

## **Lady Diana Isaac Scholarship in Nature Conservation**

### **REGULATIONS**

#### **1. Purpose**

The Lady Diana Isaac Scholarship in Nature Conservation was established in 2000 by Lady Isaac who had a lifelong commitment to conservation. This scholarship is now governed by The Isaac Conservation and Wildlife Trust and continues Lady Isaac's legacy of supporting postgraduate study and research in conservation and environmental areas at Lincoln University.

#### **2. Number/Value**

One scholarship to the value of \$20,000 per annum shall be awarded. The scholar shall be known as the Lady Isaac Scholar. There can only be one holder of this scholarship at any time.

#### **3. Eligibility**

- (1) Scholarships will be open to full time students are eligible to register for full time postgraduate study in either a Masters or Doctoral degree at Lincoln University.
- (2) A scholarship may be awarded to a person who is not eligible to register as a postgraduate student for a Masters or Doctoral degree at Lincoln University, provided he or she becomes eligible to register by the commencement of the next academic semester in the year of the award.
- (3) The scholarship will lapse if the candidate is not registered for a postgraduate degree by the date established in 3(2) above or those established under special provision.
- (4) Preference will be given to applicants who are New Zealand Citizens or Permanent Residents.

#### **4. Selection Criteria**

The scholarship will be awarded based on the following criteria:

- (1) Academic Merit of the candidate, with a grade average of A-
- (2) Candidates will be required to submit a one page research proposal for their intended thesis, which focuses on conservation and or environmental applications

The holder will be required to make available a copy of the completed research document (thesis) to The Isaac Conservation and Wildlife Trust for their retention.

- (3) Current involvement in conservation and environmental issues in New Zealand.
- (4) In recommending the award the scholarship committee shall consider the suitability of the candidate, including character, ability to pursue research and academic attainment.

NB: Short listed candidates may be required to attend an interview with the Selection Committee.

#### **5. Selection Committee**

The scholarship shall be awarded by a selection committee comprising of;

- (1) The convenor of the Lincoln University Scholarships Committee or nominee, and
- (2) A representative(s) of The Isaac Conservation and Wildlife Trust, and
- (3) A representative from the Isaac Centre for Nature Conservation, or Lincoln University scholarships committee.

#### **6. Tenure**

- (1) The tenure of the scholarship for a PhD candidate is a maximum of three years.
- (2) The tenure of the scholarship for a Masters candidate is a maximum of two years.

#### **7. Programme of Research**

During the tenure of the scholarship, every scholar shall be enrolled as a full-time student at Lincoln University.

## **8. Commencement**

The tenure of the scholarship shall begin at the commencement of the semester immediately following the award.

## **9. Deferral/Temporary Suspension of Study**

- (1) No deferment is available for this scholarship.
- (2) Once the scholarship has commenced, the scholarship sponsor, at his or her discretion, may grant a temporary suspension of the scholarship, without emolument, for up to one year having taken into account the scholar's circumstances and the progress of the study.

## **10. Payments**

- (1) The emolument shall be paid by fortnightly instalments in arrears, according to the tenure of the scholarship.
- (2) The first payment shall be made as soon as practicable after the student has registered for their postgraduate degree at Lincoln University.
- (3) Successful applicants shall pay their own tuition fees.
- (4) At the request of the scholar, the amount of the emolument may be reduced to an amount specified by the scholar.

## **11. Co-Tenure**

A scholarship shall not be tenable with any other scholarship, bursary or award except any current government allowance.

## **12. Positions of Emolument**

- (1) A scholar is expected to devote his or her whole time to study for the required postgraduate qualification.
- (2) A scholar may hold a position of emolument while receiving a scholarship provided that he or she meets the University's requirements for registration as a full-time student for a postgraduate degree.

Note: In order to meet the university's requirements for registration as a full-time student, a scholar may work no more than ten hours per week during the academic year.

## **13. Extensions**

Under no circumstances will an extension be granted beyond the maximum tenure.

#### **14. Reviews of Progress**

- (1) The scholarships office shall request from the scholars main supervisor reports on the scholar's progress.
- (2) If, at any time, the scholarships office is satisfied that the scholar is not diligently pursuing his or her studies; or is not complying with the conditions of the scholarship, or the conduct or progress of the scholar is unsatisfactory, then the scholarships office may suspend or terminate any scholarship or require the forfeiture of any proportion of the scholarship emolument.

#### **15. Concessions**

The Convenor of the selection committee may relax or modify the application of any of these regulations in special circumstances or in order to avoid hardship to any scholar or candidate for a scholarship.

#### **16. Applications**

Candidates shall submit applications no later than 4.30pm 30 November. Applications will be submitted on the form provided below and sent to [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz).

**LADY DIANA ISAAC SCHOLARSHIP IN NATURE CONSERVATION  
APPLICATION FORM**

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Student ID Number:	

Academic Information	
List all tertiary institutions you have previously studied at:	
Highest Tertiary Qualification achieved:	
Provide copies of academic transcripts for all tertiary qualifications including from any institution <b>other</b> than Lincoln University.	<input type="checkbox"/> <i>(tick when attached)</i>
Please provide a statement of your research thesis <i>(up to 500 words)</i>	<input type="checkbox"/> <i>(tick when attached)</i>

Selection Information	
Please provide a statement of your involvement in any conservation or environmental issues. You should include any previous or current experience along with your planned future career pathways.	<input type="checkbox"/> <i>(tick when attached)</i>
Please list any clubs or societies that you belong to.	
References	
Please submit two confidential letters of reference with your application. Please provide the name, title and email address for your two referees:	
Referee 1:	Referee 2:
References may be submitted via email as attachments to <a href="mailto:scholarships@lincoln.ac.nz">scholarships@lincoln.ac.nz</a> . All emailed letters of reference must be received directly from the person providing the reference (not from the student applicant). Alternatively, references may be posted directly to the Scholarships Office (address below) or attached to the application in a sealed envelope.	

<b>Declaration:</b> I declare that the information contained in and provided in connection with this application is true and correct. <b>I acknowledge that giving false or misleading information is a serious offence.</b>	
Signature:	Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 4.30pm 30 November.**

Candidates shall submit applications directly to:

[scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz) or post to: Scholarships Office  
Lincoln University  
PO Box 85084  
Lincoln 7647  
New Zealand

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application after a minimum of three months to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author. References will be stored for no longer than twelve months

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University or Massey University.

Signed:.....

Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Officer. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications may prejudice your eligibility.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original certificates and curriculum vitae.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**