

# T E LUDECKE MEMORIAL AWARD

## Regulations

### 1. Purpose

Established in 1981 in memory of T E Ludecke, a Reader in Soil Science, whose contribution to the life of Lincoln University was made in both academic and student affairs.

### 2. Number/Value

One award may be offered annually. The current value of the award is \$500.

### 3. Eligibility

(a) Applicants must be first or second year students who are enrolled in a full-time course of study at Lincoln University. Postgraduate students are not eligible to apply.

### 4. Selection Criteria

The criteria for selection will be as follows:

- (a) Academic merit
- (b) Contribution to the life of the University

### 5. Selection Committee

- (a) The Convenor of the Scholarships Committee, or nominee who will be Chairperson
- (b) The nominee of the Lincoln University Branch, TEU
- (c) The nominee of the Lincoln University Students' Association
- (d) The nominee of the Lincoln University Alumni Association

Note: The Chairperson shall have a deliberative and a casting vote.

### 6. Tenure

- (a) The bursary is tenable for one year.
- (b) The bursary is tenable with any other scholarship, award or bursary.

**7. Reviews of Progress**

The bursary may be terminated by the Vice-Chancellor at any time on receipt of a report from the Lincoln University Scholarships Committee that the conduct and progress of the scholar has been unsatisfactory.

**8. Application**

Application forms are available from the Lincoln University scholarships website:

[www.lincoln.ac.nz/scholarships](http://www.lincoln.ac.nz/scholarships)

Applications close 30 June with:

Scholarships Office  
Lincoln University  
PO Box 85084  
Lincoln 7647  
Christchurch



# Lincoln University

*Te Whare Wānaka o Aoraki*

CHRISTCHURCH • NEW ZEALAND

New Zealand's specialist land-based university

## T E LUDECKE MEMORIAL AWARD

### APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Secondary School Attended: <i>(include years)</i>	
Highest Secondary School Qualification: <i>(i.e. NCEA, UE, A or B bursary)</i>	
Academic Distinctions:	
Course of Study at Lincoln:	
Please attach a written presentation outlining your intentions following the completion of your course.	Tick when attached <input type="checkbox"/>

Extra-Curricular Information	
Please outline your involvement in sporting activities at Lincoln University. <i>(Include full details of administration as well as participation).</i>	Tick when attached <input type="checkbox"/>

Please outline your involvement in other activities, i.e. cultural, social, recreational, welfare, religious, etc. <i>(Include full details of administration as well as participation).</i>	Tick when attached <input type="checkbox"/>
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Financial Information	
Please indicate your intended means of financial support. Mark all boxes that apply	Student Allowance <input type="checkbox"/> Student Loan <input type="checkbox"/> Parental support <input type="checkbox"/> Part-time employment <input type="checkbox"/> Other (Please give details)

References	
Please submit two confidential letters of reference with your application. Complete the top section of the referee form and give to the two referees. Ask the referees to return their references to you in a sealed envelope, with their signature across the seal, or to send direct to the Scholarships Office.	
Please provide the name, title, address, phone number and email address for your two referees:	
Referee 1:	Referee 2:

<b>Declaration:</b> I declare that the information contained in and provided in connection with this application is true and correct. <b>I acknowledge that giving false or misleading information is a serious offence.</b>	
Signature:	Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 30 June each year.**

Candidates shall submit applications directly to the following addresses:

Scholarships Office  
 Lincoln University  
 PO Box 85084  
 Lincoln 7647  
 Christchurch

Email: [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)  
 Web: [www.lincoln.ac.nz/scholarships](http://www.lincoln.ac.nz/scholarships)



**Lincoln University**  
*Te Whare Wānaka o Aoraki*

**REFEREES REPORT**

Applicant's Name: .....

Students ID Number: .....

Scholarship(s) Applied For: .....

This report is due by: (Date) .....

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**Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

Please send this report to: Scholarships Manager, Lincoln University, P O Box 85084, Lincoln 7647, Christchurch.

Referee's Name: *(Pls Print)* .....

Organisation: .....

Signature: ..... Date: .....

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

If requested please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with **ONE** staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz).