

PATHWAY 5

Staff – What to do if a student discloses sexual harm



LINCOLN UNIVERSITY
TE WHARE WĀNAKA O AORAKI

Student reports incident of sexual harm to staff

STUDENT

Student who is talking to you

SAFETY FIRST
Is the student safe now?

YES

Listen and show support:

Listen calmly and with care, validate their experience, encourage them to get support, and respect their decisions - recognising your professional limitations.

Ask if there is any other help they would like e.g. family/friends

SUPPORT OPTIONS

Offer to link student to any of the following information and support services

- **Sexual Harm Prevention Contacts page**
- Wellbeing Support Advisor
P: 021 589 475
E: wellbeing.support@lincoln.ac.nz
Available: 8.30am – 5pm weekdays
Located on the second floor of Hudson Hall
- Check the **SAFELU app**
- Student Health & Support
P: 03 325 3835 (8:30am - 4:30pm M-F)
- Sexual Assault Support Service Canterbury (SASSC)
P: (03) 377 5402 or **0800 28482 669**
- Cambridge Clinic, offers forensic medical examinations
P: 03 366 0067
http://www.cambridgeclinic.co.nz/
- Safe to talk – 24/7 Confidential, free sexual harm helpline
P: 0800 044 334 or **text 4334**
- Need to Talk service
free text or call 1737
- OUTLineNZ LGBTQIA* support line.
P: **0800 688 5463** (6-9pm)
or www.outline.org.nz

Did this happen to the student who is talking to you or someone else who they know?

SOMEONE ELSE

Someone else, eg another student, friend or RA

SAFETY FIRST
Is the student who this happened to safe now?

YES

Offer Sexual Harm Prevention Support Contacts page

to pass on to affected student/s and explain you will not do anything more now unless the affected person wants you to

- Respect privacy of all involved
- Ascertain if person reporting would like support
- Look after yourself - counselling support available through EAP
P: (03) 348-0854 or emergency 24-hour
P: 0800 327 669

NO

Police

P: 111



Or
Check the **SAFELU*** Health and Safety app for emergency contacts on campus or

Call Campus Security immediately
P: 0800 545 388 (24 hours)

NO

As staff, do I have a duty to report?

Yes: if involves a staff member who has allegedly committed the harm (including student tutors), please report to Director of People, Culture & Wellbeing (HR) and Wellbeing Advisor on call

Yes: if reported by directly affected student or staff, but alleged offender is not staff, contact Wellbeing Advisor on call, but no duty to report to HR

Yes: if you are Accommodation staff, report to Accommodation Manager

For both of the above: Option also to report to HoD

No: if no staff are involved, and it is not the affected student reporting, you do not have to report, but may be advisable for safety and/or support for student and/or yourself, also important that only the person harmed makes decisions about reporting

SPACE

(LGBTQIA* social/support group)
E: space@lusa.org.nz

Māori and Pasifika Support

Dani Panirau
Kairuruku Māori
P: 03 423 0192
E: dani.panirau@lincoln.ac.nz

Rebekah Immanuel
Kairuruku Pasifika
P: 03 423 0407
E: rebekah.immanuel@lincoln.ac.nz