.

7. Application

Application forms are available from the Lincoln University scholarships website www.lincoln.ac.nz/scholarships

Applications close 31 March with:

Scholarships Office
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University will store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications may prejudice your eligibility.

If Official documents are requested as part of your scholarship application please do not send original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or scholarships@lincoln.ac.nz



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E.P.PARCELL MEMORIAL SCHOLARSHIP

APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Secondary School Attended: <i>(include years)</i>	
Academic Distinctions:	
Course of Study at Lincoln:	
Please attach a written presentation outlining your connection to the Southland region, your financial situation, and your future career intentions.	Tick when attached <input type="checkbox"/>

Financial Information		
Please indicate your intended means of financial support. Mark all boxes that apply	Student Allowance <input type="checkbox"/>	Student Loan <input type="checkbox"/>
	Parental support <input type="checkbox"/>	Part-time employment <input type="checkbox"/>
	Other (Please give details)	

References	
Please submit two confidential letters of reference with your application. Complete the top section of the referee form and give to the two referees. Ask the referees to return their references to you in a sealed envelope, with their signature across the seal, or to send direct to the Scholarships Office.	
Please provide the name, title, address, phone number and email address for your two referees:	
Referee 1:	Referee 2:

Declaration: I declare that the information contained in and provided in connection with this application is true and correct. I acknowledge that giving false or misleading information is a serious offence.	
Signature:	Date:

Please submit your application to the Lincoln University Scholarships Office no later than 31 March.

Candidates shall submit applications directly to the following addresses:

Scholarships Office
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

Phone: (03) 3252 811
Email: jane.edwards@lincoln.ac.nz
mandy.carter@lincoln.ac.nz
Web: www.lincoln.ac.nz/scholarships



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REFEREES REPORT

Applicant's Name:

Students ID Number:

Scholarship(s) Applied For:

This report is due by: (Date).....

Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.

Please send this report to: Scholarships Manager, Lincoln University, P O Box 85084, Lincoln 7647, Christchurch.

Referee's Name: *(Pls Print)*.....

Organisation:

Signature:..... Date:.....