

LINCOLN UNIVERSITY

THE MISS CLARICE BELL MEMORIAL SCHOLARSHIP REGULATIONS

1. Purpose

This scholarship was established in 1997 from the estate of Miss Clarice Bell, a music teacher of Christchurch. The estate was left to the University in 1973, in memory of her pet Cockatoo "Cockie", who was a family friend for over 40 years, to be used by reason of her affection and concern for animals.

2. Number

One scholarship will be awarded to a Lincoln University student engaged in, or planning to be engaged in, full time research leading to the award of a PhD degree.

3. Value

- 1) The scholarship covers an amount equivalent to the New Zealand student's tuition fee for a period of one year for the qualification in which the student is registered at Lincoln University provided that Lincoln University's contribution towards fees will be reduced by an amount equal to the sum available for fees from any other scholarship received by the student up to the value of the relevant New Zealand students' tuition fee. This amount is payable by way of a credit to the scholar's fees account.
- 2) The annual value of the award shall be at the discretion of the selection committee based upon the income from the capital fund.

4. Eligibility

- (1) Applicants are required to be in the process of, or intending to, conduct doctoral research directed to the prevention and protection against disease and suffering of animals (including domestic animals and pets).
- (2) A scholarship may be awarded to a person who is not eligible to register as a candidate for the required postgraduate qualification at Lincoln University, provided he or she becomes eligible to so register by 1 March in the year following the awards, or by such other date as may be determined by the Vice-Chancellor in a particular case.
- (3) The scholarship will lapse if the candidate is not registered for the required postgraduate qualification by the dates established in 4(2) above or those established under special provision.
- (4) Previous recipients may reapply for the scholarship in subsequent years.

5. Selection Criteria

Academic worth of the project and the academic merit of the candidate (as it relates to the project).

6. Selection Committee

The scholarship shall be awarded by the Lincoln University Council on the recommendation of a Selection Committee which shall comprise:

- (1) The Convenor of the Lincoln University Scholarships Committee (or nominee);
- (2) A representative from the Agricultural and Life Sciences Faculty.
- (3) The selection committee may refrain from making an award if, in their opinion, there are no applicants of sufficient merit.

7. Tenure

The scholarship shall be tenable for a maximum period of twelve months.

- (1) The tenure of the scholarship shall begin at the commencement of the Semester immediately following the award.

8. Co-Tenure

The scholarship may be held with any other scholarship, bursary, prize or fellowship, unless the conditions of the other award preclude it.

9. Review of Conduct/Progress

The scholarship may be terminated by the Vice-Chancellor at any time on receipt of a report from the Lincoln University Postgraduate Scholarships Committee that the conduct or progress of the awardee has been unsatisfactory.

10. Applications

Candidates shall submit applications on the form provided to:-

The Scholarships Office **or email to:** scholarships@lincoln.ac.nz
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

Not later than the closing date of 31 October.

MISS CLARICE BELL MEMORIAL SCHOLARSHIP

APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address: <i>(Please note that we will acknowledge receipt of your application via your email address after the published closing date of the scholarship)</i>	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Programme of Study at Lincoln University	
Highest Tertiary Qualification:	
Please list other scholarships you have been awarded in the last two years.	
Academic Distinctions:	
Please list all tertiary institutions where you have previously studied.	
Provide certified copies of academic transcripts for all tertiary qualifications not obtained from Lincoln University.	<input type="checkbox"/> <i>(tick when attached)</i>

Financial Information	
Please indicate your intended means of financial support. Mark all boxes that apply.	Student Allowance <input type="checkbox"/> Student Loan <input type="checkbox"/> Parental support <input type="checkbox"/> Part-time employment <input type="checkbox"/> Other (Please give details) <input type="checkbox"/>

Research Information	
Please outline your research interests and how they apply to this particular scholarship (<i>up to 500 words</i>).	<input type="checkbox"/> (<i>tick when attached</i>)

References	
Please submit two confidential letters of reference with your application.	
Please provide the name, title, address, phone number and email address for your two referees:	
Referee 1:	Referee 2:

Declaration: I declare that the information contained in and provided in connection with this application is true and correct. I acknowledge that giving false or misleading information is a serious offence.	
Signature:	Date:

Please submit your application to the Lincoln University Scholarships Office no later than 31 October.

Candidates shall submit applications directly to the following addresses:

Scholarships Office
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

Phone: (03) 423 0000
Email: scholarships@lincoln.ac.nz
Web: www.lincoln.ac.nz/scholarships



REFEREES REPORT

Applicant's Name:

Student ID Number:.....

Scholarship Applied For:.....

This report is due by: (Date).....

Please provide a confidential academic reference on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.

Please send this report to: Scholarships Office, Lincoln University, P O Box 85084, Lincoln 7647, CHRISTCHURCH.

Referee's Name: *(Pls Print)*.....

Organisation:.....

Signature:..... Date:.....

PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

If requested please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or scholarships@lincoln.ac.nz.